

### Audit

On October 27, 2016, The Governing Board selected the audit firm of Martin, Hood, Friese and Associates from Champaign as ILEAS' auditor. Staff made that recommendation based on the desire to get a fresh "set of eyes" on ILEAS' financial processes. Legg & Legg had been ILEAS' auditor from the beginning (ten years) so having a new perspective with a different firm was desirable.

The audit by Martin, Hood, Friese and Associates (MHFA) has been completed. A copy of that audit has been provided to you electronically. Paper copies are available if you so desire. Please see the letter to the Governing Board from the auditor located in the financial packet. Greg Douglas, CPA, MHFA Senior Manager, will be at the meeting to review the audit and answer any questions you may have.

The audit review resulted in recommendations and proposed changes to the ILEAS fiscal process to make it even stronger than it already is. Changes include:

- One change is the Prior Period Adjustment, which recorded both accrued Paid Time Off at fiscal year-end along with accrued payroll at fiscal year-end. The prior auditor did not record these adjustments as the focus was mostly on the grants.
- A recommendation was also included to ensure the recording of journal entries, such as fixed assets and accounts payable, are in the correct fiscal year. Journal entries were made in the audit to properly record receivables and payables in the correct fiscal year.
- There was discussion during the audit process regarding creating additional internal financial reports to be completed and then formally reviewed by management on a monthly basis. Management agrees with the changes and recommendations and is currently making improvements to the current internal financial reporting and recording.

#### Requested Board Action

Staff requests the Board accept the audit report as presented. Staff also requests that the Board accept and authorize the recommended changes suggested by the audit.

### Line of Credit Update

As reported at the last Board meeting, ILEAS had to utilize \$60,000 of our \$250,000 line of credit to pay a vendor. Since then, ILEAS has paid the loan in full. The final cost in interest was \$86.56. ILEAS still has access to that line of credit but has no need at this time to access it.

#### Requested Board Action

Staff requests no action by the Board.

### ILEAS Staff Pay Raises & Specific Raise for IMERT

A short history of ILEAS staff raises:

- The Governing Board authorizes raises when it approves the annual grant budget.
- ILEAS has routinely provided 3% raises for staff; not only for COLA, but because ILEAS offers no benefits like retirement or health care.
- On July 1, 2015, all ILEAS staff received a 3% raise.
  - There were four exceptions – Jim Page, Jan Plotner, Larry Evans and Jim Luecking.

- A 3% raise was budgeted on July 1, 2016 but temporarily held by the Executive Director because of the lack of a State budget and providing raises at a time when a layoff date had been established was not acceptable.
- In October of 2016, ILEAS learned of a 35% budget cut for FY16.
  - In the reallocation of FY15 and FY16 funds to compensate for this cut, the raises for this year were sacrificed.
  - Staff was provided a preliminary notice on June 23<sup>rd</sup> and a final notice October 27<sup>th</sup>.
- During the aforementioned reallocation of the FY 15 and 16 grants, ILEAS management did build in a 3% raise for staff starting July 1, 2017.
  - However, unless the State of Illinois adopts a firm budget by June 30<sup>th</sup>, ILEAS will be in the same position as the last two years with regard to raises.
- The Governing Board approved the raises which were contained in the revamped budget approved

Chris Jansen

ILEAS is the fiduciary for a grant to employ Chris Jansen. Jansen is the only full time employee for the Illinois Medical Emergency Response Team (IMERT). Likewise, it has been a few years since Jansen received a pay raise. Jansen is technically an ILEAS employee so he has been subject to the freeze. Mary Connolly, the IMERT Director, put a 7% increase for Jansen in the IMERT budget, which was approved by IEMA.

**Requested Board Action**

Staff requests that the Governing Board approve the \$4,000 raise (from \$56,000 to \$60,000) for IMERT Medical Programs Grant Coordinator Chris Jansen as proposed.

**Dues Amnesty**

At the Board meeting on August 25, 2016, the Board voted to waive past due dues if the delinquent agency paid their 2016 dues. Six agencies accepted the deal and are now current.

