



New Board Member & Executive Committee Membership

Chief Brian Fengel - Region 6

As the Board is aware, Chief Robert Williams retired from the Springfield Police Department. Sheriff McCoy officially appointed Chief Brian Fengel of the Bartonville Police Department to fill out the rest of Williams' term as Region 6 Co-Chair.

Chief Thomas Roman - Region 3

Chief Roman is leaving Waubensee College and accepting a position as the Chief of an agency with is NOT located in Region 3. As of this writing, Sheriff Roger Scott is working on appointing a replacement.

Executive Committee Membership

With Chief Evans' departure and Sheriff Snyders moving from Vice-President to President, there is a vacancy as Vice-President of the Board. Sheriff Andrew Hires agreed to be the Nominating Committee Chair in the November 2013 meeting. Sheriff Hires reports that the following two Board members have expressed interest in taking Executive Committee positions:

- Macon County Sheriff Tom Schneider – move from Sgt. at Arms to Vice-President
- Tinley Park Chief Steve Neubauer – Sgt. at Arms

Requested Board Action

The Board should review the by-laws and hold an appropriate election for Sgt. at Arms and Vice-President.

Closed Meeting Review

The Open Meeting Statute reads:

5 ILCS 120/2.06(d)

Each public body shall periodically, but no less than semi-annually, meet to review minutes of all closed meetings.

At such meetings a determination shall be made, and reported in an open session that

(1) the need for confidentiality still exists as to all or part of those minutes or

(2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

ILEAS has had two closed minute meetings that need reviewed by the Board pursuant to the statute:

- | | |
|-----------------|--|
| April 26, 2012 | Internal personnel discussion regarding an employee's participation in a fundraiser in Southern Illinois |
| August 23, 2012 | Continuation of the discussion of the same incident |

ILEAS maintains digital recordings of the discussion of the Governing Board.

Requested Board Action

Executive Director Page requests that the Board discuss the potential of leaving the closed minutes closed since it involves a personnel issue.

Auditors

Pursuant to grant rules and other legal requirements ILEAS annually participates in a financial audit. The licensed auditor that ILEAS utilizes is Legg and Legg, LLP from Springfield. The most recent audit was completed in January. ILEAS received a very favorable audit for 2013. Jim Legg will be present at the Board meeting to discuss the audit and to answer any questions that the Board may have. A copy of the audit has been provided to each Board member.

Requested Board Action

No Governing Board action is necessary at this time.

Mobile Field Force Truck Upgrades

In 2006 ILEAS ordered five Mobile Field Force Equipment trucks from LDV. In 2007 ILEAS ordered an additional two identical trucks based on the existing design of the one used by NIPAS. When these were ordered staff had no experience in ordering and construction of equipment trucks. Listed on the specifications was the Gross Vehicle Weight Rating (GVWR) of 12,300 pounds. The trucks were constructed delivered and worked fine. However in 2009 it was discovered that the weight of the Region 3 Central vehicle without any equipment on it was 12,800 pounds, 500 pounds over the GVWR. With the equipment loaded it was 13,450 pounds which put it 1,150 pounds overweight.

I contacted LDV at the time and they said there was no modification that could be made to the vehicle that would increase the GVWR. Because there was no money available to fix this the trucks were continued to be used as it. Subsequent to 2009, 3 more trucks were ordered. The body of these trucks were identical to the original 7 except the body was placed on a chassis with a GVWR of 14,400.

Staff contacted LDV recently to inquire about the possibility of removing the body of the existing trucks and having it placed on a new chassis with the GVWR of 14,400. They said this was possible and would cost \$49,723 for the original 5 and \$48,723 for the 2 ordered in 2007. We have \$72,500 in Capital Replacement funds in 11ILEASSRT and \$47,500 in Capital Replacement in 12ILEASSRT that could be used for this purpose. This would pay for converting 2 of the trucks and we could probably take the rest from the other 11 and 12 grants.

Requested Board Action

Project expenses exceeding \$100,000 must be approved by the Board. Staff requests that the Board authorize the upgrade of seven Mobile Field Force trucks as funds become available (i.e., capital replacement or "shovel ready") from ITTF at a cumulative cost not to exceed \$350,000.

Capital Replacement Funds

ITTF has requested that each committee submit a list of capital replacement (formerly known as "shovel ready projects") items as part of the 2014 budget process. The proposals had to be submitted prior to this Governing Board meeting. Staff submitted the following:

The Interoperable, Deployable Teams program maintains the training and equipment of existing WMD SRT, Mobile Field Forces and EOD teams, providing the capabilities to effectively respond to weapons of mass

destruction incidents, regional emergencies, civil disturbances, and other events requiring specially trained and equipped law enforcement personnel and resources. Much equipment that was purchased in 2004-2006 needs to be replaced, usually with improved equipment that might not be available from the regular grant process.

