



**Election of Governing Board Officers**

As per the by-laws, President Snyder appointed a Nominating Committee to manage the nominations process for Governing Board Officers. The Officer designations are President, Vice-President, Secretary, Treasurer and Sergeant at Arms.

The Nominations Committee is scheduled to meet just prior to this scheduled Governing Board meeting. The Committee will accept nominations from the floor. It will pass those nominations along with those made in writing prior to the meeting onto the Governing Board as a whole. The pertinent by-laws state:

**Executive Officers**

The Public Agency ILEAS shall have a President, Vice President, Secretary, Treasurer and Sergeant at Arms who shall be appointed by and from the Governing Board of ILEAS, at its discretion. The officers shall have the duties, responsibilities and powers accorded to them by the Bylaws of ILEAS as the Bylaws are established and may be amended from time to time by the Governing Board. The Executive Officers shall be elected from members of the Governing Board who shall have been Governing Board members for at least one year.

**Executive Officer Term**

The Executive Officers shall hold office for a term of two years or until their successors have been duly elected, providing they continue to qualify for active membership during their term of office. All officers may be reelected or appointed for additional terms of office. The President, subject to advice and consent of the Governing Board, will fill vacancies to complete the terms of Executive Officers until the next election.

**Nominating Committee**

The President shall appoint a Nominating Committee consisting of three members of the Governing Board. It shall be the duty of the Nominating Committee to provide a slate of qualified candidates to be Executive Officers. The current officers shall not serve as Nominating Committee members.

**Election Procedures**

Election shall be by ballot. If there is but one nominee for each office, the President shall cast one vote for each nominee to office. A majority of the members present shall elect on the first ballot. In the event no candidate receives a majority vote, a second ballot shall be taken between the two candidates receiving the highest number of votes. Should the vote result in a tie between candidates, the candidates with the same highest number of votes shall participate in a "coin toss" selection process to determine who shall fill that Executive Officer position. Elected officers shall assume their duties of office upon election.

**Requested Board Action**

It is recommended that the Governing Board follow the process provided by the by-laws and elect Executive Officers.

**Legislative Update**

John Millner is ILEAS' Legislative Liaison (contractor). He will be present at the Board meeting to discuss legislative issues and provide an update to proposed legislation that directly, or indirectly, affects ILEAS. He will answer questions and discuss future strategies with the Board.

## Requested Board Action

No immediate Governing Board action is being requested.

### Training Overtime/Backfill Issues

IEMA has reinterpreted and increased the enforcement of rules regarding overtime/backfill for the training of special teams. ILEAS was notified of effective changes the week before they were going to be enforced. As a result, the reimbursement process has slowed while ILEAS is adjusting the entire OT/BF system (that has met standards and been in effect for many years). There are three main issues:

#### **Environmental Planning and Historic Preservation (EHP)**

For years, the rule was that if federal funds were used for training or exercises where dirt was moved, vegetation was damaged, structures were built or altered, and then you had to complete a 12 page EHP Screening form which was reviewed by both the State and FEMA. That process takes anywhere from 6 to 8 weeks. The newly enforced policy is now **ANYTIME** training occurs outside of a classroom, an EHP must be submitted and approved. An example that we cite is driving to a police department, park in the police lot and go inside for classroom training. When you leave the classroom at the PD and go into the very same parking lot to practice a skill - donning and doffing hazmat suits for instance – you have to do an EHP review process. ***To train in the very lot you drove to and parked in.***

Again, we were given a few days' notice of this rule enforcement. The teams are scrambling to get EHPs completed as far out into the future as possible. However, it is not always possible to know 6 to 8 weeks in advance of where you are going to train.

#### **Documentation of Salary**

ILEAS is required to submit documentation of the base salary and overtime rate for any officer/deputy for whom we seek reimbursement. Many years ago, IEMA and ILEAS came to an agreement that our online system would suffice, as it was particular about the pay rate and the statement that the chief/sheriff acknowledged that they possessed the paperwork to withstand an audit.

