



Title: Media and Public Information Release Policy	
Effective Date: Original -July 1, 2005 Re-signed November 1, 2006	Page 1 of 1

A. Policy

The Illinois Law Enforcement Alarm System (ILEAS) by its very nature is involved in tactical, technical and specific homeland security issues. While recognizing that providing information to the citizenry via various media outlets is important and useful, it is critical to the effectiveness of public safety and security to maintain the confidentiality of Illinois' homeland security plans. It is the policy of ILEAS the carefully protect the details of its response plans, training, methods, capabilities, equipment and tactics.

B. Purpose

The purpose of this document is to provide guidance to the membership regarding the release of information concerning ILEAS.

C. Procedure

1. General Issues

- a) The ILEAS Governing Board respectfully asks ILEAS member agencies that requests from the media and/or the public for specific information about ILEAS be cleared through the Administrative Office. While it is not the intent of the ILEAS Governing Board to restrict an agency's freedom to deal with its local media, managers are requested to limit specific information about response plans, training capabilities, equipment, methods and tactics for any ILEAS-funded or sponsored program without permission from the Board or its representatives. This is especially important when responding to media requests on a State or national level.
- b) Membership managers should be aware that in order to procure certain homeland security equipment and technology, ILEAS must sign non-disclosure agreements. Members are asked to refrain from publicly discussing such equipment without first contacting the ILEAS Administrative office.

2. Legal Issues

- a) This policy is not intended to restrict any agency from responding to lawful requests for information or records such as subpoenas or Freedom of Information Act requests.
- b) Member agency managers should familiarize themselves with the Freedom of Information Act with specific attention to recent exemptions for technical and tactical information. ILEAS requests that any FOIA filed with a member agency regarding any ILEAS-funded or sponsored program be forwarded to the Administrative Office as soon as possible.

3. Public Presentations

- a) ILEAS will provide a standard "talking points" document and a standard Power Point slide show about ILEAS programs which will be available from the ILEAS Administrative Office.

President Signature:	Vice-President Signature:
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