

Western States Training Conference

Las Vegas, Nevada

Law Enforcement
and Fire Science Training Classes

November 27-December 1, 2017 & December 4-8, 2017

Course Name	Seminar ID #	Start	End	Fee
Legal & Liability Management for SWAT	14824	Nov 27	Nov 28	\$325
Arson Scene Search and Evidence Recovery	14828	Nov 27	Nov 28	\$325
Forensic Pathology for Investigators	14826	Nov 27	Nov 28	\$325
Kinesic Interview Phase I & II	14822	Nov 27	Dec 1	\$525
Detective & New Criminal Investigator	14823	Nov 27	Dec 1	\$525
Internal Affairs Conference & Certification	14821	Nov 27	Dec 1	\$595
Body Cameras, Drones and Emerging Legal Trends	14825	Nov 29	Dec 1	\$350
School Violence, Safety & Security Conference	14829	Nov 29	Dec 1	\$350
Child Death and Homicide Investigation	14827	Nov 29	Nov 30	\$325

Death and Homicide Conference	14831	Dec 4	Dec 8	\$550
Use of Force	14830	Dec 4	Dec 8	\$550
Hostage Negotiations Phase III	14836	Dec 4	Dec 8	\$695
New Fire and Arson Investigator Academy	14832	Dec 4	Dec 8	\$525
Verbal De-escalation and Crisis Communications	14833	Dec 4	Dec 5	\$325
Leadership Skills For Challenging Times	14834	Dec 4	Dec 6	\$350
Court Security	14835	Dec 6	Dec 8	\$350

~ 2 WAYS TO REGISTER ~

Online: www.patc.com - Follow the Eagle!

Phone: 1-800-365-0119 - Our representatives will gladly assist you

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Public Agency Training Council

5235 Decatur Blvd
Indianapolis, Indiana 46241

Phone: 1-800-365-0119

Fax: 317-821-5096

Email: questions@patc.com

Visit us on the Web at:

www.patc.com

October 25 & 26, 2017 • Urbana, Illinois

Public Agency Training Council

Mark Waterfill, President



National Criminal Justice

Public Safety Continuing Education

Training Seminar

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”

“Complies with CALEA Standards”

Instructor:

Joseph Willis

Joseph Willis (retired) is a 25 year veteran of the Keene (NH) Police Department. He earned a Bachelor of Arts Degree magna cum laude from Franklin Pierce University. He is both a national instructor and an auditor in the property and evidence management field. He is a certified instructor through NHPS&T. While assigned as the department property and evidence officer, he was an integral member of the team to achieve CALEA recognition and certification for accreditation. Until his retirement he was the team leader for both the Collision Analysis and Hostage Negotiation units. Among many of his assignments, he served as a Juvenile Detective/Prosecutor, Major Crimes Detective, Platoon Case Manager, Undercover Narcotics Detective for the NH Attorney Generals Drug Task Force and finally as the Property and Evidence Manager. He is a member of the International Association for Property and Evidence, New England Association for Crisis Negotiators and President of NH Property and Evidence Room Management Professionals.

October 25 & 26, 2017

Urbana, Illinois

Register online at: www.patc.com

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

Course Objectives:

To provide participants with a basic understanding for the legal and ethical requirements in order to properly operate a professional evidence / property management system. Familiarize fellow law enforcement professionals with the techniques and responsibilities involved in the function of a property room environment. Encourage one another to exchange ideas to improve the understanding and functionality of the property management system within their own agency.

- **Property Room Problems and Solutions**
- **Policies and Procedures**
- **Packaging**
- **Security**
- **Management Theories**
- **Events and Trends**
- **Property Room Layout**
- **Storage Management**
- **Documentation**
- **Purging**
- **Dispositions**
- **Audits and Inventories**
- **Miscellaneous Handouts and Sample Forms**

Seminar Agenda

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

October 25 & 26, 2017 • Urbana, Illinois

Wednesday, October 25, 2017

- 8:00 a.m. — 8:30 a.m. **Registration**
- 8:30 a.m. — 12:00 p.m. Welcome Introduction
Property Room Issues
Policies / Procedures
Packaging
- 12:00 p.m. — 1:00 p.m. **Lunch (on your own)**
- 1:00 p.m. — 5:00 p.m. Security
Management Theories
Events / Trends
Layout / Storage

Thursday, October 26, 2017

- 8:00 a.m. — 12:00 p.m. Documentation
Found / Safekeeping
General Numbering Systems /
Bar Coding
Firearms / Narcotics / Currency
- 12:00 p.m. — 1:00 p.m. **Lunch (on your own)**
- 1:00 p.m. — 4:00 p.m. Purging / Diversion
Destruction Methods
Audits / Inventories
- 4:00 p.m. **Certificate Presentation**

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. **Register Online** at www.patc.com — Yellow link upper left corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

Public Agency Training Council
5235 Decatur Blvd
Indianapolis, Indiana 46241

***NEW**

Federal ID# 47-4078912

***NEW**

***** Pre-payment is not required to register *****

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

If you have any questions please call
317-821-5085 (Indianapolis)

800-365-0119 (Outside Indianapolis)



Seminar Title: Managing the Property & Evidence Room

Instructor: Joseph Willis

Seminar Location: ILEAS Training Center
1701 East Main Street
Urbana, Illinois 61802

When: October 25 & 26, 2017

Registration Time: 8:00 A.M. (October 25, 2017)

Hotel Reservations: Holiday Inn Express
1003 West Killarney Street
Urbana, Illinois 61801
1-217-328-0328
\$75.00 Single or Double (plus tax)

Registration Fee: \$295.00 Includes Managing the Property & Evidence Room Course Material, Coffee Breaks, and Certificate of Completion.

**Seminar ID
#15126**

Note: Identify with the **PATC** to receive discounted room rates

Names of Attendees 1. _____

2. _____

3. _____

4. _____

Agency _____

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____

Fax _____