Again, with a few days' notice, IEMA decided to reinterpret that rule. ILEAS was told to submit specific pay sheets/slips to prove the officer worked those hours. They also wanted the identities and pay stubs of backfill officers. This became a huge administrative problem. It would require ILEAS to maintain specific payroll records on nearly 1,000 officers. Pay sheets/slips came in with Social Security numbers and other personally identifiable information (PII). This causes an additional cyber security headache because when we possess PII extra care must be taken to protect it. IEMA told us that we must expunge the PII from the pay slips because they don't want the liability. We told the agencies to redact it, but most didn't.

Additionally, IEMA wanted hand signed check in sheets for every WMD Special Response Team and Mobile Field Force monthly training session. Their definition of a "roster" was a hand sign in sheet and not a list produced by the team commander.

Please note two things:

- IEMA would not accept certified letters signed by chiefs/sheriffs of what an officer/deputy's pay rate was.
- Changing the process was not because of any change in FEMA rules, audit finding or complaint.

MABAS and ILEAS met with IEMA officials in February to discuss this burdensome process. An agreement was reached so that everyone was submitting the same thing. This agreement resulted in ILEAS/MABAS being able to submit letters from chiefs/sheriffs. With some modifications, IEMA will now accept typed online

rosters. However, the need to document specific team members and backfill officers' names and pay rates, will become a new requirement

Indilus Technologies is working hard to modify the training/overtime/backfill online documentation process to comply with the new requirements. ILEAS is testing the new system with ten sample agencies. The switchover will start in the near future so that reimbursements can begin to flow. However, the bottom line is chiefs/sheriffs administrative staff AND ILEAS finance/special teams staffs will have much more work to do.

**Requested Board Action**

No Board action is required.

**County/Regional Law Enforcement Incident Management Assistance Teams**

ILEAS has been working with regional chiefs associations, to facilitate the establishment of Incident Management Assistance Teams or IMAT. The purpose of an IMAT is to provide trained command level law enforcement officers, via a mutual aid request, to an agency that has been stricken with an emergency situation that is primarily a law enforcement incident.

The members of the teams are selected by their chiefs / sheriff to be trained as Section Chiefs and Incident Commanders according to NIMS and FEMA standards. Upon direction of the requesting agency, the command officers would assume leadership roles in the Incident Command or Unified Command structure during a major law enforcement incident. As a result of their training, they are also able to staff key positions of a larger Unified Command structure which would consist of multi agencies, and disciplines if called upon to do so.

The pilot program for this effort was set in motion by the Du Page County Chiefs of Police Association, with assistance from the Du Page County Office of Homeland Security and Emergency Management, and ILEAS. After the officers completed the required FEMA training courses, which were provided by a FEMA certified instructor, and funded by ILEAS, the Association adopted an operational policy which officially established the team. The IMAT team's first deployment was in May of 2015 at the large protests that accompany the annual McDonald's Corporation stockholders and Board meetings in Oak Brook. These protests bring thousands of individuals to the critical shopping, traffic and corporate areas of the Village and have the potential for violence, damage to property and disruption of services. At the request of the Oak Brook Chief, the IMAT team performed in the key positions in the EOC which resulted in a well-organized and professional structure to run this large law enforcement event. Over 300 law enforcement officers from various agencies and several MFF teams were involved in the event. This successful deployment of IMAT was repeated in 2016 and planning is underway for 2017.

The Lake County Chiefs of Police Association is presently forming a 22-member IMAT team and they are scheduled to begin training in April. They are patterning their team on the successful Du Page model. ILEAS Regional Planning Coordinators are working with several regions around the state to help facilitate the establishment of more IMATs. ILEAS has so far been able to fund the training and training materials for the teams.

Please note that these are not ILEAS teams in the Mobile Field Force and Special Response Team sense. ILEAS is not forming these teams as they are formed locally by the regional chiefs and

sheriffs. However, ILEAS is facilitating and supporting their efforts by providing funds to purchase class materials and instructors.

## Conference Status

For three years, ILEAS has had difficulty finding a good date to land on. It was always on the first weekend in March. However, it seemed to be plagued by late winter weather which reduced attendance. It was moved to April to account for the weather. However, the Chiefs' Association moved their conference to the weekend before our Conference that year (2014). The following year (2015), the Chiefs' conference was virtually the same weekend so we moved to the only available date which was June. This year, we decided to move back to the traditional March date, but ended up being adjacent to the Southern Illinois Criminal Justice Summit.

