

## FY 2010 Budget Proposal

At the last ITTF meeting, the FY 2010 grant budgets were discussed. The result of that preliminary discussion is shown in the following table:

<b>Illinois Terrorism Task Force</b>				
<b>FFY2010 SHSP, CCP, and MMRS Investment Justification (IJ) Project List</b>				
<b>\$33 Million Application</b>				
<b>Organization</b>	<b>SHSP State</b>	<b>SHSP Local</b>	<b>CCP</b>	<b>MMRS</b>
<b>Illinois Emergency Management Agency</b> ■ M&A, IEMA Planning Cell, CCP	\$ 1,750,000		TBD	
<b>Illinois Department of Public Health</b> ■ IMERT	\$ 100,000			
<b>Illinois Department of Transportation</b> ■ Critical Infrastructure Hardening	\$ 500,000			
<b>Illinois State Police</b> ■ SWMDT, STIC, and OCT	\$ 3,000,000			
<b>Illinois ESMA</b> ■ Local EOC, Conference		\$ 1,250,000		
<b>Illinois Fire Service Institute/ILETSB</b> ■ Training and Planning		\$ 2,500,000		
<b>Illinois Law Enforcement Alarm System</b> ■ Law Enforcement Mutual Aid		\$ 6,000,000		
<b>Mutual Aid Box Alarm System</b> ■ Fire Service Mutual Aid		\$ 6,000,000		
<b>Training Overtime/Backfill and Stipend</b> ■ Fire Service/Law Enforcement		\$ 3,000,000		
<b>Chicago</b> ■ MMRS				TBD
<b>Anticipated Uncommitted Funds</b>	\$ 1,250,000	\$ 7,650,000		
	<b>\$ 6,600,000</b>	<b>\$ 26,400,000</b>	<b>\$ -</b>	<b>\$ -</b>

The assumption is that Illinois will be allocated the same amount of funding that it received in FY 2009 - \$33,000,000. Highlights are:

- ILEAS has been earmarked \$6,000,000
- The Overtime/Backfill fund of \$3,000,000 will probably be divided between MABAS and ILEAS - \$2 million for MABAS and \$1 million for ILEAS.
- IESMA will receive no less than \$1,250,000
- Therefore, the total earmarked for ILEAS is \$8,250,000

Also, note that there is \$7,650,000 available. ITTF committees were tasked in October to submit a prioritized budget for these remaining funds. As of this writing, there are approximately \$18 million in requests for this \$7.65 million. At the ITTF meeting on December 9<sup>th</sup>, that \$18 will be whittled down to the \$7.65 million.

**ILEAS Proposal**

This is the proposal that ILEAS submitted on December 4, 2009:

\$6,000,000 base Allocation

ILEAS is submitting a “no frills” static budget request for the FY 2010 grant application process. At the last ITTF meeting, the funding level established for ILEAS base programs was \$6,000,000 – the same as FY 2009. ILEAS is adding no new types of programs at this juncture.

Planning <ul style="list-style-type: none"> <li>• Planning Staff @ ITC</li> <li>• Regional Planning Coordinators</li> <li>• Conference</li> <li>• Regional Workshops</li> </ul>	\$1,000,000
Training <ul style="list-style-type: none"> <li>• ITC Lease</li> <li>• Training Staff</li> <li>• Training Expenses</li> <li>• Field Training</li> </ul>	\$1,100,000
Special Teams <ul style="list-style-type: none"> <li>• Bomb Teams</li> <li>• WMD SRT</li> <li>• Mobile Field Force</li> </ul>	\$1,800,000
OT/Backfill	\$400,000
Local Grants/Equipment Technology (website hosting, fiber connections, PD2, tier 2 credentials) Local MDC grants	\$1,700,000
<b>Total</b>	<b>\$6,000,000</b>

\*Note – The projects are in priority order.

Grants in Excess of the \$6,000,000

ILEAS understands that there is approximately \$7,650,000 of unallocated funds. ILEAS is requesting \$3,000,000 of that amount. ILEAS requests expansion in two areas (in priority order):

1. Local Grants/Technology - \$1.8 million
  - ILEAS requests an expansion of the Local Grants/Technology program to include the development of the PD2 program which is ICLEAR/LEADS/NCIC access on smart phones, increased web communications presence for medium to smaller agencies as well as an increase in local equipment grant funds.
  
2. Special Team Vehicles - \$1.2 million
  - The Special Teams request is for Bomb Team Equipment/Response Trucks and for Mobile Field Force Decontamination Vehicles.

## UASI Funds

Additionally, ILEAS would like to fully implement the Regional Planning Coordinator (RPC) program to include two full time RPC's for Cook County utilizing UASI funds from the State. The cost of this program would be \$100,000 for one year. These two RPC's would divide Cook County into north & south districts. They would be ILEAS and in effect, ITTF's representatives to local law enforcement and IESMA member agencies. They would serve only the municipalities in Cook County.

Additionally, ILEAS requests \$200,000 from UASI funds for overtime/backfill for the newly-created Cook County Mobile Field Force and the Cook County NIPAS Mobile Field Force and Special Response Team.

Total UASI funds of \$300,000 are being requested by ILEAS.

## Other Projects

Other projects to be included on the grant application if approved (in case additional funds are available) would include:

1. COOP Data Project
  - Continuity of Operation (COOP) Planning For Local Law Enforcement Agencies – We plan to utilize the RPC's to assist local agencies with their COOP plans. ILEAS believes it would be advantageous to develop an offsite data backup center for local municipal records and crime records available for medium to smaller agencies that do not have that capability in case of disaster.
2. ITC Generator
  - The ILEAS Training Center is in need of upgraded generator capability. The ITC is a special needs overflow shelter, alternative operations command for the Department of Energy, negotiations are underway with FEMA as an alternate command site, etc. Having fully capable emergency power is essential as the ITC fills its operational role. The cost of a new generator for this facility is approximately \$650,000 (that number is "soft" at this point. An engineering study is underway – this is the preliminary estimate).

