



**ILEAS Board Meeting  
September 29, 2004  
Crowne Plaza Hotel  
Springfield, Illinois**

**Meeting Attendees**

Mike Bily, Dave Cuthbertson, Dave Snyders, Randy Justus, Price McCarty, Dale Newsome, Dave Owens, Bob Quarello, Roger Scott, Jim Vazzi, John Zaruba, Susie Nichols, John Schlaf, John Jannssen, Larry Smith, Bob Howlett, Terry Lucas, Tom Larson, Tim Lyerla, Ralph Caldwell, Carl Hawkinson, Pete Smith, Brent Fischer, Mel Messer, Gib Cady, Jon Brodzik, Doug Edmonds, Kevin Eack, Jeff Bock, Jim Page, Gary Stryker, Jerry Cormier, Mike Chamness.

**Meeting called to order at 9:00am.**

- Reading of the minutes
- Motion to accept the minutes from the September 1, 2004 meeting by Jeff Bock, 2<sup>nd</sup> by Brent Fischer, and carried with a voice vote.
- No Treasurer's report for this meeting.

**Introductions**

Larry Smith, President of ISA, Bob Howlett, Deputy Director of ISA, John Jannssen, Deputy Director, ILETSB, Susie Nichols, Program Manager, ILETSB and new ex-officio member of ILEAS replacing Tony Becker, Terry Lucas, USAO

**Executive Director's Report**

- Jim Page reported all masks that had been sitting in the warehouse and out in the regions have been delivered. 1,500 additional masks have been ordered. Safety Systems has set up trainings for this last distribution. The filters that have already been distributed are being recalled by AVON due to their inability to filter out phosphine (a gas associated with meth labs). 50,000 new filters have been ordered and will be distributed when they arrive. Information regarding this issue can be found on the ILEAS website. Distribution should occur by Halloween.
- There have been approximately 1000 hits per week on the ILEAS website. Membership and alarm card forms will be on the website in the next phase of development. The interactive map that was developed for the State Fair is in a test mode on the web site. A bulletin board will be another feature on the website and will be demonstrated at the next meeting.
- The credentialing contracts have been signed. Per Gary Stryker's request, Jim began a search for a corporate attorney. Jim talked to Jack Pecoraro who recommended Bill Feurer of Springfield. At the September 28 meeting, the ITTF approved funding the purchase of automated callout software for the ILEAS dispatch centers.
- September 2004, Florida requested 50 police officers and cars to assist anticipating a third hurricane to strike. IEMA contacted ILEAS and within 48 hours, 50 cars and officers were

identified for a two-week deployment to Florida. The request was canceled when the third hurricane changed course away from Florida.

- Issues of concern that surfaced regarding such an activation were:
- Reimbursement
- Allowable costs
- Pay rate
- Workman's compensation
- Property damage
- Authority
- These, as well as any other issues that arise, will be examined by IEMA and ILEAS.

### **IWIN Access**

- EMAC message was sent out on IWIN through Urbana PD. Jim stated he would like to pursue signing on with IWIN.
- John Schlaf added to the EMAC report stating that ICERT was able to send 27 citizen volunteers. Mike Chamness stated that Illinois had the 3<sup>rd</sup> largest group on scene in Florida. We are one of the only states that have the capability to respond to disasters such as what occurred in Florida.
- Mike also reminded the group that in order to receive state reimbursement, the callout must be approved by IEMA. An additional important note regarding a callout: only agencies on the alarm card will be eligible for reimbursement. Self-responders not on the card will not be reimbursed. In addition, if 5 cars are called out and 10 are sent, only the five requested will be covered and reimbursed. These rules will be posted on the website for members to view.
- It was suggested that ILEAS, as an organization, adopt NIMS.
- MOTION MADE by Jeff Bock for ILEAS to adopt NIMS guidelines, 2<sup>nd</sup> by Mel Messer and carried with a voice vote.

