



## ILEAS Issues Document

Governing Board Meeting  
January 25, 2024

### Board Purchase Approval from July 2022

As the board is aware, the ILEAS staff is extremely dedicated to the mission of public service and adherence to all applicable grant and policy guidelines and restrictions when it comes to the handling of financial matters. Take a quick glance at today's financial report and it is obvious the full scale of just how much the financial staff manages daily. With that backdrop, a transaction and required board approval from June of 2022 was discovered during this most recent audit. The letter denoting this issue is included in the packet for today. Briefly, in early May of 2022, ILEAS staff was prepped of the possibility that funds would be directed from other agencies that were unable to expend them before the June 30 deadline. As has always been our practice, a pre-planned project was selected at a cost of \$185,281.25 for 175 Tactical Helmets for the WMD/SRT members supported by ILEAS. A letter of request to document due diligence was submitted and approved by management staff on 11 May, 2022. On 26 May, 2022, there was a Governing Board meeting at which there should have been a discussion and request for authorization to make this purchase, just in case the money was actually awarded. Instead the request for authorization was missed and on 13 June, the money did in fact become available. In the pressure that follows having to make large purchases like this under extreme deadlines, it was missed and went unnoticed until discovered by auditors during the FY23 review. In the interest of always being in full compliance with applicable laws, rules and policy, we are asking the board to approve this transaction.

#### **Requested Board Action:**

Staff requests the Board approve the purchase of 175 Exfil Ballistic Helmets for the WMD/SRT's at a total cost of \$185,281.25 from 13 June, 2022.

### ILEAS Training Center Upgrade Project

The ILEAS Training Center continues at full speed. Many of you probably took note of the new and much larger parking lot when you arrived. Financially, we remain on or under budget in all major categories. Below is our most current financial status document that compares the budget to funds that have actually been spent. This runs through the first three pay requests with a fourth having just recently been submitted but not yet reflected in this table. To get a better sense of the project and progress being made, I encourage a walking tour of the facility to learn of various ideas and plans and to personally see the work being completed.

## DCEO ITC Remodeling Project

23 DG230021	Grant Amount	Uncommitted	Committed	Spent	Unspent	Notes
<b>DCEO ITC Remodeling Project</b>	<b>\$2,975,000.00</b>	<b>\$2,122,188.48</b>	<b>\$852,811.52</b>	<b>\$711,180.08</b>	<b>\$2,263,819.92</b>	
Asbestos abatement	\$160,069.40	\$205.00	\$159,864.40	\$159,864.40	\$205.00	
Architectural Design/Project Management	\$300,000.00	\$9,838.81	\$290,161.19	\$232,005.58	\$67,994.42	
Technology Updates	\$35,000.00	\$35,000.00	-	-	\$35,000.00	
Paving	\$590,120.00	\$532,955.04	\$57,164.96	\$26,854.96	\$563,265.04	Only Architect Fees to Date
Interior Remodel	\$1,656,000.00	\$1,310,379.03	\$345,620.97	\$292,455.14	\$1,363,544.86	3 Pay Requests. Last one was 12.13.23 (Architect Fees in this line are \$778.39 to date)
Fit Furnishings	\$30,000.00	\$30,000.00	-	-	\$30,000.00	
Contengencies	\$100,000.00	\$100,000.00	-	-	\$100,000.00	
Other Project Expenses	\$45,000.00	\$45,000.00	-	-	\$45,000.00	
Landscape	\$27,000.00	\$27,000.00	-	-	\$27,000.00	
Not Budgeted YET	\$31,810.60	\$31,810.60			\$31,810.60	
<b>TOTALS</b>	<b>\$2,943,189.40</b>	<b>\$2,090,377.88</b>	<b>\$852,811.52</b>	<b>\$711,180.08</b>	<b>\$2,232,009.32</b>	