## Overtime/Backfill

ILEAS expressly understands that out of the \$3,000,000 Overtime/Backfill grant proposed by ITTF, that \$1,000,000 is earmarked for law enforcement. With the additional \$400,000 that ILEAS is proposing as part of its budget, the total would be \$1,400,000. If ILEAS is granted the \$200,000 of the UASI funds for Cook county overtime, a portion off that \$1.4 million can be reallocated.

## Other Projects that ILEAS Supports and Has Historically Managed

### *Information Technology Committee*

- PD2
- Maintenance of ICLEAR & Tier 1 Credentialing
- Learning Management Systems

### *Science and Technology Committee*

- Radiation Detectors & training

### *IDOT/CMS*

Fiber Project

### *Interoperable Emergency Communications Grant Program (IECGP)*

Our staff member Dave Owens is paid from this and ILEAS has IECGP grants for training.

### *Business Mutual Aid*

ILEAS has historically managed the Business Mutual Aid grants for MARN, etc.

**ILEAS Summary for FY 2010**

<b>Grant</b>	<b>Amount for \$6,000,000 Level</b>	<b>Amount for \$9,000,000 Level</b>
Planning <ul style="list-style-type: none"> <li>• Planning Staff @ ITC</li> <li>• Regional Planning Coordinators</li> <li>• Conference</li> <li>• Regional Workshops</li> </ul>	\$1,000,000	\$1,000,000
Training <ul style="list-style-type: none"> <li>• ITC Lease</li> <li>• Training Staff</li> <li>• Training Expenses</li> <li>• Field Training</li> </ul>	\$1,100,000	\$1,100,000
Special Teams <ul style="list-style-type: none"> <li>• Bomb Teams</li> <li>• WMD SRT</li> <li>• Mobile Field Force</li> </ul>	\$1,800,000	\$3,000,000
OT/Backfill	\$400,000	\$400,000
Local Grants/Equipment Technology (website hosting, fiber connections, PD2, tier 2 credentials) Local MDC grants	\$1,700,000	\$3,500,000
UASI <ul style="list-style-type: none"> <li>• OT/Backfill for Cook Co. Mobile Field Force</li> <li>• Regional Planning Coordinators</li> </ul>	\$300,000	\$300,000
<b>Total</b>	<b>\$6,000,000</b>	<b>\$9,300,000</b>

**IESMA**

ILEAS, of course, supports our partners IESMA's grant requests as shown in the table below. .

<b>Grant</b>	<b>Amount for \$6,000,000 Level</b>
Planning <ul style="list-style-type: none"> <li>• Conference</li> <li>• Planning Staff</li> </ul>	\$150,000
Training	\$75,000
Mobile Support Teams	\$175,000
EOC Technology	\$2,000,000
STAR Weather Radios	\$100,000
<b>Total</b>	<b>\$2,500,000</b>

Given that ILEAS manages the IESMA grants, ILEAS' total proposed grant submission is **\$11,800,000**.

**Action Needed**

Staff requests that the Governing Board adopt a budget resolution.

## **Board Member Vacancies**

There are three pending vacancies on the Governing Board. One of those vacancies affects the membership of the Executive Committee. The remaining regional co-chairs can appoint a replacement to serve out the term of those members leaving. The President can make Executive Committee changes with advice and consent from the Governing Board.

### Ralph Caldwell – Co-Chair Region 6

Chief Caldwell retired from Springfield PD and accepted a job as the Director of the METCAD 9-1-1 operation in Urbana. Sheriff Brent Fischer will make the replacement appointment.

### Tom Cundiff – Co-Chair Region 11

Sheriff Cundiff is retiring from his current position later this month. He has spoken to Saline County Sheriff Keith Brown who has expressed interest in serving. Chief Lyndon Thies is the appointing co-chair.

### Don Bennett – Co-chair Region 3 and Executive Committee Treasurer

Chief Bennett retired from Plainfield PD in November 2009. Sheriff Roger Scott is the appointing co-chair.

### Executive Committee Changes

President Mark Beckwith is recommending that Wayne Gulliford from Chicago PD assume the duties of the Executive Committee Sergeant-at-Arms.

President Mark Beckwith is recommending that Sheriff Dave Snyders from Stephenson County assume the duties of the Executive Committee Secretary.

President Mark Beckwith is recommending that Chief Larry Evans from Centralia PD assume the duties of the Executive Committee Treasurer.

### **Action Needed:**

Discussion of the Executive Committee appointments.

Discussion and acceptance of any regional co-chair replace brought to the Board.

# PittsburghG20 Summit Total Cost and Packet Summary

October 23, 2009

## Overall Cost Perspective

ILEAS is hereby submitting costs pursuant to the Agreement between Pittsburgh and ILEAS. Given that there was an abnormally lengthy lead-up during which:

- the terms of the Agreement were reached
- estimates were made about how many officers would respond and what that cost might be
- estimates were made about how many hours would be worked
- logistical issues arose that were not anticipated
- and advance team traveled to Pittsburgh for consultation

Several assumptions were made and a final cost estimate was established at a “not to exceed level” of **\$718,168.00**. in Section III.M of the Agreement, has a sentence that reads, “Nothing in this section shall prohibit authorized representatives of the City and ILEAS, on behalf of its representatives, from agreeing in writing to the assignment of specific costs borne of unforeseen circumstances immediately preceding, during and following the event.” The proposed budget and the underlying assumption was that the officers would work 12 hour days during the Summit. In many instances, that did not happen. Pittsburgh PD assigned ILEAS Mobile Field Forces tasks that kept them over the 12 hour estimated time for the two days during the event.

Specifically, during the dates of the 24<sup>th</sup> and the 25<sup>th</sup>, officers worked an average of 15.4 and 16.1 hours respectively. That is an average of 3.75 hours overtime per day. Since Pittsburgh extended ILEAS past the 12 day assumption, that appeared to add \$56,132.70\* to the original \$718,168 for a total of **\$774,300.70**. This is the actual ceiling within which ILEAS is operating for expenses.