Crainville  
Robbins

Hurst  
Pittsfield

Sheridan  
Harvey

Eleven agencies have not responded. Note that two agencies listed below have responded. Their responses are marked with an asterisk.

Agency	Region	2013 Dues Owed	2014 Dues Owed	2015 Dues Owed	2016 Dues Owed
Henning PD	7	\$60	\$60	\$60	\$60
Stewardson PD*	9	\$60	\$60	\$60	\$60
Marshall PD	9		\$120	\$120	\$120
Chicago State Univ.**	4		\$120	\$120	\$120
Zeigler PD	11			\$60	\$60
<b>Alexander CO Sheriff</b>	<b>11</b>			<b>\$60</b>	<b>\$60</b>
<b>Alorton PD</b>	<b>8</b>			<b>\$60</b>	<b>\$60</b>
Karnak PD	11			\$60	\$60
Ludlow PD	7			\$60	\$60

Peoria Park District PD	6			\$60	\$60
Washington Park PD	8			\$60	\$60
White City PD	8			\$60	\$60
Winchester PD	6			\$60	\$60
<b>Total</b>				<b>\$900</b>	<b>\$900</b>

\* – Stewardson’s attorney sent a letter stating that the Village Board voted to not pay dues now or in the future.

\*\* - Chicago State Univ. has told ILEAS for two months that they are currently processing the payment.

**Quick Snapshot of Membership**

This table provides a quick summary of ILEAS membership.

Membership Summary	
Total Law Enforcement Agencies in Illinois	1,026
Agencies Going Defunct Since ILEAS Started	63
Agencies That Signed the Original Agreement	919
Agencies That Have Signed the New LEMAA	903
% Total Agencies That Have Signed the New LEMAA	88%
Agencies That Have Updated Their Online Resources in the Last 6 Months	453

**Requested Board Action**

Staff requests no Board action.

**Changes at IEMA and ITTF**

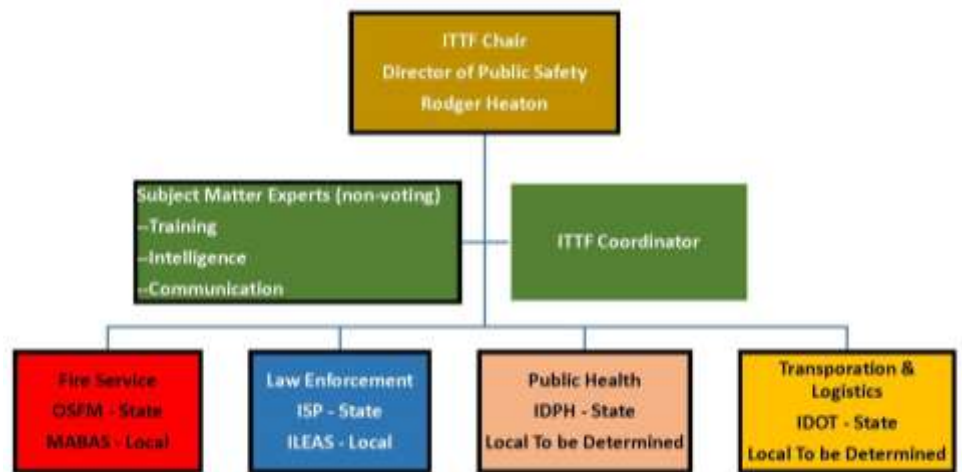
Last fall, the long-time ITTF chair and IEMA Grants and Preparedness Manager Don Kauerauf has resigned from IEMA to accept a position of Deputy Director of the Illinois Department of Public Health. Michele Hanneken resigned from ITTF/IEMA and took a position with the Governor’s Commission on Volunteerism. Kauerauf was replaced half time by Jenifer Johnson, IEMA’s General Counsel. Hanneken was replaced half time by Ashley Fleck who works in the IEMA fiscal division. 18 months ago, there were four full-time employees at IEMA managing homeland security and related grants. Now there is one full-time two half-time employees.