### WMD/SRT/MFF Standard Operating Guideline

Since before 2006, ILEAS has been involved in the formation and support of special teams units. These teams were specifically created to address very specific needs in the beginning. Supporting the ISP SWMD Teams during tactical events that involved a contaminated environment, or providing location and escort security to Regional Sites during anticipated distributions from the Nation Strategic Stockpile required specialized teams with very specific training and standards. Since their inception, the number of teams have consolidated on the SRT side while increasing the number of MFF's. As the mission has changed and response expectations have grown, there is a need to ensure that all ILEAS team members are fully educated on a variety of team related topics that apply across the entire program. The deputies and officers that are part of each team are held to identical standards and expected to follow established practices no matter where they hail from. It is this interchangeability that makes the ILEAS system so unique and capable.

Standard Operating Guidelines (SOG's) were drafted and approved by the board periodically over the years. Copies of each team SOG is included with this board packet. After their initial creation, they were last reviewed by ILEAS subject matter experts in 2015. Once again, our staff have worked very hard to carefully review and update the MFF and SRT Standard Operating Guidelines manuals. The main catalyst for this review beyond age was to ensure conformance with the SAFE-T Act. In the end, no significant issues were found, some language and formatting was cleaned up and a decision was made to eliminate the inclusion of a few equipment lists which were unnecessary and difficult to continually update.

#### **Requested Board Action:**

Staff requests the governing board review and approved the most recent Standard Operating Guideline (SOG) Manuals for the respective Mobile Field Force and WMD Special Response Teams.

## Communications Equipment Purchase Approval

In June of 2023, the ILEAS Board reviewed and accepted \$2.5 million in PAR and CAP funds for FY24. This award was broken down broadly into funds for Special Teams needs and capital replacement, and Communications projects. Communications projects were basically divided into **\$835,000** CAP funding to design, build and deploy two RAPIDCOM type vehicles, a project that is well under way. And an additional PAR award for **\$536,000** to accomplish a number of smaller initiatives. At the September 28, 2023 board meeting, communications projects to include the purchase of a variety of Special Teams and cache radios along with the appropriate accessories was presented and approved for a total of **\$392,707.15**. A balance remains of **\$143,292.85**.

As mentioned at that meeting, the final project to be addressed with the PAR award is the purchase of necessary equipment to establish an HF radio capability. ILEAS supports and equips 8 ITECS units that are deployed statewide. The Illinois Transportable Emergency Communications Suite vehicles serve to provide stable and interoperable communication platforms where ever they are sent. Due to the nature of some disasters and the possibility of widespread power and cellular communication methods failing, each ITECS has an HF radio component. The devices currently in use are well past their expected life expectancy with some of the gear actually having been originally acquired in the 1990's. With the approval and agreement by S.W.I.C. Miller on this project, the communication team proposes the purchase of 8 HF units to become part of each of the I.T.E.C.S. Units. Additionally, in support of that outfitting and in order to continue the ILEAS communications support mission, it is requested that a ninth unit be purchased to be positioned with a host of other assets here at the Training Center in Urbana. With necessary accessories and programming devices, the quoted price from NVIS Communications is **\$128,163.00**.

In support of the 2 new RAPIDCOM communications vehicles that are currently being outfitting, it will also be necessary to acquire HF radio units to be installed. A separate quote, also from NVIS Communications is included showing a cost of **\$30,632.00** for this purchase. There are two separate sources of funding for these projects that are being spent at the same time with a single vendor which is why they are being presented as separate transactions but voted on together.

### **Requested Board Action:**

ILEAS staff is requesting the board approve the deployment plan and purchase of 11, **RF Unit, 2210 Envoy X2** radio units and necessary support and installation/programming equipment at a total cost of **\$158,795.00**.