However, that is all a moot point because ILEAS’ total cost came in at **\$648,926.93**. That is significantly lower than both the original (10%) and the expanded (16%) “not to exceed limits”. Additionally, ILEAS is NOT seeking reimbursement for travel per diem as originally agreed nor is ILEAS seeking full fringe benefit costs.

## High Level Cost Breakdown

This is a high level cost categorization:

Officers/Commanders	\$548,551.71
Tactical Medics	\$16,980.00
ILEAS Staff – Advance, Intelligence, EOC Liaison	\$13,680.00
Buses – Officer/Equipment Transport	\$23,272.92
Squads/Utility Vehicles – Intra- and Inter-state	\$13,784.10
Armor – Trucking	\$5,000.00
Lodging – Advance	\$902.88
<u>Air Fare – Advance and Deployment</u>	<u>\$1,796.60</u>
<b>Sub-total</b>	<b>\$623,968.21</b>
<u>ILEAS Management and Administrative Fee</u>	<u>\$24,958.72</u>
<b>Grand-Total</b>	<b>\$648,926.93</b>

\*(3.75 hrs/day \* 2 days \* \$50.57/hour \* 148 officers = \$56,132.70)

## Daily Number of Hours

<u>Date</u>	<u>Total Officer Hours (rounded)</u>
09/22/09	2,484
09/23/09	1,894
09/24/09	2,287
09/25/09	2,370
09/26/09	1,813
<b>Total Hours Worked</b>	<b>10,847</b>

## Averages

- Average hours worked per officer 73
- Average daily number of hours per officer 14.60
- Average hourly rate per officer (OT and regular) \$50.77
- Average officer cost for entire deployment \$3,706
- Total time (hours) traveling 4,297
- Total time in Pittsburgh 4,657
- Task Force Illinois Total Average Hourly Cost (rounded) \$9,300
- Average cost per officer per hour including all costs \$60

## Packet Contents

Included in this packet is the following:

- Summary of costs by agency
  - Detailed listing of every agency and every officer to include:
    - Dates worked
    - Number of hours each day
    - Hourly rate per officer
- Transportation costs
- ILEAS staff costs
- Tactical medical costs
- Receipts for lodging, air fare, etc.
- Copy of Agreement

## Summary of Costs by Agency

This is an alpha-sorted list of every agency that sent officers. The list includes:

1. Name of the Officer
2. Date worked
3. Number of hours per day (straight hours for travel and overtime hours for time in Pittsburgh)
4. Subtotal of each officers cost
5. Travel items – vehicle number, number of miles, etc.
6. Statement (from a digital signature) from each Chief/Sheriff that the numbers are accurate and they have supporting documentation
7. Agency sub-totals
8. Summary grand total at the end of the document

## **Methodology**

ILEAS operates a password protected agency database for 906 agencies in Illinois. Each chief and sheriff has password access to the system. ILEAS also maintains a special event reimbursement system so chiefs/sheriffs can request reimbursement for state and federally declared disasters, authorized federal reimbursable training and special event such as this. In this case, ILEAS authorized only the agencies that sent officers to access the system. The chiefs signed on, entered in the data, and the program did the math and the collating and summarizing. Using this method, ILEAS can quickly assemble reimbursement data that is collected uniformly and quickly throughout the State.

Generally ILEAS assembles the costs and submits them to the reimbursing agency (in this case Pittsburgh). When the entire amount is received by ILEAS, the individual checks are distributed to each agency by ILEAS.

This report indicates that the cost for all the officers from all the agencies is \$548,551.71.

## **Transportation/Lodging/Per Diem Costs**

Instead of having 148 officers drive 70+ vehicles; ILEAS received permission to bus the vast majority of officers to Pittsburgh. Officers shared rides and drove to the ILEAS Training Center in Urbana, Illinois on the 22<sup>nd</sup>. Once there, they were given squad and mobile field for assignments, briefed loaded onto buses and departed for Pennsylvania. There were three buses overall.

ILEAS trucked two LENC0 armored Bearcats to and back from Pittsburgh as well. A small number of command vehicles and three utility trucks were also sent as support on site. Additionally, ILEAS, at Pittsburgh's request, sent an advance team to consult with Pittsburgh Police prior to the deployment. ILEAS flew one member back from Pittsburgh on the 26<sup>th</sup>.

The total transportation costs were:

Agency vehicles	\$13,784.10
Armored vehicle trucking	\$5,000.00
Airfare	\$1,846.60
<u>Buses</u>	<u>\$23,272.92</u>
Total	\$43,903.62

Lodging costs only cover the advance team on August 20-21, 2009. Otherwise, Pittsburgh provided lodging for Task Force Illinois. Lodging costs were \$902.88. Per Diem costs for the travel days were budgeted and approved but ILEAS is not submitting any per diem expenses.

Total lodging/transportation/per Diem costs were \$44,806.50.

## **ILEAS Staff**

ILEAS sent three staff members in the Intelligence and EOC Liaison roles. The intelligence staff was Pat Connolly and Fred Foster. They participated in the advance team effort for two days and were in Pittsburgh from 09/20-26/09 – a total nine days. They worked approximately 11 hours per day for nine days at \$60/hour for a total of \$12,600. Pete Smith as assigned as an EOC Liaison. ILEAS is submitting only for the three days he was in Pittsburgh at 12 hours per day at a rate of \$30/hour for a total of \$1,080. ILEAS is not submitting for Smith's travel time.

Total ILEAS staff cost is \$13,680.00



### **Tactical Medics**

ILEAS deployed professionally trained tactical medics to support Task Force Illinois. ILEAS has a memorandum of understanding with a non-profit organization known as Professional Tactical EMS Consultants (PROTEC) to provide these services. PROTEC provides TEMS support for local SWAT teams in Illinois.

The cost for the tactical medic support was \$16,980.

### **ILEAS Management and Administrative (M&A) Costs**

ILEAS incurred significant costs to prepare for the G20 Summit deployment. Not the least of which was \$8,500 in legal fees to negotiate the Agreement and the insurance. Other costs include staff time, insurance, minor purchases, instate travel for planning meetings, etc. ILEAS' M&A costs for this deployment equals 4% of the total deployment cost. The ILEAS M&A costs were \$24,958.72.

