



**ILEAS Board Meeting
March 10, 2004
Crowne Plaza Hotel
Springfield, Illinois**

Meeting Attendees

Ed Roncone, Ed Mohn, Bill Feithen, Randy Justus, Roger Scott, Jim Page, Mel Messer, Kevin Eack, Tony Becker, Steve Eakle, Gary Stryker, Mike Chamness, Darrell Turcol, Pete Smith John Zaruba, Jim Hartman, Dave Owens, Tom Cundiff, Jeff Bock, Terry D9ove, Dave Dial, Linda Drager, Sue Patterson, Jerry Cormier.

Meeting called to order at 8:15am.

- Motion to accept the minutes of the February meeting made by Jeff Bock, 2nd by Terry Dove, voice vote carried.

ILEAS Grant Review

- Jim Page advised that approval letters were sent out Monday, 030804 and the denial letters will go out this week.

Insurance/Legal update

- A copy of framework had been sent to Jim Olson; Gary Stryker will be getting a copy sent to him. Approximate cost will be around \$1,200.00.

PPE Distribution

- A few agencies have not received all masks. A supplemental order is to be made. Currently there are in excess of 600 masks sitting in the warehouse at Safety Systems that need to be distributed before ordering additional masks. New PPE orders and add-on orders are to be kept separate from the main list. Mike suggested that ILEAS order 100 or so additional masks to have in reserve for late comers because ILEAS cannot continue to order and distribute 1 or 2 at a time. Jim Page suggested a cutoff date be set for the distribution of existing orders.
- Mel Messer made a motion to set a cutoff date of April 30, 2004 for PPE pick-up and new and supplemental orders. 2nd by Terry Dove, carried by voice vote.
- Dave Owens to draft a letter to send to Jerry at RICP for duplication and mailing to all agencies in the state.

Filters

- The viability of canisters ordered was questioned by some sources. Gary checked with Dr. Drucker and Rob Haley, both stated there is no problem with the canister and its' function. Two emails were discussed; one from Larry Buechler, Chief of Coal Valley PD stated that an IDOL representative indicated that officer's medical evaluation may prove not fit for duty. Another sent to Ed Mohn & Jeff Chudwin stated that an IDOL supervisor, Mr. Lewison,

stated the filters were garbage. Kevin Eack will be in contact with IDOL to investigate the allegations and find out what is going on and try to resolve any questions.

Video Conference

- Kevin Eack stated there will be a video conference the week of March 22 in Chicago and Springfield – an ILEAS representative is to be included. It involves security issues that will make grants up to \$50,000.00 per site available to communities. He will provide more information when available.

Online Medical Evaluation

- Mike Chamness stated that 3M will have a medical evaluation available on line approved by IDOL. It will cost \$23.00 per person. 3M is willing to demonstrate at the ILEAS Training Seminar. The federal budget has been cut which will take \$79,200.00 from the Tabletop allocation. 2005 funding will be different. The focus now is on 50 largest cities as opposed to individual states.

RCT/ITTF

- \$1.5billion will go to the 50 largest cities with \$700million to go to states and territories. This is a proposal at this time and is subject to alterations.
- \$16.7million to law enforcement will remain the same. The rest of the state will see substantial cuts. RCT's and backfill/overtime will take a hit. The Illinois delegation will be urged to reconsider and make changes to proposals.
- Gary Stryker inquired for Jeff Chudwin re reimbursement for backfill. Backfill for training will be paid as long as money holds out per Mike Chamness. ITTF has a form to fill out for requests for reimbursement. Turn around time for payment is 8 to 12 weeks. Multi-agency teams should have an agreement that designates one agency as the request submitter.
- Mike Chamness stated Decatur and Macon County want to form an RCT with funding ITTF money. Problem is that they do not want to operate within the ILEAS framework. Mike Chamness is looking for a way to possibly fund this team and bring them into the ILEAS/ITTF/HS arena.
- Board consensus is that if this is going to happen they have to follow behind the teams that have already been planned.

Guest Speaker

- Tony Becker from ILETSB was introduced to the Board. Tony is working with Kevin Eack and Steve Eakle on Incident Command and Unified Command training throughout the state. Tony stated there will be a Train-the-Trainer session April 15-16 at IFSI or ISP for Unified Command. Specifics as to location will be made available as soon as possible.
- Steve Eakle suggests that as many people as possible go through Incident Command in order to qualify for Unified Command. This training involves police, fire, and public health personnel. Training has been modified from earlier version and works much better. Major obstacle has been terminology – this must be universal and understood by all.

SCT Update

- Ed Mohn and Ed Roncone presented information from LDV and prices. \$171,356 cost for a trailer and power train. Three purchase requisitions were passed out for a trailer, Ford Excursion and light package. Ed Mohn explained what was included and costs per component. This package makes it easier to store and maintain. Whatever agency accepts it will be responsible for insurance, maintenance and storage.