The State’s hiring freeze is preventing IEMA from replacing the vacancies. As a result, everything is moving very slowly – purchase orders, grant work, policy discussions, legal paperwork, etc.

While Don Kauerauf’s position of IEMA Bureau of Preparedness and Grants Administration was filled part-time, the position of the ITTF Chair was left open. The Governor’s Director of Public Safety, Rodger Heaton, convened a group of veteran ITTF members to consider the path forward. This group consisted of the State Police First Deputy Director, IEMA Director, one of the Chairs of the Emergency Management Committee, Director of IFSI, Director of MABAS and Jim Page. The group met once in Peoria and then met on conference call a few times. A complete revision of the structure of ITTF was put forward and accepted by Director Heaton. What follows is the basic description of the newly organized ITTF:

- Rodger Heaton is now the permanent Chair of the Illinois Terrorism Task Force.
- The IATTF previously had 17 committees and numerous workgroups. It now has five committees:
  - Law Enforcement Mutual Aid
  - Fire Mutual Aid

- Emergency Management
- Transportation/Logistics/Infrastructure
- Public Health
- See the Organization Chart below.
- Each committee will have a chair and a vice-chair.
  - One of the two will be a State representative and one will represent local interests.
  - Director Heaton will choose who will be the chair and vice-chair from nominations made at the first committee meeting.
    - His choices will reflect a mix of chairs from both State and locals so that all the chairs are not State agencies.
- Each committee must meet at least quarterly before the full ITTF meeting
  - Each committee must complete a standard report to the ITTF about its activity
  - **NOTE – THE LAW ENFORCEMENT MUTUAL AID COMMITTEE MET ON JANUARY 5<sup>th</sup>.**
- Every member of the full ITTF must participate on a committee to keep their membership in ITTF
- The ten chairs and vice-chairs of the five committees will meet monthly as a “Council of Chairs” with Director Heaton as the Chair.
  - The Council of Chairs makes recommendations to Director Heaton who makes the final decisions
  - The terms are for one year at a time.
- Ad hoc workgroups with membership from multiple committees can be formed and disbanded as the need arises.
- Director Heaton is exploring the hiring of an ITTF Coordinator to do the daily communications and coordinative work.
- The fiduciary agencies – grantees – will conduct fiscal meetings separately from ITTF and committees so that the focus of those meetings are not fiscal policy but determining gaps and developing a funding strategy to address them.



### What does this mean for ILEAS?

The ILEAS Governing Board is no longer the de facto Law

Enforcement Mutual Aid Committee. However, the newly constituted Law Enforcement Mutual Aid Committee largely consists of ILEAS member agencies. The ISP First Deputy Director, Chad Peterson and Jim Page have discussed the committee makeup and have worked together to get the group organized.

The following agencies from ITTF are on the initial Law Enforcement Mutual Aid Committee (LEMAC):

ISP	Illinois State Police*
ILEAS	Illinois Law Enforcement Alarm System*
IDOC	Illinois Department of Corrections*
ILSOS PD	Illinois Secretary of State Police*
ICJIA	Illinois Criminal Justice Information Authority
UIPSJ	University of Illinois Public Safety and Justice
ILETSB	Illinois Law Enforcement Training and Standards Board*
ILIACP	Illinois Chiefs of Police Association*
ISA	Illinois Sheriff's Association

ISA Illinois State's Attorneys' Association  
ICLEA Illinois Campus Law Enforcement Administrators\*  
ICA Illinois Coroners' Association\*  
*\*attended the first LEMAC meeting on 1/5/17*

Chad Peterson will be the State agency chair or vice-chair. The committee nominated to Director Heaton that Director Page be the chair or vice-chair position representing local agencies. (nominated by SOS PD and seconded by ISP – thanks Col. Williams!) We are waiting for Director Heaton to make a decision as to who is the chair and the vice-chair.

### **Requested Board Action**

There is no action necessary by the Governing Board.