### **Officer Injury Report**

A deputy, Henry Ford from Monroe County Sheriff's Office, received a shoulder injury on Friday, September 25<sup>th</sup>. He reported that his squad was pulled off the line by some National Guard troops to help with a small group of protesters that were trying to flank the Mobile Field Force. When he was running back to get with his squad he was pulled to the ground by a group of protesters, while on the ground they began kicking him. Immediately a group of police came to his aid (he is not sure who they were or what agency). Once they (the police) realized it was a follow officer on the ground they the focus was on officer rescue and not apprehending the offenders therefore there were no arrested associated with the incident. The suspects fled on foot from the scene. A medical decision is being made whether he should pursue therapy or surgery. The Sheriff of Monroe County understands that the injury is covered by the Monroe County Sheriff's workers compensation coverage.

Another officer suffered from dehydration. He was treated by an ILEAS PROTEC medic and taken to a hospital by a Pittsburgh ambulance. Once there he received IV fluids and eventually put back on the line. The hospital recently contacted his employing agency to get workers compensation insurance info. It is ILEAS' understanding that the agreement in section 5.C indicates that "Should an LPO suffer an injury during the course of performing duties during the G20 Event, the LPO shall be provided medical care at the City's expense, to the extent that necessary medical care is not otherwise covered." When the officer was at the hospital, he said the hospital staff was going to bill Pittsburgh for the IV fluids and the visit. He was put back on the line within a couple of hours, so we believe the cost is minimal.

### **Feedback/After Action Report**

ILEAS solicited written feedback from the officers who deployed to Pittsburgh. Additionally, ILEAS held a formal debriefing of the deployed command staff. Comments from these two groups are included in this packet. A formal After Action Report will be submitted separately by Task Force Illinois Commander Robert Springer at a later date.

# Cherry Valley Derailment Total Cost and Packet Summary

August 2009

## Email from James Page to Responding Agencies

Sent August 11, 2009 at 0938

Chiefs/Sheriffs:

The Winnebago County Sheriff's Office has asked ILEAS to collect reimbursement data from all the agencies that responded to their ILEAS mutual aid request on June 19-21 for the train derailment. There is no agreement at this point to pay reimbursement costs, but they are trying to be ready if that agreement should materialize. Additionally, they are trying to get an estimate of what those costs were. You are receiving this email because your agency has been identified as having responded to assist WCSO that weekend.

This is an online only process at this point. Please sign onto your ILEAS web page with your password and locate the special event reimbursement link. If, in the future, a reimbursement agreement is reached, there may be a need for you to produce documents supporting your requests – i.e., payroll documents. Please create a file of supporting documents and hang onto it if we need it. Please complete the reimbursement request online by end of business on August 20.

If you have any questions, please contact me at 217-328-3800.

Jim Page  
ILEAS Executive Director

## Agencies that Responded to the Train Derailment Incident

Agency	Reimbursement		
Algonquin Police	No	Gilberts Police	No
Batavia Police	No	Illinois State Police	Yes
Belvidere Police	Yes	Kane County Sheriff	No
Boone County Sheriff	Yes	Kirkland Police	No
Byron Police	Yes	Loves Park Police	No
Carpentersville Police	No	Marengo Police	Yes
Cary Police	No	Northern Illinois University Police	No
Cherry Valley Police	No	Ogle County Sheriff	No
Compton Hills Police	No	Rockford Police	Yes
Cortland Police	No	Rockton Police	No
Crystal Lake Police	No	Roscoe Police	Yes
Dekalb County Sheriff	No	Somonuak Police	No
Dekalb Police	Yes	South Beloit Police	No
Dixon Police	No	Stephenson County Sheriff	Yes
Elburn Police	No	Streamwood Police	No
Elgin Police	No	West Dundee Police	Yes
Freeport Police	No	Winnebago County Sheriff	Yes
Geneva Police	Yes	Winnebago Police	Yes

**Summary of the Winnebago County Train Derailment Law Enforcement Expenses**

Collected by the Illinois Law Enforcement Alarm System – ILEAS

Submitted August 31, 2009

<b>Agency</b>	<b>Person</b>	<b>Trav</b>	<b>Equipm</b>	<b>Total \$</b>
Belvidere Police Dept	\$713.25	\$12.1	\$0.00	\$725.35
Boone County Sheriff's Office	\$1,157.3	\$0.00	\$0.00	\$1,157.33
Byron Police Dept	\$174.38	\$0.00	\$0.00	\$174.38
DeKalb Police Dept	\$783.54	\$88.0	\$0.00	\$871.54
Geneva Police Dept	\$100.00	\$0.00	\$0.00	\$100.00
Illinois State Police Dist 16	\$6,391.1	\$0.00	\$165.00	\$6,556.16
Marengo Police Dept	\$344.12	\$27.5	\$0.00	\$371.62
Rockford Police Dept	\$6,705.8	\$0.00	\$0.00	\$6,705.82
Roscoe Police Dept	\$112.43	\$0.00	\$0.00	\$112.43
Stephenson County Sheriff's	\$475.00	\$0.00	\$0.00	\$475.00
West Dundee Police Dept	\$181.04	\$0.00	\$0.00	\$181.04
Winnebago Police Dept	\$95.47	\$17.6	\$0.00	\$113.07
Winnebago County Sheriff's	\$60,862.	\$354.	\$0.00	\$61,217.00
<b>Total</b>				<b>\$78,760.74</b>

ILEAS Management and Administrative overhead for mutual aid notifications and collection and collation of reimbursement data is 3% - \$2,345.

**Total Law Enforcement Reimbursement Amount for Winnebago County Train Derailment**  
**\$81,105.74**

I assert that all information entered is correct and that ILEAS possesses supporting documentation.....**Finalized and Submitted: 2009-08-31 16:30 By: James Page**

## **ILEAS Staff Re-Organization**

On November 17, 2009, the entire ILEAS staff met for a one day planning workshop in East Peoria. On November 23<sup>rd</sup>, the Executive committee similarly met. What follows is a report from the staff retreat.

