



**I.L.E.A.S. Board Meeting
November 20 & 21, 2003
R.I.C.P.
Springfield, Illinois**

Meeting Attendees

Jeff Bock, Carl Hawkinson, Mel Messer, Brent Fischer, Stephen Eakle, Gary Stryker, Roger Scott, Jim Page, Kevin Eack, Mike Chamness, Dave Owens, Don Bennett, Jim Olson, Jerry Cormier and Linda Drager. Guest presenters: Jeff Herman and Kevin Dragle from LRS.

Thursday 11-20-03

Meeting called to order at 1:00pm by President Olson.

- Motion to approve the minutes of the October meeting by Jeff Bock, 2nd by Roger Scott, voice vote carried.

Strategic National Stockpile

- Kevin Eack introduced Dr. David Culp from the Dept. of Public Health to speak about the Strategic National Stockpile. Bio-engineering is a huge problem today. DNA sequencing has made it possible to mix and change bio-agents with relative ease. This problem must be considered as a state-wide problem, not just a regional or local problem.
- The ability to deliver a bio-attack is all that has prevented an attack so far. IDPH needs law enforcement involved to not only prepare but to be a pro-active partner in the bio area. The law enforcement community has the expertise in security and protection that the health community does not.
- Kevin talked about how TOPOFF II showed that medications could be delivered to sites but the real issue is securing the sites where meds are being dispensed. Since TOPOFF II, private partners initially involved in the transport of meds to the sites have backed out of the plan to distribute meds in an actual event. There is now a State Plan involving state manpower and vehicles.
- There will be planning meetings beginning in January 2004 involving many disciplines to develop a statewide plan to address security issues at distribution/dispensing sites.
- There is a stockpile of meds for 1st responder/critical personnel and their families. Instead of blanket vaccinations/inoculations, the procedure is now to administer medications to personnel going to an event or after exposure to an agent.
- County plans need to be finalized with all parties within the county signing off on the plan. There was some concern from some of the Board members re inclusion in the planning process within their counties. Board members were encouraged to make contact with their Homeland Security Coordinators and Public Health officials to ensure they are included in the process.
- Mel Messer asked if SCT's would be used for site security. Mike said SCT's would probably go to the event or other area showing activity. The ILEAS statewide plan would be activated in the event there was an attack or natural disaster.

- Dr. Culp agreed that the statewide plan is being developed for both manmade and natural events.

Website

- Website Presentation by Jeff Herman and Kevin Dragle from LRS, Inc. Website image was shown by Jeff along with an explanation of the possibilities of what the site could do or offer depending on what ILEAS wanted it to do. Matt Martyn, from RICP, told the Board that RICP has purchased the names ILEAS.org and ILEAS.us. .com and .gov as well as .net had already been purchased. Questions arose concerning security of sensitive material, public access, posting of forms (grant request form), alarm system info, etc. Jim Olson asked if the site could be operational by January 1, 2004 so that the grant request form could be posted. Jeff stated that part of the site would be ready to go if ILEAS wanted them to do the construction of the site. Brent Fisher asked for a ball park figure as to when the ILEAS site would be fully operational to which Jeff Herman replied it would take approximately 3 to 6 months, depending on the complexity of the ILEAS final design.
- Jim Olson asked for a recommendation as to what ILEAS needs and what should be on the site. After some discussion, it was decided to go now with the basic index page and the grant request form.
- Motion was made by Dave Owens to begin construction of the ILEAS website, 2nd by Roger Scott, carried by a voice vote.
- Motion was made by Dave Owens to have RICP and IEMA work with LRS in the development and management of the ILEAS website, 2nd by Roger Scott, carried by a voice vote.

Liability Insurance

- Jerry Cormier presented a proposal form from Prairie State Insurance Agency (Mark Canedy) to the Board. Of all the agents contacted in Springfield, Canedy was the only one who seemed interested in working with us. The board indicated that Jerry should move forward communicating with Prairie State Insurance and also contact Randy Justus or Jay Reardon to find out what type of insurance MABAS has and how much it costs.

Alarm Cards

- Jerry Cormier reported approximately 60% of the ILEAS members have responded so far. Information is being inputted into an EXCEL spreadsheet and a template for the alarm card is being developed.
- Kevin Eack was concerned about when and how ISP dispatchers should be trained. Training of all agency dispatchers is important and training will have to be developed and delivered once the system is ready to become operational.
- Gary Stryker is to work with Jerry to ensure correct and sufficient data is being sent in by agencies. Gary will also approve the alarm card form once it is developed.

Grants

- Homeland Security region grant applications deadline is February 15, 2004. Mike Chamness suggested that ILEAS move to that date from March 1, 2004 so that all grant applications are looked at together and should ensure the most efficient distribution of funds. The grant committee will meet between February 15 and March 14, 2004 in order to meet the March 15, 2004 deadline.

Credentialing

- Mike Chamness indicated that credentialing is looking real good. It will begin with specialty teams and progress to all 1st responders. Cards will be able to monitor location and activity of card holders. Team commanders will access to information on the credentialing cards.

