



ILEAS Issue Document

Governing Board Meeting

June 25, 2015

Federal 2015 Grant Budget

After the last meeting, the Illinois Terrorism Task Force met, reviewed the budget requests made by all the committees as well as the determination made by the IEMA Director as to what the budget would be. The following is a summary of the ILEAS 2015 grant budget.

State Homeland Security Grant Program (SHSP) for ILEAS & Fiduciary Grants

Grant Name	Total Grant Amount Requested Including M&A	Grant Amount Approved Including M&A	Difference Between Requested & Approved
15ILEACOMM – Communications Support Team	\$523,611	\$473,414	-\$50,195
15ILEACOO – Continuity of Operation	\$31,578	\$0	-\$31,578
15ILEACYBER – Cybersecurity	\$394,737	\$394,737	-----
15ILEASCAR – Car Plan Mutual Aid	\$422,368	\$397,632	-\$44,736
15ILEASPLN – Planning	\$1,386,315	\$1190629	-\$195,686
15ILEASSRT – Special Teams	\$3,568,947	\$2,787,895	-\$781,052
15ILEASTRN – Training	\$767,511	\$746,459	-\$21,052
15ILEASIMT	-----	428,737	\$28,737
15ILEASIMERT	-----	\$32,105	\$32,105
Management and Administration	-----	\$302,580	-----
TOTALS	\$7,095,070	\$6,051,608	-\$1,043,462

Urban Area Security Initiative (UASI)

Grant Name	Total Grant Amount Requested Including M&A	Grant Amount Approved Including M&A	Difference Between Requested & Approved
15UASICOMM	-----	\$63,153	\$63,153
15UASIPLN	-----	\$127,053	\$127,053
15UASISRT	-----	\$781,052	\$781,052
15UASIMT	-----	\$2,842	\$2,842
15UASIMERT	-----	\$32,105	\$32,105
Management & Administration	-----	\$50,328	\$50,328
15PRGM	-----	Unknown	Unknown
Total	-----	\$1,006,565	\$1,006,565
GRAND TOTAL 2015 FEDERAL GRANTS	\$7,095,070	\$7,058,173	-\$36,897

As you can see, ILEAS received 99.5% of its request which is VERY good. The only project that was cut completely was the COOP project. With current assets, the ILEAS staff will work towards an effective COOP plan without funding during this upcoming fiscal year. ILEAS also received only two non-LE related grants this year (Incident Management Team & the Illinois Medical Emergency Response Team). In past years, ILEAS had received approximately six non-LE grants. This reduction is the result of ILEAS staff purposely refocusing more on Law Enforcement and less on Emergency Management, School Safety, and other related disciplines. ILEAS has been focusing primarily on Law Enforcement along with technology such as FirstNet and StarCom21 communications.

Budget Line Items

The budget prepared above is a summary of funds and not the specifics of each project. Staff has attached a budget line item spreadsheet for each of these grants in the financial package for your review. Please let me know if you have any specific questions.

Salaries

For years, the ILEAS staff were contractors. In January of 2012, ILEAS switched staff to employees to avoid issues with State regulators. It should be noted that the staff does NOT receive health insurance or retirement benefits. These are grant funded positions for which the Board has not authorized benefits. ILEAS provides the legally mandated workers' compensation, Social Security and unemployment. Additionally, staff drive their own cars and with only one exception, uses their own cell phones. As a result of these restrictions, ILEAS staff salaries are a bit higher to, 1)compensate for the lack of benefits and job security, and 2)attract high quality candidates.

ILEAS negotiated different conditions and salaries for each person when they were contractors. In August of 2013, the Board directed me to develop a salary schedule. Salaries of employees of MABAS, EMCOM, City of Champaign (for the local market) and others were compared and a salary schedule was developed. This schedule was 2.5% to 5% below the market rate at the time. It was adopted in January of 2014. There was an adjustment in July of 2014. The Board now has a practice of determining the salary schedule for each business fiscal year when it adopts the grant allowances. Therefore, our grant budget proposals generally include a 3% salary adjustment. Exceptions to this are employees:

- that have been with ILEAS less than a year
- whose salary can be adjusted by the Executive Director (within the budget) if their working conditions or job requirements change during the year
- the Executive Director who generally does NOT submit for a salary increase each year

The grant budget shown above includes 3% salary increases for FY15 (which takes place after April of 2016). Exceptions to this are the Executive Director, Chief of Staff and Finance Manager (see the Chief of Staff section below for those details).