ITEM	Cost
The H8610-LiP(41) high capacity is a replacement Lithium Polymer rechargeable battery pack for the Motorola XTS 5000 portable radio (Starcom)	\$23,000
The LION ERS is a rapid response certified CBRN ensemble with a Selectively Permeable Fabric (SPF) that is liquid proof, air permeable and breathable	\$145,000
Med-Eng EOD 9 Bomb suit. Protective ensemble designed to provide protection from detonation, including fragmentation, blast overpressure, impact, and thermal effects.	\$227,000
The Avon EZAir is a new generation of NIOSH approved compact, battery powered, modular airflow unit. The EZAir drastically reduces mask wearing fatigue while providing the ability to breathe easier through better airflow. All of which enables the wearer to last much longer in physically taxing scenarios.	\$127,500
The LION CBRN MT94 provides vapor, liquid, and FR protection for chem/bio incidents and is certified to meet NFPA 1994/Class 2 and NFPA 1992. The MT94 guards against exposure to hazardous waste, drug labs, biological threats, and domestic terrorism agents.	\$92,000
Total	\$614,500

Requested Board Action

Staff requests that the Governing Board formally adopt this list for consideration by ITTF.

IMERT Salary Adjustment Request

As per the salary schedule and policy recently adopted by the Governing Board, four people employed by ILEAS were hired by and report to ITTF committees other than ILEAS in arrangement of shared responsibility. As per the recent policy, salaries of these 4 people are set through mutual agreement by the sponsoring committee and the Governing Board. One of those people is Chris Jansen. He works for the Illinois Medical Emergency Response Team (IMERT) responsible for IMERT operations and readiness. He did NOT get a raise in the recent increases made for ILEAS law enforcement employees. Chris Jansen currently makes \$52,000. IMERT has requested an increase to \$56,000. Sufficient funds are present in the IMERT budget to make this adjustment.

IMERT has been a great partner for ILEAS over the years. IMERT currently pays ILEAS a lease payment of \$4,000 monthly. IMERT and ILEAS have shared equipment, storage availability and have supported each other in operations over the years. The IMERT commander, Mary Connelly, will be present at the Governing Board meeting to present the request from the Public Health Committee and answer any questions the Board may have.

Requested Board Action

Staff requests that the Governing Board agree to the request for an increase for Jansen.

FirstNet Budget

At the November 2013 meeting, the Board voted to accept the FirstNet Public Safety Wireless Broadband grant to pay for Joe Galvin for two years. In the January 2014 meeting the Board authorized the development

of a commonly accepted budget between IEMA and ILEAS for FirstNet as well as hiring of three staff members to assist Galvin with FirstNet planning projects and grant tracking. ILEAS has proposed and IEMA has accepted a FirstNet budget for 2014 as shown below:

Item	Cost
Personnel (includes FICA, State/Federal Unemployment & workers' compensation insurance) <ul style="list-style-type: none"> • Technical Systems Architect • Outreach Liaison Coordinator • Fiscal Grant Coordinator • 5% of RPC Salaries (to assist with field training and workshops) 	<ul style="list-style-type: none"> • \$72,290 • \$58,646 • \$55,342 • \$34,604
Total for Personnel	\$220,882
Travel Costs (one year for Architect and Liaison Coordinator and for national conferences)	\$50,000
Meeting Expenses (includes both regional meetings and a statewide conference)	\$125,000
Printing Publications	\$75,000
Office Supplies	\$10,000
Technology	\$20,000
Management and Administration	\$26,362
Total Budget for FirstNet Grant Adjustment	\$527,244

Once this budget is approved, ILEAS can advertise to hire the three staff positions. The job descriptions have been written.

Requested Board Action

Staff requests that the Governing Board authorize the above described FirstNet budget.

