



Governor's Executive Order

This Board meeting is being held at a different time and place as announced previously. The Board meeting at the Conference in Springfield is cancelled. This rescheduled meeting is being conducted in compliance with the Open Meetings Act as modified by Governor Pritzker's Executive 2020-7. Guidance from Mick McAvoy:

- To schedule a special meeting to address the issues that cannot wait until May, we simply post a notice of the special meeting and the agenda. At least 48 hours before the meeting, notice of the meeting and an agenda should be posted on the website and physically at the ITC (or the location of the meeting if it isn't held here.)
 - *Public notice of any special meeting ... or of any rescheduled regular meeting, ... shall be given at least 48 hours before such meeting, which notice shall also include the agenda for the special, rescheduled, or reconvened meeting, but the validity of any action taken by the public body which is germane to a subject on the agenda shall not be affected by other errors or omissions in the agenda. (5 ILCS 120/2.02(a))*
- We do not need to have a quorum physically present at the meeting. We do need a quorum participating. They can participate by being physically present, by video conference or by phone.
- We do not need to use video conferencing to create multiple locations. The board members participating by video conference or by phone do not need to be in public locations. They do not have to allow the public to participate at their locations. They do not have to post the notice and agenda at their locations.
- The Governor's Executive Order explicitly removes this requirement:
 - *A quorum of members of a public body must be physically present at the location of an open meeting. (5 ILCS 120/2.01)*
- That makes this language unnecessary:
 - *If, however, an open meeting of a public body ... with statewide jurisdiction, ... is held simultaneously at one of its offices and one or more other locations in a public building, ... through an interactive video conference and the public body provides public notice and public access as required under this Act for all locations, then members physically present in those locations all count towards determining a quorum. (5 ILCS 120/2.01)*
- The Governor's Executive Order "encourages" us to postpone consideration of public business "where possible" instead of proceeding with a meeting under the Governor's Executive Order.

Requested Board Action

No Board action is necessary.

2021 State Preparedness and Response Grant

The budget development process at ITTF has begun. Several meetings have already taken place. ITTF Council of Chairs will meet on March 25, 2020 and finalize the FFY2020 budget. All grantees will have to reduce their grants in FFY2020.

Additional mandates have been established. For instance, a minimum amount has to be spent on Cybersecurity. Additionally, Illinois is getting \$600,000 less overall than last year. As of this writing, ILEAS grants stand as follows:

Grant	July 19 – June 20 2018 Projected	July 20 – June 21 2019 Budgeted	July 21 – June 22 2020 Proposed	\$ Change 19 to 20	% Change 19 to 20
CAR	\$392,327	\$399,541	\$411,260	\$11,719	2.9%
TRN	\$774,649	\$825,366	\$820,385	(\$4,982)	-0.6%
COM	\$860,105	\$904,897	\$909,529	\$4,633	0.5%
UASICOM	\$116,842	\$100,404	\$102,108	\$1,704	1.7%
PLN	\$1,191,885	\$1,205,972	\$1,202,189	(\$3,783)	-0.3%
UASIPLN	\$102,189	\$104,157	\$105,902	\$1,745	1.7%
SRT	\$2,457,687	\$2,264,656	\$1,958,712	(\$305,944)	-13.5%
UASISRT	\$442,313	\$407,632	\$407,632	\$0	0.0%
TOTALS	\$6,337,998	\$6,212,624	\$5,917,716	(\$294,908)	-4.7%

Requested Board Action

Staff requests that the Board approve this proposed FFY20 budget AND provide the Executive Director to finalize the numbers with IEMA and to modify the budget appropriately for final submission.

COVID Update

Conference

ILEAS has worked with the Crowne Plaza and decided to postpone the conference to a future – as yet unknown – date. Refund checks have been mailed.

SEOC Staffing

The SEOC is being activated. Dave Fellows is currently there. Larry is coordinating for rotation as this progresses. We have opened up our own operational center in the breakout room by Nancy’s desk.