Requested Board Action

Staff requests that the Governing Board:

1. adopt the budget as described above and detailed in the line item documents.
2. authorize the adjustment of the salary schedule as described

Chief of Staff

Selection

At the April 28th Board meeting, the Board approved the advertising interviewing and hiring of a new Chief of Staff who will replace Jim Luecking who is moving back to Special Teams Manager. ILEAS advertised the Chief of Staff opening on our website for over a month, sent out a notice of job openings on our website to our membership and sent a copy of it to the Chiefs' Association and the Sheriffs' Association. We received nine applications. Two of them voluntarily withdrew prior to the process starting. Jim Page, Jim Luecking and

Sheriff Dwight Baird reviewed the remaining 7 resumes using a standardized ratings tool. Based on that review of resumes, **two** candidates were dropped from consideration. The remaining five candidates were interviewed on June 24, 2015. The interview panel consisted of:

- ILEAS President Dave Snyders
- Region 7 Co-Chair Mike Metzler
- Training Manager Michele Watson
- Regional Planning Manager South Calvin Stearns
- Executive Director Jim Page

From that list, the panel decided to make a recommendation to the Board. As of this writing, that has not been determined. However, the results will be discussed during this Board meeting on the 25th. A recommendation will be made and hopefully one candidate made a conditional offer of employment.

Funding

At the April 28th Board meeting when the Board approved filling the soon-to-be-vacant position, the staff stated that the salary for the new Chief of Staff would not affect the bottom line of ILEAS' budget. For the remainder of the FY14, the Chief of Staff will be paid from underutilized funds that ILEAS has available:

Fund	Amount
Savings from the decrease in Luecking's salary from Chief of Staff to Special Teams Manager	\$12,000
Savings from reduction of Danielle Moore's F/T salary to her replacement's P/T salary	\$21,288
Underutilized funds available in the FY14 Management & Administration (M&A) Grant	\$12,443
Savings from the FY14 M&A because of additional FY13 M&A funds ILEAS received	\$20,000
8.33% of Plotner & Gray's salary which will be paid by the FirstNet Grant instead	\$10,976
Funds from the Programmed Income Business Account	\$9,413
Total for Chief of Staff (\$80,000 + \$6,120 for Social Security, unemployment, etc.)	\$86,120

In ILEAS Business FY16 and follow-on years, ILEAS will adjust the budget appropriately to accommodate this salary.

Requested Board Action

Staff requests that the Governing Board:

1. Endorse the appointment of the selected candidate as the next ILEAS Chief of Staff
2. Approve of the funding strategy to pay the new Chief of Staff

ILEAS Fiscal Year Business Budget

ILEAS has a unique fiscal configuration, as follows:

- The ILEAS Fiscal Year is July 1st through June 30th.
- This is different than the Federal Fiscal Year (October 1st through September 30th)
- The Grant Performance Periods (generally April 1st through March 31st).
- ILEAS receives or loses access to some grant funds through the Grant Performance Period.
- The ILEAS financial single audit covers the ILEAS Fiscal Year.

All this makes it difficult to keep the Board informed from month to month as to the budget status. It also makes it difficult for the Board to compare "apples to apples" when reviewing fiscal issues. The above Federal Grant budget is one part of the ILEAS budget; the other main part of the budget is the Business Account. The Business Account consists of dues money, programmed income, Foundation Donations, money made from

outside projects such as Rebanding, etc. The ILEAS Business Account for ILEAS FY2016 goes into effect July 1, 2015. The proposed budget for this year is below.

	Budget FY 2015	Projected FY 2015	Proposed Budget FY 2016	Budget Increase or (Decrease) from FY 2015 to FY 2016
Income:				
Dues	\$ 104,000	\$ 103,200	\$ 104,000	\$ -
Conference Registrations	\$ 94,000	\$ 91,675	\$ 92,000	\$ (2,000)
IPWMAN Income	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
Training Center Income				
Training Center Classes	\$ 11,000	\$ 12,894	\$ 11,000	\$ -
Training Center Meetings	\$ 1,000	\$ 375	\$ 500	\$ (500)
Training Center Subscriptions	\$ 4,000	\$ 5,700	\$ 5,000	\$ 1,000
Training Center Leases	\$ 90,000	\$ 82,000	\$ 80,000	\$ (10,000)
Special Teams Classes	\$ -	\$ 3,000	\$ -	\$ -
Tornado 2013	\$ -	\$ 23,999	\$ -	\$ -
Income from Foundation	\$ -	\$ 5,800	\$ 8,200	\$ 8,200
Reimbursement of Foundation/Other Expenses	\$ 20,000	\$ 13,214	\$ 20,000	\$ -
				\$ -
Interest/ Miscellaneous Income	\$ -	\$ 1,683	\$ 1,000	\$ 1,000
				\$ -
				\$ -
Total Income:	\$ 336,000	\$ 355,540	\$ 333,700	\$ (2,300)
Expenses:				
General Administrative Expenses				
Audit Fees	\$ 6,000	\$ 5,705	\$ 6,000	\$ -
Continuity of Operations	\$ 10,000	\$ -	\$ 10,000	\$ -
Administrative Salaries	\$ -	\$ -	\$ 10,000	\$ 10,000
Dues/Subscriptions	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
Board Expenses	\$ 3,000	\$ 1,390	\$ 2,000	\$ (1,000)
Insurance	\$ 40,000	\$ 46,135	\$ 50,000	\$ 10,000
Legal Services	\$ 18,000	\$ 688	\$ 5,000	\$ (13,000)
Legislative Services	\$ 24,000	\$ 24,000	\$ 24,000	\$ -
Miscellaneous Expenses	\$ 5,000	\$ 823	\$ 3,000	\$ (2,000)
Office/Other Expenses	\$ 2,500	\$ 2,106	\$ 2,500	\$ -
Public Communications	\$ -	\$ -	\$ 6,000	\$ 6,000
Special Teams Expenses	\$ 18,000	\$ 13,853	\$ 18,000	\$ -