### **Training**

- Roger Scott asked if there was been any progress on developing a training film for an ILEAS callout. After a brief discussion, a committee comprising Roger Scott, Mel Messer, Susie Nichols and Kevin Eack was formed to develop a DVD/VHS training tape for ILEAS to replace the NIPAS tape.

### **Homeland Security**

- Carl Hawkinson advised the Board that the law enforcement piece of the Homeland Security Budget should be known in the next two weeks. The House version has the amount stated at \$16.7 million and the Senate version (Collins Amendment) is \$13.3 million. Mike Chamness added that ILEAS would expect to receive between \$10.6 and \$13 million dependant on the final budget. After a brief discussion, it was suggested to write a letter to our U.S. Senators asking them not to support the Collins Amendment.
- MOTION MADE by John Zaruba to draft a letter and send it to Senators Durbin and Fitzgerald, 2<sup>nd</sup> by Mel Messer and carried with a voice vote.
- The letter is to be drawn up today and faxed to the Senators. Letters were faxed from the Crowne Plaza by Jerry Cormier at 1:05pm.

### **Communication Committee**

- Mel Messer stated that the SCT's exercised and were satisfied with the performance of their equipment.

- Doug Edmonds stated that changes are nearly complete and will be downloaded to the ILEAS website.

## **SCT**

- There were two exercises this past month – Aurora and Libertyville. Aurora was a three-day exercise that tested issues relative to long-term deployments. Libertyville was two days and involved multiple sites (3): truck hijacking, hostage situation and a dirty bomb at the third location. Randy Justus reported that the exercise went well and the only issue was with incident command.
- Gary Stryker asked for volunteers to sit on a committee to work on issues of incident command overlap between MABAS and ILEAS.
- Volunteers for this committee are Randy Justus, Pete Sterienberg, Doug Edmonds, IEMA representative and Rob Haley.
- John Zaruba suggested that ILEAS SCT's have an identifier distinguishing them as an ILEAS SCT. After some discussion, it was decided to let the SCT's address this issue and come up with a solution that will work best for the teams.
- Mel Messer asked for all SCT's that are ready to form to let him know how many personnel in order to secure equipment for them. These teams will be equipped out of '04 money.
- There will be training in October for MEG and TF personnel regarding Joint Operations Command responsibilities.

## **Car Plan**

- No report.

## **Legislation**

- No report

## **Conference**

- Jeff Bock passed around a draft of the conference agenda and asked for input regarding speakers, breakout session, etc. Vendor fees have not been determined yet.

## **2004 Fall Threat**

- Dave Cuthbertson – 2004 Fall Threat – several hundred law enforcement personnel are coordinating efforts to set up a command post. Intel gathering is an important component of this effort. Regional meetings have been occurring to facilitate this with briefings set up on October 6 in Grayslake, and Rockford; October 7 in Aurora; October 8 in Palos Hills. He reminded the group of the importance of police having a greater presence in the community asking questions and networking with citizens to uncover or learn about suspicious activity. Dave also handed out a Terrorism Quick Reference Card to members. This will be made available on the website to all ILEAS members.

## **Meth Task Force**

- Terry Lucas – the USAO is involved in a statewide Meth Task Force that hopes to:
  - identify the scope of problem
  - provide training to address the problem
  - get equipment to safeguard personnel in the field
  - push for strong legislation and
  - secure funding.
- Sheriff's have incurred increased medical costs having to house these offenders. The next Task Force meeting is November 1 at the USAO in Springfield.

Break for lunch at 11:30am.  
Meeting resumed at 12:30pm

### **Public Transportation**

- The Suspicious Package protocol that recently went out was developed through meeting with METRA, ILEAS, MABAS, FBI and Chicago PD. Pete Smith stated that the best way to handle incidents is locally. County coordinators are meeting with railroad committees to develop a strategy. The biggest issue is what do you do with 500 to 1,500 passengers disembarking from a train. An ad hoc group is working on a regional approach strategy because an incident may or may not involve just one community.
- Jon Brodzik met with the South Suburban Chief Association and discussed the same strategies. Locations have been identified as vulnerable or primary targets. METRA has hundreds of miles of track and a small number of agents, so the need is great for help from local agencies.

