



**ILEAS Executive Director Status Report
August 22, 2006**

Membership

	August 2005	August 2006	% Increase
Members	760	809	6%
Alarm Cards Completed	504	648	29%

2005 ILEAS Local Law Enforcement Agency Grants

Out of \$6,775,000 in local grants issued, 195 agencies have spent \$6,518,022. There are **SIX** agencies with grants still outstanding.

Month	Spent on MDC's	Spent on Target Hardening & Comm.	Pending	Grants Closed	Funds Expended
January 2006	\$3,183,640	\$2,589,777	\$1,039,965	85%	87%
February 2006	\$3,183,640	\$2,664,437	\$882,672	89%	88%
March 2006	\$3,239,059	\$2,714,098	\$820,225	90%	88%
May 2006	\$3,264,893	\$2,903,234	\$562,599	93%	91%
June 2006	\$3,264,893	\$2,990,504	\$422,056	93%	91%
July 2006	\$3,264,893	\$3,210,043	\$303,554	96%	95%
August 2006	\$3,264,893	\$3,253,129	\$233,054	97%	96%

Dues/Conference Fees

680 agencies have paid \$35,740 in dues. As promised, I have attached a list of the agencies (sorted by region) that still owe dues. Please reach out to those agencies and ask them to pay. Everyone on the attached list has received at least one (most of them two) letters asking for payment. Remind them that they are not eligible for any grants unless they pay. Fourteen people have yet to pay \$1,625 in conference registration fees. Their names and agencies are also attached.

Car Plan Report

At the Prairie Thunder Exercise, ILEAS asked that Peoria Dispatch perform the activation function in order to give them some experience. During the exercise, Edwardsville PD called Peoria and requested between 15 to 20 officers in the first three hours. They provided a call back number, the nature, the staging location, the route, the frequency, and the details. Seventeen officers said they were able to respond. Note that the ISP District 11 shift command and telecommunicator did not know what ILEAS was.

Condition Orange Alert

When the British and American governments went to a higher alert level for domestic and international flights, the ILEAS office contacted IEMA at the SEOC about releasing funds for additional staff for agencies with commercial service airport responsibilities. Outside of Midway and O'Hare, there are 10 regional airports:

- Northwest Chicagoland International Airport – Rockford
- Quad City International Airport – Moline
- Greater Peoria Regional Airport – Peoria
- Willard Airport – Savoy
- Decatur Airport – Decatur
- Abraham Lincoln Capital Airport – Springfield
- Quincy Regional Airport – Quincy
- Williamson County Regional Airport
- Central Illinois Regional Airport - Bloomington
- Mid-America Airport - Mascoutah

There are three airport police departments, Greater Peoria Regional Airport, Abraham Lincoln Capital Airport and the Quad City International Airport. NONE of the three are ILEAS members. The jurisdictions responsible for the remaining airports were all contacted and the offer of overtime reimbursement was made.

This process demonstrated a need to better coordinate the airport police function in Illinois. After talking to all of the departments, there was a variety of responses to the alert. The staff recommends that we immediately organize the seven departments responsible for the airports and recruit the remaining three airport police agencies into ILEAS in an attempt to streamline and coordinate our efforts with regard to air alerts.

WMD SRT Training

Region	Training	Equipment /Status
NIPAS 1 & 2	HAZMAT, NVG, live agent training, WMD Tactical Commanders course, WMD Tactical Operators course, Advanced Tactical Operators Course completed.	Fully equipped - Operational
Region 4	HAZMAT, NVG, live agent training, WMD Tactical Commanders course completed	Fully equipped - Operational
Region 2	HAZMAT, NVG, WMD Tactical Commanders' course completed, on waiting list for Tactical Operations	Fully equipped - Operational
Region 3	BASIC SWAT, HAZMAT, NVG, live agent training, Tactical Commanders Course completed	Fully equipped - Operational
Region 6	Basic SWAT, HAZMAT, live agent training, Tactical Commanders' Course completed. Tactical Operations scheduled for August	Fully Equipped – Operational
Region 6/7 – CIERT	Tactical Commanders Course scheduled, and Basic HAZMAT and Patriot Training completed, Tactical Operations Course scheduled, BASIC SWAT completed.	Equipment being delivered
Region 7	HAZMAT, NVG, live agent training, Tactical Commanders', Tactical Operators Course completed	Fully equipped – Operational
Region 8	Basic SWAT, HAZMAT completed, live agent training completed, Tactical Commanders Course completed, on waiting list for Tactical Operations Course	Fully Equipped – Operational
Regions 9/11	Basic SWAT, HAZMAT completed, live agent training underway, additional officers attended basic SWAT in Peoria	All equipment received – some HAZMAT remaining.

