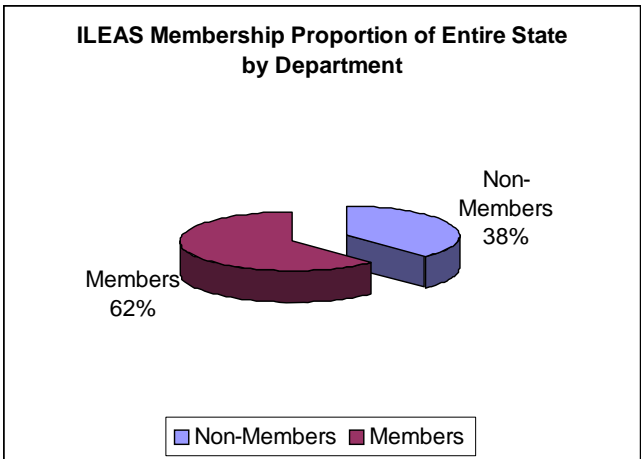


Executive Director Time Off

First of all, I would like to thank those who called and expressed concern with regard to my health. I ended up being hospitalized with a bacterial infection for three days, March 23-25. Additionally, I took a couple days off for recovery on the 28th and 29th and then worked half days until April 1. As a result I lost two weeks of work and some things have fallen behind – I have worked to make up for it ever since. Again, I thank those that sent positive thoughts my way.

Membership

Membership has risen dramatically in the last month. Due to the requirement that an agency must have completed all their data entry, alarm card and mutual aid agreement to qualify for a grant, we have added 37 new members and a 20% increase in alarm cards since my last report in March.



- The count of total agencies in the State this month is 1,057
- 696 agencies are members with mutual aid agreements on file. We have added 37 new members since March 23. At this point 66% of all law enforcement agencies in Illinois are members.
- 507 have alarm cards on file to one extent or another. That is 101 more cards on file than we had on March 23rd. 73% of the members have alarm cards on file.
- At the March 23rd Board meeting, 123 agencies qualified for a grant, as of Friday, April 15th, 232 qualified a 186% increase.

Grants

The grant process has started and is progressing well. As reported at the last meeting, the ITTF Technology Committee did indeed provide ILEAS with \$1,985,000 for MDC's. An issue about MDC technology and how it applies to the grants has arisen and needs discussion by the Board. As of Friday, April 15th there were 117 grant applications filed online in various states of completion. So far 37% of the grant requests are for communications gear, 15% are for target hardening and 48% are for MDC's.

Additionally, the Department of Homeland Security opened up their **Commercial Equipment Direct Assistance Program (CEDAP)** grant program. This competitive grant allows law enforcement agencies to apply directly for equipment. All grant requests pursuant to CEDAP must be copied to the State of Illinois and at present are being handled by the Terrorism Task Force. Don Kauerauf has a list of agencies that have applied. A note for CEDAP applicants - one of the conditions of getting the grant is showing that the agency is not eligible for nor has gotten any of the regular homeland security grant funds. ITTF will supply a list of CEDAP grantees for consideration by the Grant Committee when it meets to make award decision.

Budget

Due to a math error, our 2005 budget has experienced one relatively minor change. The OT/Backfill fund moved from \$1,675,717 to \$1,601,716 – a loss of \$74,001. Otherwise the budget stays the same as presented in March as shown below:

Project/Purpose	Amount
Regional Containment Teams	\$4,500,000
Local Homeland Security Grants	\$2,490,000
Regional Distribution Site Security Teams	\$1,012,048
Chicago PD ICLEAR	\$760,000
Credentialing	\$750,000
Management & Administration	\$294, 558
Planning	\$224,000
Training	\$150,000
Overtime/Backfill	\$1,601,716
Total	\$11,487,764

StarCom21 & VHF Radios

Originally, the ITTF set aside enough funds to purchase one StarCom21 radio for each of the 1,200 (estimate at that time) law enforcement agencies in Illinois. Since then, it was decided to do a survey and only send radios to those agencies that want them. RICP did two surveys for StarCom Radios. I reviewed and edited the results of those surveys as shown below:

PO#	Description	# of radios	Cost
#8	StarCom21 mobiles	195	\$1,063,937.55
#9	StarCom21 mobiles/base	112/225	\$2,199,784.58
Total for PO's 8 and 9 – order already made			\$3,263,722.13
New	StarCom21 mobiles/base–new order	46/26	\$434,563.54
New	StarCom21 portables	22	\$73,062.00
Total for last StarCom21 purchases – needs approval			\$507,625.54
Grant ILEAS StarCom21 purchase (636 radios)			\$3,771,347.67

ILEAS has two signed grant agreements and one grant amendment from ITTF totaling \$3,899,680 as shown below:

- **FY04 - \$2,200,000**
- **FY03 Part II - \$1,075,000**
- **FY 03 Part II - \$624,680**

The first order of 532 radios has already been made and is in progress at Motorola. The second order will be placed next week. After that, we should have \$128,332 left in the StarCom21 budget fund. I have available the paperwork that Motorola will be sending agencies when they receive their radios – if anyone is interested in seeing it.

