

### **Executive Director Office Issues**

#### **Staff**

Angela Page started as the ½ time clerical employee on February 15, 2005. Due to Federal management and administrative guidance, her official title is Grant Coordinator Things are progressing nicely by having her in the office when I am on the road. She is here to take minutes as Jerry Cormier is absent.

Tyrus Dejarnette is also present at the conference and will be assisting Doug Edmonds in the alarm card and mutual aid break-out session. He and I have developed a contract that has been reviewed by Bill Fuerer. I'll be asking President Stryker to sign the contract immediately.

### **Operational Issues**

#### **Conference**

- There are 371 attendees and 22 vendors registered.
- ILEAS should top \$30,000 in program income from the conference
- See the handout for ILEAS booth staffing. Still need someone to do the breakdown.
- Need volunteers to set up, bartend and break down the hospitality room Monday night.
- I purchased extension cords and power strips to avoid paying rental fees

#### **Membership & Membership Software**

- A final count of agencies stands at 1,063
- 659 are members with mutual aid agreements on file
- 406 have alarm cards on file to one extent or another

#### **Grants**

The grant software is coming along well. Tyrus has posted a grant eligibility checklist on-line. Any agency can sign on with their password and check to see if they qualify. If they don't, it guides them towards completion so the do.

#### **Copy Machine**

Angela has priced copy machines and we believe that we have found one that would be sufficient for our purposes. The cost is \$2,500 including the copy machine, toner and one year's maintenance. I will ask for a motion to authorize the purchase of the machine for the office. A handout on the machine is available if anyone is interested in seeing it.

#### **By-Laws**

See the proposed by-law that was mailed out in October regarding Board delegates. It has been over 60 days and since this is our annual meeting, I will request a motion to consider that by-law change.

The second by-law that has been provided is one suggested by our attorney, Bill Fuerer. It provides that by-laws can be amended without a 60 days written notice to the entire membership if a vote of the Governing Board at any meeting is unanimous. If there is one dissent, then the Board would have to use the 60-day notice rule. After that, the majority of the governing Board would rule. I will request a motion to recommend to the membership that this be adopted at our regular May meeting. I have provided 400 copies that will be distributed to the membership at the conference tomorrow if approved.

### **501c3 Status**

I had a long discussion with our attorney last week about our 501c3 status. I have authorized him to stop work on that effort for the time being. Additionally, Mike Chamness asked for and has been granted permission to work with our attorney on our legal status as a consortium of agencies under the Illinois Governmental Cooperation Act. The Department of Homeland Security has, in 2005, decided that non-governmental agencies (such as non-profit corporations such as ours) are NOT eligible for any more federal funds as sub-grantees. There is a substantial amount of paperwork involved. It should be noted that MABAS is no longer a corporation and considered a coalition of local governments as a result of this rule. The change would offer some advantages (tax exemption and the ability to accept donations). It is also possible to be BOTH a not profit 501c3 and a coalition. More to follow on this but it has significant import for ILEAS.

### **Vehicles**

The Ford Excursions that are planned for the next five teams must be purchased immediately. Ford has terminated the Excursion line and they will NOT be available to order starting in two weeks. I have already obtained a quote from Sessler Ford for \$38,718 apiece for a total of \$193,500. I will be requesting authorization to go ahead and make that purchase in *ANTICIPATION* of receiving out FY 2005 allocation prior to the delivery of the vehicles in 90 days. I would highly recommend doing this so that ALL of the trucks for the SRT's are identical.

The mobile command posts are starting to be completed and deliveries are beginning. Since this is an ILEAS project, ILEAS has been asked by the Terrorism Task Force to develop a vehicle agreement with the agencies that are going to receive these vehicles. It should be noted that many of those agencies are NOT law enforcement. I have developed that agreement and presented it to ITTF and have copies available if any Board member is interested in reviewing it. It was based on our previously developed truck/trailer agreement.

### **Schedule**

This is the Executive Director's schedule as it is presently known:

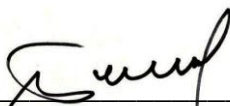
March 6-8<sup>th</sup> – ILEAS Conference – Springfield  
March 14 – SRT Commander Meeting in Pontiac  
March 15 – ITTF Training Committee Meeting in Springfield  
March 15 – Budget Meeting at IEMA in Springfield  
March 22 – ITTF Meeting Springfield  
March 23 – ILEAS Board Meeting – Springfield  
April 20<sup>th</sup> – ILEAS Board Meeting – Springfield  
April 21<sup>st</sup> – ITTF Meeting  
April 22 – Major Fire Departments Meeting – Chicago  
May 5<sup>th</sup> – APCO/NENA regional Meeting - Normal

### **Board Action Items**

The following issues need Board discussion and/or action pursuant to this report:

- Voting on the delegate by-law change
- Proposing the by-law amendment to the membership

- Authorizing our attorney to work with MABAS's attorney and legal staff from IEMA on the DHS collation/501c3 status
- Authorizing the purchase of the copy machine
- Authorizing the ordering of the Ford Excursions
- Entering into the minutes my notification of other consulting work for Page Consulting Incorporated.

Submitted By:  \_\_\_\_\_  
James Page – Executive Director