## **Election of Governing Board**

The online process for Governing Board nominations opened on January 9<sup>th</sup> and will close on January 27<sup>th</sup>. As of this writing, 40 chiefs and sheriffs have been nominated for Board positions. There is at least one chief and one sheriff nominated from each region to date. The online election process will take place from February 13<sup>th</sup> to February 24<sup>th</sup>. Shortly afterwards the election results will be announced and the new Board will be seated on March 14<sup>th</sup> at the Annual Conference.

### **Requested Board Action**

Staff requests no action by the Board.

## **Physical Inventory**

Grant guidelines, Grant Accountability and Transparency Act (GATA) and ILEAS policy require physical inventories of equipment with a value of over \$5,000. That is a large list consisting of over 2,800 items located at over a 1,000 agencies. Given the fact that ILEAS has been the fiduciary for other organizations in the past exacerbates the task, as many recipients are non-law enforcement. However, ILEAS, as the grantee, is responsible for the inventory of that equipment. Staff has conducted an extensive review of the number of items for which we are accountable. Inventory Coordinator Kent Jepsen has been working with Mick McAvoy, Jan Plotner and Larry Evans to devise a plan to conduct a comprehensive inventory process. ILEAS has kept detailed records and ILEAS has extensive institutional knowledge about where the equipment is and how it was purchased.

The path that has been developed is as follows:

- Query the inventory database and develop a list of all qualifying equipment over \$5,000 in value
- Identify equipment for which ILEAS was the fiduciary belonging to another organization.
- Develop MOU's to transfer equipment from ILEAS to:
  - MABAS Radiation Detectors
  - Logan County/IESMA EOC Technology
  - ISP ICLEAR, Credentialing, SABA LMS
- Develop MOU's to transfer equipment to ILEAS from:
  - MABAS Communications Gear
  - Logan/IESMA ITECS & Communications Gear
  - Wauconda Communications Gear
- Transfer responsibility and ownership from ILEAS to local agencies for MDCs.
- Complete the StarCom21 radio ownership transfer process

Once that is complete, ILEAS staff will be able to focus on the 600 remaining items that are ILEAS' actual law enforcement responsibility. This is largely communications gear, training center equipment, vehicles and special team equipment.

### **Requested Board Action**

Staff requests no action by the Board.

## **RPC Activity Report**

In December of 2015, ILEAS initiated the collection of data regarding the activity of the Regional Planning Coordinators (RPC). As each Board member is aware, the RPCs are an invaluable resource for law enforcement agencies across Illinois. However, ILEAS was unable to quantify their activity for budget justification and planning. Our contract programming vendor, Indilus (Tyrus deJarnette and Stewart Wood), developed an online tool whereby such data can be captured and compiled. The RPCs can access the tool on their mobile devices. They have the ability to enter their activity into the software throughout their day. The table at the end of this document summarizes the data from calendar year 2016.

### **Requested Board Action**

Staff requests no action by the Board.

## **Communications Program Update**

An update of the Communications Program activities:

### What has been done to-date:

- the Starcom21 user fees have been billed and paid through June 30, 2017
- the process of identifying agencies retaining individual user licenses is done & they have been notified
- the notifications of the termination of StarCom21 user fees for other agencies has been accomplished
  - The status of those notifications are:
    - 1,303 notifications sent out electronically and physical mailings
    - 893 agencies have responded
    - 367 are keeping their radios and paying for them from this point on (Motorola notified)
    - 526 indicate they are returning their radio
    - 424 have already been returned
    - 302 Final Notices Letters were sent in Mid-January
    - 150 agencies contacted ILEAS in three days due to the final notice letter
    - **260 agencies have not responded whatsoever**
- 2,500 Radios remain funded by ITTF that includes Statewide Special Teams, Statewide Caches and approximately two radios per county (EMA and primary dispatch per county).
- Repurposing Surrendered Radios
  - 113 radios will be assigned to MABAS Special Teams across Illinois – in progress
  - 130 portables will be assigned to UCP to add to the statewide cache
  - Build StarCom21 case mobile caches
  - Transfer ownership remaining radios to those agencies that have requested additional Starcom21 radios and will to pay the user fee.
  - The validation exercises for all nine ITECS trailers have been completed and a report prepared. Starting in January of 2017, the 16 Mobile command Posts will be validated as well.

