



**ILEAS Board Meeting
October 9 & 10, 2003
Hampton Inn, Dirksen Pkwy.
Springfield, Illinois**

Meeting attendees

Jim Olson, Pete Smith, Randy Justus, John Murphy, Mel Messer, Terry Dove, Matt Tobias, Michelle Hanneken, Mike Chamness, Linda Drager, Tom Zimmerman, Dave Owens, Jim Page, Jeff Chudwin, John Monnet, Kevin Eack, Don Bennett, Carl Hawkinson, Jerry Cormier. Guest speaker: Doug Edmonds.

Meeting called to order by President Olson @ 8:20 am October 10th.

SCT's

- Jeff Chudwin – SCT Policy development re procurement to ensure legal & ethical practices when purchasing equipment. A procurement policy was handed out to members present. Group discussion provided modifications including new clauses.
- Must we bid? Kevin Eack stated it depended upon circumstances. He further said it is important not to avoid or appear to be avoiding the procurement law. An emergency clause or declaration of emergency by the Governor, or if the purchase amount is under \$10,000 are examples when a bid would not be necessary. The practice of how ILEAS chooses equipment or vendors is open to public scrutiny. The teams and/or individuals being equipped are not. Kevin also noted that any agency member of ILEAS that gets served with an FOIA, any and all communications with ILEAS is open to scrutiny.
- A revised procurement policy was drawn up based upon board discussions, further reviewed ending with a motion.
- Motion to approve Procurement Policy as read in final draft made by Terry Dove, 2nd by Jeff Bock and carried by a voice vote.
- Region 4 has 2 SCT's ready except for the last 24 hours of training (field exercises) that must be done with ISP. Jeff would like a letter drafted from ILEAS to Deputy Director Doug Brown to accelerate action on this.
- Motion to send a letter to Dep. Dir. Doug Brown made by Mel Messer, 2nd by Terry Dove, and carried by a voice vote.
- A Region 3 team is almost ready. They need the 16 hour MABAS training.
- SCBA appropriation of \$1.25 million would outfit 6 teams at a cost of \$187,500 per team. Night Vision Gear: 25 units pr team @ \$7,500 each (estimated). 80 hour HAZMAT training: this would allow entry into hot zones to apprehend and/or assist. Cost would be \$100,000 per 25 man team and an additional \$80,000 to cover NIPAS 35 man team.
- Motion made by Jeff Chudwin to approve \$600,000 to train SCT members with 80 hour HAZMAT training, 2nd by Mel Messer, and carried by a voice vote.
- Motion was amended to include \$80,000 to cover additional 10 men (20 total) for NIPAS teams. Voice vote carried amendment.

SCBA

- \$6,000 includes two 1 hour bottles, quick-fill, harness and face piece. Discussion ensued about how many units were needed; does the purchase need to be made now? To outfit 170 officers at a cost of \$6,000 each would total \$1,020,000.00. Pete asked if there had been discussion to change the mission of SCT. Jeff Chudwin indicated it happened at the previous meeting and was included in the budget development. Jeff asked the board if changing the SCT mission is desirable. Group consensus was yes, the police should not have to sit on the sidelines while people needed help.
- Mike Chamness stated that if ILEAS changes the SCT mission, training and exercises must be in place in order to get the money released to them.

Rehash of Thursday's meeting

4.5 million set aside

3.6 million equipment cache for 12 teams

2 million for communications

1 million for mobile suites

1 million for lo-band

4.5 set aside for direct grants to locals

1 million already allocated for 2 teams out of '03 money

Motion made by Jeff Chudwin that primary mission of RCT will be containment in a WMD event, but training and equipment shall be offered to all teams for intervention, 2nd by Mel Messer and carried by a voice vote.

2004 budget: \$9.96 million

RCT 3.1 million

Comm. 2.11 million

Grants 4.5 million: (must be in by 3/15/04. Based on merit, cost efficiency, guidelines and assessment)

Exercises 250,000

There is also 2.5 million for ILEAS training purposes.

½ actual training

½ for OT and backfill

4 million for StarCom

Jeff Chudwin advised the group that Region 4 has already voted to not pay the \$56.00 monthly fee to Motorola.

400,000 for IT

500,000 for ID credentialing

\$400,000 must be spent by 11/30/03 ('99)

265,000 must be spent by 08/04 ('02)

500,000 must be spent by 05/05 ('03)

Indications are that '05 funding will look like '04. After '05, amount will diminish and be considered maintenance budgeting.

Mike needs specific budget details by the end of next week (10/17/03).

Mike Chamness showed a manual (3 ring binder) from the South Suburban Mayors and Managers Association to the Board. The manual contains information relative to Disaster Planning. Mike will run it past the training committee and if approved, RICP will make copies for all board members.

NorthWest Central Dispatch

- Doug Edmonds – NorthWest Central Dispatch (guest speaker)
- NWCD is dispatch point for NIPAS. They are slated to mirror that function for ILEAS. Their concern is: what is the cost of overhead for this venture.
- Presently, they manually make phone calls for NIPAS but they may have to look at automation applications to make sure this works. He also wanted to know if NWCD would be the one to call out containment teams, etc.
- Note: containment teams are called out through IEMA authority. They call ISP, and then the ILEAS procedure begins.
- NWCD has the capability of doing a statewide callout. Jim Olson stated Gary Stryker is going to contact Peoria as a possible back-up center.
- Mike Chamness advised that ILEAS has money available to give support to NWCD and also pay for practice drills/exercises.
- Mel Messer brought up the issue of licensing and securing a frequency. Randy Justus suggested licensing as one unit (statewide), and gave Mel a name and telephone number to contact for information he will need.

Conference

- Randy Justus – Report on ILEAS/MABAS Conference
- He received a proposal from Crowne Plaza re room rates and other charges. Room rate range is \$70 to \$85 and hospitality areas at \$150. to \$200. per day. I.T.O.A. has been asked to provide speakers.
- Mike Chamness stated the conference could possibly be underwritten if ODP approves. Conference would have to be billed as a Statewide Mutual Aid Conference.
- Jeff Chudwin added that providing a vendor area should generate money.
- Motion to move forward with conference details made by Don Bennett, 2nd by Mel Messer and carried by a voice vote.

Suicide Bombers Forum

- Jeff Chudwin said a training on Suicide Bombers will be put on and asked ILEAS to join I.T.O.A. in sponsoring the forum.
- Motion to sponsor the training made by Jeff Bock, 2nd by Mel Messer and carried by a voice vote.

Don Bennett suggested a memorandum of understanding go out to agencies accepting equipment based upon the MABAS memorandum. Wording needs to be made specific for ILEAS purposes. Mike Chamness suggested language should mirror grant agreement between ILEAS and IEMA. Jim Page is creating a receipt form for equipment distribution.

Jeff Chudwin asked if anything has happened with the insurance issue. Pete Smith said the issue has bogged down.

Meeting adjourned at 11:30am.