2014 Budget

Congress has not been adopting funding bills on a regular fiscal year process as in the past. Even though the Governing Board just adopted the Federal FY2013 budget in August, the 2014 budget process for ITTF has started. In the past, ILEAS managed multiple year grants at once. We did not start spending funds from the upcoming grants until previous years were spent. The 2013 grant was for 9 months because there were sufficient funds in FY 11 and FY12 to go 3 months into 2014. The 2014 grant will be for one year from April 1, 2015 through March 31, 2016. As a result, ILEAS' budget request will increase significantly over last year's budget. ITTF has asked that each committee submit budget proposals for consideration at the ITTF meeting on February 26, 2014. Therefore, staff submitted a basic budget which starts no new programs, keeps staffing and all programs status quo. **PLEASE NOTE THAT THIS BUDGET IS ONLY FOR LAW ENFORCEMENT PROGRAMS AND NOT SUPPLEMENTAL PROJECTS FOR WHICH ILEAS IS THE FIDUCIARY.**

Salaries

The total for salaries and contract vendors:

<u>Year</u>	<u>Amount</u>	<u>Annualized</u>
2013 – 9 months	\$1,453,500	\$1,938,000
2014 - 12 months	\$2,056,032	\$2,056,032

This is a 6% increase in salary (3%) and contract vendor expenses (3%). The following is the proposed budget sent to ITTF on February 21, 2013:

Car Plan – Mutual Aid

This program organizes and coordinates the statewide law enforcement mutual aid response system (Car Plan), which provides responses by regional police officers to assist other agencies during short and long term emergencies. The Program supports operations at Northwest Central Dispatch and Peoria Emergency Communications, which serve as primary and backup dispatchers for statewide law enforcement and related resources.

Project	2013	2014
NWCD	\$24,000	\$24,000
Peoria	\$16,000	\$16,000
Planning Support – Staff /Vendor	\$130,500	\$328,177
Planning Support – Other	\$0	\$10,000
Total	\$170,500	\$368,177

Special Teams – Deployable Team Assets

The Interoperable, Deployable Teams program maintains the training and equipment of existing Special Response Teams (SRT), Mobile Field Forces (MFF), and the Bomb Teams (EOD), providing the capabilities to effectively respond to weapons of mass destruction incidents, regional emergencies, civil disturbances, and other events requiring specially trained and equipped law enforcement personnel and resources.

Overtime costs resulting from training and high-level exercises are reimbursed to the law enforcement agencies who contribute officers to the interoperable teams.

Project	2013	2014
OT/BF	\$1,260,000	\$1,500,000
Equipment	\$350,000	\$650,000
Validation Exercises	\$99,000	\$134,000
Team Training Courses	\$283,698	\$300,000
Staff Salaries	\$110,000	\$162,172
Travel	\$0	\$9,000
Total	\$2,102,698	\$2,755,172

Planning – RPCs, Workshops and Conferences

The Planning Program includes staff to provide field services to over 900 law enforcement agencies in Illinois, including coordination and facilitation of obtaining emergency resources, mutual aid personnel, preparation for emergency situations, assistance at emergency operations centers, development of emergency management exercises, compliance with NIMS practices, assistance with ILEAS membership services, public speaking, and liaison to various law enforcement professional associations. The Planning Program includes an annual conference and regional workshops such as “Who Is Coming To My Disaster?” This workshop brings law enforcement executives and commanders in a region together and introduces them to the various components of emergency

disaster response such as IMERT, IPWMAN, IEMA, MABAS, etc. This planning also maintains the ILEAS Agency Preparedness Program (IAPP) which encourages law enforcement agencies to work through a process to become better prepared for disasters.

Project	2013	2014
RPC Travel	\$100,000	\$120,000
Conference	\$75,000	\$44,000
Regional Workshops	\$20,000	\$0
Staff Salaries	\$827,000	\$1,136,025
Planning Other	\$0	\$50,000
Travel	\$0	\$9,000
Total	\$1,022,000	\$1,359,025

Training – Statewide Mutual Aid Training

Continuation of this program will support the ILEAS Training Center facility and Homeland Security-related training programs provided both at the ITC and various field locations, mainly geared toward law enforcement needs. Various emergency management exercises will be conducted as a training tool for law enforcement officers and agencies.

Project	2013	2014
ITC Lease	\$312,000	\$430,512
Courses and Exercises	\$15,000	\$0
Staff Travel and Workshops	\$0	\$2,000
Staff Salaries	\$241,000	\$269,675
Equipment – Other	\$0	\$20,000
Total	\$568,000	\$722,169

Management and Administration (M&A)

M&A funds are based on 5% of the entire grant. They are to be used to pay expenses related to administering the grants.

Project	2013	2014
M&A Staff	\$145,000	\$160,000
M&A Expenses (office supplies, telecom, furniture, etc.)	\$36,529	\$72,739
Audit Fees	\$25,000	\$18,000
Workers Compensation	\$15,000	\$20,000
Total	\$221,529	\$270,793

Requested Board Action

Staff requests that the Governing Board formally adopt these proposed projects and budget amounts and direct staff to work with ITTF to develop a formal budget for presentation at a later date.