- Approximately 130 VHF case radios will be prepared and stored at ILEAS as an important backup cache. Thirty units are ready to go now.
- The ILEAS basement radio room remains the storage and location where radios will be prepared for redistribution.

**Requested Board Action**

No Board action is anticipated.

**Cubs Deployment**

On November 4, 2016, ILEAS deployed to Chicago members of various Mobile Field Force teams in Regions 3 and 4 pursuant to a request from Chicago PD for help with the Cubs Parade and Rally. It should be noted that NIPAS also responded to this call for assistance. 126 Mobile Field Force team members from 85 agencies responded. They were assigned positions along the parade route and at the rally itself.

The agencies responded as normal with no assumption of reimbursement. However, after the event, ILEAS staff worked with Chicago PD, the Mayor’s Office and the Cubs to determine whether funds might be available for reimbursement. Just prior to Christmas, the Cubs organization agreed to reimburse straight and overtime for the responding officers. Of the 85 responding agencies, 55 of them submitted a request for reimbursement. Staff opened up an online reimbursement process. An invoice for \$51,423.73 was submitted to the Cubs On December 28, 2016. Please note the \$51,423.73 is a combination of \$49,925.97 plus and an ILEAS administrative fee of \$1,497.78 for processing. ILEAS is awaiting that payment. Upon receipt of the funds, ILEAS will issue checks to the submitting agencies.

**Requested Board Action**

No Board action is anticipated.

**Region 4 North Mobile Field Force**

At the last Governing Board meeting on October 27, 2016, the Board decided to create a new Mobile Field Force team in Region 4 North. This team will encompass the counties of DuPage, Lake and Cook (north of I-55). ILEAS was able to acquire the equipment truck, trailer and the F350 truck with funds from FY14. The rest of the funds to create this team will be invested in the rest of the team and member equipment.

As per the agreement with NIPAS, ILEAS staff will not recruit NIPAS Mobile Field Force Team member agencies for this new team. However, if a NIPAS agency does want to move to ILEAS, we will not bar them from joining. If such a situation arises, ILEAS will notify NIPAS immediately. As a result, in the next week, ILEAS will send out an email to all eligible agencies announcing the formation of the team. A list of all the eligible agencies has been developed. As per every other ILEAS team, agencies must:

- Be NIMS compliant
- Be current on their dues
- Be an ILEAS member agency having adopted the most recent LEMAA

A significant amount of the funding for this team are UASI funds which must be spent in Cook County. An agency in Cook County must accept the vehicles and the equipment. A Team Leader must be selected and a local governance process established.

**Requested Board Action**

No Board action is anticipated.