	Budget FY 2015	Projected FY 2015 – Spent To Date	Proposed Budget FY 2016	Budget Increase or (Decrease) from FY 2015 to FY 2016
Staff Travel	\$ 500	\$ 78	\$ 500	\$ -
Vehicle Expenses	\$ 4,000	\$ 2,667	\$ 4,000	\$ -
Video Services	\$ 2,000	\$ 10,705	\$ 10,000	\$ 8,000
2015 ILEAS Conference Expenses	\$ 94,000	\$ 91,525	\$ 94,000	\$ -
				\$ -
IPWMAN				\$ -
IPWMAN Salaries	\$ 5,000	\$ 4,767	\$ 5,000	\$ -
IPWMAN Expense	\$ 1,800	\$ 1,570	\$ 1,800	\$ -
				\$ -
Foundation Expenses Per Agreement	\$ -	\$ 3,112	\$ 3,500	\$ 3,500
				\$ -
Tornado 2013	\$ -	\$ 23,300	\$ -	\$ -
Agency Reimbursements	\$ -	\$ 1,915	\$ -	\$ -
				\$ -
Training Center Expenses				\$ -
ITC Salaries	\$ 95,000	\$ 96,204	\$ 105,341	\$ 10,341
Training Center Expenses	\$ 12,000	\$ 16,375	\$ 17,000	\$ 5,000
Training Center Projects	\$ 15,000	\$ 8,723	\$ 10,000	\$ (5,000)
				\$ -
Prepayment of Grant Fund Expenses	\$ -	\$ 2,122	\$ -	\$ -
Reimbursement of Foundation/Other Expenses	\$ 20,000	\$ 17,367	\$ 20,000	\$ -
	\$ -	\$ -		\$ -
				\$ -
Total Expenses	\$ 382,800	\$ 382,129	\$ 414,641	\$ 31,841
Net Profit or (Loss):	\$ (46,800)	\$ (26,589)	\$ (80,941)	\$ (34,141)

Net Loss as a Function of Programmed Income

Please note that the ILEAS Business Account Budget total is budgeted at a loss. That is on purpose because a certain amount of the Business Account Budget is Programmed Income. Grant and OMB rules require that if grant recipients such as ILEAS spends Federal grant money and, as a result, makes money in return, then the money made is declared to be Programmed Income. Programmed Income must be spent as soon as possible to support the same project from where it originated. For instance, ILEAS uses Federal grant money to pay the ILEAS Training Center lease. ILEAS then charges certain organizations to sub-lease meeting rooms. The money ILEAS makes from sub-lets is Programmed Income. ILEAS has built up the Business Account over the years to provide a buffer between purchases/debts and reimbursements. However, the time has come in the last couple of years to start spending down the Programmed Income at an increased rate to avoid a negative audit finding. The result of that is a deficit annual Business Account.

PLEASE NOTE - This budget does NOT include the proposed Mobile Command Post acquisition that will be considered by the Board later in this same meeting. Depending on that decision by the Board THE Business Account could change.

Requested Board Action

Staff requests that the Board authorize the ILEAS FY2016 Business Account as presented.

Line of Credit

In order to pay our payroll in a timely fashion, ILEAS receives a drawdown of payroll and contractor grant funds prior to each quarter. The drawdown amount for the 3rd calendar quarter (July through September) of 2015 is \$645,000. In calendar year 2014, we received our drawdown of funds for the 3rd quarter sometime in June of 2014, which enabled ILEAS to pay its 3rd quarter payroll.

This year, due to a change in procedure by the State, we are unable to receive our 3rd quarter drawdown prior to the beginning of the 3rd quarter. This is due to the fact that the State of Illinois' 2015 fiscal year ends June 30th and they will now not pay for any expenses for the next fiscal year until the State transitions to the 2016 fiscal year, which normally takes 2-3 months. What this means for ILEAS is that we will have to fund our payroll and contractor payments ourselves for the 3rd quarter. We will use the funds in our Business Account, which currently has a balance of \$780,000. It should be noted that in the last two weeks, ITTF has worked with ILEAS staff on 'pre-filing' its 3rd quarter drawdown with the State, in the hopes that once funds are released by the State along with the State Budget being signed, that we may receive our funds 'sooner than later'. ILEAS has been assured by IEMA that within five weeks of the Governor signing the State Budget Act, ILEAS will start again receiving payments.

In order to ensure that ILEAS has the financial depth to account for this, or any other emergency, staff worked out a line of credit with PNC Bank (our current bank) with a limit of \$250,000. This line of credit has virtually no cost to ILEAS except for approximately \$150 for the necessary filings and the interest to be paid on any funds drawn. At this time the interest rate of the Line of Credit is 4.15%, which is the Prime Rate plus 90 basis points. The bank has waived the \$625 fee on the loan.

