



**ILEAS Executive Director Status Report
February 23, 2005**

Executive Director Office Issues

Executive Director Financials

\$20,000 has been set aside by ITTF for ILEAS administration purposes until March of 2005. This table shows the status of that fund:

Purpose	Cost	Running Balance
Office Furniture	\$605	\$19,395
Office Supplies	\$580	\$18,815
Travel	\$3,622	\$15,193
Web Programming – Purchasing	\$2,000	\$13,193
Web Programming – Membership	\$9,975	\$3,218 (Remaining)
Total Spent	\$16,192	*****

Clerical

Angela Page started as the ½ time clerical employee on February 15, 2005. Things are progressing nicely by having her in the office when I am on the road.

Operational Issues

Masks

Masks are still slowly being distributed to a few agencies that are still without.

Marketing

The display board for conferences, training, etc. has been purchased and delivered. The graphics are still being completed. Larry Rettig from American Outfitters is putting together a package of ILEAS, mugs, travel cups, mouse pads, polo shirts, calendars, etc. for us to review. Once those items are approved, American Outfitters will create a special ILEAS web page which will be linked to ours. People can then buy ILEAS gear online and they will process the purchases. We ordered and have received a vinyl banner with the ILEAS logo as a backdrop for conferences.

Conference

As of February 17, 2005, there were 252 registrants for the conference and 15 vendors. However, the rate of registration continues at a high pace. I estimate a conference registration total of 300+. Jeff Bock will have further information.

ILEAS WMD Special Response Teams

The Board had asked for a table outlining the status of the ILEAS WMD Special Response Teams. Here is the status of the teams at this time:

Team	Training	Equipment /Status
NIPAS #1	HAZMAT, NVG, Anniston, Alabama underway	Fully equipped (supplemental items ordered). Operational but not certified.
NIPAS #2	HAZMAT, NVG, Alabama underway	Fully equipped (supplemental items ordered) Operational but not certified.
Naperville/DuPage	HAZMAT, NVG, Anniston, Alabama	Fully equipped (supplemental items ordered) Operational but not certified.
Region #2	HAZMAT, NVG	Fully equipped (supplemental items ordered) Operational but not certified.
Joliet/Will	BASIC SWAT, HAZMAT, NVG, Aniston, Alabama is underway.	Equipment Ordered, partially received and distributed.
Champaign/Vermilion	HAZMAT, NVG	Equipment Ordered, partially received and distributed.
METRO East	Tentative training scheduled - Basic SWAT on 02/21/05-03/04/05 and HAZMAT on April 25-29, 2005	Basic training underway this week. Fittings scheduled for 03/02/05
Peoria/Peoria County	Tentative HAZMAT training scheduled on 05/16-20/05	Organizational meeting held and team assembly is underway
Springfield/Sangamon County	Tentative HAZMAT training scheduled on 03/28/05-04/01/05	Organizational meeting held and team membership selected – fittings were completed on 02/17/05. Equipment will be ordered when the 05 allocation comes in.
South Suburban	Tentative HAZMAT training scheduled on 06/13-17/05	Team Pending
Southern Illinois	Very tentative HAZMAT training scheduled on 08/22-26/05	Centralia, Salem and Marion County SO have committed and have started attending team commander meetings.

Chairman Jeff Chudwin can provide a more detailed report on the progress being made in routine team commanders meetings.

A motion to purchase SRT equipment out of the FY 2005 budget for Southern Illinois, Region 8, Springfield, Peoria and South Cook County is required to authorize expenditures.

Membership & Membership Software

The passwords were mailed out in January. As of February 18, 2005, there have been:

- 319 agencies that have signed onto the new system

- 395 users that have logged on and 257 of them completely filled out their user registration
- 391 agencies have alarm cards in various states of completion

Interest seems high and problems have been very few. Please encourage everyone to sign on and update their records. Things seem to be going well from the Northwest Central Dispatch perspective. We will be running both paper and electronic simultaneously for some time until we get agencies caught up.

One note of interest that has developed out of the online membership project. The number of individual police departments in Illinois has finally been counted. Some departments have been closed and some have merged. The original list of 1200 included agencies that were not bonafide law enforcement agencies. (such as mobile training regions). The final list contains 1,008 law enforcement agencies. We have signed mutual aid agreements for 648 of those 1,008 which is 64%. There are some agencies in our membership that I am uncertain as to whether or not they should be members or we should try to recruit them. This is the list:

- Chicago Housing Authority Inspector General
- Chicago Transit Authority
- Cook County Department of Corrections
- Illinois Attorney General
- Kane County Coroner
- Kane County State's Attorney
- Cook County Sheriff's Office vs. Cook County Sheriff's Police

Chicago Police Department

We have been informed that the Chicago Police Department has signed the ILEAS Mutual Aid Agreement and is now a member in good standing. The Board should consider amending the Articles of Incorporation at the Annual Meeting to include Chicago Police Department representatives as permanent Board Members. Article 3.2 – Governing Board – and 3.7 Quorum – should be amended.

Schedule


This is the Executive Director's schedule as it is presently known:

February 24 – Southern Illinois Chief's Conference – Mt. Vernon
 February 28-March 1st – MABAS Conference – Peoria
 March 2nd – Vendor fitting – Region 8 team meeting
 March 6-8th – ILEAS Conference – Springfield
 March 22 – ITTF Meeting Springfield
 March 23 – ILEAS Board Meeting – Springfield
 April 20th – ILEAS Board Meeting – Springfield
 April 21st – ITTF Meeting
 April 22 – Major Fire Departments Meeting – Chicago
 May 5th – APCO/NENA regional meeting - Normal

Board Action Items

The following issues need Board discussion and/or action pursuant to this report:

- Board action is needed on listed agencies membership
- Board action is needed on changing the Articles of Incorporation to include Chicago Police Department as a permanent part of the Governing Board and to increase the minimum quorum to 12 from 10.
- A motion to purchase SRT equipment out of the FY 2005 budget for Southern Illinois, Region 8, Springfield, Peoria and South Cook County is required to authorize expenditures.

Submitted By:  _____
James Page – Executive Director