N95s

The ILEAS N95 stockpile has been distributed to IEMA. The teams are receiving their allotments today. Requests for the masks from agencies have been given this response – “We sent 150,000 N95 masks to IEMA. The SEOC requests that any agency needing them should work the request through their local EMA. If you make a request, describe a real “need” instead of just “we want some masks just in case.” We transferred them to IEMA to get us out of the role of picking winners and losers.

COOP

Additionally, we have made the decision that any staff member who wants to work from home, can start doing so at 12000 today. Folks that going to were given laptops so that they can VPN in. A roster with updated cell phone numbers has been distributed. A skeleton staff will remain in the building to staff the mini-EOC, the phone and watch the building. Larry is working on the ILEAS COOP plan with IEMA. Once it is finished, it will be distributed amongst everyone. The current version including completed Appendices and a COVID addendum has been posted in the Shared files under the folder name ILEAS COOP PLAN. Changes and updates will be made as time permits.

Training Center

So far, at least 20+ events have been cancelled based on the ILETSB funding issue and COVID19. There is one event next week (Champaign Fire Promotional Assessment Center) that we are waiting to hear about. Other than that, everything for the foreseeable future is cancelled.

Teams

Skip continues to ship out more PPE to the teams as well as ordering more as he can find it. All teams remain in standby mode for deployment if necessary.

Mutual Aid

Since the SEOC is activated and an emergency has been declared by the Governor, I directed Dave to contact NWCDS and Peoria to turn off any COVID-19 related requests for mutual aid. Those requests should be directed to the SEOC through the EMA channels. Any deployments should be reflected as a mission in WEBEOC so that we can apply for reimbursement if it becomes available. We are working with the State on various scenarios for mutual aid. However, at this point, we are waiting to see what develops before making any intricate plans.

Staff Travel

At this time, I am recommending that staff curtail all but necessary travel. Try to do as much as possible online and over the phone. We understand that some events require your physical presence. However, if not, then avoid travelling until further notice. Contact your supervisor if you have any questions about specific travel you have planned.

Info to Agencies

Indilus has created a place behind the password where we can post resources, notices and documents for agencies. There is a folder on the shared drive - S:\OUT OF STATE and LARGE DEPLOYMENTS- 5- 25-11\COVID-19\Resources for LE – directly tied to that resource list on their pages. Please do not make additions or changes to that folder. If there is something that you want agencies to have, please forward them to Page to get posted.

Requested Board Action

NO Board Action is requested at this time.

Emergency Purchasing Policy

This is the ILEAS Purchasing Policy Exception section.

4. Exceptions

Any purchase may be made if one of the following exceptions applies. However, all purchases of \$100,000 or more must be approved by the ILEAS Board.

1. The ILEAS Board determines that the item to be purchased is available only from a single source and approves the purchase.
2. ***The Executive Director determines, after consulting with the Officers of the ILEAS Board, that a public exigency or emergency will not permit a delay resulting from competitive solicitation. The Executive Director will report the determination and the purchase to the ILEAS Board at the next meeting of the Board.***
3. The ILEAS Board expressly authorizes the purchase without competitive proposals. If grant funds are to be used,

the Federal awarding agency or pass-through entity must also expressly authorize noncompetitive proposals in response to a written request from ILEAS.

4. The ILEAS Board determines that after solicitation of a number of sources, competition is inadequate.

Given this current COVID19 situation, Executive Director Page may invoke Section 4.2 of the Purchasing policy until such time as the emergency passes.

Requested Board Action

No Board Action is requested at this time.

Bearcat Purchases

Staff is proposing that the capital replacement of the armored Bearcat Rescue vehicles should begin. In the FY18 Special Teams grant, there are unspent funds in a variety of line items that combined will allow ILEAS to acquire two Bearcats. Those Bearcats will go to two WMD Special Response Teams to start the multi-year replacement process. Most of these funds come from the Overtime/Backfill funds that will be unspent in this fiscal year. The COVID19 situation is creating even more available funds as training is being curtailed. Another contributing fund in this consolidation is exercise/validation expenses. The State is conducting two large exercises in the fall of 2020 in which the special teams will participate. The FY18 exercise funds cannot be used that late in the fall, so those expenses will come from the FY19 grant instead. Additionally, ILEAS has had to make adjustments (cancelling/postponing) during the lapse period with regard to training, exercises and validations affecting the overtime backfill numbers.