At this time, staff does NOT believe we will need this line of credit to make the payroll. At the time, when the issue was first identified by IEMA, we understood that it could be up to four months without any payment from the State. Since then, arrangements have been worked out so that period has been cut down to five weeks from the adoption of the budget. Keep in mind the budget battle between the Governor and the General Assembly. Also, please note that ILEAS sends out dues notices the first week of July. Within 30-60 days, ILEAS will collect another \$70,000-\$80,000 – increasing our business Account to approximately \$850,000. The bank requires the Board to adopt a resolution allowing the application for the line of credit. Staff is proposing the following resolution:

The Illinois Law Enforcement Alarm System Governing Board agrees to establish a Line of Credit with PNC Bank, with the amount of credit to be no greater than \$250,000. The following Board members and staff are authorized to make a draw down on the line of credit:

**David Snyders, President of the Board
Derek Hagen, Treasurer of the Board
James Page, Executive Director
Janet Plotner, Finance Manager**

At least one Board Member (listed above) and one Staff Manager (listed above) must sign off on accessing the line of credit. James Page, Executive Director is authorized to sign the line of credit loan documents.

It is our understanding that the loan interest rate would be the Wall Street Journal Prime Rate plus 90 basis points, fluctuating monthly. The maturity of the loan will not be greater than one year from the closing date of the agreement.

Requested Board Action

Staff requests that the Governing Board adopt the proposed resolution to establish a line of credit to be used only in cases of emergency or a significant financial situation occurs.

Bearcat Glass Delamination

In 2006 ILEAS purchased 9 Lenco Bearcat Armored Vehicles for the WMD Special Response Teams. These vehicles are equipped with bullet resistant glass. Bullet resistant glass is made by layering a polycarbonate material between pieces of ordinary glass in a process called lamination. This process creates a glass-like material that is thicker than normal glass. Polycarbonate is a tough transparent plastic. A bullet fired at a sheet of bullet-resistant glass will pierce the outside layer of the glass, but the layered polycarbonate-glass material is able to absorb the bullet's energy and stop it before it exits the final layer. There is no specific life-span on bullet resistant glass but it loses its effectiveness once delamination starts.

The glass on the Bearcats has started to delaminate and need to be replaced. Almost every window system wide has some delamination. The Illinois State Police are also dealing with the delamination problem. To insure maximum protection to the teams and to any citizens that are being rescued or protected, the glass needs to be replaced. Because of the importance of an exact fit, we did not seek multiple bids, but recommend purchasing the glass from Lenco, the original manufacturer. The total cost to replace all of the glass is \$96,215.40.

Requested Board Action

There is a board policy that single purchases exceeding \$100,000 must be approved by the Board unless there are extenuating circumstances and authorized by the Executive Officer. This purchase does not meet that standard; however, in this case the staff requests that the Board approve the replacement of the Bearcat glass due to the delamination problem. We felt it was something significant enough that the Board should have awareness of the issue.

Dues Report

The dues invoices for 2015 will be out early summer. The following is a summary of those agencies that have NOT paid their dues for 2013 or 2014:

Agency	FY13	FY14
Chicago State University Police		\$120
Crainville Police Dept	\$60	\$60
Dixmoor Police Dept		\$60
Ellsworth Police Department		\$60
Governors State Univ Police Dept		\$120
Agency	FY13	FY14
Henning Police Dept	\$60	\$60
Markham Police Dept		\$120
Marshall Police Dept		\$60
McCullom Lake Police Dept		\$60
Robbins Police Dept		\$60
Stewardson Police Dept	\$60	\$60
Total	\$180	\$720

- **Grand Total Dues Outstanding = \$900.**
- **If every agency paid their dues, ILEAS would receive \$103,200 annually.**
- **Dues were originally adopted in 2006 and only increased once in 2012.**
- **Dues are not used for salaries. They are primarily used for insurance and non-reimbursable expenses.**
- **The Board has historically waived dues upon request; but retains the option to deny waiver requests.**

ILEAS averages a 99% collection rate each year. This next table shows how dues collection breaks down by agency size.

Number of Sworn Officers/Deputies	Annual Dues	Number of Agencies by Size	Totals By Agency Size
1-10	\$60	518	\$30,300
11-40	\$120	286	\$34,080
41-80	\$240	86	\$20,640
81-119	\$360	26	9,360
120+	\$480	19	\$9,120

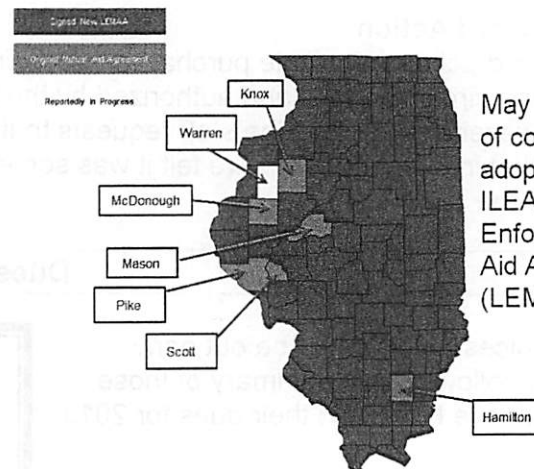
Requested Board Action

Staff requests that the Governing Board authorize the invoicing of dues for the ILEAS Fiscal Year 2016.

