



**ILEAS Board Meeting
May 26, 2004
Crowne Plaza Hotel
Springfield, Illinois**

Meeting Attendees

Gary Stryker, Dave Owens, Pete Smith, Brent Fischer, Don Kliment, Ralph Caldwell, Gib Cady, Roger Scott, Kevin Eack, Mike Chamness, Carl Hawkinson, Doug Edmonds, Kathy Clark, Bill Feithen, Jim Page, Mel Messer, John Zaruba, Don Bennett, Jeff Bock, Mark O'Donnell, Jon Brodzik, Dan Bacon, Tony Becker, Matt Tobias, Tom Templeton, Randy Justus, Jim Opoka, Jerry Cormier

Meeting called to order by President Stryker at 9:00am

- Motion to approve minutes of April 28, 2004 meeting made by Mel Messer, 2nd by Jeff Bock, and carried by voice vote.
- Treasurer's report given by Don Bennett. Motion to accept report by John Zaruba, 2nd by Mel Messer, carried by voice vote.

Introduction of Guests

- Jon Brodzik, METRA: (handout provided) Presentation included development of protocol and explanation of how procedures will be implemented in the event of a bomb incident.
- Jim Opoka, FEMA: (handout provided) Presentation included explanation of FEMA policy relative to response and recovery. Utica tornado incident used as an example. The issue of backfill did arise from this incident. Presently, the State is not mandated to pay backfill relative to mutual aid callouts. That is being addressed now for positive resolution. ILEAS needs to provide FEMA documentation of costs incurred during callout. DHS will be creating regional Homeland Security offices and the ODP acronym will be disappearing over the next few months. Jim advised the group that the DHS website is an excellent resource for Homeland Security information and initiatives and an additional contact person is Vic Keers, Public Assistance Officer, FEMA, 815-431-4419 or 815-431-4313.
- Mark O'Donnell, Belt Railway of Chicago: Presentation included information about the Illinois Railroad Chiefs Association and Chicago Special Agents and Police Association. Efforts are being made to have every Railway in Illinois become members of ILEAS and he explained some of the resources they would be bringing to the table.
- Dan Bacon, USAO: Dan presented information on where information can be electronically accessed (LEO, IWIN, etc). He also spoke of an upcoming joint meeting between Central and Southern USAO districts (ATAC). Information will be sent out as soon as the date is confirmed.
- Tom Templeton, Sheriff, LaSalle County: LaSalle County implemented the first ILEAS callout on April 20, 2004 for the Utica tornado. Presentation included a chronological report of how the incident unfolded and lessons learned (good and bad) to help better the system. Tom stressed the importance of having a Unified Command at an incident to help insure greater success managing the incident.

Committee Reports Communications

- Mel Messer reported ILEAS membership in ICLEAR (data warehouse) is important. In time all criminal data will be available on the database and possibly expanded to other states. Land based access is now available through LEADS and in car using IWIN. Money is available to implement the program and how it is to happen is currently being developed.
- Motion made by Mel Messer to partner with State of Illinois and Chicago P.D. in ICLEAR development and move \$1.8million from ILEAS to ICLEAR phase I development, 2nd by John Zaruba, carried by voice vote.
- The cost to automate the ILEAS callout system would run between \$40,000 and \$60,000. Automation would simplify and expedite a callout.
- Motion by Dave Owens to support funding an automated callout, with associated cost increases to NorthWest Central Dispatch and Peoria Communications Center included, 2nd by Kevin Eack, carried by voice vote.
- As new teams are being considered and completing needs of existing teams, finances need to be looked at to ensure sufficient dollars are in place.
- Mel Messer needs money for an additional five radios on top of the 15 (\$61,917) approved at the last meeting. \$3177 was for an encryption device and \$9465 for body mikes. Right now, communications budget is over \$384,000. Additional radios would cost \$20,649. Costs with the headsets would total \$23,794.
- Motion by Mel Messer to approve the purchase of 5 additional radios and headsets for \$23,794, 2nd by John Zaruba, voice vote carried with one dissenting vote.

SCT

- Gary Stryker reported Region 2 team is 95% complete, requiring two pieces of equipment and completion of 16 hour training block. Region 3 team: SWAT training is complete and WMD training is being scheduled. They are also short on equipment for the team. Region 4 has three teams waiting for equipment, and one team committed awaiting 2005 funding. Region 6 has 2 teams committed and are waiting on 2005 funding. Region 7 is finalizing training and equipment issue. Region 8 has one team committed awaiting 2005 funding. Regions 9 & 11 are working on putting a team together. It is estimated it will cost \$1million yearly to maintain these 11 teams once implemented.

