



**ILEAS Board Meeting
January 8, 2004
Crown Plaza Hotel
Springfield, Illinois**

Meeting Attendees

Jim Olson, Gary Stryker, Jeff Bock, Pete Smith, Jack Pecoraro, John Monnet, Terry Dove, Brent Fischer, John Zaruba, Don Bennett, Jim Page, R.T. Finney, Dave Owens, Matt Tobias, Mike Chamness, Kevin Eack, Steve Eakle, Dave Snyders, Jeff Chudwin, Randy Justus, JimVazzi.

Guest Presenters

Steve Lulow, 3M Company, Ron Meek, Deputy Director, IDOC.

Meeting called to order at 8:30am

- After a reading of the minutes, Don Bennett motioned that the minutes be accepted, 2nd by Terry Dove and carried by a voice vote.
- Jim Olson announced that Pete Smith has submitted his resignation from Elmhurst Police Department and taken the position of Emergency Preparedness Manager in Naperville. He has also submitted his resignation as ILEAS Vice President. Jim further stated that Tom Braglia, IACP President has recommended Gary Stryker as the IACP representative to ILEAS to take Pete's place.
- Motion was made by John Zaruba and 2nd by Jim Page to appoint Gary Stryker to the position of Vice President of ILEAS. Motion carried with a voice vote.
- Motion made by Jeff Bock and 2nd by Dave Owens to appoint Pete Smith as an ex-officio member of ILEAS. Motion carried by voice vote.
- The new Chief of Champaign P.D., R.T. Finney was introduced to the board. Chief Finney was chief at Carbondale PD prior to taking the Champaign position.
- Motion made by Dave Owens, 2nd by John Monnet to appoint R.T Finney to be the new Region 7 Co-chair. Motion carried with a voice vote.
- Don Bennett circulated a letter introducing Chief Harold O. Martin III, Yorkville PD, and recommending him as a replacement for the position of Secretary being vacated due to the retirement of Dan Ryan.
- Motion made by Don Bennet, 2nd by Terry Dove to accept Harold Martin as the new Region 3 Secretary. Motion carried with a voice vote.

Insurance

- Jerry Cormier working with Mark Canedy from Springfield to come up with a policy proposal. Jerry to have a proposal from Canedy and information about the MABAS carrier for the next meeting. Pete also has a proposal on insurance.
- Jack Pecoraro has been talking to an agent, Wayne Schmidt, re a policy for ILEAS. The annual premium would be around \$1840. The \$1 million policy coverage would include general liability, errors and omissions, occurrence, a terrorism clause backed up by the government, defense costs and duty to defend. Liability litigation believed to be minimal because ILEAS is a pass-through, non-profit group. Jack suggested members check with personal insurance to determine if covered as part of a non-profit group. Jack will also check on coverage going back to the beginning of the mask distribution. Jeff Chudwin asked Jack to check on possibility of \$2million coverage.
- Motion made by Gary Stryker, 2nd by Jeff Bock to give Jack Pecoraro power to sign on with an insurance company when information is available. Motion carried by a voice vote.
- Jack also suggested that ILEAS engage an accounting firm to handle financial records and tax filing forms. Firm should specialize in non-profits. Jack to contact a firm in Joliet that does business with IDOC. He will have them contact Don Bennett.

PPE Distribution

- Southern regions still have not distributed masks. They have received canisters but nothing else.
- Jeff Chudwin spoke about a test mechanism recently purchased by Orland Park that performs an evaluative test that measures as small an amount as 1 ppm. He recommends that ILEAS purchase several of these to be placed throughout the state, at \$8,000 each. Discussion brought out possibility of purchasing machines with fire departments. Randy Justus stated that the machine can also be rented. Consensus is that perhaps 2 or 3 per region would suffice.

Alarm Cards

- Jerry Cormier stated that the data entry has begun and that 15 to 20 cards have been entered, letters sent to agencies re completing the callout grid and a few need to be contacted again. Letters will also have to go out re a need for maps of the municipalities. March 1, 2004 has been designated as the target date to have system up and running. Gary Stryker suggested that ILEAS hire 1 or 2 data input people to complete the cards.
- Jim Olson stated we need to complete the first two missions of ILEAS, that is, PPE distribution and Mutual Aid before we take on more missions.
- Agencies not responding to PPE distribution have been identified and are being contacted by phone now. County ESDA coordinators are being asked to help chase down these agencies. Jeff Bock suggested that responsibility to contact agencies re PPE fall on the Regions.

Website

- Jim Page stated that the letters have gone out and the response has been good. There have been a few bugs that need to be ironed out such as Region 9 is not listed in the drop down box and various error messages. Jim will be working with Matt from RICP and Darrin from LRS to get it straightened out.