New LEMAA Status

The adoption of the new Law Enforcement Mutual Aid Agreement (LEMAA) continues its implementation. As of December 1, 2014, ILEAS has received either resolutions or signed LEMAAs from:

929	Current Members
608	Municipalities
96	Counties
29	Public Universities/Colleges
4	State Agencies
9	Private Police
17	Special District Police
763	Total (82% conversion completion)



May 26, 2015 status of county sheriffs' adoption of the new ILEAS Law Enforcement Mutual Aid Agreement (LEMAA)

ILEAS is currently averaging around 3-4 new LEMAAs arriving per week. As the Board is aware, the original mutual aid agreement is still in effect for each agency that signed it until the agency signed the new one. In the new LEMAA process, ILEAS did pick up three agencies that were NOT members under the old agreement.

The Regional Planning Coordinators are working with their agencies to get the LEMAAs signed. A priority list was established for each of them to include sheriffs, special teams' agencies and agencies with over 50 sworn employees.

- | | |
|--|-------------|
| 1. County Sheriffs..... | 6 remaining |
| 2. Special Regional Team Membership..... | 6 remaining |
| 3. Agencies with over 50 sworn (not on special teams or sheriffs)..... | 9 remaining |

That list is currently down from 379 to 21 agencies – 95% of our priority agencies are completed.

Agencies that No Longer Exist

ILEAS is auditing the database for agencies that either no longer exist, or do not exist in a form that can be members of ILEAS. Recently, letters have been sent to the mayors, directors or commissioners of the following agencies to determine their status. We requested that each agency respond by May 18, 2015 as to

whether or not they exist or, if they do, they want to continue their membership in ILEAS. Staff will present a report to the Board in the August meeting on the status of those agencies.

Private Non-Member Affiliates

There is a Board policy that staff is required to report to the Board whenever a Non-Member Affiliate Agency signs the Non-Member Affiliate Agreement. These are private organizations that are authorized to employ sworn officers certified by ILETSB. This is the list of those Affiliates:

1. Alton and Southern Railroad Police
2. ***Aurora University (new)***
3. Benedictine Colleges – Lisle
4. Benedictine college – Springfield
5. Carl Sandburg College
6. ***Lewis University (new)***
7. Northwestern University Police
8. St. Xavier College Public Safety
9. Terminal Railroad Police

Restrictions on agencies that do not have new LEMAA.

There are 7 agencies that have officers/deputies on special teams that have signed the old Agreement but NOT the new LEMAA:

Knox County	Region 2 SRT
Johnsburg	Region 3 North Mobile Field Force
Monee	Region 3 South Mobile Field Force
Lynwood	Region 4 South Mobile Field Force
Orland Hills	Region 4 South Mobile Field Force
Moraine Valley CC	Region 4 South Mobile Field Force
Beardstown	Region 6 Mobile Field Force

At the last Board meeting, interest was expressed in the possibility of restricting resources to agencies that participate on special teams which have NOT adopted the new LEMAA. This currently affects only seven agencies. However, staff recommends that the Board consider adopting a policy restricting the provision of ANY grant funded financial reimbursements to any agency that has not adopted the new LEMAA.

Requested Board Action

Staff suggests that the Board adopt a policy directing that:

1. no agency can join the special teams without having adopted the new LEMAA
2. current special teams' agencies be notified that they have a specific time frame – as determined by the Board - to adopt the new LEMAA or they will receive no further overtime/backfill payments or equipment.

Public Participation Policy

Public Act 96-1473 amended the Open Meetings Act to require public bodies to allow the general public the right to speak at public meetings. As a public agency, ILEAS needs to have a policy developed and enforced by the Board to govern public participation. The following is a suggestion of the highlights of a proposed policy. 5 ILCS 120/2.06(g): Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body.

1. Any person shall be permitted an opportunity to address the Governing Board during all of its public meetings under the following rules.

2. Every agenda for public meetings of the ILEAS Board shall include time to allow for public comments.
3. Each person who wishes to speak must place (1) his or her name and (2) the agenda item on which he or she will speak on a speaker's list prior to the start of the meeting. Speakers will be called to speak in the order of the list.
4. Each person who wishes to speak will be allotted no more than five (5) minutes, unless the presiding officer reduces the allotted time because numerous people wish, the meeting has run long, or for other good reason. The Board, by vote, may extend the amount of time allotted to any one public speaker. No public speaker may cede time to another speaker.
5. In the event that there is insufficient time for all speakers to have an opportunity to be heard, those speakers on the list still wishing to be heard shall retain their position on the list for the public comment portion of the next meeting.
6. Each speaker must limit his or her comments to subjects on the agenda.
7. Each speaker must maintain civility and must not use obscene or threatening language or gestures, or otherwise disrupt the meeting.
8. Any person who violates these rules or poses a threat to public safety will lose any remaining time for comments and will be removed from the meeting.
9. The Governing Board is not required to respond to comments or questions during the public comment portion of the meeting.
10. The Executive Officers of the Governing Board may override these rules in case of emergency or other unforeseen circumstances.
11. Any person may record public meetings of the Governing Board. The operation and placement of recording equipment must not disturb the meeting and is subject to the approval of the officer presiding at the meeting.