ILEAS proposes the same type of consolidation of UASI Special Response Team grant funds in the 18UAILESRT grant for the same reasons as explained above. The proposal is to combine lines from unspent salaries, overtime/backfill reimbursements and exercise/validation expenses into the Equipment line item. Those funds will address specific equipment needs for the NIPAS Special Response Team. ILEAS and NIPAS planners are currently discussing those specific needs, and a report back to the Council will be made once a plan has been adopted. Money movement as follows:

18ILEASSRT	
Subgrant Deductions	
RFT Wages	\$ (38,000.00)
RFT Other	\$ (50,000.00)
OTBF Training	\$ (525,000.00)
Validation wages	\$ (31,000.00)
Validation Other	\$ (10,000.00)
OTBF Validation Exercise	\$ (43,000.00)
Staff Travel	\$ (2,000.00)
Total Subgrant Deductions	\$ (699,000.00)
Subgrant Additions	
Special Teams Equipment	\$ 699,000.00
Total Subgrant Additions	\$ 699,000.00

\$699,000 is that amount needed to purchase 2 Bearcats

18UAILESRT	
Subgrant Deductions	

RFT Wages	\$ (57,486.61)
RFT Other	\$ (40,705.79)
OTBF Training	\$ (128,000.00)
Validation wages	\$ (10,000.00)
Validation Other	\$ (5,000.00)
OTBF Validation Exercise	\$ (22,000.00)
Total Subgrant Deductions	\$ (263,192.40)
Subgrant Additions	
Special Teams Equipment	\$ 263,192.40
Total Subgrant Additions	\$ 263,192.40

*UASI RFT Funds were decreased in part due to training being charged to 18ILEASSRT versus 18UAILESRT. The same follows for RFT Other. Regarding OTBF Training, NIPAS rarely puts in for OTBF reimbursement

A plan will be developed to move the surplus Bearcats to other multi-jurisdictional SWAT teams in Illinois. This will require a grant extension to no later than August 31, 2020.

Requested Board Action

Staff requests three motions:

1. Request the Board to consolidate \$699,000 from FFY18ILEASSRT overtime/backfill and unspent salaries/travel and related costs into the Equipment line item in the same grant to purchase two Bearcat armored rescue vehicles at a cost not to exceed \$699,000.
2. Staff is requesting the Board authorize the consolidation \$261,192.40 from FFY18UAILESRT overtime/backfill and unspent salaries/travel and related costs into the Equipment line item in the same grant.
3. Finally, staff requests that the Board authorize the acquisition of two Bearcats.

Contract/MOU Approvals

ILEAS Finance Staff have worked with State officials to develop strategies to overcome the financial cash flow difficulties that ILEAS has during the Comptroller “lapse” period between July and October each year. One of those strategies is for ILEAS to submit known contracted expenses to the State for a drawdown on July 1. In order to qualify, ILEAS has to submit approved contracts for vendors no later than April 1. Given that, staff has been working to issue Request for Proposals (RFP) and bids to get contracts in place and ready to submit to IEMA by April 1st.

Requested Board Action

Media Services

This vendor provides support for audio/visual technology at the ILEAS Training Center and for staff in the field. An RFP was issued and Media Service was the only vendor that responded. The value of this contract is \$40,000. Staff requests the Board to approve the Master Order for five years and a one year task order.

Video Services

This vendor provides video services when we need to create webinars, document exercises and/or actual deployments. An RFP process was conducted and Flushing Pheasant was the only vendor that responded. Staff requests that a five year Master Order with Flushing Pheasant be approved. Since this is not Task Order and these services are on a case by case basis, the value of the contract cannot be specified at this point. Task Orders are done on a case by case basis.

Foundation Agreement

The ILEAS Foundation and ILEAS have two agreements:

1. For administrative services and web support
2. Lease for space for the gift shop

This is different from the other vendors in that the Foundation pays ILEAS instead of the other way around. Staff requests that the Board approve entering into agreements with the Foundation as described.

