



ILEAS Issues Document

Governing Board Meeting

July 27, 2023

ILEAS Training Center Upgrade Project

IGW issued a bid announcement for the general contractor work on 30 June, 2023. There was a Pre-Bid planning meeting on 12 July held at the Training Center with approximately twenty attendees. During this meeting, staff from IGW made presentations and described expectations for the scope of the entire remodel project with an invitation for questions and then instructions to have bids ready to open on 27 July, 2023. That will take place this afternoon at 2:00 pm. Once a general contractor is selected, ILEAS as an organization and staff will have to be prepared to be engaged in various forms and stages of construction on what may be extremely short notice. We are going to have to be ready to take action on construction and financial matters expeditiously on a time schedule that enables us to stay on track with the construction company while also allowing us to complete the project before expiration of the funds.

In discussions with IGW about future expenditures, we have noted a few areas that will fall under scrutiny because of the ILEAS purchasing policy and the \$100,000 spending limit. I have attached a copy of the PHASE 1 ILEAS Renovation Project Budget. The total project is estimated at **\$3,087,760**, broken down into a number of different areas to include: (estimates)

- General Contractor- \$2.0 million
- Parking Lot Construction \$430 thousand
- HazMat \$200 thousand

As stated above, a general contractor bid opening is scheduled for this afternoon. Subsequently, IGW will conduct a review of submissions to ensure the bid includes all necessary goals and is reasonable. A recommendation for acceptance will follow and ILEAS staff and IGW will execute an agreement. Parking lot work has been initiated and is already underway. HazMat bidding begins on July 25th and concludes on August 1st and again will require a review and selection process conducted with the assistance of Reliable Environmental Solutions, Inc. This will also require ILEAS involvement and approval to enter into an agreement to begin this work.

In order to enter into these various agreements, staff needs permission to act in the best interests of ILEAS and the spirit of the project to enter into agreements with, and make necessary payments to, the companies that will be represented under the listed categories above. ILEAS staff would compose and distribute regular reports on project costs and progress to keep the Board fully informed with a final report to follow with all expenditures at completion.

Requested Board Action:

1. Staff requests board approval to work with IGW and other yet to be named vendors classified under these headings, with authorization to enter into agreements and expenditures classified as General Contractor up to: **\$2,200,000**.
2. Staff requests board approval to work with IGW and other yet to be named vendors classified under these headings, with authorization to enter into agreements and expenditures classified as Parking Lot remediation/expansion up to: **\$450,000**.
3. Staff requests board approval to work with IGW, Reliable Environmental Solutions Inc. and other yet to be named vendors classified under these headings, with authorization to enter into agreements and expenditures classified as HazMat up to: **\$250,000**.

Salary Scale Adjustments

During the last board meeting, a salary increase was authorized for staff. As a result of that action, a review of the existing published salary schedule was conducted and recommendations for range adjustments prepared for review. The ILEAS salary schedule was last adjusted in 2020. A four (4) year, 3% compounding annually formula was used to adjust the schedule in most categories to allow for future expansion. A copy of the ILEAS salary schedule is posted under the Transparency tab of the web site for public review. Both the existing and proposed schedules are included with this packet.

Requested Board Action:

Staff requests the board review and approve the proposed updated ILEAS salary schedule

Motorola STARCOM 21

As the Board is aware, ILEAS has a grant from IEMA-OHS for most of the field interoperable communications projects across Illinois. Each year the Motorola user license fee must be paid for all the StarCom21 radios for which HSAC is responsible financially. The IEMA-OHS has recently negotiated an updated contract changing the number of radios for which it will pay licenses to **1018** from the **2500** previously covered. The new agreement will continue at \$10 per month per radio but apply to all 12 months of the year rather than 10 as it was. At \$100 per radio, for 12 months, at 1018 radios, this brings the expected total to **\$122,160**. However, of note in the letter provided by ILEAS Communications Liaison Bill Springer, radios that will be considered as cache and therefore not normally have a monthly fee, may incur a cost in the event that they are put into use in excess of 30 days. Lastly, ILEAS Regional Planning Coordinator staff each have issued Starcom21 radios with the capability to communicate between themselves and emergency service providers across the state. Because these 15 radios do not fall under the new definition of a cache radio there will now be an \$18 monthly fee per radio for an annual cost of **\$3,240**.

The StarCom21 network is the interoperability system for the State of Illinois and is used by State agencies to include the Illinois State Police. The State of Illinois has an exclusive contract with Motorola Solutions to build, maintain and operate the StarCom21 radio network. The HSAC radios in question are on the StarCom21 radio network; there is no other option available. Additionally, the

grant documentation for communications specifically identifies the StarCom21 system as the only system for which the user license fees are intended. As a result, ILEAS staff has selected Motorola as the vendor as a single source provider.

There is currently **\$250,000** included in this budget line item approved by the board and IEMA-OHS. Those funds are being evaluated to determine how they may be needed and used in furtherance of the state STR mission. The board will receive updates as those needs are identified.

Requested Board Action

Staff requests that the Governing Board approve the expenditure of monthly payments of \$10,180 (**\$122,160** annual) – pursuant to the new contract - to purchase user licenses for the HSAC supported StarCom21 radios and \$270 per month (**\$3,240 annual**) for 15 RPC radios for a total planned annual cost of **\$125,400** to be paid to Motorola Solutions Inc.

ICJIA Less Lethal Alternatives for Law Enforcement Grant

The planning and preparation for this grant continues since the application was submitted on June 20th. Most recently, on the 19th, our staff met with representatives from the Illinois Sheriff's Association, the Illinois Association of Chiefs of Police and INDILUS here at the training center. This meeting was productive and elevated a number of ideas and considerations as well as outlined specific duties and expectations among the agencies involved. On Friday the 21st, I received an email requesting a Webex meeting with Michael Lynch, the Strategic Project Administrator for ICJIA in Chicago requesting a meeting to discuss a few key areas of our application. We view this as being a positive sign and look forward to answering their comments. The published timeline for Budget Committee review/approval is August 17, 2023.

Requested Board Action:

No action is necessary at this time. Staff will inform the board of any new grant related developments as they arise.