



# Training Information



**December 3-4, 2019 8:00am—4:00pm**

**Illinois Law Enforcement Alarm System  
1701 E. Main St. Urbana, IL 61802**

## **ON-TARGET SOLUTIONS FOR GOVT. MANAGERS & SUPERVISORS**

**Register at: On-Target Solutions for Govt. Managers & Supervisors  
or at: [www.on-targetsolutionsgroup.com](http://www.on-targetsolutionsgroup.com)**

**Who should attend:** Anyone who manages or supervises personnel in a government role. This would include law enforcement, fire services, public works, administration, front line supervisors or anyone looking to learn the best supervisory techniques.

This dynamic two day course is a career development tool to enhance and refine the leadership skills of experienced and new supervisors across a variety of organizations. Good supervision transcends agencies and provides the core principles of quality supervisory techniques. It also lays a strong groundwork of knowledge for those striving to be promoted to supervisor positions. Concentrating on the idea that people are the true assets of their agency, participants will understand the importance of their role in maximizing employee performance through strong supervision techniques.

### **Topics Include:**

- Qualities of excellence in supervision
- Developing the leader within
- Leadership, management and supervision strategies
- Making a difference in your agency
- Communicating effectively both up and down the chain of command
- DISC personal profile system
- Goal setting and implementation – the supervisor's role
- Preparing meaningful performance evaluations
- Earning commitment from employees

### **Comments from Illinois attendees:**

*"On-Target Solutions for Supervisors is not only relevant to all levels of supervision, it is also necessary to be a quality supervisors for our employees and employers."*

**Sgt. Jarin Dunnigan, Carbondale Police Department**

*"Definitely gained knowledge and useful information which I can apply to my role as a supervisor. Great knowledgeable instructor."*

**Sgt. Jason Ford, Orland Park Police Department**

*"It is one of the first training opportunities that actually applied to my job and something I can use right away."*

**Ray Salisbury, Fleet Foreman, Village of Arlington Heights**

Look for the discount for Employee Evaluations: Solutions to Improve Performance the next day December. 5, 2019

**Fee \$250.00**

**(\$225.00 if 3 or more from same agency)**

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