SCT update

- Basic concept is SWAT in HazMat gear. This requires additional equipment and training.
- Six teams are being put forward now:
 - 2 NIPAS
 - 1 DuPage

- 1 Champaign/Urbana
- Region 2
- Region 3
- The six teams will consist of 172 officers
- Packets containing information re SCT vans, specifications and on board equipment were distributed to the group. Discussion ensued regarding importance of cascade systems and refilling oxygen bottles. This system costs \$28,000 per trailer on top of the \$30,000 trailer cost. One major problem is that this system cannot replenish on site.
- \$110,000 per set is prudent estimate for van and fully equipped trailer.
- There is a top allocation figure per team of \$250,000 and a total amount available of \$3.5 million. Mike said to add the \$110,000 to existing cost per team would not be possible without reducing the number of teams projected for the state (12).
- Proposed cost per team is now \$550,000. Concerns were raised regarding response time to an event in the south when the concentration of teams is in the north. Kevin Eack stated that TOPOFF II revealed a 3 hour total response time from Springfield to Chicago for an ISP.
- Lack of manpower is a big problem for southern regions. It may not be feasible to create 6 teams in central and southern Illinois.
- Mike Chamness believes that FY 05 funding will be similar to FY 04 funding (\$3.5M). Gary Stryker brought up that the plan was for police to work with fire and ESDA. Mike stated there are 35 level A HazMat teams in existence today that can assist the police on any event.
- ODP guidelines state no offensive equipment can be purchased with grant money. Mike is checking with ODP to determine if night vision goggles are considered offensive as opposed to defensive.
- Jeff Chudwin asked if the board is willing to exceed the \$250,000 limit per team. Jim Olson said that could be done after budget figures are made available. Mike to provide those figures after lunch today.
- Jim Page brought up that we should keep in mind the associated management and maintenance costs with the accumulation of equipment.
- John Zaruba stated that since the \$7 million is in place, the \$6 million in would cost to outfit 12 teams would be covered, that is, assuming 12 teams are built.
- Mike suggested that the first 4 teams be fully equipped as talked about today and train with the state teams, mostly to determine feasibility and fit with mission of ILEAS. The other teams will continue training and will be equipped as testing dictates.
- R.T. Finney asked what the difference in mission is between state teams and ILEAS SCT's. Is there a duplication of equipment? Mike stated no. The cost of a state team is \$3+ million. ITTF will not allow ILEAS teams to reach that cost level. The state teams are full-time teams that have no other police duties. The ILEAS teams have other duties and respond to events that will be taken on by the state teams who have the ability to maintain long term and/or expand an operation.
- Motion by Jeff Chudwin to gear up 4 teams with SCBA & night vision equipment. 2nd by John Zaruba and carried with a voice vote.

Break for lunch at Noon.

Meeting resumed at 1:30 pm.

Website

- Linda Drager presented to board where ILEAS/RICP is currently regarding the ILEAS website. RICP is negotiating a new contract and needs input from ILEAS before the

contract is finalized. Jim page suggests that in addition to fixing current minor glitches ILEAS should create a wish list to be approved by the board.

Alarm Cards

- RICP will be hiring a person from UIS to input data from the cards. These cards will be mailed back to the agencies with a check off for approval. Agency will fax signed off sheet back to RICP and all information will go on a CD to be mailed out to the agencies. A cover letter with dispatch information, etc. to go out with the CD's.

Budget Information

- Mike Chamness gave the following figures for the board to consider.

- SCT budget:

\$5.8 million	allocated for PPE
<u>5.2 million</u>	spent
600,000	remaining

\$3,383,669	allocated for SCT
362,291	SCT equipment
436,178	communication equipment
<u>485,200</u>	

2.1 million is still out there for RCT's

- Motion made by Gary Stryker to pay for SCT equipment out of PPE funds, 2nd by Terry Dove and carried by a voice vote.
- Mike Chamness suggested it may be more feasible to make a motion more general than specific to prevent limiting the scope of actions the board may take.
- Motion by Gary Stryker, 2nd by Terry Dove to rescind previous motion was carried by a voice vote.
- Motion by Gary Stryker, 2nd by Terry Dove to use unspent PPE funds on SCT equipment as approved by the board was carried by a voice vote.

Guest Presenter

- Guest presenter from 3M passed around samples of smallest escape hood and carrier available on the market today. Approximate cost is \$125 to 130.00 and has a 5 year shelf life. Hand out about on-line questionnaire for medical evaluation relative to PPE masks was also given to the board. Software that allows an inexpensive evaluation by 2 doctors (respexam.com) is also available. Questionnaire takes approximately 10 minutes and you get an immediate response. Up to 5 pieces of equipment can be OK'd with each evaluation. Federal OSHA is interested in adopting software. Cost is \$25.00 per person, although high volume discounts may be available.
- Mike let the board know that the on-line evaluation is an allowable expense but cannot be used before IDOL gives approval.
- Ron Meek, Deputy Director, IDOC, guest presenter, advised the board that IDOC has assets re SCT that is being made available to law enforcement, in particular for downstate Illinois. IDOC can provide as many as 5 people per prison to assist in an event. DOC not only has manpower but also weaponry, communications, etc.
- Ron Meek indicated that DOC facilities would like to become members of ILEAS. Legal issues are stumbling blocks right now. Peace Officer status is the largest issue. DOC is going to get an opinion from the Attorney General office regarding any legal barriers prevention DOC's inclusion in ILEAS.

ILEAS/MABAS Conference

- Gary Stryker advised that the date has changed due to time constraints. April 4, 5, and 6 are the new dates using the same itinerary. Including a golf outing with the conference is also a possibility

Next meeting date set for February 17th at 8:00am at the Crowne Plaza. Meeting will follow same format as January meeting.

Meeting adjourned at 4:00pm.