



**ILEAS Board Meeting
April 20, 2005
Crowne Plaza Hotel
Springfield, Illinois**

Meeting Attendees

Randy Justus, Mel Messer, Mark Beckwith, Jon Brodzik, Gib Cady, Bill O'Reilly, Tim Swanson, Jim Vazzi, Larry Evans, Andrew Hires, Roger Scott, Bill Feithen, Terry Knop, Tim Lyerla, Carl Hawkinson, Donald Bennett, Don Kauerauf, Mike Chamness, Jim Page, Gary Stryker, Dave Owens, Jeff Bock, Pete Smith, Kevin Eack, David Cuthbertson, Steve Poole, Ralph Caldwell, Bob McCarty, Bob Saltzmann, Brent Fischer, John Janssen, Susie Nichols, Jerry Cormier.

Meeting called to order by President Stryker at 9:00am

- Introduction of attendees.
- Reading of the minutes. Motion to approve by Dave Owens, 2nd by Brent Fischer and carried with a voice vote.

Treasurer's Report

- Overview of report by Don Bennett.
- Motion to accept report by Tim Swanson, 2nd by Brent Fischer and carried with a voice vote.

Executive Director Report

- Overview of report by Jim Page.
- Peoria and Peoria County have reconsidered forming an SRT and have decided not to move forward on team formation. Brent Fischer stated that Adams County and Quincy PD will take on forming up an SRT for Region 6.
- Motion to accept report by Dave Owens, 2nd by Brent Fischer and carried with a voice vote.

Committee Reports

Finance

- Don Bennett advised that as of now, ILEAS showed an approximate income of \$20,000.00.

Communication

- No report at this time

Grants

- There will be a mailing soon regarding VHF radios. There have been 117 submissions for the ILEAS Grant totaling \$1.74 Million out of \$4.475 Million available.
- Gib Cady has high-speed data technical information with regard to ALERTS networks available for anyone who may need in for submitting their grant application.
- Mike Chamness will clarify funding for ICLEAR at the ITTF meeting on April 21, 2005. P.O.'s must be issued by September 1, 2005 for connection to ILEAS.

Special Response Teams (SRT)

- Jim Page states policies are getting close to being complete. Regions 9 and 11 training scheduled for HAZMAT/SWAT and equipment replacement has begun (Tyvek suits, gloves, etc). Robot training will begin when payment is made. There is a slow down in the Comptrollers Office but is being rectified. Robots will also be delivered when payment is made.

Training

- Effective Communication training will occur in May and June at Elmhurst PD. There is no tuition for this training – contact Susie Nichols at ILETSB. Research is being conducted on baseline curriculum for anti-terrorism training. Alarm Callout CD still in formative stages. NIPAS tape is on the ILEAS website for interim training. Safety Officer Committee has not met.
- Randy Justus stated MABAS is developing a CD for roll call training that addresses inter-agency cooperation, communication and protocols. Gib Cady stated the meth problem is one area that could benefit with this training. Randy and Gib will co-chair development of this project. **Motion** by Mel Messer and 2nd by Dave Owens to move forward with development of and payment for a MABAS/ILEAS Training CD. Carried with a voice vote.

Car Plan

- There are 500 completed plans. Non-existent departments are being pulled off these cards and agencies are being notified they need to fill the vacancy.
- Dave Owens is identifying special resources and needs for the special Alarm Card sub-committee. He is meeting with D.O.C. to determine feasibility of inclusion in ILEAS membership. There will be a report on this next month.
- ILEAS by-laws do not cover out-of state agency inclusion – Informal arrangements and agreements already exist in many instances. ILEAS is not exposed to additional liability when an ILEAS member uses one of these resources, according to Kevin Eack.

Legislative Committee

- No report at this time

Annual Conference

- Jeff Bock stated the dates for next years conference has been set: March 5, 6, and 7, 2006 and will be held at the Crowne Plaza in Springfield. Volunteers for the conference committee are Bill Feithen, Terry Knop and Tim Lyerla.

Membership

- Currently there are 704 members (66% of all departments). Membership drive will continue after the grant process. List of unsigned agencies will be provided to region officers for contact.

Public Transportation

- Pete Smith stated four meetings have occurred including CTA, METRA, Amtrak and PACE. Freight systems have been contacted for inclusion. Committee is currently working on comprehensive document that highlights how each entity operates and what they do. This will be distributed to all agencies in Illinois to help understand what to expect in the event of an incident. Response planning, not intelligence is the focus of these meetings right now.

Elected Officials

- NIMS issues – NIMS document is relatively easy to understand but the new NIMSCAST is not as easily understood. It is important for agencies to be familiar with the document in order to be NIMS compliant. The following is necessary by September 30, 2005:
 - NIMS compliance course, IS700 for all first responders
 - Adopt principles and policies
 - Establish NIMS baseline to determine how many standards have been met (NIMSCAST). (Compliance must happen by September 30, 2006)
 - Establish time frame for implementation.
- Institutionalizing of unified command in planning strategies.
- FEMA website & DHS website have forms to assist in this. Gary Stryker asked Pete to create an executive summary on NIMS for inclusion in the next ILEAS newsletter.

Old Business

Field Force

- Tim Swanson presented a cost breakdown in a handout. Estimated costs for individuals and team are \$101,868.80. Cost includes equipment, vehicles, personnel and training. Composition of FFU teams will be set up similar to WMD-SRT's. Letter need to be sent to ODP to secure a waiver in order to purchase ammunition for training.

Regional Air Support

- ISP helicopter may be secured through CMS. Funding for upgrades to accomplish mission is being worked on. Trained pilots are available. Support from ILEAS is needed to purchase equipment for interoperable communications, etc. Tim Swanson is to secure helicopter and make in air worthy; ILEAS will look into what can be purchased and costs.
- Tim to report back at the May meeting with additional information.

Federal Funding

- Carl Hawkinson reported that a year from now, funding may be gone as we know it today to be replaced with a competitive system of awarding grants. Applications will be ranked by threat risk and vulnerability as DHS sees it. How the funds will be distributed is unknown. Illinois needs to plan to adapt to new system. Illinois is well positioned by needs to develop long range funding plans that comply with the state plan. What is needed to build out and maintain are two key areas – terrorism nexus is a must.
- Mike Chamness stated that due to amount of federal money spent by ILEAS, ILEAS will have to undergo an audit. Management money may be used to pay to have this done.

Escape hoods for 9-1-1 Centers

- Does ILEAS think this is necessary?
- Consensus was that 9-1-1 personnel will not be sent to an area but will be evacuated making the purchase of the hoods an unnecessary expense.

Training Reimbursement

- Don Kauerauf stated there is some confusion as to what qualifies for reimbursement. Jim Page stated that clarification will be coming out in the next five or six weeks. Training courses need to be certified or institutionalized in order to satisfy ODP guidelines. One-time trainings (such as with new equipment) are exempt from ODP guidelines.

Motion to adjourn by Tim Swanson, 2nd by Mel Messer and carried with a voice vote.
Next meeting will be May 25, 2005 at the Crowne Plaza in Springfield.