ILEAS sent three team members to the law enforcement HAZMAT Operations class at Anniston, Alabama. They had previously attended the IFSI HAZMAT Operations class. Their mission is to compare the fire-related HAZMAT class at IFSI to the law enforcement related HAZMAT training at Anniston. At this point, their report is pending and we will have a recommendation next month.

Training Scheduled:

- Two Tactical Commanders Courses are scheduled for this fall
- Night vision is scheduled in October
- Another basic SWAT class is scheduled for April 2007
- Six commanders from St. Clair/Winnebago counties and NIPAS will be attending the Mobile Field Force Commanders course at Anniston

Mobile Field Force

A meeting is scheduled for August 29th with the NIPAS board to discuss the possibility of the NIPAS Mobile Field Force to become an ILEAS Mobile Field Force. A meeting is scheduled with interested Chiefs in the St. Clair County area on August 23. Sheriff Merle Justus has already sent a letter to the ILEAS office asking to form a Mobile Field Force in St. Clair County. He has offered to be the lead agency.

An MCATI Command course is being scheduled sometime this fall. Officers from Winnebago County, NIPAS and St. Clair County are scheduled to attend the MCATI Command course in Anniston, Alabama in September. The first draft of the ILEAS Mobile Field Force training manual has been completed. Final specifications and pricing are being developed by LDV for the Mobile Field Force vehicles.

A summary of interested agencies who have expressed interest in building a Mobile Field Force:

- NIPAS
- St. Clair County
- Decatur PD/Macon County/ISU PD
- McHenry/Kane counties
- South Suburban PD's
- Adams County

Website

The ILEAS website has had 175,000 hits since it started in January of 2005. It consists of over 100 individual pages and links. Ken Swails is now taking an inventory of the entire website. Once that is complete, he will begin to start updating and making improvements to the site.

Board Minutes and Agendas

So far, two years of Governing board and Executive committee meeting agendas have been standardized, converted into .pdf files and posted on the website. All of the Agenda's and the Consortium minutes will be posted publicly. The Corporation minutes will be posted on the secured site behind the password.

IESMA Contract

IESMA has paid in full (\$24,050) for their contract. This allows ILEAS to pay for the new server, upgrade the Intern to a full time Administrative Aide (see below), and offsets the cost of a new phone line in the office. The secured IESMA website is now up and being used. Thirty-six of the potential 203 members have already registered online and are using the secured page and the NIMSOURCE software. To date, the impact on the office staff has been minimal.

IWIN

The Illinois State Police Information Technology Command staff has approached ILEAS to participate in a committee to oversee the update of the IWIN user interface. This will involve meetings and interaction with Central Management Services, Motorola and the State Police. Since the majority of users are local law enforcement agencies it was felt that ILEAS should have a "seat at the table". More to follow as it develops.

FY 2006 Budget

There has been a change in the FY 2006 Budget. ITTF staff discovered an error in the overall budget which required the removal of \$3,125,000 from the ILEAS budget. The budget as adopted by the Board on July 27, 2006 has been reduced by that amount to a total of \$17,924,000. The resulting loss of \$64,500 in M&A funds will be offset by an additional \$21,000 in 2004 M&A funds that will be granted to ILEAS to spend ASAP.

New Contract Staff

The budget as adopted by the board in July of 2006, authorized several new contracts. We have moved on three of them:

Inventory Manager – We have contracted with Jennifer Ford to be the Inventory Manager. She was previously a Masters in Public Administration intern with ILEAS from Southern Illinois University-Carbondale. She has been tasked with the development of an inventory policy and procedure which will comply with Federal audit requirements. She has already met with Marcia Armstrong from CMS and is working on a database of where

all the masks, VHF and Starcom radios, MDC's, SRT and other equipment distributed by ILEAS have gone and how ILEAS will conduct the required inventory of this equipment.