Central Management Services Resolution

ILEAS has been a member of the Federal Surplus Property Program through the Illinois Central Management Services for several years. In order for ILEAS to maintain its status as an eligible donee of Federal Surplus Property, it is required that the ILEAS Board approve a Resolution for Participation in the State of Illinois Federal Surplus Property Program. This Resolution must be filed with the Illinois Department of Central Management Services (CMS) every two years. This is the program where ILEAS purchased two FEMA surplus trailers for ILEAS team field command. The proposed resolution is attached.

Requested Board Action

Staff requests that the Governing Board formally adopt this resolution.

Legislative Update

Since the Board met last in January, the funding bill was filed by Representative Elaine Nekritz. The bill number is HB5441. The bill language has been provided in the Board packet.

The second bill regarding ILEAS' status as a public agency was filed by Senator Mike Frerichs as SB3285. There was a problem with this bill's filing. An explanation will be provided in the Board meeting. As of this writing, an amendment has been filed to correct the problem.

Requested Board Action

No action by the Board needs to be taken at this point.

ILEAS Training Center Activity Report 2014

(93 total event scheduled as of February 20, 2014)

Completed Training and Workshop Events – 2014

(31 events so far in 2014)

January 6-10	Crisis Intervention Team Training
January 7	American Red Cross
January 8	Champaign SWAT Training
January 9	Illinois Association of Problem Solving Courts
January 10-11	IMERT Deployment Operations Course
January 13-17	Advanced Forensic Investigations for Hazardous Environments
January 14	SRT Team Commanders' Meeting
January 16	EOD Team Commanders' Meeting
January 22	American Red Cross
January 22	IDOT Training
January 23-24	WMD SRT Team Leader Training
January 24	IDOT Training
January 27	Urbana Fire Dept. Division Chief Testing
January 27-30	Urbana PD Promotional Testing
January 27-30	SRT Basic Equipment Course
January 27-31	Ballistic Shield Course
January 30	ILEAS Governing Board Meeting
February 4	U.S. Probation Training
February 4	Make a Wish Meeting
February 4-6	DUI Detection and Standardized Field Sobriety Testing
February 11	METRO SWAT Training
February 11	IMERT Deployment Operations Course
February 12	METRO SWAT Team Commanders' Meeting
February 12	The Best Backup
February 13	Breach Point: Personal & Professional Breakthroughs for Police Officers
February 13	The Best Backup
February 18	RECG Meeting
February 19	IDOT Concrete Structure Class
February 20	Champaign county EMA Training
February 24-28	Crisis Intervention Team Training
February 25	IDOT Training
February 25-26	Digital Photography for law Enforcement Level 1

Upcoming Training and Workshop Events – 2014

(74 events scheduled as of February 20, 2014)

March 2-4	ILEAS Annual Conference (Springfield)
March 5	NCSC/Probation Meeting – Administrative Office of the Illinois Courts
March 11	METRO SWAT Training & Champaign County Negotiators Training
March 11-13	LASER Training
March 12	METRO SWAT Team Commander Training
March 13	EOD Team Commanders' Meeting
March 17-21	Ballistic Shield Course
March 18-20	Intermediate electronics Course
March 19	U.S. Probation Training
March 24	IDOT Training
March 25	Homemade Explosives (HME): Awareness, Recognition and Response
March 26-27	Threat and Risk Assessment (MGT 310)
March 28	Head Start Training
April 1	Carle Hospital Difficult Patient Encounters Training
April 1-3	Standardized field Sobriety Testing
April 7-8	Investigation of Apparent Suicide
April 8	Core Skills for the Investigation of Cellular Devices