Requested Board Action

Staff requests that the Board adopt this policy. Once it is adopted, staff will put the policy in the proper form and publish it on the website with other ILEAS Policies.

Pontoon Beach Mobile Command Post

Background

On May 15, 2015 ILEAS was notified by the Pontoon Beach Police Department (PBPD) that they wanted to sell their mobile command post (MCP) vehicle. I spoke with PBPD Chief Chris Modrusic about their MCP. He stated that in 2005 PBPD made a traffic stop on a truck and seized approximately \$3 million in drug money. PBPD's received \$2.4 million as a result and bought a lot of equipment. One of the things they bought in 2006 was a Mobile Command Post. In 9 years they put a grand total of 8,900 miles on it. It stayed garaged for many years but the last three it has sat outside. They use it once a year for a festival and occasionally drive it around to keep it working well. It has been maintained by their mechanics. PBPD paid approximately \$130,000 for the MCP. They use it so rarely, that the Mayor has decided to sell it to pay for new squad cars. The Chief stated that their Council would most likely accept any offer between \$50K and \$60K.

Details about the PBPD MCP

Year	2006
Manufacturer	Dodgen
Chassis	Chevy Kodiak 5500
GVWR	19,500 lbs
Length	32 feet*
Height	app. 13' with roof attachments
Engine	V-8 Vortex 8.1 liter – gas
Generator	7 KW Onan
Features	microwave, refrigerator, coffeemaker, bathroom
Misc.	The MCP comes with an additional generator added on as well as several VHF radios.

**Please note that the 13 Unified Command Posts that ITTF/ILEAS bought and distributed are just shy of 40' in length.*

Proposal

After discussing this with staff, we universally believe that this is an opportunity to acquire a piece of equipment for a below market price which would enhance ILEAS' ability to respond and to provide services to our client agencies:

- The new Communications Support Teams will need a place for them to do technical work outside the activity of local field command posts/Unified Area Commands. The FirstNet staff and Russ Gentry have proposed that this Command Post be utilized as a Technology Support Center at scenes for the new Communications Support Team. This includes:
 - Communications
 - Radios/Batteries
 - Cables/Coax/Connectors
 - Tools
 - Antenna
 - Amateur and other radio rigs
 - GIS
 - Mapping/Printer
 - Computers
 - Networking/Wireless/Work Stations
- When RPCs and Special Teams Commanders are deployed for longer periods of time, it would provide a platform for their work as well.
- When there is a significant local event that requires a command post vehicle and one of the ITTF Unified Command Posts was unavailable, this MCP could be provided as well.
- When teams are deployed out of state, the MCP would be useful as a base of operations for the commanders, civilian staff and team leaders of the Illinois Task Force so deployed.

If ILEAS utilizes Business Account Funds to purchase the MCP, then there would be no Federal restrictions on how ILEAS uses it. If ILEAS acquires the PBPd MCP the plan is to:

- Have it completely serviced by the Champaign County Motor Pool mechanics
- Russ Gentry will reprogram and upgrade all the radios on board
 - Add StarCom21 radios to the MCP from our surplus cache
- Repair the camera
- Change the markings by putting the ILEAS logo on instead of PBPd and replacing the Command Post marking with "***Law Enforcement Mutual Aid Support Vehicle.***"
- Store it in the garage at the ITC so that it inside from the weather, stays charged and can be driven pretty much equally to the rest of the State as needed.

Requested Board Action

Staff requests that the Governing Board authorizes staff to negotiate with Pontoon Beach PD to acquire their Mobile Command Post Vehicle at a cost not to exceed \$55,000.

WMS SRT Standard Operating Guidelines
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The original ILEAS 2006 SOG's were, with some slight modifications adopted from the NIPAS Emergency Services Team 2005 SOG's. These SOG's were written based on the tactics, techniques and procedures that NIPAS EST used. It is always a good idea to review SOG's every few years to make sure they are still appropriate. This was done over the past 18 months. The result of that review which included the input of all team commanders is the new ILEAS SRT SOG's previously sent to the board.

The new ILEAS Standard Operating Guidelines were written to more closely reflect the current role of ILEAS, as well as the responsibilities of the Special Response Teams it supports while recognizing that not each SRT operates with the same set of TTP's.