### **Alarm Cards**

- Pete Smith posed the question of certification regarding the special capabilities departments list on their cards and asked what the criteria for certification is?
- A committee was formed to look into standardization of certification. Members are: Jeff Bock, Doug Edmonds, Jeff Chudwin, Randy Justus, Gib Cady, Susie Nichols, and Jim Page.
- Gary Stryker advised that 12 mobile command posts were approved for purchase at the previous ITTF meeting. They will be strategically distributed around the state.
- StarCom 21 agreement issue with Motorola has been resolved. Motorola will deliver and connect radios at agencies that want them. Installation will begin between January 1, 2005 and March 1, 2005.

### **Mask Update**

- Negative information is being disseminated at trainings that are not correct. The mask is not NIOSH certified, but is certified and approved by the military (3 million Avon FM12 masks have been ordered by them). NIOSH certification is pending and Avon will supply pieces to retrofit masks to address NIOSH criteria (canister ports on both sides of mask). Susie Nichols will check on source of this misinformation.

### **Vehicle Agreements**

- Jim Page stated the wording is being finalized and some vehicles have been delivered and are ready to be assigned. Insurance for these vehicles is also being looked at for coverage and cost.
- MOTION MADE by Roger Scott and 2<sup>nd</sup> by Dave Snyders to accept the vehicle agreement with the finalized wording, carried with a voice vote.

### **Corporate Accountant**

- Two accountants recommended by attorney Bill Feurer are to be interviewed.
- MOTION MADE by Kevin Eack to approve up to \$2,000.00 to retain a corporate accountant for ILEAS, 2<sup>nd</sup> by Bob Quarello and carried with a voice vote.

### **Administrative Costs**

- Mike Chamness suggested ILEAS write a letter to Homeland Security Secretary, Tom Ridge, to get approval for use of homeland security funds to pay for insurance, and other administrative uses.
- MOTION MADE by Gib Cady to write a letter to Sec. Ridge to seek approval to use ILEAS income for administrative needs, 2<sup>nd</sup> by Dave Owens and carried with a voice vote.

### **School Safety Guides**

- Mike Chamness stated that in the past this issue had been addressed but was missing key stakeholders. New initiative going forward now includes law enforcement and fire services as well as other community stakeholders to readdress and consolidate safety guides and policy. Mike has a 25 minute video that Jim Page can put on the website about school safety. Many municipalities and I.S.P. have blueprints of schools archived to use in a plan when responding to school shootings, etc. Kevin Eack, Ralph Caldwell and Jim Page to get together to look at a blueprint database.

### **IWIN Request**

- Jim Page states it will cost \$500.00 to put an IWIN terminal in the ILEAS office. The monthly fee would come out of Jim's administrative money.
- MOTION MADE by Dave Owens to approve \$500.00 for IWIN installation in the ILEAS office, 2<sup>nd</sup> by Jeff Bock and carried with a voice vote.

### **ITOA Resolution**

- ITOA has a resolution to change regulations that would allow MD's to have insurance coverage when working with an SCT. Jeff Chudwin is asking ILEAS for a resolution to cover TEMS members (Gary to give me a copy of the formal resolution).
- MOTION MADE by Dave Owens to accept the resolution, 2<sup>nd</sup> by Mel Messer and carried with a voice vote.

Kevin Eack advised that the Fusion Center was implemented September 1 to prevent the silo effect when information gathering (violent crimes, drugs, etc.).

Mike Chamness advised the board that the State of Illinois is one of five finalists to receive the Kennedy School of Government award for homeland security planning. Other finalists include LA County, City of Portland, Center for Disease Control and US Navy. Mike added that it should be noted that the CDC and USN planning had been outsourced. Next meeting will be October 27 at the Hampton Inn Springfield Southwest, located at the I-72 and Veterans Parkway exit. Detailed directions to the meeting site will be included in meeting email notifications.

Meeting adjourned at 3:30 on a motion from Mel Messer, 2<sup>nd</sup> by Jeff Bock and carried with a voice vote.