Before the end of next week, we will have a survey online for VHF radios. We are sending out a mailing containing the next newsletter, the VHF survey, a summary of proposed by-law amendments and a request for special alarm information.

Coalition of Local Governments Status

Bill Fuerer has provided a form letter to be sent to all member agencies and posted on our website as part of the application process. I have attached a copy of that letter to this report. They will be sent out next week. I intend to put together a packet of information for vendors or other interested parties which explains our organization, tax and legal status.

Staff and Contracts

In the FY 2005 budget, the following staff positions have been authorized:

- Executive Director – Jim Page
- Grant Manager – Angela Page
- Training and Education Coordinator
- Planning and Policy Manager

The Executive Director and the Grant Manager contracts have been signed and are good for another year. The contracts for the Training/Education Coordinator and the Planning/Policy Manager have been developed and reviewed by ITTF and Bill Fuerer. A Training Coordinator has been selected and the contract is being signed. Her name is Barbara Payne and she recently retired as the Executive Director of the Champaign County Red Cross. Her background is in education. Her contract calls for 24-30 hours per week. She will start in May. Her initial job duties will be to certify the NIPAS basic SWAT class and to start the development, working with the Police Training Board and the mobile teams, workshops around the State for police managers, supervisors and telecommunicators on ILEAS alarm card procedures.

The Planning/Policy Manager job is open at the moment and I am doing interviews. That contract has been developed and is awaiting a selection. Once this person is hired, he/she will be responsible for managing all the Local Homeland Security Grants that ILEAS will be providing in 2005. This person will also be responsible for the Biennial Strategic Implementation Report (BSIR) submissions to the Dept. of Homeland Security. He/she will also be responsible to develop an inventory audit procedures and ensure that all bills are paid in a timely manner. A specific list of responsibilities is attached to this report.

Additionally, ILEAS has two contracts for service:

- Programming and Information Technology Support – DejarnetteTech
- SRT Policy Development - Critical Incident Management, L.L.P.

Several months ago, ILEAS started paying Kristen Canterbury, a staff member at ITTF. The administrative funds for her salary were moved from ITTF to ILEAS. ILEAS is going to continue to pay Canterbury. However, there was never a contract signed between Canterbury and ILEAS. I have developed one and it has been approved and will be signed this week.

One other staff member item – I have been working to acquire interns from universities around the State. I have one potential intern that may start in May after this semester ends. He is a former captain in the Army and is studying urban planning at the University of Illinois Urbana. More to follow on that as it happens.

Masks

When the mask project first started, it was decided that ILEAS would purchase 16,000 spare canisters and stockpile them around the State as contingency supplies in event of significant emergencies. I have completed a canister stockpile activation procedure and supplied it to IEMA. Additionally, arrangements have been made with Safety Systems to get these stockpiles replaced pursuant to the canister recall. This table shows the locations of the stockpiles and how many canisters are at each location.

Region	# of Canisters	Agency	Recall Status
2	1,520	Illinois State Police - Sterling, IL	Recall Pending
3	2,560	Stephenson County Sheriff - Freeport, IL	Recall Complete
4	7,200	Naperville Police Dept. - Naperville, IL.	Recall Pending
6	1,180	Peoria County Sheriff - Peoria, IL	Recall Pending
7	1,300	ILEAS Administrative Office - Urbana, IL	Recall Complete
8	1,420	Madison County Sheriff - Wood River, IL	Recall Complete
9	480	Effingham County Sheriff - Effingham, IL	Recall Pending
11	520	Murphysboro Police - Murphysboro, IL	Recall Pending

WMD Special Response Teams

The HAZMAT training for Springfield is complete and Region 8 is scheduled for next Monday. Teams are still sending officers to the Aniston, Alabama live agent training. Now that the FY '05 are ready, I will start ordering their equipment. One note of interest, is that both Peoria County and Peoria City have reconsidered and decided NOT to form an SRT.

Schedule

This is the Executive Director's schedule as it is presently known:

April 21st – ITTF Meeting

April 26th – Credentialing meeting and NIMS Meeting in Springfield

May 5th – APCO/NENA regional Meeting - Normal

May 10th – IWIN Conference – Springfield

May 24 – ITTF Meeting – Springfield

May 25 – ILEAS Board Meeting – Springfield

May 26 – Grant Committee Meeting – Springfield

One personal scheduling note – Angela's due date is June 12. Both she and I will be taking time off after the delivery. I plan on having someone temporarily hired to replace her for the time she will be gone. Both the new staff members will be in the office during that time. Once the delivery is complete, I will submit to the Board my schedule for returning to work.

Submitted By:  _____
James Page – Executive Director