ILEAS supports three types of Special Response Teams:

- 1) Type A is a type of ILEAS WMD SRT that serves specific ILEAS regions with operational response to conventional critical incidents. Operational ILEAS regional WMD SRTs will comply with all ILEAS SOG policies. These teams may also deploy through the Illinois Emergency Management Agency (IEMA). Regions 8 and 9/11 currently fall into this category.
- 2) Type B is a type of municipal or multijurisdictional SRT that ILEAS supports; however, this type of SRT is operationally autonomous, serving its own specific member agencies and having its own SOGs, pre-existing tactics, techniques, and procedures. These teams may deploy through the IEMA. They will comply with all designated administrative SOG policies unless activated by IEMA at which time they will operate under all ILEAS SOGs. Regions 4 NIPAS EST, 6 Springfield SWAT and 6/7 the Central Illinois Emergency Response Team currently fall into this category.
- 3) Type C is a type of ILEAS WMD SRT that currently does not have operational duties serving specific ILEAS regions, counties, or municipalities with operational response to critical incidents. These teams will comply with all existing ILEAS SOG policies, and they may deploy through the IEMA. Regions 2, 3 and 4 Du Page teams currently fall into this category.

The new SOG's have three categories; the introduction which explains the thought process behind the SOG's and limits of authority followed the Administrative and Operational sections.

The Administrative SOG's have been written in a manner that ensures the Special Response Teams follow state and federal law concerning its WMD Personal Protective Equipment, that the teams document training and select personal in a "similar" fashion.

The Operational SOG's in most cases have been written to more closely resemble the nature of multiple multi-jurisdictional SRT's while recognizing the operational autonomy of tactics, techniques and procedures of the individual SRT.

Requested Board Action

Staff requests that the Governing Board adopt the WMD SRT Standard Operating Guidelines as presented.

NIPAS Mobile Field Force

At the April 28th meeting, the Board voted to retrieve the two trucks from the NIPAS Mobile Field Force. We have not completed that task as discussions with NIPAS President Clint Herdegen have continued. Given that ILEAS has a preliminary budget to replace those two trucks for a new Region 4 Mobile Field Force, it makes the retrieval of the trucks from NIPAS less critical.

A proposal is currently being discussed where:

- ILEAS provides NIPAS a direct 50% grant to replace the big equipment truck. NIPAS would split the cost with ILEAS as they have a budget already in place to replace that truck.
- NIPAS keeps the truck until their new one is delivered. Note that ILEAS will not get the money to buy a new one Until April 1st and we won't get delivery until later in the summer of 2016.
- Once NIPAS' new truck comes, they give us back our truck which is then transferred to the new team.
- ILEAS benefits in that it gets its truck back for the new team which matches the other trucks statewide many months earlier at half the cost.
- NIPAS benefits as it gets to keep the ILEAS truck until a new truck comes in which matches their needs more specifically.

ILEAS has an interest to maintain good relationships with NIPAS and the NIPAS Mobile Field Force agencies. NIPAS does, in fact, provide regional mutual aid services to nearly 100 agencies which is something that ILEAS wants to engender and encourage.

This should not affect the Expedition that NIPAS possesses. ILEAS will retrieve that vehicle. Also, please note that until Illinois actually gets a grant award from FEMA, the FY15 budget is **proposed**, and not final. ILEAS should not execute any grant arrangement until the actual grants are issued and it has legal spending authority.

Requested Board Action

Staff requests that the Governing Board:

- hold in abeyance the direction to retrieve the equipment truck as indicated in its vote on April 28, 2015
- direct staff to work out a written agreement with NIPAS as proposed to be considered by the Board in the August 2015 meeting.

Conference Final Report

Attendance

There were nearly 550 people including staff and guests, making this a slightly above average year for conference attendance.

Evaluation ratings

Below are the ratings based on evaluations received both at the conference and online:

	<u>Strongly Disagree</u>	<u>Disagree</u>	<u>Neither</u>	<u>Agree</u>	<u>Strongly Agree</u>
Overall, this was a valuable conference	—	—	1	50	36
The presenters were knowledgeable and interesting	—	—	5	56	27
I would recommend this conference to others	—	—	5	39	44
This conference made a positive contribution to my understanding of law enforcement mutual aid and preparedness	—	1	8	43	36
	Poor	Fair	Average	Good	Excellent
Sunday - Special Presentation Police Under Attack: Christopher Dorner Incident	—	1	—	17	48
Monday - Opening Session Fort Hood: A Look at Two Active Shooters	6	17	37	23	5
Monday - Breakout Session Disaster Relief Resources for First Responders	1	4	8	26	14
Monday - Breakout Session STIC Intelligence Update	—	1	3	12	28

	Poor	Fair	Average	Good	Excellent
Monday - Breakout Session A Crude Awakening: Bakken Crude Train Incidents	1	3	6	20	23
Monday - Breakout Session Cyber Liability: The Exposures & Solutions	1	5	7	13	10
Monday - Breakout Session FirstNet and its Potential for Law Enforcement	—	3	7	11	1
Monday - Breakout Session Surviving & Thriving Behind the Badge	—	1	—	26	33
Tuesday - Closing Session Walking the Narrow Road of Leadership	—	—	1	14	57

Evaluation comments

The following is an overview of the most frequently mentioned comments in each category:

1) Most valuable/strengths

- the expertise from all the speakers
- opportunity to network and discuss current relevant issues
- information on deployments, resources, and communications
- the Chris Dorner incident, Jack Enter, and crude oil emergencies presentations

