



Title: Donations Policy	
Effective Date: November 1, 2006	Page 1 of 2

A. Policy

It is the intent of ILEAS, Inc., an Illinois not-for-profit corporation, the ILEAS Consortium (herein referred to as ILEAS), the Governing Board, officers and members to at all times maintain the highest ethical standards which meet and exceed those set forth by federal and state statute. Since the basis on which ILEAS, Inc. and ILEAS must operate consists of the trust and confidence of its members, the public, and the many governmental entities with which it works, it is the goal of ILEAS to set forth clear and concise policies to ensure that said trust and confidence never waivers.

B. Purpose

The purpose of this document is to outline the conditions under which ILEAS will or will not accept donated funds, services, or items.

C. Definitions

ILEAS – the ILEAS Consortium is an un-incorporated association of more than 800 public law enforcement bodies formed under the State of Illinois Constitution and the Intergovernmental Cooperation Act. ILEAS does not provide tax advice but as a consortium of public agencies, ILEAS believes that contributions to it have the same tax benefits to donors as do contributions to any single governmental unit.

ILEAS, Inc. – is a corporation formed under the Illinois General Not-For-Profit Act. ILEAS, Inc. is in the process of applying for recognition as a Section 501(c)3 corporation under the Internal Revenue Code. If such recognition is obtained, contributions to ILEAS, Inc. will be recognized as tax deductions under the Internal Revenue Code. ILEAS, Inc. serves as the fiscal agent for ILEAS and operates under its direction.

D. Procedure

1. General Conditions

- a) Both ILEAS and ILEAS, Inc. will accept donations from any person, group, organization or any other entity interested in supporting the homeland security and law enforcement mutual aid mission of ILEAS.
- b) Both ILEAS, Inc., and the ILEAS Consortium will comply with all federal and state ethics and tax laws with regard to charitable donations.

2. Prohibitions

- a) ILEAS will not accept any contributions directly or indirectly from a person, organization or other entity who or which:
 - i. Proposes to provide a contribution to ILEAS in the future, based upon a percentage or portion of sales of goods or services to its members or upon the provision of its mailing list by ILEAS.

President Signature:	Vice-President Signature:
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- ii. Proposes that ILEAS “certify”, support, endorse, or recommend their product or service.
 - iii. Has conditioned such contribution upon the purchase of goods or services that ILEAS or ILEAS, Inc. has made or is considering.
 - iv. Presently has, or previously had, a business relationship with ILEAS. The term “business relationship” is meant to include such circumstances as having once sold or provided goods or services to ILEAS, or has had any agreement or arrangement (formal or informal) with ILEAS to provide goods or services.
 - v. Exceptions to this paragraph are as follows:
 - 1. Vendors and business partners who were chosen as vendors or business partners because they were:
 - a. State Bid Vendor
 - b. Federal GSA Vendor
 - c. Low bidder in an open competitive bid process
 - 2. Any donation accepted from said vendors/business partners must be unsolicited by ILEAS, Inc. or the ILEAS Consortium
 - 3. All donations of goods, funds or services made by said vendors/business partners must be approved by the ILEAS or ILEAS, Inc. Governing Board
- b) ILEAS prohibits any person, organization or other entity who donates goods or services to the ILEAS consortium or ILEAS, Inc. to reference in any of its literature, sales brochures, websites, or other forms of advertising the ILEAS organization, its logo, or other insignia. Should any vendor engage in such activity, it will be sent through legal counsel a written request to cease and desist, and ILEAS or ILEAS, Inc. will pursue all other legal avenues as deemed appropriate by the appropriate grieving board.
- c) Contractors for ILEAS are prohibited from accepting donations from entities as described in 2.a.ii & 2.a.iii while under contract to ILEAS and without the consent of the ILEAS Executive Committee.

3. Earmarks, Acceptance and Disbursements

- a) ILEAS will, to the best of its ability and within legal and ethical guidelines, comply with any earmarks requested by the contributor.
 - b) Funds, equipment and services contributed will be used to further the ILEAS mission and goals.
 - c) Prior to acceptance, all donations must be approved by the respective Executive Committee and reported to the respective Governing Board.
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