# ILEAS Training Center Activity Report 2017

## Upcoming Training and Workshop Events – 2017

January 23-27	Crisis Intervention Team
January 28-29	IFSI Winter Fire School
February 6	IEMA Region & Meeting
February 2	Champaign PD Explorers
February 2-3	Recruiting and Applicant Background Investigations
February 8-9	IEMA EOC Management and Operations Course
February 9	IDOT Construction Training
February 11	Champaign Co. EMA Anhydrous Demo & Training
February 14-15	AR-15/M16/M-4 Armorer Course
February 15-16	IDOT Training
February 16	Region 7 Mobile Field Force Training
February 16	Champaign PD Explorers
February 21-22	ITECS/UCP Workshop
February 23	IDOT Construction Training
March 2	Champaign PD Explorers
March 2-3	Grant Writing for Public Safety
March 3	Head Start Training
March 7-9	WMD Radiological/Nuclear Responders Operations
March 8-9	U.S. Probation Training
March 15-16	IDOT Training
March 16	Champaign PD Explorers
March 20-21	Professional Standards and Internal Affairs for Law Enforcement
March 27-31	Crime Scene Technician Training
March 30	Champaign PD Explorers
April 3-7	Lead Homicide Investigator
April 10-12	Basic Evidence Photography
April 13	Champaign PD Explorers
April 27	Illinois Association of Problem Solving Courts Meeting
April 27	Champaign PD Explorers
May 1-2	Less Lethal Recertification
May 2	Champaign County Corrections Training
May 4	On-Target Solutions for Leadership in Government Organizations
May 4	Champaign County Corrections Training
May 5	Tactical Emergency Casualty Care
May 9-11	Active Threat Integrated Response Course
May 10	U.S. Probation Training
May 11	Champaign PD Explorers
May 12	Three Minutes to Live
May 15-19	Crisis Intervention Team
May 22-23	On-target Solutions for Supervisors
May 23-24	Caliber Press Street Survival
May 24	On-Target Solutions to Problem Employees
May 25-26	Autism First Responder
May 25	Champaign PD Explorers
June 8	Champaign PD Explorers
June 22	Champaign PD Explorers
July 6	Champaign PD Explorers
July 20	U.S. Probation Training
August 3	Champaign PD Explorers
August 10	Region 7 IEMA Meeting
August 17	Champaign PD Explorers
August 23	U.S. Probation Training
August 31	Champaign PD Explorers
September 14	Champaign PD Explorers

September 26-29	Mobile Field Force Basic
September 28	Champaign PD Explorers
October 12	Champaign PD Explorers
October 17	IL. Division of International Association for Identification (IDIAI) Workshop
October 26	Champaign PD Explorers
October 12	Region 7 Mobile Field Force Training
November 6-9	WMD Special Response Team Basic Equipment Class
November 9	Champaign PD Explorers
December 5-7	Executive Leadership Development Series
December 7	Champaign PD Explorers
December 11	Illinois Asphalt Pavement Association Meeting

## **Upcoming Training and Workshop Events – 2018**

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February 20-21	Advanced Interview and Interrogation Techniques
April 2-6	Lead Homicide Investigator

### **2017 Miscellaneous Meetings & Training**

#### Champaign County Chiefs Meetings

February 9  
 March 9  
 April 13  
 May 11  
 June 8  
 July 13  
 August 10  
 September 14  
 October 12

#### ILEAS "All Staff" Meetings

February 2  
 March 2  
 April 6  
 May 4  
 June 1  
 July 6  
 August 3  
 September 7  
 October 5  
 November 2  
 December 7

#### Urbana Fire Union Meeting & Honor Guard Training

February 7 & 24  
 March 7 & 31  
 April 4 & 14  
 May 2 & 19  
 June 6  
 August 1 & 18

#### Sanitation Certification Courses

February 20  
 March 20  
 April 3 & 17  
 May 8 & 22  
 June 12 & 26  
 July 17 & 31  
 August 21  
 September 11 & 25  
 October 9  
 November 6  
 December 4

#### METRO SWAT Training

February 9 – Negotiators  
 February 14 & 15  
 March 14 & 15  
 April 10 – Negotiators  
 April 12  
 May 9 & 10  
 June 6 & 7  
 June 7 – Negotiators



# ILEAS Activity Report Summary December 2016 – January 2017

## Callouts Through Northwest Central Dispatch For Mutual Aid Assistance

Incident	Req. Agency	Date	Responding Agencies
Manhunt	Forrest Park PD	12/5/16	Melrose Park; Broadview; Maywood; Riverside; Berwyn; North Riverside; Forest View; Oak Park; & River Forest Police Dept
Gang Funeral	Maywood PD	12/13/16	Stickney; Brookfield; North Riverside; Hillside; Forest Park; Bellwood; Oak Park; and Cook County Sheriff's Police
Armed Barricaded Subject	Hawthorn Woods PD	12/22/16	Wauconda; Buffalo Grove; Mundelein; Palatine; Vernon Hills; Buffalo Grove; Tower Lakes; Island Lake; Barrington; South Barrington Police Dept's and Lake County Sheriff's Office
Traffic/Crime Scene Scene Assist	Libertyville PD	12/24/16	Lake Bluff; Lincolnshire; North Chicago; Grayslake; Lake Forest; and Vernon Hills Police Dept