### **Summary of ILEAS Staff Retreat on November 17, 2009:**

#### **Organization and Communication Within ILEAS**

The staff has grown to a size where inter-office communications regarding projects and activities has become troublesome and occasionally leads to miscommunications and duplication. The current span of control for Director Page is too wide.

#### **Organizational Chart**

A new ILEAS Staff Organizational Chart was proposed where teams are created with specific leaders. The team leaders then report to Jim Page for oversight. This chart was discussed by the entire staff and changes were made. The final organizational chart below was created based upon this feedback.

The Teams broke up into individual meetings. When the groups returned to a final full staff meeting, the following issued were discussed as important:

- a. The reorganization of the staff is important to allow Jim Page to do his job instead of constantly answering questions.
- b. Establishing the accounting practices for the Foundation is extremely important to the Finance Division. It is something that cannot be delayed since bills are accruing and funds donations are coming in.
- c. Budgets – the development of a formal budget was identified as very important. It was suggested that each division being given a specific budget.
- d. It is important for the Facility Division to create an online scheduling system for the training center. Too much work is being duplicated. There is a disconnect regarding who is taking care of what project. An online facility management tool would significantly improve the performance of all members of the Facility Division. Options for building our own tools or purchasing tools off the shelf were discussed.
- e. Development of online calendars were discussed so that all the field agents know what is going on at the ILEAS main office.

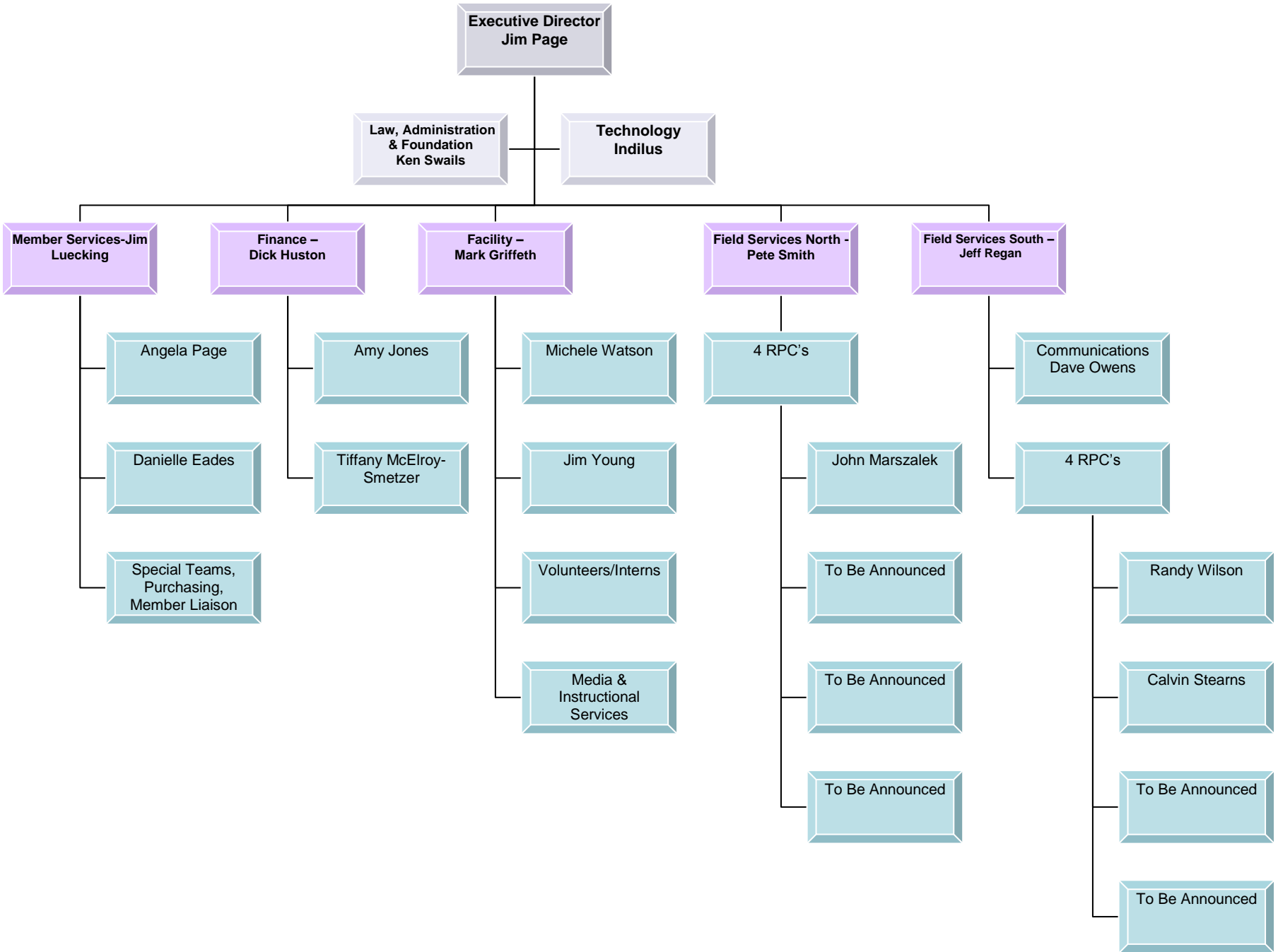
#### **IESMA**

The addition of IESMA grant management to the ILEAS duties has created additional work, complexity and an imbalance of workload. The IESMA responsibilities need to be shared through out ILEAS.

#### **Funding**

The concern of seeking revenue outside of Homeland Security grants was an important issue to all groups. Everyone seemed to realize that should Homeland Security grants begin to decrease, it would be disastrous for ILEAS and the staff.