Some progress has been made on the financial side. This is the first year that ILEAS has not used any Federal funds for the Conference. It cost our Business Account \$20,000 to make that move due to the drop in registration and attendance. Some costs are fixed and as the attendance drops, the cost of the Conference does not drop in concert with the drop in attendance. The State has capped conference costs at \$10,000 of Federal money and placed many restrictions on the use of the funds. This prompted ILEAS to move to a self-supporting model. Additionally, the staff struggles every year to find relevant topics and speakers. It is harder to find quality speakers with a low budget.

Executive Director Page has proposed a realignment of the traditional Annual Conference that restructures the Annual Conference. Ideas include – but not limited to -

- Put together an ad hoc workgroup of Board members, staff and Foundation Board members:
  - review the purpose of the Conference to ensure that it is worth the money it costs
  - re-evaluate the relationship between ILEAS and the Foundation with regard to the Conference
- Make the Conference a larger bi-annual event
  - Supplemented in the off-years by a one day workshop in each Region
- Look for a different venue and explore a different schedule of events and format to re-energize enthusiasm
- Possibly partnering with a current conference conducted by another agency/organization

### **Requested Board Action**

Staff requests that the Governing Board authorize a comprehensive review of the Conference.

### **Requested Board Action**

No Board action is anticipated.

## Communications Program Update

An update of the Communications Program activities:

### What has been done to-date:

- the Starcom21 user fees have been billed and paid through June 30, 2017
- the process of identifying agencies retaining individual user licenses is done & they have been notified
- the notifications of the termination of StarCom21 user fees for other agencies has been accomplished
  - The status of those notifications are:
    - 1,441 notifications sent out electronically and physical mailings
    - 1,169 agencies have responded

- 494 are keeping their radios and paying for them from this point on (Motorola notified)
- 675 indicate they are returning their radio
- 561 have already been returned
- 302 Final Notices Letters were sent in Mid-January
- 150 agencies contacted ILEAS in three days due to the final notice letter
- **272 agencies (approximately) have not responded whatsoever**
- 2,500 Radios remain funded by ITTF that includes Statewide Special Teams, Statewide Caches and approximately two radios per county (EMA and primary dispatch per county).
- Repurposing Surrendered Radios
  - 113 mobile and case StarCom21 radios will be assigned to MABAS Special Teams across Illinois – Radios are currently being tuned and programmed at ILEAS. Project on schedule to be completed in March 2017.
  - 144 StarCom21 portables (caches of 12 per unit) will be assigned to UCP's to add to the statewide cache. Radios will be tuned and programmed at ILEAS.
  - Build StarCom21 case mobile caches and a few StarCom21 case base radios.
  - Transfer ownership of remaining radios to those agencies that have requested additional Starcom21 radios and willing to pay the user fee.
  - The validation exercises and inventory for all nine ITECS trailers have been completed and a report prepared.
  - To date, 9 of the 16 Mobile Command Posts (UCP) have been validated and inventories completed and the remainder in process of scheduling.
- Approximately 130 VHF case radios have been prepared and stored at ILEAS as an important backup cache.
- Four high power portable VHF base stations are in the planning with existing equipment to supplement the VHF case mobiles.
- The ILEAS basement radio room remains the storage and location where radios will be prepared for redistribution.

ILEAS is collecting requests for any of the surplus radios. The StarCom21 retrieval project has been drawn to a close on January 31<sup>st</sup>. However, radios are still coming in. Once that slows down, staff will

- compare the number of available radios with the number of requests
  - if the requests exceed the number of radios, then a prioritization process will be established and the radios distributed
  - if the requests are less than the number of radios, ILEAS will fill the requests and advertise and market the remaining radios.
- Trade in or sell what is left for additional equipment and funds retrieval

**Requested Board Action**

No Board action is anticipated.

**Region 4 North Mobile Field Force**

On March 7, 2017 a meeting about the Region 4 North Mobile Field Force occurred at MABAS Response Center in Wheeling. Larry Evans, Skip Frost and the northern region Regional Planning Coordinators (Pete Smith, Tom Gallahue and Jim Hutton) attended. John Konopek, the Chief of Plainfield PD and Commander of the Mobile Field Force Region 3 Central Team, was also present. A presentation was made and questions answered about the creation of the Region 4 North Mobile Field Force Team.

