



**ILEAS Board Meeting
June 21, 2004
Crowne Plaza Hotel
Springfield, Illinois**

Meeting Attendees

Bob Quarello, Jeff Bock, Gary Stryker, Pete Smith, Doug Edmonds, Roger Scott, Tom Cundiff, Dave Owens, Kevin Eack, Terry Dove, Matthew Tobias, Brent Fischer, Randy Justus, Jeff Chudwin, Jim Vazzi, Dwayne Killian, Mel Messer, Don Bennett, Mike Chamness, Carl Hawkinson, Ralph Caldwell, Don Kliment, Jerry Cormier

Meeting called to order at 10:00am.

- Motion to approve minutes of May meeting made by Dave Owens, 2nd by Brent Fischer, voice vote carried.

Treasurer's Report

- Treasurer's report given by Don Bennett.
- Motion to approve report made by Jeff Bock, 2nd by Bill Feithen, carried by voice vote.

Guest Presentations

- Presentation from RoboticFX given by Pat Pajor. PowerPoint and actual demonstration highlighted the capabilities and uses of the "Negotiator" robot.
- Presentation made by Dr. David Culp about the National ChemPack Project and the Illinois Chem-Pack Program. CDC conducted a successful pilot study that validated the cost effectiveness and sustainability of a forward placement national program. A 10 year shelf life of the packs is one of the highlights of the program. Illinois placement of stockpile determined by population, risk probability and location of resource hospitals. Immediate deployment capability a necessity due to nature of nerve agents. Jeff Chudwin asked if ChemPack deployment issues relative to IDOL. Orland Park PD has been warned by IDOL not to deploy to personnel if 40 hour training has not been completed. Kevin Eack advised that talks with Al Jiskanis from IDOL are ongoing with a meeting scheduled this Friday, 06/25/04. Gary Stryker asked for a Resolution from the Board to the Governor regarding this issue be drawn up and presented.
- Motion by Dave Owens, 2nd by Terry Dove, to draw up a Resolution to be sent to the Governor regarding IDOL regulations and the deployment of ChemPacks to agency personnel. Motion carried by a voice vote.

Credentialing

- \$500,000.00 needed to implement the credentialing program. ILEAS can be the channel by which the money is made available.
- Motion to assist in the credentialing program by Mel Messer, 2nd by Jeff Bock was carried by a voice vote.

- LEADS would like an ILEAS member on their board. Don Bennett volunteered to sit on the LEADS Board.
- Motion to have Don Bennett sit on the LEADS Board made by Mel Messer, 2nd by Terry Dove, was carried by a voice vote.

Committee Reports

Finance

- No report at this time

SCT

- Gary Stryker advised that commitment letters for SCT formation have been received from Springfield PD and Peoria PD.
- Jeff Chudwin: Cost to equip a 25 man team is \$498,671.00. Additional radio costs may increase that amount. This price applies to the first 6 teams formed. This amount does not include training costs, backfill/overtime, maintenance or consumables. The total cost for 6 fully operational teams is \$3.39million; \$3.6million is the total for 5 35 man teams. \$4million allows a buffer, but that would not be enough to fund a 6th team. It would take \$4.5million to ensure sufficient funding for 6 complete teams.
- Discussion ensued as to size of teams. Ralph Caldwell suggested that if a minimum/maximum were going to be set, 25/35 would seem reasonable and teams that had fewer than 25 would need approval from the Board.
- Jeff Chudwin has had contact with U.S. Marshall's personnel regarding the possibility that SCT members could be deputized to allow functioning across state lines. Jeff, Gary Stryker and Matt Tobias to continue conversations with the Marshall's office to determine if ILEAS wants to go in that direction.
- Gary Stryker suggested hiring a consultant to help develop SCT policy, procedure, and set training requirements.
- Motion by Jeff Chudwin to look into securing a consultant to develop an SCT policy proposal for ILEAS, 2nd by Mel Messer and carried by a voice vote.
- Mike Chamness suggested that re-certification be built into an ILEAS SCT policy.
- Mel Messer stated 5 additional radios are needed for SCT.
- Motion made by Jeff Chudwin to fund additional 5 radios at \$23,715.80, 2nd by Terry Dove and carried by a voice vote.