**Illinois Law Enforcement Alarm System  
Proposed Reorganization Chart - December 2009**



## **ILEAS Team Responsibilities**

### **Member Services**

- Assist ILEAS membership agencies
- Assist IESMA membership agencies
- Liaison with IESMA & EMA Committee
- Manage special teams – MFF, SRT, EOD, MST, IMT, etc.
- Purchase team equipment & maintain inventory on purchases

### **Facility**

- Organize training and meetings at the ITC
- Oversee maintenance of the ITC properties
- Seek out new opportunities for the ITC
- Market and advertise activities at the ITC
- Assist attendees of the ITC
- Oversee facility security
- Purchase supplies necessary for the ITC
- Oversee the sub-leases and the medical programs
- 

### **Finance**

- Manage ILEAS grants
- Work with other agencies with grant management
- Manage the ILEAS payroll
- Pay ILEAS bills and expenses
- Provide financial guidance to the Ex. Director
- Maintain all financial records
- Assist the ILEAS auditor, as needed

### **Field – North and South Divisions**

- Represent ILEAS interests around the State
- Promote ILEAS activities
- Maintain full inventory
- Assist in ILEAS State-wide projects, such as rebanding, radiation detectors, gas masks, StarCom and credentialing
- North Field Division – liaison with UASI and other Cook/Collar County associations

### **Information Technology**

- IT support for staff & ITC
- Software and web development/maintenance
- Software licenses
- Computer inventory for Staff and ITC
- Special projects involving technology
- Confer with Ex. Director on technology issues

### **Law, Administration and Foundation**

- Provide oversight of legal issues
- Technology guidance on special projects such as radiation detector, credentialing, ICLEAR, LMS, ICASE
- Represent Executive Director on special project issues
- Oversight of the Foundation activities

Adoption of this organizational chart will require an adjustment in one staff member's salary.

### **Action Needed:**

The ILEAS staff recommends that the Board adopt the organizational chart.

**Thomson Correctional Center Project  
November 2009**

This is a list of law enforcement agencies in Carroll County and the four surrounding counties of Jo Davies, Stephenson, Whiteside and Ogle. There are 42 local agencies in those counties – 38 of which are ILEAS members. There are 353 known officers/deputies and 168 marked patrol cars. According to the Census Bureau, the population of Carroll, Whiteside, Ogle, Jo Daviess and Stephenson is 152,349. That is one officer for every 431 residents or 2.3 officers per thousand. It should be noted that these figures do not reflect recent layoffs and losses from attrition that have occurred – specifically in Stephenson County.

<b>Agencies – Not ILEAS Members</b>	<b>County</b>	<b>Population</b>	<b>Number Sworn</b>	<b>Number of Marked Vehicles</b>
Thomson Police Dept	Carroll	559	Unknown	Unknown
East Dubuque Police Dept	Jo Daviess	1,995	Unknown	Unknown
Orangeville Police Dept	Stephenson	751	Unknown	Unknown
Scales Mound Police Dept	Jo Daviess	401	Unknown	Unknown

<b>ILEAS Member Agencies – Carroll County</b>	<b>Number Sworn</b>	<b>Number of Marked Vehicles</b>
Chadwick Police Dept	1	1
Shannon Police Dept	1	1
Lanark Police Dept	2	1
Milledgeville Police Dept	2	2
Mount Carroll Police Dept	3	1
Savanna Police Dept	8	4
Carroll County Sheriff's Office	9	6
<b>Totals – 7 agencies</b>	<b>26</b>	<b>16</b>
<b>Population = 15,841</b>		

<b>ILEAS Member Agencies – Jo Daviess County</b>	<b>Number Sworn</b>	<b>Number of Marked Vehicles</b>
Hanover Police Dept	Unknown	2
Elizabeth Police Dept	1	2
Warren Police Dept	3	2
Apple River Police Dept	5	Unknown
Galena Police Dept	10	4
Stockton Police Dept	10	2
Jo Daviess County Sheriff's Office	24	11
<b>Totals – 7 agencies</b>	<b>53</b>	<b>23</b>
<b>Population = 22,188</b>		

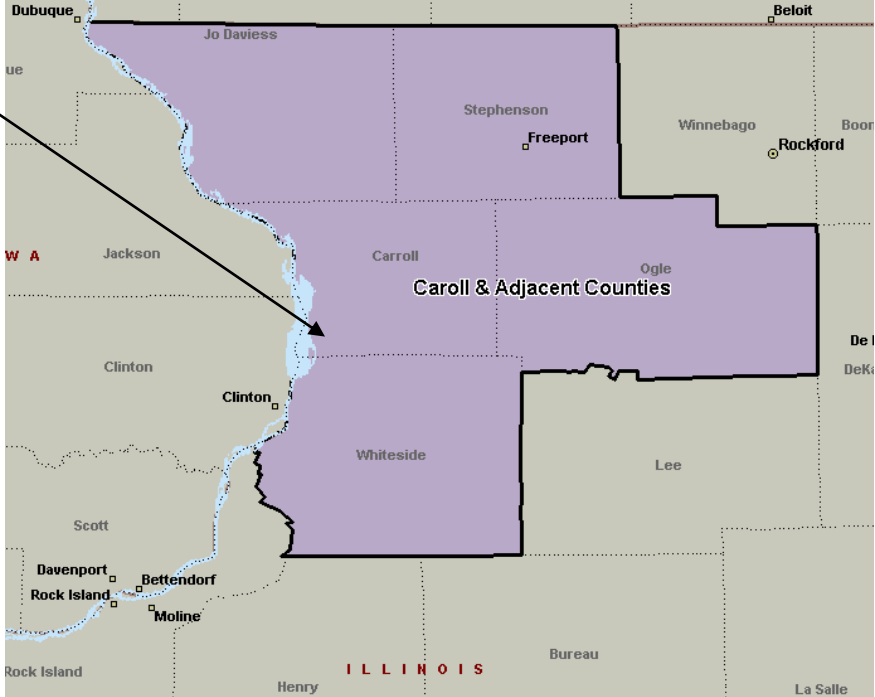
<b>ILEAS Member Agencies – Ogle County</b>	<b>Number Sworn</b>	<b>Number of Marked Vehicles</b>
Forreston Police Dept	1	1
Polo Police Dept	4	4
Mt Morris Police Dept	5	3
Oregon Police Dept	8	7
Byron Police Dept	12	4
Rochelle Police Dept	21	7
Ogle County Sheriff's Office	31	24
<b>Totals – 7 agencies</b>	<b>82</b>	<b>50</b>
<b>Population = 55,167</b>		