Finance

- Mike Chamness: Mike gave an explanation of how fiscal year money is setup for income/expenditure. He suggested that ILEAS come up with a workable format and that he would report the budget using that format.
- Communication money can be used to purchase VHF radios. A survey will be sent out to determine need.
- Of the \$4million made available for ILEAS grants, \$3,981,368 are out now.
- RCT is over budget
- \$750,000 of 2002 money is available to ILEAS and is scheduled to expire 8/31/2004. This will cover the RCT shortfall and other ILEAS expenditure designations.
- Service of the StarCom 21 radios: State to provide a radio and 5 years (\$500.00) service to each department on new purchase. If radio already purchased and paid for, service cannot be paid now. If not paid, and Motorola will re-bill, all radios and service will be paid.
- Training money flows to IFSI and ILETSB through grant agreements. \$1.5million allocated for all special teams. Dick Jaehne at IFSI has the breakdown of how money is or will be

spent. Of \$16.7million 2005 allocation, ILEAS can set aside money for training needs. This money is transferred to the ITTF Training Committee.

- Carl Hawkinson suggested that it will be important for ILEAS to spend 2005 allocated funds quickly and to not sit on the funds.

Car Plan

- Doug Edmonds reported NWCD is calling agencies to verify phone numbers and updates are being made.

Legislation

- No report

Annual Conference

- Jeff Bock reported dates are firm – March 6, 7, & 8, 2005. Work is in progress setting up an agenda and speakers

PPE Update

- Jerry Cormier reported meeting with representatives from IEMA, Safety Systems and Avon May 23rd to finalize PPE orders completed. Sue Sackett from IEMA to send out spreadsheet identifying requests that have not been satisfied yet. This will complete the police side of PPE distribution statewide. Aurora is requesting 60 masks to replace the 60 missing from earlier distribution. Mike Chamness advised to have masks released after Aurora signs form indicating they had previously signed for 240 masks and later found they were short 60 masks, and they are receiving an additional 60 masks to complete distribution to their personnel. Aurora to be notified of decision.
- Cook County Sheriff's Police is to be contacted to verify number of personnel and have unneeded masks returned to ILEAS. A letter from Cook County stating they are returning the masks and how many is to be filed with a letter from Safety Systems that they have received the masks. ISP negotiations with IDOL have been progressing relative to OSHA regulations and restrictions regarding the Avon FM12 mask.

StarCom 21 Update

- Cost per radio includes 5 years service. 5 year clock doesn't start until Homeland Security region is ready. Also included is a monthly test (within a region or by an individual agency) and 50 feet of cable. The \$53.00 charge begins at incident implementation or if misused.
- Motorola will be facilitating the distribution and installation of radios.

Pete Smith has been designated to be the ILEAS representative to MABAS.

Insurance Update

- Jack Pecoraro has been working on finalizing a liability policy for ILEAS that includes \$2million of coverage for \$2,608.00 annual cost.
- Motion by Mel Messer to approve liability coverage of \$2million at an annual cost of \$2,608.00, 2nd by Roger Scott and carried by a voice vote.

Executive Director Position

- Gary Stryker reported that a contract has been developed for this position and is being offered/negotiated with Jim Page. Position is scheduled to begin July 1, 2004.
- Motion to approve Executive Director position by Mel Messer, 2nd by Don Bennett, carried by voice vote.

- Motion to appoint Jim Page to a 2 year contract totaling \$150,000.00 by Roger Scott, 2nd by Don Bennett, carried by voice vote.
- Contract to include salary, travel expense, supplies, office furniture and equipment and insurance. Salary to be paid monthly beginning August 1, 2004. Contract includes a 90 day termination clause for both parties.
- Priorities will be the ILEAS website, alarm card updates and financials. Jim Page to be added as a check signatory.
- Jerry Cormier's role will expand to include MABAS and IESMA.

Old Business

Matt Tobias stated that a letter to Mayor Daley is being presented by Ron Hubermann advocating Chicago PD become a part of ILEAS. Director Hubermann has been helping move Chicago forward very quickly. Chicago's alarm card, what it will look like and how it will be used is presently being developed.

Chicago ERT personnel require more training to be at the same level as other region teams. Some additional equipment will also be needed. Chicago funding could be used to augment ILEAS funding in this area.

Regional Distribution of Security Team proposal to be discussed at the June meeting.

New Business

Carl Hawkinson stated the funding resolution that slashes state funding by 60% has passed the House and will go to the Senate after the Memorial Day recess. He strongly urged members to contact Senators Durbin and Fitzgerald to weigh in on the 2005 Federal Budget Resolution. Homeland Security State Formula Grant will be taken down to \$700million from \$1.5billion making the 2005 budget become essentially a maintenance budget.

Region 8 Co-Chair, Darrell Turcol has tendered his resignation to the ILEAS Board.

MABAS update: 3 Illinois counties and 3 Wisconsin counties have been added to MABAS. Fire PPE distribution is expected to be completed by the end of summer. There will be a fall 3 day exercise involving 4 locations. ILEAS is invited to participate in the exercise. Randy Justus will provide firm dates of the exercise.

June meeting has been changed to June 21 from June 23. Committee meetings will be conducted between 8am and 10am and the regular meeting will begin at 10am. Lodging will be on Sunday night and Monday night for those who will be attending the ITTF meeting. Rooms for Communications, SCT, Training and Conference committees will be secured. Gary is looking to staff both a Membership and By-Laws committees.

Meeting adjourned at 3:15pm.