Dispatch Services

Northwest Central Dispatch (NWCDS) and Peoria Dispatch have been our primary and secondary dispatch service since the beginning. We have renewed these Intergovernmental Agreements every year. NWCDS is a \$24,000 annual contract and Peoria has a value of \$6,000. Staff requests that the Board approve entering into next year's agreement with both NWCDS and Peoria Dispatch.

Satellite Services

ILEAS issued an RFP for satellite services for ITECS, UCPs, radios and phones. That RFP will close on March 24th. The staff will report to the Board the results of the RFP on the 26th. As of this writing, the value of this contract is unknown. However, the budgeted line item for Satellite Services at this point is \$68,971.60. Staff will request that the vendors selected contract be approved.

Legislative Liaison Services

John Millner provides ILEAS legislative liaison services. He also provides those services for a variety of public safety agencies such as MABAS and the IL. Association of Chiefs of Police. The value of this contract is \$24,000 annually. No grant funds are used to pay this contract. Staff requests that this contract be approved.

ILEAS Training Center Activity Report 2019

Between COVID19 and ILETSB's funding problem, it should be noted that 21 events have been cancelled. More cancellations are expected.

April 6	City of Urbana Training
April 20	City of Urbana Training
April 21-24	Mobile Field Force Basics
April 27-28	Less Lethal Recertification
April 27-29	Basic Evidence Photography
April 27-May 1	COM-T Training
May 6-7	ON-Target Solutions for Government Managers and Supervisors (Rescheduled)
May 8	Employee Evaluations: Solutions to Improve Performance
May 13	Illinois Asphalt Pavement Association Training
May 13	METCAD Informational Session
May 19	Regional Emergency Command Group Workshop
May 19	Champaign Co. Sheriff Mental Health Training
May 20	US Probation Training
May 21	Champaign Co. Sheriff Mental Health Training
May 26-28	Bike Response Team Training
May 28	Region 7 Mobile Field Force Training
June 4	Illinois Protective Officials Conference Meeting/Training
June 4	METCAD Policy Board Meeting
June 5	Carle Tactical Emergency Casualty Care Training
June 19-20	Carle Tactical Emergency Critical Care
June 30	Carle Tactical Emergency Casualty Care Training
June 30	Champaign County Local Emergency Planning Committee
July 7-10	Champaign Police Youth Police Academy
July 15-16	The Creative Curriculum for Preschool – Implementation for Teachers
July 17	US Probation Training
July 20-24	All-Hazards Incident Management Team Training
July 21-24	Champaign Police Youth Police Academy
July 28-30	IDOT ELDS Training
July 29-30	Public Information in an All-Hazards Incident
August 3-4	Urbana Fire Engineer Testing
August 3-7	Internet Crimes Against Children Task Force Training
August 4-7	Champaign Police Youth Police Academy
August 7	Carle Tactical Emergency Critical Care
August 10	Handle With Care Behavior Management System
August 13	Region 7 Mobile Field Force Training
August 17	Urbana FD Engineer Testing
August 18	Regional Emergency Command Group Workshop
August 19	US Probation Training
August 24-28	SPI Organizational Leadership & Problem Solving Course
September 9-10	Recruiting and Applicant Background Investigations
September 14-18	Strategic Management for 21 st Century Policing
September 23	Teaching Strategies GOLD: Introduction for Teachers
September 28-29	IPSCA Training
September 29	Champaign County Local Emergency Planning Committee
October 1	Region & Mobile Field Force Training
October 5-9	SPI Leadership Course
October 12-13	On-Target Solutions for Government Managers & Supervisors

October 14	MABAS Dispatch Conference
October 14	Employees Evaluations: Solutions to Improve Performance
October 26-30	Performance Management: From Budgeting to Operations
November 2 – 6	WMD Response Course
November 17	Regional Emergency Command Group Workshop
November 24	Local Emergency Planning Committee
December 4-5	Carle Tactical Emergency Critical Care
December 7-11	Lead Homicide Investigator
January 26-28 (2021)	IDOT Training