## Special Teams Activations, Training & Exercises

Incident	Requesting Agency	Date	Responding Agencies
High Risk Narcotics Search Warrant	Springfield PD	12/12/16	Region 6 WMD/SRT
High Risk Narcotics Search Warrant	Springfield PD	12/21/16	Region 6 WMD/SRT
United Nations Secretary General Visit Bomb Sweep	Carbondale PD	12/21/16	Carbondale/SIUC PD EOD SOS EOD

## Special Teams Anticipated Trainings / Exercises (January 2017)

Date	Activity	Team
1/4/17	FBI LE Symposium in Springfield	SOS EOD
1/5/17	Team Training	SIUC /Carbondale PD EOD
1/6/17	Final walk thru UIS go House Inauguration	SOS EOD
1/6/17	Team Training	Region 4 WMD/SRT
1/9/17	K-9 certification course	SOS EOD
1/10-11/17	Team Training	Region 6 WMD/SRT
1/11/17	House Inauguration detail UIS	SOS EOD
1/12/17	Team Training	Region 3 WMD/SRT
1/18-19/17	Team Training	Region 8 WMD/SRT
1/18/17	Team Training	Region 8 MFF
1/19/17	Team Training	SIUC /Carbondale PD EOD
1/20/17	Team Training	Region 4 WMD/SRT
1/23/17	Team Training	Region 6/7 WMD/SRT
1/28/16	Team Training	Region 3 WMD/SRT
1/29/17	Team Training	Region 6/7 WMD/SRT

## Regional Planning Coordinator's (RPC) Significant Activity

Date	Activity	RPC Attending
11/2/16	Fayette County Annual I70 Interdiction detail in Vandalia	Tanner
11/2/16	Madison County Chief's meeting in Collinsville	Fellows
11/2/16	Fulton County Chief's meeting in Canton	Pearson
11/2/16	IEMA SEOC briefing in Springfield	Gentry/Whitmore
11/3/16	Dewitt County All Hazards Planning Committee meeting in Clinton	Wilson
11/4/16	Fulton County Health Dept. FS drug dispensing exercise in Canton	Pearson
11/6-9/16	Illinois Public Safety Telecommunicators Association Conference in Springfield	Fellows/Hutton/Marszalek
11/7/16	Luke Bryan concert AAR meeting in Effingham	Tanner
11/8/16	Champaign County Rural Police Chief's meeting in Mahomet	Wilson
11/9/16	Central Illinois Association of Law Enforcement Executives board / regular meeting in Springfield	Fellows/Wilson
11/9/16	Northwest Illinois Law Enforcement Executives Association meeting in Freeport	Whitmore
11/9/16	Fulton County LEPC meeting in Canton	Pearson
11/9/16	Fulton County EMA meeting in Hennepin	Pearson
11/9/16	IEMA Region 2 North quarterly meeting in Freeport	Whitmore
11/10/16	Elgin Police and Fire Rescue Task Force FSE in Elgin	Marszalek/D'Amico/Gallahue/Hutton
11/10/16	Southern Illinois Police Association meeting in Anna	Stearns
11/10/16	Winnebago County Chief Association meeting in Rockford	Whitmore
11/10/16	Stephenson County ETSB(911) board meeting in Freeport	Whitmore
11/10/16	STARRS UASI Terrorist Multi Event TTX in Collinsville	Fellows
11/11/16	Shawnee Preparedness and Response Coalition Public Safety Subcommittee meeting in Murphysboro	Stearns
11/15/16	Caterpillar-East Peoria tabletop exercise AAR meeting in East Peoria	Pearson
11/15/16	Illinois Police Association meeting in Carbondale	Stearns
11/15/16	Cook County DHSEM THIRA threat assessment meeting in Chicago	Gallahue
11/15/16	IEMA Region 7 quarterly meeting in Springfield	Pearson
11/16/16	Kankakee County Chief's Association meeting in Bourbonnais	D'Amico
11/16/16	Cook County DHSEM THIRA threat assessment meeting in Chicago	Gallahue
11/16/16	Quad Cities IPRA exercise at the IEMA SEOC in Springfield	Fellows/Whitmore
11/16/16	SC21 - Advisory Subcommittee meeting in Springfield	Gentry
11/17/16	Active Shooter FSE planning meeting in Salem	Tanner
11/17/16	South Suburban Chief's Association meeting in Alsip	D'Amico
11/17/16	IEMA Region 3 quarterly meeting at Aurora	Marszalek
11/17/16	McHenry County Coordinating Council and LEPC meeting in McHenry	Gallahue
11/17/16	Eclipse 2017 planning meeting in Carbondale	Stearns
11/17/16	Sangamon County Law Enforcement Executives meeting in Springfield	Wilson
11/17/16	IEMA Region 7 quarterly meeting in Roanoke	Wilson
11/22/16	Marion County Health Department Community Partners Active Shooter TTX planning meeting in Salem	Tanner
11/22/16	McLean County Rural Police Chief's Association meeting in Towanda	Wilson
11/22/16	St. Clair County Special Emergency Services board meeting in Sauget	Fellows
11/22/16	Stephenson County LEPC meeting in Freeport	Whitmore
11/22/16	Stephenson County Unified Command meeting in Freeport	Whitmore
11/30/16	Tri County LEPC meeting in Tremont	Pearson