April 8	METRO SWAT Training
April 9	METRO SWAT Team Commanders' Meeting
April 10	METRO SWAT Negotiators Training
April 16	Pistol One Course
April 28 – May 2	WMD Tactical Operations Course
April 29	Champaign County EMA Meeting
May 5-8	IPMBA Police Cyclist
May 6	Mobile Field Force Commanders' Training Meeting
May 6-7	Enhanced Threat and Risk Assessment
May 6-9	DEFTEC instructor Course (Bolingbrook)
May 8	Tactical Trauma Training
May 8	Illinois NENA Meeting
May 9	Manual Breaching and Ballistic Shield Use
May 13	METRO SWAT Training
May 13	WMD SRT Team Commanders' Meeting
May 14	METRO SWAT Team Commanders' Meeting
May 15	EOD Team Commanders' Meeting
May 16-17	IMERT Deployment Operations Course
May 19-20	Sexual Exploitation of Children in Cyberspace
May 19-20	Calibre Press Street Survival Seminar
May 21	U.S. Probation Training
May 21-23	Outlaw Motorcycle Gang Conference
May 22	EOD Team Commander Meeting
May 28	Incident Response To Terrorist bombings/Prevention of & Response to Suicide Bombing Incidents
May 29	ILEAS Governing Board Meeting
June 10	METRO SWAT Training
June 11	U.S. Probation Training
June 19-20	Illinois State Police Training
June 23-25	Mobile Field Force Basic
June 23-27	Illinois State Police Training
July 1	Mobile Field Force Team Commanders' Meeting
July 8	WMD SRT Team Commanders' Meeting
July 24	ILEAS Governing Board Meeting
July 29	Champaign County EMA Meeting
August 18-22	WMD Advanced Tactical Operations Course
August 19	Region 13 Regional Planning Committee Meeting
August 26-29	Mobile Field Force Validations
September 2	Mobile Field Force Team Commanders' Meeting
September 9	WMD SRT Team Commanders' Meeting
September 12	Manual Breaching and Ballistic Shield Use
September 15-17	ICS 300 Training
September 17	ICS 300 Training
September 18-19	ICS 400 Training
September 18	EOD Team Commanders' Meeting
September 22-26	NTOA/Office of Bombing Prevention Computer Training
September 25	ILEAS Governing Board Meeting
September 25-26	Grant Writing for Public Safety Agencies
September 25-26	Incident Management Team (IMT) Training
October 2-3	News Media Relations
October 20-22	Criminal Interview and Interrogation Techniques
October 27-28	Remington 870 Armorer
October 29	Remington 700 Armorer
November 4	Mobile Field Force Team Commanders' Meeting
November 4-6	Law Enforcement Active Shooter Emergency Response (LASER)
November 17-21	Advanced Forensic Investigation for Hazardous Environments
November 18	Mobile Field Force Team Commanders' Meeting
November 20	EOD Team Commanders' Meeting
December 11	ILEAS Governing Board Meeting

K-12 and Campus Safety Training – 22 events scheduled so far in 2014:

Jan 9	Advanced Campus Behavioral Threat Assessment
Jan 18	Campus Community Emergency Response Team
Jan 21	Advanced Student K-12 Threat Assessment

Loyola – Chicago
Oak Park Fire Department
West Aurora School District

Jan 25-26	Campus Community Emergency Response Team	Oak Park Fire Department
February 5	Incident Command for Single Resources & National Resources Framework	Loyola – Chicago
February 7	K-12 Student Behavioral Threat Assessment	Mundelein High School
February 11	K-12 Student Behavioral Threat Assessment	Vandalia
February 13	Creating an Action Plan	Oak Lawn
February 25	Advanced Student Behavioral Threat Assessment	Monmouth
February 27	Multi-Hazard Emergency Planning for Higher Education	St. Charles
February 28	Introduction to Incident Command for Schools and NIMS	St. Charles
March 7	K-12 Student Behavioral Threat Assessment	Glenview
March 11	Advanced Student Behavioral Threat Assessment	Lemont
March 17	Testing the School EOP – Tabletop	London Mills
April 22	Understanding & Planning for School Bomb Incidents	Murphysboro
May 5	Guidelines for Updating School Emergency Operations Plans	Kaskaskia College - Centralia
May 7	Advanced Student Behavioral Threat Assessment	Monmouth
May 13-15	Multi-Hazard Emergency Planning for Higher Education	Northwestern University – Evanston
June 6	Introduction to Incident Command for Schools and NIMS	Libertyville
June 10-12	Multi-Hazard Emergency Planning for Higher Education	Evanston
July 15	Multi-Hazard Emergency Planning for Higher Education	Univ. of Chicago

Miscellaneous Meetings & Training

Champaign County Chiefs' Meetings: - 12 meetings

January 9
February 13
March 13
April 10
May 8
June 12
July 29
August 14
September 11
October 9
November 13
December 11

Sanitation Certification Courses– 18 events scheduled so far in 2014

January 21, 23, 27
February 27, 28
March 3, 17, 19, 24
April 7, 9, 14
May 5, 7, 12
June 16, 18, 23

K-9 Training – 26 training events

January 9, 22, 24
February 5, 19
March 5, 19
April 2, 16
May 7, 21
June 11, 25
July 9, 23
August 6, 20
September 3, 17
October 1, 22
November 5, 19
December 3, 17

ILEAS "All Staff" Meeting – 11 meetings scheduled

January 2
February 6
April 3
May 1
June 5
July 3
August 7
September 4
October 2
November 6
December 4