## ICJIA Less Lethal Alternative for L.E. Grant Update

The ICJIA Less Lethal Alternative for L.E. Grant Agreement with ILEAS was signed on December 26, 2023. Since that date, ILEAS staff continues to work closely with the Justice Authority to go through each aspect of the grant and the corresponding documentation to gain approval for each of the proposed relationships and financial processes. This is proving to be an extremely detailed and precise course of action, something to be expected given the size of the award. Along the way there

have been several unforeseen logistical issues that are currently being dealt with the cooperation of the ICJIA personnel. Most significant:

- Change in the Program Manager/point of contact with ICJIA in the last week. Our program manager that had been with the project from the beginning, we abruptly re-assigned for unknown reasons.
- To the positive, there have been significant changes to the grant requirements for application to include the elimination of the necessity to have policies uploaded and reviewed such as the Use of Force Certification.
- Continued negotiations with AXON have made it clear that there is expected to be a **120+/- day** encumbrance delay from time of contract signing to delivery of devices
  - Essentially if device orders are not placed by **February 15<sup>th</sup>** there is no guaranteed delivery of the devices to the respective agencies prior to June 30<sup>th</sup> (current end of grant life)
- Pending approval on several submitted documents, which is delaying our ability to utilize Indilus for document creation, and Application web posting.
- We have been very clear in our communications with the grant staff that our ability to fulfill the taser purchase portion of this program will rely very heavily on the probability and assurance that the funding for this program is addressed and extended into the next budget cycle. As much as ILEAS wants to see this initiative succeed, our approach is out of a very strict abundance of caution to protect the organization and this board.

Project Manager John Konopek is available to speak to these larger issues and the resolutions we are working toward if needed, and also address any other questions or concerns that may arise.

**Requested Board Action:**

No action necessary. Update only

**RNC/DNC**

RNC: No significant updates at this particular time. There was a recent letter that went out from the Milwaukee Police Department offering an update on where they currently are with their planning for this event. It should be noted that they appear to still be determining the best way to enter into a Mutual Aid request, be that through EMAC, MOU's or IGA's. ILEAS had, without making any sort of commitment, that we could field a response unit of up to 100 MFF personnel. All predicated on their solution for non-Wisconsin law enforcement officers having police powers. Additionally, for any ILEAS represented agency to respond via EMAC, those actions would most likely only occur under the approval and supervision of the state of Illinois and the Illinois State Police. Given the close proximity to the DNC, it may not be a viable expectation for officers to deploy at all. We will know more as the event date nears.

DNC: Since the start of the New Year, it appears that full scale planning for the DNC has significantly expanded. ILEAS has been involved with a number of the major committees and is still working to add representation of others. Additional information will be made available from meeting attendees.

## ILEAS Governing Board Meeting Dates for 2024

Per the ILEAS By-Laws, annual meeting dates are established by the President with advice and consent of the Governing Board. Additionally, there is a mandate that there be no less than four regular meetings throughout each year in addition to the Conference.

### **Requested Board Action:**

Staff recommends that President Metzler propose the following dates for regularly scheduled Governing Board meeting dates during 2024 and to be approved by the board.

- January 25<sup>th</sup>
- March 26<sup>th</sup> (at the annual conference)
- May 23<sup>rd</sup>
- July 25<sup>th</sup>
- September 26<sup>th</sup>
- December 12<sup>th</sup>

## NARCAN Grant Update and Purchase

During our September meeting, the board approved the acceptance and subsequent purchase of **\$347,278.00** of NARCAN related products. ILEAS will continue its long standing relationship with the Illinois Department of Public Health targeting the opioid crisis through the *“Empowering and Equipping Law Enforcement and Communities in Rural Illinois to Reduce Opioid Overdose”* grant issued by the federal substance abuse and mental health services administration. ILEAS provides NARCAN and training to law enforcement and fire officer in a targeted 63 county area in southern and central Illinois whose agency wishes to participate. This is an expansion from the original 18 county area of responsibility. That authority to distribute NARCAN will now include the school districts within the covered area to comply with new mandates.

### **Requested Board Action:**

No action required. Update only.