<b>ILEAS Member Agencies – Whiteside County</b>	<b>Number Sworn</b>	<b>Number of Marked Vehicles</b>
Albany Police Dept	1	1
Lyndon Police Dept	1	1
Erie Police Dept	3	2
Prophetstown Police Dept	3	1
Tampico Police Dept	5	1
Morrison Police Dept	7	4
Fulton Police Dept	8	3
Rock Falls Police Dept	18	6
Whiteside County Sheriff's Office	24	16
Sterling Police Dept	31	8
<b>Totals – 10 agencies</b>	<b>101</b>	<b>43</b>
<b>Population = 59,153</b>		

<b>ILEAS Member Agencies – Stephenson County</b>	<b>Number Sworn</b>	<b>Number of Marked Vehicles</b>
Cedarville Police Dept	1	1
Freeport Police Dept	55	12
German Valley Police Dept	Unknown	Unknown
Lena Police Dept	4	4
Pearl City Police Dept	3	1
Stephenson County Sheriff's Office	28	18
<b>Totals – 7 Agencies</b>	<b>91</b>	<b>36</b>
<b>Total Population = 46,367</b>		



# Thomson Correctional Center





# ILEAS FOUNDATION

A 501(c)(3) not-for-profit corporation

1701 E. Main Street  
Urbana, IL 61802

(217) 328-3800  
www.ileas.org

## Board of Directors

**Mark Beckwith**

President

**Robert McCarty**

Vice-President

**Donald Bennett**

## Statement of Current Status (November 23, 2009)

1. Resolution 2009-1 creating a bank account and signatories has been proposed. It is awaiting signatures by the Board. The Foundation needs to establish a bank account so it can gather funds and pay expenses.
2. The Foundation has signed two contracts for services.
  - a. Angela Page will act as Foundation Activities Coordinator. Her duties include generating income for the Foundation through sale of merchandise, fund raisers, soliciting donations, and managing the day-to-day activities of the Foundation.
  - b. Ken Swails will perform services as Foundation Web Developer. His contract is based upon delivering to the Foundation a new website for both the Foundation and the Consortium. This website will be based on a content management system so that non-IT staff can maintain the site(s). This content management system will allow ILEAS to market web hosting to other law enforcement agencies.
3. The Foundation is still looking for a person who will be the Administrator. Until such time as an adequate person can be located, Jim Page has volunteered to undertake the role.
4. Upcoming income:
  - a. The ILEAS Consortium will be providing the Foundation with a start-up loan of \$30,000 on a one-year promissory note with an interest matching prime rate.
  - b. Safety Systems is donating gas mask bags. Protech will be purchasing this equipment from the Foundation in the amount of \$10,000.
  - c. The Foundation would like to buy two mobile homes from the Consortium at cost (approximately \$14,000) and resell them for a profit. An appraisal is needed.
  - d. The Foundation will be managing the vendor room for the ILEAS Annual Conference.
5. Upcoming expenses:
  - a. We have two outstanding invoices from Ken Swails and Angela Page totaling \$3,000. We anticipate another \$5,000 in invoices by the end of the year.
  - b. We need to purchase a web server for approximately \$4,000 to provide web services listed above.
  - c. We will be purchasing merchandise with the ILEAS logo to be sold online and in the ILEAS merchandise room.
  - d. The purchase of the two mobile homes listed above.

## Regional Planning Coordinator Update

ITTF & ILEAS Focus Group Recommended – A need for local planning assistance for member agencies was identified by a focus group at the last conference in March 2008, a survey of ILEAS members and a Federal Field Program Audit. The implementation of the Regional Planning Coordinator program was a requirement of the field audit.

In June 2009, the ILEAS Board approved three RPC's as a pilot project.

The RPC's provide local agencies guidance and assistance for a variety of purposes. They work with agencies and STIC on regional intelligence issues and assist agencies in website development. The three RPC's were selected in September. They are:

### John Marszalek

- 3 Counties
- 63 Agencies
- 1,790 Officers/Deputies

### Randy Wilson

- 8 Counties
- 62 Agencies
- 885 Officers/Deputies

### Calvin Stearns

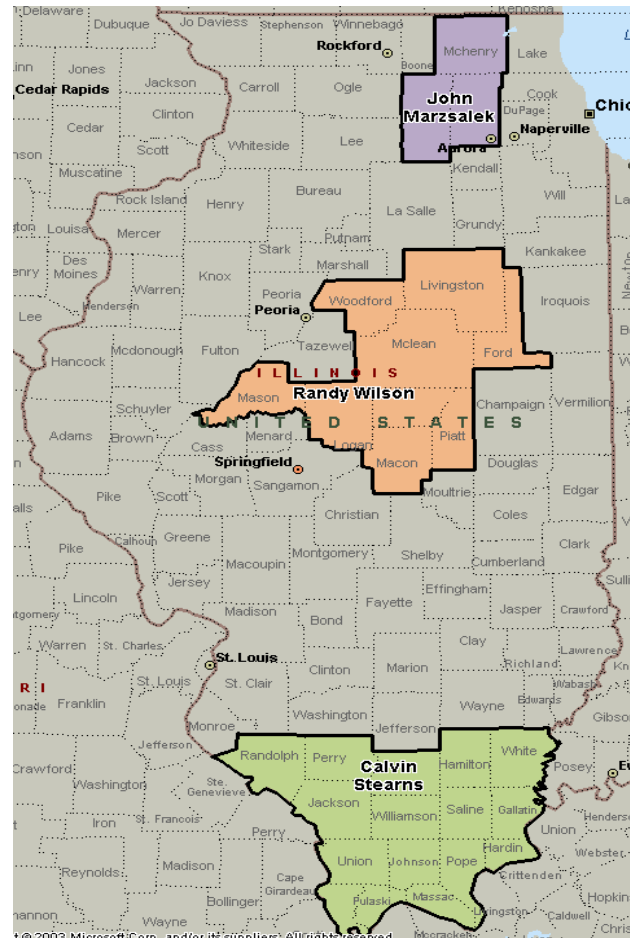
- 15 Counties
- 120 Agencies
- 690 Officers/Deputies