At this time, ILEAS staff is collecting the contact names and other data from interested agencies and starting the process of team creation. Much of the equipment has already been ordered and either is arriving or will arrive soon.

**Requested Board Action**

No Board action is requested.

<b>LMS Update</b>
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As reported in the January Board meeting, the Topyx online Learning Management System (LMS) that ILEAS acquired is progressing well. Larry Evans, Indilus and Derek Wetzel have been doing the training, configuration and other activities so that the system is ready to go. The plan is to post training on ILEAS internal policies (sexual harassment, emergency procedures, ethics, etc.) for the staff and the Board members as our pilot group. Once that is completed, we will begin posting courses that cover ILEAS topics to include classes about the use of the StarCom 21 radios. It is our intention to eventually make the LMS accessible by our membership as interest and course selection expands.

A graduate class at the University of Illinois worked with John Marszalek and Dave Fellows to professionally develop curriculum for, "How to Request and Respond to Mutual Aid in Illinois." Discussions have begun with the Illinois State Police, IEMA, the APCO/NENA professionals and other groups about posting their curriculum on the ILEAS LMS.

More to follow as it develops.

**Requested Board Action**

No Board action is anticipated.

# ILEAS Training Center Activity Report 2017

## Upcoming Training and Workshop Events – 2017

March 15	COMM-U Planning Workshop
March 15-16	IDOT Training
March 16	EOD Commanders' Meeting
March 16	Champaign PD Explorers
March 20-21	Professional Standards and Internal Affairs for Law Enforcement
March 27-31	Crime Scene Technician Training
March 28	Champaign County Local Emergency Management Program Advisory Committee Meeting
March 30	Champaign PD Explorers
April 3-7	Lead Homicide Investigator
April 5	County Probation & Court Services Meeting
April 10-12	Basic Evidence Photography
April 10-13	Mobile Field Force Basic Training
April 12	IDOT Training
April 13	Champaign PD Explorers
April 24	Personal Radiation Detector Training
April 24-28	WMD Tactical Operations Course
April 25	Disaster Assistance Process Training
April 26	Debris Management Training
April 27	Illinois Association of Problem Solving Courts Meeting
April 27	Tactical Emergency Medical Support (TEMS) Meeting
April 27	Champaign PD Explorers
May 1-2	Less Lethal Recertification
May 2	Champaign County Corrections Training
May 2	Mobile Field Force Team Commanders' Meeting
May 3	COMM-U Planning Workshop
May 4	On-Target Solutions for Leadership in Government Organizations
May 4	Champaign County Corrections Training
May 5	Tactical Emergency Casualty Care
May 9	WMD Special Response Team Commanders' Meeting
May 9-11	Active Threat Integrated Response Course
May 10	U.S. Probation Training
May 11	Champaign PD Explorers
May 12	Three Minutes to Live
May 12	CMO Probation Meeting
May 15-19	Crisis Intervention Team
May 16	COMM-U Planning Workshop
May 16	Regional Emergency Command Group Meeting
May 18	EOD Team Commanders' Meeting
May 22-23	On-Target Solutions for Supervisors
May 23-24	Caliber Press Street Survival
May 23-24	Homeland Security Exercise and Evaluation Program Training
May 24	On-Target Solutions to Problem Employees
May 25-26	Autism First Responder
May 25	ILEAS Governing Board Meeting
May 25	Champaign PD Explorers
May 31-June 3	IDOT PACE Training
Jun 8	Region 7 Mobile Field Force Training
June 8	Champaign PD Explorers
June 8	Make-A-Wish Meeting
June 13-15	Communications Exercise
June 22	Champaign PD Explorers
Jun 27	Local Emergency Management Planning Committee Meeting
July 27-30	Champaign PD Youth Police Academy
July 6	Champaign PD Explorers