Budget

- Mike Chamness: ILEAS '05 money will be \$13.6million. How the money will be used needs to be determined for presentation at the ITTF meeting tomorrow, the 22nd.
- Total: \$13.36M
 - 1.00M – transferred to ITTF Communications Committee
 - 2.00M – transferred to ITTF I.T. Committee
 - .50M – transferred to ITTF Training Committee
 - \$9.86M balance after fund transfers
 - 4.50M – SCT
 - 2.46M – ILEAS Grants
 - .20M – Backfill/overtime
 - .20M – Training
 - 2.50M – Distribution Site Security Teams (Mobile Field Force)
 - \$9.86M – Total fund allocations
 - \$0.00 Balance after fund allocations

- Incident Command and Unified Command also included in training money. Per Pete Smith, BOMAC training will serve as the Incident Command prerequisite for Unified Command training.
- The \$2M transferred to the I.T. Committee is for implementing statewide ICLEAR capabilities, SOS photo ID access, etc.
- Jay Reardon (MABAS) sent a letter inviting ILEAS to participate in an October training.

Communications - Covered in SCT report.

Training – No report.

Car Plan

Doug Edmonds: verification calls are complete. A 50% error rate was corrected.

Legislative – No report.

Annual Conference

- Jeff Bock: plans are moving forward, basic agenda has been set, conference needs and pricing are being negotiated. Per Mike Chamness, the Annual Conference will have to be funded with ILEAS money.
- Randy Justus reported that MABAS PPE distribution begins next week, June 29th. A position paper on the Utica callout will be coming out soon.
- Mike Chamness talked about the Mobile Field Force, 25 teams that would be used during an SNSP implementation. If ILEAS goes forward with the concept, \$2.5M will be needed to fund it.
- Motion by Dave Owens to approve \$2.5M for a maximum of 25 teams consisting of between 48 to 52 team members, 2nd by Tom Cundiff, and carried by a voice vote.
- This last motion completed the allocation of funds to set the ILEAS budget for 2005.
- Motion to accept the budget by Don Bennett, 2nd by Dave Owens, and carried by a voice vote.

PPE

Jim Page: we have 1108 masks that have been paid for and are waiting for the final list from Sue Sackett at IEMA to identify new and supplemental orders. The missing pallet of 160 size 2 masks for Region 8 still has not been resolved. Shipping and freight bills along with signed receipts are being checked to resolve the issue. Jim asked for all regions to send receipts to him to centralize the filing.

StarCom 21

Mike Chamness advised that as soon as the ITTF approves the survey, letters and forms will be mailed to all police, fire and IESMA agencies to explain the system and find out who does or does not want the radio and five year contract. RICP will do the mailing and receive the data back for tallying.

Old Business

- Pete Smith advised that there will be a METRA Bomb Incident Training meeting June 28, 2004, at 10:00am at the EOC in Wheaton. The purpose is to develop the training and identify strengths and weaknesses. Chicago DOT and IDOT have also been meeting to develop training and policy for bomb incidents.
- Gary asked for volunteers to sit on the ILEAS Transportation Sub-Committee; the following responded: Pete Smith, Jon Brodzik, Jeff Chudwin and Kevin Eack.

- Website – Jim Page stated a contract has been entered into with Urbana and the new website should be up and running on Wednesday, June 23, 2004. Jim plans on having all ILEAS forms on the site. Purchases will go through Jim via the website purchase order link.
- Grant letters allowing the grant recipients to make purchases will go out Tuesday and Wednesday, the 22nd and 23rd.

New Business – None

Next meeting July 28, 2004 at the Crowne Plaza in Springfield. Committee meetings will be at 8am and 9am and the regular meeting will begin at 10am. Gary will notify Jerry of when the committees will be meeting in order to get the information out to the board.

Motion to adjourn by Brent Fischer, 2nd by Mel Messer, and carried by voice vote.