Technology Programs Manager - We have contracted with Ken Swails to be the Technology Programs Manager. Ken is a former Assistant State's Attorney from Champaign and Coles County. Ken has changed his focus from the law to technology and is currently attending computer classes at U of I – Springfield. He will be responsible for credentialing, ICLEAR and the ILEAS web page. He and I have already met with ISP staff regarding both credentialing and ICLEAR.

Administrative Aide – ILEAS has had the pleasure of graduate student interns from Southern Illinois University for the last year and a half. The intern was the primary person assigned to answer the phone, order office supplies and receive packages/shipments of equipment. They also managed the membership by keeping the email lists up to date and contacting agencies assisting them with their resources and alarm cards. Southern will not have any interns available for the next year. Therefore, we have contracted with Joyce Humes to perform those tasks. Joyce was previously the Technology Coordinator at the University of Illinois at Urbana/Champaign Police Department. She will also ensure that all the office technology is working correctly and support Ken with regard to the credentialing and ICLEAR projects. Note that the difference between the intern stipend and the Administrative Aide contract is paid for out of the IESMA contract.

State Funds

The State of Illinois has provided in FY 2006 (in IEMA's budget) for ILEAS for purchases NOT allowable under Federal Guidelines.

Project	Amount	Comments
Auditor	\$30,000	Two more fiscal years to audit @\$15,000 apiece
Board Liability Insurance	\$3,000	
Insurance Reimbursement for Agencies Possessing ILEAS Vehicles	\$25,000	Estimate
Contracts – SEOC Liaison Program	\$20,000	Newly proposed special team to act as IEMA SEOC liaisons
Mobile Field Force not allowable under Federal Rules	\$30,000	Less lethal, flexcuffs, etc.
Unassigned/Available for Other Expenses	\$17,000	

Purchasing Policy

I have attached a proposed new version of the purchasing policy. Please review the new policy for discussion. It is our intent to approve a new purchasing policy and build on that for the required audit and inventory policy.

Requested Action Items:

- Purchasing Policy Review and Vote
- State Budget Review and Vote



Submitted By: _____
James Page – Executive Director

Agencies That Still Owe Dues – Sorted by Region

*Note – two letters have been sent – dues owed by January 31, 2006

Agency Name	Region	Officers	Dues Owed
Region 2 – 6 agencies			
Freeport Police Dept	2	55	100
Hanover Police Dept	2	1	25
Knox County Sheriff's Office	2	50	100
Pearl City Police Dept	2	3	25
Roscoe Police Dept	2	10	25
Winnebago County Sheriff's Office	2	130	200
Region 3 – 6 agencies			
Batavia Police Dept	3	43	100
Elburn Police Dept	3	8	25
Kirkland Police Dept	3	1	25
Minooka Police Dept	3	12	50
Naplate Police Dept	3	5	25
Sheridan Police Dept	3	3	25
Region 4 – 16 agencies			
Bensenville Police Dept	4	34	50
Calumet City Police Dept	4	85	120
Countryside Police Dept	4	26	50
Dolton Police Dept	4	43	100
Hawthorn Woods Police Dept	4	12	50
Hawthorne Park Dist Police Dept	4	8	25
Illinois Commerce Commission	4	12	50
Markham Park Dist Police Dept	4	0	25
Metro Water Reclamation District of	4	58	100
Naperville Park Dist Police Dept	4	19	50
Oak Brook Police Dept	4	46	100
Park City Police Dept	4	12	50
Riverdale Police Dept	4	32	50
Roselle Police Dept	4	37	50
Rosemont Police Dept	4	74	100
U of I at Chicago Police Dept	4	75	100
Region 6 – 5 agencies			
Blandinsville Police Dept	6	7	25
Peoria Pub School Dist Police Dept	6	25	50
Plymouth Police Dept	6	0	25
Scott County Sheriff's Office	6	3	25
SIU School Of Medicine Police	6	2	25
Region 7 – 6 agencies			
Bellflower Police Dept	7	1	25
Chrisman Police Dept	7	7	25
Mackinaw Police Dept	7	1	25
Mansfield Police Dept	7	0	25
Vermilion County Sheriff's Office	7	34	50