July 11	U.S. Probation Training
July 13-14	Illinois Probation and Court services Association Board Meeting
July 18	Mobile Field Force Team Commanders' Meeting
July 18-21	Champaign PD Youth Police Academy
July 20	U.S. Probation Training
July 21	City of Urbana Police Testing
July 27	ILEAS Governing Board Meeting
August 1-4	Champaign PD Youth Police Academy
August 3	Champaign PD Explorers
August 3	Region 7 Mobile Field Force Training
August 8	Urbana Fired Dept. Promotional Exams
August 10	Region 7 IEMA Meeting
August 15	Volunteers and Donations Management
August 15	Regional Emergency Command Group Meeting
August 16-17	Volunteer Reception Center Management
August 17	Champaign PD Explorers
August 23	U.S. Probation Training
August 24	Chief of Larger Illinois Cities (CLIC) Meeting
August 31	Champaign PD Explorers
September 5	Mobile Field Force Team Commanders' Meeting
September 12	WMD Special Response Team Commanders' Meeting
September 14	Champaign PD Explorers
September 21	EOD Team Commanders' Meeting
September 26	Local Emergency Planning committee Meeting
September 26-29	Mobile Field Force Basic
September 28	ILEAS Governing Board Meeting
September 28	Champaign PD Explorers
October 2-3	Narcotic Detection K9 Certification
October 3-5	Criminal Interview and Interrogation Techniques
October 12	Region 7 Mobile Field Force Training
October 12	Champaign PD Explorers
October 17	IL. Division of International Association for Identification (IDIAI) Workshop
October 20	City of Urbana Police Testing
October 26	Champaign PD Explorers
October 12	Region 7 Mobile Field Force Training
November 6-9	WMD Special Response Team Basic Equipment Class
November 7	Mobile Field Force Team Commanders' Meeting
November 9	Champaign PD Explorers
November 14	WMD Special Response Team Commanders' Meeting
November 16	EOD Team Commanders' Meeting
November 21	Regional Emergency Command Group Meeting
November 28	Local Emergency Planning Committee Meeting
December 5-7	Executive Leadership Development Series
December 7	Champaign PD Explorers
December 11	Illinois Asphalt Pavement Association Meeting
December 14	ILEAS Governing Board Meeting
December 21	Champaign PD Explorers

## Upcoming Training and Workshop Events – 2018

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February 20-21	Advanced Interview and Interrogation Techniques
April 2-6	Lead Homicide Investigator



## 2017 Miscellaneous Meetings & Training

### Champaign County Chiefs Meetings

April 13  
May 11  
June 8  
July 13  
August 10  
September 14  
October 12

### Urbana Fire Union Meeting & Honor Guard Training

March 31  
April 4 & 14  
May 2 & 19  
June 6  
August 1 & 18

### METRO SWAT Training

March 14 & 15  
March 22  
April 10 – Negotiators  
April 12  
May 9 & 10  
June 6 & 7  
June 7 – Negotiators

### ILEAS “All Staff” Meetings

April 6  
May 4  
June 1  
July 6

August 3  
September 7  
October 5  
November 2  
December 7

### Sanitation Certification Courses

March 20  
April 3 & 17  
May 8 & 22  
June 12 & 26  
July 17 & 31  
August 21  
September 11 & 25  
October 9  
November 6  
December 4

### Regional K-9 Training

March 21  
April 19  
May 17, 24  
June 6, 21  
July 19, 25  
August 16, 22  
September 13, 26  
October 11, 29  
November 15  
December 5, 20  
January 10, 23



# ILEAS Activity Report Summary January 2017

## Callouts Through Northwest Central Dispatch For Mutual Aid Assistance

Incident	Req. Agency	Date	Responding Agencies
Multiple Shooting Victims	Richton Park PD	1/8/17	South Chicago Heights, Flossmoor, Monee, University Park, Park Forest, Crete, Olympia Fields, Matteson, and Richton Park Police Dept
Armed Barricaded Subject	Darien PD	1/19/17	Westmont, Willowbrook, Hinsdale, Woodridge, and Clarendon Hills Police Dept
Armed Barricaded Subject	Bartlett PD	1/24/17	Hanover Park, Schaumburg, Elgin, Hoffman Estates, West Chicago, and Streamwood Police Dept
Railroad Accident	Prospect Heights PD	1/25/17	Northbrook, Des Plaines, Arlington Heights, Buffalo Grove, Mount Prospect, Oakton Community College, and Wheeling Police Dept
Armed Barricaded Subject	Berwyn	1/25/17	Forest Park, North Riverside, Cicero, Riverside, and Stickney Police Dept
Multiple Shootings	Waukegan	1/28/17	Grayslake, Libertyville, North Chicago, Zion, Lake County Sheriff's Office, Gurnee, and Park City Police Dept