2) Weaknesses

- the variety of topics available for discussion
- not enough breakout sessions that focused on the most current issues and challenges.
- Fort Hood and cyber presentations and dinner speaker
- variety of vendors, need to offer more small items for purchase on-site

3) Crowne Plaza

- overall better reviews than last year
- a few comments about renovating and cleanliness, want free wifi
- most people like the location and thought in general the hotel is good

4) Misc. comments and suggestions

- go back to an ILEAS breakout on general assets, lessons learned at major incidents, special teams, etc.
- I would like to have a breakout session that educates us about ILEAS, especially where NIPAS and ILEAS are co-joined. What does ILEAS do?
- liked the new time of year (April vs. March)

ILEAS Training Center Activity Report 2015

(165 total event scheduled as of December 2, 2014)

The ILEAS Training Center marked its sixth year of operation. From June 2008 to December 2014 the Training Center has hosted **1,676 events** involving over **33,000 attendees**. In 2014 alone, **5,800 people attended 322 training and planning workshops** at the Training Center. The Training Center has made a significant impact on public safety training in Illinois and the Midwest.

Upcoming Training and Workshop Events – 2015

June 22-26	ISP Rapid Deployment Training
June 24-26	Mobile Field Force Basic Course
June 25-26	Essentials of Cybersecurity and the EOC's Role in Community Cybersecurity
June 26	ILEAS Governing Board Meeting
June 26-27	IMERT Training
June 29-July 2	CPD Youth Police Academy
July 6-9	IL. Dept. of Transportation Training
July 6-10	Command and General Staff Functions for the Local Incident Management Team
July 7	Mobile Field Force Team Commanders' Meeting
July 13-15	Criminal Drug Interdiction
July 15	ILEAS Mobile Field Force; An Overview
July 13-16	CPD Youth Police Academy
July 14	WMD SRT Team Commanders' Meeting
July 20-22	Urbana Fire Dept. Lieutenant Testing
July 27-30	CPD Youth Police Academy
July 29	U.S. Probation Training
July 31	Mobile Field Force Table Top Exercise
July 31-Aug 1	IMERT Training
August 3-6	CPD Youth Police Academy
August 4-6	Public Safety WMD Response: Sampling Techniques and Guidelines
August 5-6	Tazewell County Probation Training
August 10	Urbana Fire Dept. Lieutenant Testing
August 11	Traffic Incident Management Training Program
August 17-21	L.O.C.K.U.P. Arrest and Control Instructor Course
August 18	Regional Emergency Command Group (RECG) Meeting
August 19	IPWMAN Board Meeting
August 20	ILEAS Mobile Field Force: An Overview
August 25	Local Emergency Planning Group (LEPC) Meeting
August 25	Head Start Training
August 26	Mexican Drug Cartels Investigations
August 27	U.S. Probation Training
August 28	ILEAS Governing Board Meeting
August 28-29	IMERT Training
August 31-Sept. 4	Fingerprint Comparison and Identification
September 1	Mobile Field Force Team Commanders' Meeting
September 8	WMD SRT Team Commanders' Meeting
September 8-10	Criminal Interview and Interrogation Techniques
September 8-17	ILEAS Basic SWAT Course (Chicago area)
September 15	U.S. Probation Training
September 15-17	Investigative/Intelligence Workshop
September 17	EOD Team Commanders' Meeting
September 23-25	Mobile Field Force Basic Course
September 29-30	Tazewell County Probation Training
September 29-Oct 1	Homicide Crime Scene Management
October 5-7	IS300
October 8-9	IS400
October 13-14	Media Relations and On-Camera Training
October 22	ILEAS Governing Board Meeting
October 22-23	Exercise Design Class
October 28	The Heroes' Path to Excellence in Law Enforcement

October 29	Amtrak and Railroad Safety
November 2	Crisis Intervention Team Training
November 3	Traffic Incident Management Training
November 3	Mobile Field Force Team Commanders' Meeting
November 9	WMD SRT Basic Equipment Course
November 17	RECG Meeting
November 10	WMD SRT Team Commanders' Meeting
November 19	EOD Team Commanders' Meeting
November 23	The Bulletproof Mind
November 24	LEPC Meeting
December 8-9	IEMA Emergency Planning Course
December 10	ILEAS Governing Board Meeting

Upcoming Training and Workshop Events – 2016

January 6	K9 Training
March 26	W-Z Lead Homicides Investigator Training
April 6	Tactical Risk Management
May 24	Emotional Survival
August 9-11	WMD Advanced Tactical Operations

2015 Miscellaneous Meetings & Training

Champaign County Chiefs' Meetings	July 9, August 13, September 10, October 8, November 12, December 10
K9 Training	July 8, August 5, September 2, Sept 28 and 29 – Narcotics K9 Certification, October 7, November 4, December 2
ILEAS "All Staff" Meeting	July 2, August 6, September 3, October 1, November 5, December 3
Sanitation Certification Courses	July 13, 20; August 17, 24; September 14, 21; October 13, 19; November 16, 23; December 14, 21