Agency Name	Region	Officers	Dues Owed
Region 8 – 4 agencies			
Collinsville Police Dept	8	38	50
East Carondelet Police Dept	8	14	50
East St. Louis Police Dept	8	64	100
Washington County Sheriff's Office	8	6	25
Region 9 – 5 agencies			
Alma Police Dept	9	1	25
Edwards County Sheriff's Office	9	5	25
Farina Police Dept	9	4	25
Rend Lake College Police Dept	9	6	25
Wayne City Police Dept	9	1	25
Region 11 – 15 agencies			
Alexander County Sheriff's Office	11	8	25
Baldwin Police Dept	11	0	25
Cambria Police Dept	11	1	25
Elkville Police Dept	11	4	25
Gallatin County Sheriff's Office	11	2	25
Hardin County Sheriff's Office	11	0	25
Harrisburg Police Dept	11	14	50
Hurst Police Dept	11	2	25
Johnson County Sheriff's Office	11	8	25
Jonesboro Police Dept	11	2	25
Pulaski County Sheriff's Office	11	14	50
Rosiclare Police Dept	11	2	25
Ruma Police Dept	11	0	25
SIU-C Police Dept	11	42	100
Tamms Police Dept	11	0	25
Total			\$2,945

2006 Conference – Unpaid Registrations

Agency	Name	Fee
FBI Springfield	Price McCarty	75
Illinois State Police	Marcus Lucas	75
Lincoln Land CC PD	Philip Lima	75
Chicago Heights PD	John Murphy	125
Chicago Heights PD	Andrew Robustelli	125
Chicago Heights PD	Michael Camilli	125
City of McHenry PD	Gary Wigman	125
Downers Grove PD	Robert Porter	125
Hawthorn Woods PD	Gary Scharringhausen	125
Lake County SO	Roman Buchberger	125
Oakbrook Terrace PD	Mark Collins	125
Pike County SO	Paul Petty	125
Windsor PD	Sean McQueen	125
IMERT	Jack Whitney	150



FFY 2006 Grant Budget Detail Proposal

August 22, 2006

Background – Basic Federal Grant Budget for FFY 2006

Please refer to the July 2006 budget report for background. In August, we were notified by Terrorism Task force staff that a mathematical error had been made in their budget and adjustments to each committee's budget was necessary. This affects ILEAS in that the Condition Orange funds that had been given to ILEAS in June have been removed and the radiation detectors budget has been reduced by \$1,250,000. The impact of this is a \$64,500 loss to our Management and Administration budget and a reduction in the amount of radiation detectors that ILEAS will be able to purchase. This report is identical in structure to the July report, with the adjustments made for those losses.

Project	ILEAS Amount	ITTF Adjustment	Final Amount
ICLEAR	\$8,000,000	+\$400,000	\$8,400,000
WMD Special Response Team	\$2,151,464		\$2,151,464
Mobile Field Force	\$1,500,000		\$1,500,000
Overtime/Backfill	\$1,320,000		\$1,320,000
MDC Grants	\$206,887	+\$714,000	\$920,887
PPE	\$740,000		\$740,000
Air Support	\$497,649		\$497,649
Conference & Workshops	\$250,000		\$250,000
StarCom21	\$204,000		\$204,000
ITERT	\$190,000		\$190,000
Radiation Detectors		+\$1,750,000	\$3,000,000
	15,060,000	\$2,864,000	\$17,924,000

In July 2006 the ILEAS Governing Board adopted a budget that was \$3,250,000 larger than this one.

STEP 1 - Fund Classifications

The ITTF requires that all of the standing committees (of which ILEAS is one) submit a detailed expenditure budget. The first step in this process is to break down each line item project into five fund “*classification*” activities – Organization, Planning, Training, Equipment and Management & Administration (M&A). This is an important step in that grant conditions for each of those purposes have differing restrictions on how the funds can be spent. The table below is the staff’s recommendation of the breakdown by fund classifications:

Project	Budgeted Amount	3% M&A*	Equipment	Planning	Training	Organization
StarCom21	\$204,000	\$6,120	\$193,880	\$4,000		
Overtime/Backfill	\$1,320,000	\$39,600		\$30,000	\$1,250,400	
WMD Special Response Team	\$2,151,464	\$64,544	\$1,946,920	\$60,000	\$80,000	
ITERT	\$190,000	\$5,700	\$39,300	\$50,000	\$95,000	
Regional Distribution Site Security Teams	\$1,500,000	\$45,000	\$1,350,000	\$25,000	\$80,000	
ICLEAR/Credentialing	\$8,400,000	\$252,000	\$5,323,000	\$2,575,000	\$250,000	
Conference & Workshops	\$250,000	\$7,500		\$242,500		
MDC Grants	\$920,887	\$27,627	\$893,260			
Air Support	\$497,649	\$14,929	\$452,720	\$30,000		
PPE	\$740,000	\$22,200	\$707,800	\$5,000	\$5,000	
Radiation Detectors	\$1,750,000	\$17,500	\$1,732,500			
	\$17,924,000	\$502,720	\$12,639,380	\$3,021,500	\$1,760,400	

STEP 2 - Grant Agreements

The next step is to combine like projects into “*grant agreements*.” These are agreements that IEMA produces which identifies the grant amount, purpose and spending conditions. Traditionally, the ILEAS President or the Executive Director signs the grant agreements with IEMA. Once grant agreements are signed, ILEAS then has the spending authority to expend funds. The table below is the staff’s recommendation to IEMA for grant development. This is a total of ten grant agreements which will authorize the expenditure of \$17,924,000.

Grant Name	Amount	Fund Source
Planning/Conference/Workshops	\$3,021,500	
Training	\$510,000	
M&A	\$502,720	
OT/Backfill	\$1,250,400	
ICLEAR/Credentialing	\$5,323,000	
Communications Grants	\$1,087,140	MDC & StarCom21 combined
SRT	\$1,946,920	
Mobile Field Force	\$1,350,000	
Equipment	\$1,199,820	ITERT, PPE and Air Support Equipment Combined
Radiation Detectors	\$1,732,500	ITTF Science and Technology Committee
Potential Grand Total	\$17,924,000	

STEP 3 - Specific Grant Agreement Spending Plans

The next step required by ITTF is to provide a detailed expenditure plan for each of these grant agreements. The following is the staff recommendation for the disbursement of each fund for FFY 2006. Note that these funds must be expended by December 31, 2007. The specific grant agreements are also known in budgetary terms as “projects”.

ICLEAR & Credentialing

The Illinois State Police provided ILEAS with this budget for both ICLEAR and Credentialing.

Grant Name	Amount
Infrastructure for the Statewide LMS	\$1,488,000
Hardware / Software	\$3,079,000
Oracle Software Maintenance	\$250,000
Secure Credentials	\$381,000
Software Maintenance	\$125,000
Total	\$5,323,000

WMD Special Response Teams

SRT Committee Co-Chairs Jeff Chudwin and Ed Mohn have submitted this budget. (Note – there is \$600,000 remaining in FY 05. Chudwin and Mohn have also submitted \$475,000 in additional requests that will be paid for out of the remaining \$600,000 in FY05 SRT)

Grant Name	Amount	Comment
Armored Vehicles	\$1,760,680	8 Bearcats
WMD SRT Equipment Maintenance/Sustainability	\$186,240	To maintain & replace equipment
Total	\$1,946,920	

Overtime & Backfill

This fund has been established primarily for two purposes – overtime and backfill (OT/B) related to special team training.

Grant Name	Amount
OT/Backfill for Training	\$1,250,400
Total	\$1,250,400

Regional Distribution Site Security Teams

This \$1,350,000 fund has been established to purchase equipment for the Regional Distribution Site Security Teams.

Grant Name	Amount	Comment
Vehicles	\$350,000	5 Trucks to carry all the gear
Individual Uniform & Equipment	\$350,000	Protective gear, gas masks, helmets, camelbacks, etc.
Communications	\$550,000	Radio equipment approved by ITTF Communications Committee
Team Gear	\$100,000	megaphone, shields, etc.
Total	\$1,350,000	

Communications Grants

This \$1,087,140 fund has been established to continue the StarCom21 radios and laptop (MDC) distribution program that ILEAS has funded over the last two years.

Grant Name	Amount	Comments
StarCom21	\$193,880	Specifically for Starcom21 consolettes for 9-1-1 PSAPS
MDC Local Grants	\$893,260	Local agency direct grants for 130 MDC's
Total	\$1,087,140	

Equipment

This \$1,199,820 fund has been established primarily to purchase equipment for four projects; the ITERT teams, gas masks, Pandemic Flu PPE and air support equipment.