SCT's

- Mel Messer stated that north of I-80 will have at least six (6) SCT's in the near future. One of these is a city team – Rockford.
- Plan is to have 16 containment teams statewide with multiple teams in Chicago.
- Initial cost per man was approximately \$4,000.00 but is now up to around \$10,000.00 per man, \$250,000.00 per team. ILEAS needs to look at money available and decide how to spend it.
- \$1.5 million available for training for all teams. Don Bennett wanted to know the procedure to get funding for basic SWAT training. SWAT training funding comes out of ITTF monies, not ILEAS.
- Mike reminded the Board that FY '99 money, \$359,051.90, available was drawing to a close at the end of November.
- Motion made by Mel Messer, 2nd by Jeff Bock to spend remaining FY '99 funding for SCT's. Voice vote carried motion.
- Discussion then followed regarding how to spend remaining FY '02 funds \$436,178.00 centering around SCT development and funding.
- Motion made by Mel Messer to fund two new SCT's, Region 7 and a second team to be named later, and finish equipping the Region 2 SCT. 2nd by Steve Eakle and voice vote carried.
- Motion by Steve Eakle to have SCT sub-committee develop a criteria to nominate teams to the Board in order to receive ILEAS funding. 2nd by Don Bennett with a voice vote defeating the motion.

Meeting adjourned at 4:44pm.

Friday 11-21-03

Meeting called to order at 8:15am

SCT's cont'd

- Discussion regarding purchase of radios' and associated equipment for two SCT's. This will come out of the \$1.4 million FY '03 funding.
- Backfill for SWAT training will be paid if team is being trained for a SCT. Steve Eakle recommended that the 80 hour basic training be included.
- Motion by Dave Owens to pay backfill for up to 80 hours basic training for SWAT/SCT teams. 2nd by Steve Eakle and carried by a voice vote.
- Motion by Steve Eakle to authorize Region 3 and Region 11, that satisfy ILEAS specifications for SWAT formation, for basic training. 2nd by Mel Messer and carried by a voice vote.
- Motion by Mel Messer to approve funding six (6) SCT's, four (4) already set, and two (2) new teams to be formed. 2nd by Dave Owens and carried by a voice vote.

STIC

- Kevin Eack advised the Board that STIC has proposed having 50,000 static stickers produced at a cost of approximately \$2,800.00. He asked if ILEAS might want to get

involved in this project financially and have the ILEAS logo displayed on the sticker with the STIC logo.

- **Motion made by Mel Messer to purchase 50,000 STIC stickers (static window type) not to exceed \$3,000.00. 2nd by Gary Stryker and carried by a voice vote.** Money is to come out of RICP/ILEAS administrative fund.

Medical Evaluations

- Medical evaluation issues brought up by Jim Olson. Difficulty in finding someone (licensed health care person) to perform the evaluation and high cost of reading the form and additional testing, including stress tests, is prohibitive. This may force agencies to not accept masks or ignore the OSHA/IDOL regulations. Jim Page suggested we find a way to initiate a rule change or a specific rule relative to the Avon gas mask issuance. Kevin Eack has initiated contact with Dr. Culp from Public Health to facilitate this process. Possibility of IMERT or County Public Health Departments to conduct the evaluations.

ILEAS/MABAS Conference

- Handout circulated by Gary Stryker of a basic itinerary for the conference. February 15 through 17 are the dates set for the conference. Gary expects approximately 500 attendees. The conference will begin on Sunday at 4PM with a vendor reception and exhibit concluding around 7PM. Monday will be an all day event beginning with opening remarks from a keynote speaker and concluding with the conference dinner at 6:30PM with a keynote speaker. The conference will conclude on Tuesday after presentations on Unified Command, National Response Plan and Illinois Statewide Plan. Gary asked for volunteers to distribute the workload finalizing the details. Volunteers included Mike Chamness, Jim Olson, Kevin Eack, Jeff Bock and Steve Eakle. RICP will assist Jeff and Steve in setting up an ILEAS booth for the conference. Gary will provide a more detailed itinerary as plans are finalized.

Grant Program

- ILEAS will look at requests for grants and identify those that meet federal criteria, the state plan and make sense from a law enforcement viewpoint. The grants will be reviewed by two 4 man panels. The panels will prioritize the grants if the requests exceed the \$4million limit by the aforementioned criteria and associated costs.
- Mike Chamness emphasized that wherever and whatever money is allocated for equipment, the equipment **must** be available for use in the event of a mutual aid callout.
- Gary Stryker brought up the possibility of a communications van. Cost would be in the area of \$200,00.00. That would be \$1.6 million to place one in each region. Discussion included a unified command vehicle to go with it. Robots and StarCom radios also discussed. Mike suggested that inter-operability and common sense fit are very important during this decision process.
- Jim Page to develop a letter for the grant mailing and get it to Jerry Cormier at RICP. Jerry to have it approved by Jim Olson and mailed 1st class within a week of receiving it.

Mike Chamness advised the board that an agent detection unit that hooks onto a belt is being designed. He asked for a representative from the Sheriff's and Chief's to provide input for this device. Mel Messer and Steve Eakle volunteered to be the representatives.

Next meeting will be Thursday, January 8th from 8am to 5pm. Attendees who will need accommodations for the evening of the 7th will need to contact Jerry at RICP as soon as possible. The meeting and rooms will be at the Crowne Plaza on Dirksen Pkwy

Motion to adjourn made by Mel Messer, 2nd by Jeff Bock and carried by a voice vote.