**Regional Planning Coordinator's (RPC) Activity Summary Report**

<b>Category</b>	<b>Activity</b>	<b>#</b>	<b>Hours</b>	<b>People</b>
Agency Liaison	Physical Visit	1,419	1,218	3,066
	Phone Contact	874	206	1,185
	Agency Assists	689	295	47,720
	Agency Notes	557	692	6,101
<b>Total Agency Liaison</b>		<b>3,539</b>	<b>2,411.1</b>	<b>58,072</b>
Meetings	Chiefs/Sheriffs Associations	153	261.5	2148
	Liaison Meetings – Other Organizations	83	151.8	831
	Conference	41	579.6	1821
	ILEAS Staff Meetings	101	220.7	712
	Regional Staff Meetings	49	83	148
	Intelligence Meetings	20	37.6	414
	ITTF meetings	3	12.5	67
	Other Meetings	224	370.3	2946
<b>Total Meetings</b>		<b>674</b>	<b>1717</b>	<b>9,087</b>
Events	Pre-Planning	43	86.3	373
	During Potential Terrorism Related Event	3	8.5	56
	During Natural Disaster	3	6.9	16
	After Action Activity	8	8.5	33
	Operational Deployment	224	370.3	2946
<b>Total Events</b>		<b>60</b>	<b>129.7</b>	<b>543</b>
Exercises	Planning	52	88.7	481
	Participation	40	195	1117
	After Action	8	14.7	45
	Special Teams Validation Exercises	34	123.6	342
<b>Total Exercises</b>		<b>134</b>	<b>422</b>	<b>1,985</b>
Administration	Inventory – Team Equipment ILEAS Property	19	64.3	50
	Distribute/Collect Equipment	27	37	42
<b>Total Administration</b>		<b>46</b>	<b>101.3</b>	<b>92</b>
Training	Presentations	20	53.5	367
	Training Attended	21	235.7	320
<b>Total Training</b>		<b>41</b>	<b>289.2</b>	<b>687</b>
Special Projects	Specific Special Projects	115	280.1	5245
Communications	Communications Organizations Meetings	69	109.9	519
	Deployment for Agency Assist	4	2.7	8
	Other Activities	69	159.5	799
	Monthly Radio Drills	41	9.2	70
<b>Total Communication</b>		<b>183</b>	<b>281.3</b>	<b>1,396</b>