Grant Name	Amount	Fund Source
ITERT	\$39,300	Personal deployment equipment – equipment bags, uniforms, jackets, manuals, etc.
AVON Masks	\$125,000	500 AVON FM-12 masks, carriers and canisters
Pandemic Flu PPE	\$582,800	N-95 mask stockpile
Air Support Equipment	\$452,720	Communications, Avionics, FLIR, Searchlights for helicopters
Total	\$1,199,820	

Planning/Conference/Workshops

There are four primary projects for the \$3,021,500 in the planning budget – personnel contracts, annual conference, planning sessions and regional planning workshops.

Project	Amount	Comment
Contracts – Franklin Financial	\$34,800	Chris Lugardo
Contracts – Indilus Technology	\$108,000	Formerly DejarnetteTech
Contracts – Development/Procurement of Statewide ICLEAR LMS system	\$250,000	
Contracts – ICLEAR Technical Consulting Services	\$2,000,000	
Contracts – Programming Technical Consulting for Credentialing	\$325,000	
One Annual Conference and one Semi-Annual Conference	\$130,000	Springfield & Urbana
Individual Planning Sessions	\$20,000	Special Team Commander (SRT & RDSST) meetings, Board Committee meetings, meals, etc.
ITERT Planning Sessions	\$20,000	Team Leaders, ILEAS/ITERT Coordinating Committee Planning meetings
Regional Planning Workshops – Contractors	\$100,000	To pay contractors to conduct upwards of 25 workshops throughout the state in cooperation with IESMA and the Training Board
Other Planning Activities	\$33,700	
Total	\$3,021,500	

Illinois Telecommunications Emergency Response Team (ITERT)

ILEAS has budgeted \$39,300 for ITERT team equipment.

Grant Name	Amount
Uniforms	\$5,000
Equipment/Resources	\$34,300
Total	\$39,300

Radiation Detection

This \$1,732,500 fund has been established to purchase radiation detectors for both State and local police departments. It has been reduced from the original \$3,000,000.

Grant Name	Amount	Fund Source
Radiation Detectors	\$1,732,500	ITTF Science & Technology Committee
Total	\$1,732,500	

Training

There are primary projects for the \$510,000 in the training budget – personnel contracts, basic SWAT/ITERT/RDSST training and special team field exercises. For specifics, refer to the following table.

Project	Amount	Comments
Contracts – Training Coordinator	\$27,000	Barb Payne
Contracts – Special Teams Manager	\$50,400	Jim Luecking
Two 80-Hour Basic SWAT	\$80,000	NIPAS
Special Team Field Exercises	\$15,000	Multiple-Team Exercises
RDSST Training	\$40,000	Mobile Field Forces – basics and training cadres
ICLEAR	\$250,000	
ITERT Training	\$47,600	ITERT teams basic training
Total	\$510,000	

Management and Administration

As previously noted, ILEAS can utilize 3% of the total award for management and administrative purposes. The total available for M&A is \$502,720. For specifics, refer to the following table.

Project	Amount	Comments
Contract – Executive Director	\$94,200	Jim Page
Contract – ITTF Administrative Technician	\$32,520	Kirsten Canterbury
Contract - Inventory Manager	\$38,500	One newly proposed new position
Contract - Technology Programs Manager	\$50,600	One newly proposed new position – ICLEAR & Credentialing
Contracts - Inventory Field Inspectors	\$70,000	Twelve newly proposed new temporary positions
Contracts – Intern/Administrative Aide	\$20,600	\$4,000 will come from IESMA contract
Office Support	\$30,000	IT Equipment, Office Supplies, Furniture, Supplies, software
Office Lease	\$36,000	Increased office space and new storage garage lease
Telephone	\$7,200	5 phone lines, fax line, 8 phones, 8 voicemail boxes, installation & maintenance
IT Support	\$12,000	City of Urbana contract – web hosting fee
Board Meeting Expenses	\$30,000	Meals, hotels, etc.
Communications Access	\$9,000	IWIN licenses, wireless access
Contract – Radiation Detector Oversight	\$30,000	To Be Determined
Accountant	\$6,000	
Misc. M&A	\$40,600	
Total	\$502,720	