### **RPC Responsibilities:**

- Liaison between ILEAS, local and state agencies
- Deliver and track equipment
- Promote ILEAS for new members
- Conduct all Credentialing activities
- Assist locals with NIMS requirements
- Manage the regional web sites
- Respond if needed during an disaster
- Promote STIC
- Network with the local MTU's
- Aid with reimbursements for disaster funding
- Provide support for training and exercises
- Assist in agency resource database accuracy
- Bad email address follow-up in order to keep emergency contact info accurate
- Attend regional meetings:
  - Sheriff/Chief/ISP DC's
  - Mobile Training Unit's Meet and Greet
- Facilitate regional issues
- Special Projects (Special Events; Credentialing; Starcom21 Program; Canister Cache Inventory, Rebanding).

### **RPC's**

Each Regional Planning Coordinators (RPC) have been reporting their activities to date. It was reported that there is significant fluidity regarding department membership with ILEAS. There are police departments routinely being dissolved or created. The RPC's are in a unique position to keep the ILEAS membership data



up to date. The RPC reported that they have been visiting with the chiefs and sheriffs of their respective regions. At the staff planning workshop, they raised the following issues:

- a) Small departments are having a lot of problems with NIMSCAST. ILEAS has been able to assist with information in this area.
- b) The mutual aid system is not being used as much as it should. Instead, if there is a need for multi-jurisdictional support they are relying on local resources. There is a belief that Alarm Cards are only for major disasters.
- c) RPC's need to work with the agencies to make certain their data in the online resource tool is correct.
- d) In the Southern Region most departments are members but do not know what ILEAS does.
- e) Many departments mentioned concern with getting training for everyday police work instead of training only for homeland security issues.
- f) There is concern that the Regional Boards are not active. It was suggested that if the Regional Boards were more active it would alleviate a lot of the issues discussed.
- g) The RPC need additional training on all aspects of ILEAS, including NIMS and the PRD's. The RPC program has been a success so far and could be expanded if they had greater knowledge of ILEAS projects.

### **Regional Planning Coordinator North Region 3- Marszalek**

Since the implementation of the Regional Planning Coordinator position, ILEAS RPC's have been working with local agencies establishing themselves as points of contact for member agencies. Activities include:

- Meetings with local OEM Directors
- Attending UASI meeting
- Planning meetings for Prairie North exercise
- Face to face meetings with area Chiefs/Sheriffs discussing NIMSCAST & agency information updates
- Representing ILEAS at area Chiefs of Police meetings
- Meeting with MTU Directors
- Meeting with SLEA Director
- Meeting with local Community College and University police agencies
- Assisting Elwood PD with response issues
- Assisting River Forest PD with compliance issues
- Confirming Kingston PD as new member

### **Regional Planning Coordinator Central Region 6 & 7 - Wilson**

The following is a list of activities that Randy Wilson has been involved in since his start as a Regional Planning Coordinator:

- Attended two day training/orientation at ILEAS Headquarters in Urbana, IL.
- Accompanied Jeff Regan to Peoria P.D. to install inventory tag on equipment obtained through ILEAS for EOD unit.
- Attended two monthly meeting of the McLean County Rural Police Chiefs Association and advised of ILEAS membership benefits and passed out business cards as well as a three page document giving step-by-step instructions on process for becoming NIMS compliant.
- Attended a monthly meeting of the Central Illinois Association of Law Enforcement Executives in Springfield, advising I was their field rep for ILEAS, and gave my contact information.
- Made personal visits to Police Chiefs and Sheriffs, or their designated ILEAS contact, to Bloomington, Normal, Illinois State University, Leroy, Lexington, Chenoa, Colfax, McLean, Downs, Ellsworth, and Pontiac Police Departments, and McLean and Livingston County Sheriff's Departments.
- Contacted five agencies that are not ILEAS members and I am currently working with four to get them on board and are waiting on Mayor and/or Village Board approval (all are wishing to join).
- Met with MTU 8 Director to discuss cooperative training possibilities between ILEAS and the MTUs.
- Attended a meeting with a member of the McLean County Mayor's Association inquiring if ILEAS representatives would be willing to provide training on NIMS compliance policies if there was interest from the Association, and I advised we would gladly do so.

- Updated departmental information in the ILEAS database, and learned a few agencies listed were now defunct, as well as a few new agencies have been created.
- Made telephone contact with multiple Departments, introducing myself as their ILEAS field rep to the Chiefs, Sheriffs, or designated ILEAS contact, offering any assistance ILEAS is capable of providing.
- Made telephone contact with the agencies assigned to me in reference to the Pro Mask issue.
- Attended the ILEAS retreat and Executive Board meetings at the Stoney Creek Inn in East Peoria, IL.
- Received the new Panasonic CF-52 laptop computer and downloaded the required software for use in the field.

### **Regional Planning Coordinator Central Region 6 & 7 - Stearns**

The following is a list of activities that Calvin Stearns has been involved in since his start as a Regional Planning Coordinator:

- Made telephone contact with:
  - 22 member agencies.
  - the Mayor of Anna – non-member agency
  - the MTU-15 Director Mike Norrington
- Made personal visits to:
  - Six member agencies
  - The MTU-14 director Roger Richards
- Attended:
  - two day training at the ITC
  - 1.5 day SEOC meeting and follow up computer training
- Updated 3 agency information screens on ILEAS system
- Set up contact info database online and contact info system on laptop
- Made a contact map of assigned agencies
- 2250 miles driven doing ILEAS functions

### **Action Needed:**

None at this time. Staff will review the program in February and either recommend expansion or closure at the March Governing Board meeting.