- Motion to approve purchase of four vehicles made by John Zaruba, 2nd by Brent Fischer and carried by a voice vote.
- After some discussion, John Zaruba amended his motion to state purchase six vehicles instead of four vehicles, 2nd by Dave Dial and carried by a voice vote.
- Additionally, each SCT is to sign off for all equipment received and maintain an inventory.

Training Seminar Update

- There will be a room for each region at the event for a Region Breakfast. It will be a continental breakfast meant primarily for networking and discussing regional issues.
- Randy Justus has lined up two speakers from the Fire Service to speak on Incident Command and Unified Command. Both speakers speak at the national level.
- Director Burke of IEMA is scheduled for opening remarks; there will be vendors present, a pizza reception, panel discussions and an event dinner. Senator Carl Hawkinson is scheduled to be the keynote speaker.
- Cost is \$50.00 for one agency representative, \$100.00 for each additional guest. Checks are to be made out to ILEAS. Gary Stryker stated we will not deal with w9's.

Registration

- Linda Drager stated that calls have been coming in but there is no registration form. The RICP office has created a registration form that can be faxed back to the RICP office with participant information so that we have a signed commitment from each participant. The form will also be placed on the ILEAS web site in a PDF format to make it more convenient for participants.
- Currently, 230 rooms have been set aside at the Crowne Plaza Hotel with another 100 rooms at the Holiday Inn Express.
- Payment from participants and vendors will come to RICP and forwarded to the ILEAS account for deposit.
- ILEAS has a \$60,000.00 grant from IEMA together with participant and vendor fees to fund the Training Seminar.
- Registration and name badges will be the responsibility of RICP. Price given Jerry for a 3 ring, 3" binder was deemed to be too high. Gary Stryker said he wanted to try another vendor for a better price.
- Jeff Bock recommended having ILEAS membership forms as well as alarm card forms available at the Training Seminar.

Website

- Jim Page stated he will be in contact with Matt Martyn at RICP re the needs of ILEAS. Board was advised that RFP's have been posted for an IT vendor. Any member who has knowledge of a vendor they are confident with should have them contact the Uof I to secure an RFP.

Alarm Card Update

- Today is the cutoff for inclusion in the system. RICP will start burning the CD's 031104.
- A list of agencies that have not sent in grid or staging areas should be prepared and made available to region co-chairs.
- Randy Justus will send a sample of MABAS cards to Jerry Cormier to be forwarded to ILEAS Directors.
- Once cards are mailed out, practice drills will be conducted to test the system.
- Pete Smith suggested that agency supervisors be trained in how the system works.
- Mutual Aid Plan documents should be included on the CD's when produced.

- Gary Stryker and Jerry Cormier to talk about what needs to be in a cover letter to go out with the cards.
- April 15, 2004 has been decided upon to be the implementation date for the ILEAS Callout System.

Budget

- Mike Chamness stated ILEAS needs to have a budget committee to set up a budget for the 2005 fiscal year. Budget should be submitted at the June meeting.
- Members of the budget committee will be: Jeff Chudwin, Bill Feithen, Don Bennett, and Mel Messer.
- Budget needs to address money available due to not having a PPE expenditure expected in the 2005 funds. Terry Dove recommended extra money be put toward another grant round. Kevin Eack stated that Missouri is engaged in a 'throw-away' HazMat suit initiative. A Level "C" suit would not fall under IDOL guidelines. Total cost for a HazMat kit distribution, including booties, hood, gloves and suit would be \$1.6million.
- Jim Page suggested that incentives be given to regionalize communication capabilities to promote interoperability and reduce costs.

StarCom

- StarCom was discussed again. Biggest concern is the ongoing monthly fees agencies would incur. Dave Owens brought up the possibility of a repeater system that does not necessarily include Motorola as well as StarCom.
- Bill Feithen stated that he hasn't seen the information yet that convinces him that StarCom is the answer to our communication concerns.
- Gary Stryker suggested that we invite Jeff Rodrigues, ITTF Co0mmunication Committee chairman, to an ILEAS meeting to discuss communications.
- Randy Justus reminded the group that all interoperability means is that Commanders will be able to communicate with one another. It is not meant for every officer to be able to talk to one another.

New Business

Dave Owens is to contact Effingham to rekindle involvement in ILEAS. Kevin Eack asked who the ILEAS representative will be at the video conference call. Gary Stryker will be the representative.

Next ILEAS meeting has been scheduled for April 28, 2004.

Motion to adjourn by Jim Page, 2nd by Mel Messer, and carried by a voice vote.