## Special Teams Activations, Training & Exercises

Incident	Requesting Agency	Date	Responding Agencies
Suspicious Device	Pulaski CO SO	1/3/17	SOS EOD
K9 Sweep	Illinois Supreme Court	1/6/17	SOS EOD
Suspicious Item	IDOT / Springfield PD	1/9/17	SOS EOD
K9 Sweep	UOIS OD/ IL House of Rep	1/11/17	SOS EOD
High Risk Search Warrant	Villa Park PD	1/14/17	NIPAS EST
Armed Barricaded Subject	Naperville PD	1/17/17	Region 4 WMD/SRT
K9 Sweep	Illinois Supreme Court	1/17/17	SOS EOD
Bomb Threat	Franklin CO SO	1/17/17	SOS EOD
High Risk Search Warrant (Narcotics)	Alton PD	1/18/17	Region 8 WMD/SRT
Armed Barricaded Subject	FIAT SWAT	1/19/17	Region 4 WMD/SRT
High Risk Search Warrant (Narcotics)	Alton PD	1/19/17	Region 8 WMD/SRT
High Risk Search Warrant (Narcotics)	Belleville/St. Clair SRT	1/19/17	Region 8 WMD/SRT
Armed Barricaded Subject	Brooklyn PD/ Belleville/St. Clair SRT	1/21/17	Region 8 WMD/SRT
High Risk Narcotics Search Warrant	Williamson CO SO SRT	1/23/17	Region 9/11 WMD/SRT
Deteriorated Ammo Disposal	Canto PD	1/24/17	SOS EOD
Armed Barricaded Subject	Bartlett PD	1/24/17	NIPAS EST
K-9 sweep/ SWMD-JHAT Duties	Tampico (P/O Funeral)	1/24/17	SOS EOD
K-9 sweep/JHAT Duties	State Capitol Police	1/25/17	SOS EOD

## Special Teams Anticipated Trainings / Exercises (February 2017)

Date	Activity	Team
2/1/17	Functional Training (Williamson CO SO Range)	Region 9/11 WMD/SRT
2/1/17	Functional Training (East Moline)	Region 2 WMD/SRT
2/3/17	Functional Training (Naperville)	Region 4 WMD/SRT
2/13/17	Functional Training (Peoria COSO)	Region 6/7 WMD/SRT
2/15/17	Functional Training (Salem Community Center)	Region 9/11 WMD/SRT
2/16/17	Functional Training (Armed Forces Reserve Center Kankakee)	Region 3 South MFF
2/16/17	Functional Training (JC Restoration in Rolling Meadows)	NIPAS EST
2/16/17	Functional Training (ILEAS Training Center)	Region 7 MFF
2/16-17/17	Functional Training (Rockford)	Region 2 & 3 WMD/SRT
2/17/17	Functional Training (Naperville)	Region 4 WMD/SRT
2/20-25/17	Full Squad Training (Springfield/Madison)	SOS EOD
2/21-22/17	Functional Training (TBD)	Region 8 WMD/SRT
2/22/17	Functional Training (Plainfield)	Region 3 Central MFF
2/23/17	Functional Training (Peoria CO SO/Airport)	Region 6/7 WMD/SRT

## Regional Planning Coordinator's (RPC) Significant Activity

Date	Activity	RPC Attending
12/2/16	North Suburban Investigators meeting in Glenview	Hutton
12/5/16	DHS School Bomb Threat training at Waubensee Community College	Marszalek
12/6/16	ITTF Transportation / Mass Evacuation committee meeting in Chicago	Gallahue
12/6/16	Active Shooter FSE planning meeting in Fox Lake	Hutton / D'Amico / Marszalek
12/7/16	Active Shooter/Train Derailments TTX in Park Forest	D'Amico
12/7/16	Fulton County Chief's meeting in Canton	Pearson
12/7/16	IEMA SERC briefing in Springfield	Fellows/Whitmore
12/7-8/16	Operation Wild Cat FSE in Salem	Gentry / Fellows / Tanner
12/7/16	Special Teams Evaluating and Training for WMB at MABAS in Wheeling	Hutton
12/8/16	Southern Illinois Police Association meeting in Cypress	Stearns
12/8/16	United States Attorney's office Law Enforcement Coordinating Committee quarterly meeting in Fairview Heights	Stearns / Tanner
12/8/16	Champaign Area Metro Police Executives monthly meeting in Urbana	Wilson
12/8/16	ILETSB Mobile Training Unit 1 commission meeting in Sterling	Whitmore
12/9/16	IEMA Region 8 Quarterly meeting in Fairview Heights	Fellows
12/12/16	Stephenson County ETSB (911) board meeting in Freeport	Whitmore
12/12-16/16	IFSI All Hazards Incident Management Team training in Wood River	Fellows
12/13/16	Illinois Police Association meeting in Carbondale	Stearns
12/13/16	ILETSB MTU 8 meeting at Heartland Community College.	Wilson
12/13/16	Woodford County LEPC meeting in Eureka	Pearson
12/14/16	DeKalb County Law Enforcement Executives meeting in DeKalb	Marszalek
12/14/16	Central IL Association of LE Executives meeting in Springfield	Wilson
12/14/16	STARRS Core Group (UASI) meeting in St. Louis, Mo	Gentry
12/15/16	Winnebago County Chiefs meeting in Rockford	Whitmore
12/15/16	United States Coast Guard American Maritime Security meeting in Metropolis	Stearns
12/15/16	Sangamon County Law Enforcement Executives meeting in Springfield	Wilson
12/20/16	McHenry County Chiefs meeting in Algonquin	Hutton
12/20/16	JTTF Executive Board meeting in Fairview Heights	Fellows
12/20/16	ILETSB MTU -15 Quarterly meeting in Mt. Vernon	Stearns / Tanner
12/21/16	Kankakee County Chief's Association meeting in Bourbonnais	D'Amico
12/21/16	Logan County Local Emergency Preparedness meeting in Lincoln	Wilson
12/22/16	South Suburban Chief's Association meeting in Alsip	D'Amico

**Regional Planning Coordinator's (RPC) Activity Summary Report  
January – February 2017**

<b>Category</b>	<b>Activity</b>	<b>#</b>	<b>Hours</b>	<b>People</b>
Agency Liaison	Physical Visit	280	179	402
	Phone Contact	100	22	123
	Agency Assists	68	21	970
	Agency Notes	75	39	246
<b>Total Agency Liaison</b>		<b>523</b>	<b>261</b>	<b>1741</b>
Meetings	Chiefs/Sheriffs Associations	29	38	365
	Liaison Meetings – Other Organizations	15	34	160
	Conference	5	138	265
	ILEAS Staff Meetings	9	21	17
	Regional Staff Meetings	11	22	57
	Intelligence Meetings	1	2	22
	Other Meetings	32	52	447
<b>Total Meetings</b>		<b>102</b>	<b>307</b>	<b>1333</b>
Events	Pre-Planning	1	1	5
	During Potential Terrorism Related Event	2	5	23
	During Natural Disaster	1	2	24
	After Action Activity	0	0	0
	Operational Deployment	0	0	0
<b>Total Events</b>		<b>4</b>	<b>8</b>	<b>52</b>
Exercises	Planning	1	1	5
	Participation	0	0	0
	After Action	0	0	0
	Special Teams Validation Exercises	0	0	0
<b>Total Exercises</b>		<b>1</b>	<b>1</b>	<b>5</b>
Administration	Inventory – Team Equipment ILEAS Property	1	1	2
	Distribute/Collect Equipment	2	1	3
<b>Total Administration</b>		<b>3</b>	<b>2</b>	<b>5</b>
Training	Presentations	4	8	46
	Training Attended	4	10	17
<b>Total Training</b>		<b>8</b>	<b>18</b>	<b>63</b>
Special Projects	Specific Special Projects	18	57	941
Communications	Communications Organizations Meetings	11	26	86
	Deployment for Agency Assist	0	0	0
	Other Activities	4	10	12
	Monthly Radio Drills	5	1	10
<b>Total Communication</b>		<b>20</b>	<b>37</b>	<b>108</b>