



ILEAS Issue Document

Governing Board Meeting

September 27, 2018

Sergeant at Arms Appointment

The resignation of Saline County Sheriff Keith Brown on August 28, 2018 created a vacancy as Both Region 11 Co-chair and as the Board Sergeant at Arms. The ILEAS By-Laws Section 3.18 allows the President to appoint – with the advice and consent of the Board - a qualifying Board member to fill Officer vacancies until the next election. President Snyders is appointing Region 9 Co-Chair Sean Reynolds to be the Board Sergeant at Arms.

Requested Board Action

President Dave Snyders requests that the Board consider the appointment of Chief Reynolds as the Sergeant at Arms of ILEAS.

New Region 11 Co-Chair

The above-mentioned resignation of Sheriff Brown also created a vacancy in Region 11. The ILEAS By-Laws Section 3.5 provides that the remaining Regional Co-Chair can appoint a replacement for the vacancy. Chief Harry Masse has appointed Jackson County Sheriff Robert Burns to replace Sheriff Brown.

Requested Board Action

No Board action is necessary at this time. Welcome Sheriff Burns to the Board.

FY18 Federal Grant Final Budget

The Federal F18 budget has been established by IEMA and approved by the Governor's Office. These tables reflect what was the final approvals for ILEAS were.

Mutual Aid Description	Line Item Cost
Northwest Central Dispatch	\$24,000.00
Peoria Dispatch	\$6,000.00
Software Development Contractor	\$342,710.82
PROJECT SUBTOTAL	\$372,710.82
Management and Administration Costs	\$19,616.36
Total	\$392,327.18

IMERT Description	Line Item Cost
Planning Staff	\$65,000.00
PROJECT SUBTOTAL	\$65,000.00
Management and Administration Costs	\$3,421.05
Total	\$68,421.05

Communications Description	Line Item Cost
STARCOM License 2500 radios	\$250,000.00
Satellite Data Service for 13 (UCP) UCP and 9 (ITECS)	\$85,000.00
Satellite Phones & Radios	\$2,500.00
GIS Software	\$25,000.00
Capital Replacement and Purchases	\$238,600.00
Communications Exercise	\$12,000.00
Communications Classes	\$25,000.00
Communications Contractor	\$60,000.00
Communications Staff Salary	\$180,000.00
Communications Staff Travel	\$30,000.00
Printing	\$20,000.00
PROJECT SUBTOTAL	\$928,100.00
Management Admin Costs	\$48,847.37
Total	\$976,947.37

Training Description	Line Item Cost
Training Salaries	\$266,135.19
Training Center Facility Lease	\$379,069.02
Training Contractors	\$43,212.00
Staff Travel	\$2,500.00
Training Center Equipment	\$20,000.00
Critical Incident Management Training/Exercise	\$25,000.00
PROJECT SUBTOTAL	\$735,916.21
Management Admin	\$38,732.43
Total	\$774,648.64

Planning Description	Line Item Cost
Planning Staff Salaries	\$1,031,055.50
Regional Planning Coordinators Travel	\$102,000.00
Planning Staff Travel	\$4,315.13
Equipment/Technology	\$92,000.00
PROJECT SUBTOTAL	\$1,229,370.63
Management and Administration Costs	\$64,703.71
Total	\$1,294,074.34

Special Teams - Description	Line Item Cost
SPECIAL TEAMS EQUIPMENT	
Personal Protective Equipment (PPE)	\$128,877.00
Explosive Device	
Mitigation/Remediation Equipment	\$70,000.00
CBRNE Operational Search and Rescue Equipment	\$65,000.00
Information Technology	\$13,500.00
Interoperable Communication Devices	\$29,000.00
Detection Equipment	\$10,000.00
Decontamination Equipment	\$10,000.00
Medical Supplies	\$11,000.00
Power Equipment	\$6,700.00
CBRNE Incident Response Vehicles	\$23,000.00
CBRNE Logistical Support Equipment	\$1,350.00
Other Authorized Equipment	\$9,200.00
Total Special Teams Equipment	
Regional Field Training Wages	\$295,000.00
Regional Field Training Other	\$238,308.00
Overtime Backfill Training	\$1,380,947.70
SRT/MFF Validation Wages	\$105,000.00
SRT/MFF Validation Other	\$21,250.00
Overtime Backfill Exercise	\$110,000.00
Staff Salaries	\$213,867.30
Staff Travel	\$13,000.00
PROJECT SUBTOTAL	\$2,755,000.00
Management and Administration Costs	\$145,000.00
Total	\$2,900,000

IEMA Staff - Description	Line Item Cost
Staff salaries for 3.10 FTE for 12 months	\$158,419.37
Staff travel	\$2,000.00
PROJECT SUBTOTAL	\$160,419.37
Management and Administration Costs	\$8,443.12
Total	\$166,862.49

Incident Management Team (IMT)

The Board should take note that this year ILEAS did not get the IMT grant. ILEAS has been the fiduciary for that grant for several years. The grant was usually for approximately \$25,000. In FY18, ITTF and IEMA decided to move the IMT grant to Logan County. Logan County also administers the Emergency Management Assistance TEAM (IEMAT) and other emergency management grants. ITTF wanted to consolidate all EM grants into one entity. It represents a loss of around \$1,200 in M&A funds. However, this transfer lessens the administrative burden on the finance staff.

Requested Board Action

Staff requests that the Board adopt the final Federal Fy18 budget for the period of July 1, 2019 through June 30, 2020 as determined by IEMA.

Unmet Needs Budget Report

As reported at the last Board meeting, ILEAS received \$442,500 in State funds (as opposed to Federal grants) to be spent on specific capital replacement items between July 1, 2018 and June 30, 2019. This table shows the status of those projects.

Project	Amount	Note	Status
Replacement of 5 EOD Bomb Suits*	\$182,500	One of these 5 is for the IL. SOS PD Bomb Team.	Suits ordered August 30 th . Delivery date estimated to be December 3 rd
Replacement of 3 Mobile Field Force Excursions	\$130,000	The Mobile Field Force Teams are using "hand-me-down" Excursions from the Special Response Team Teams. Originally purchased in 2004 (14 years old).	Trucks ordered on August 30 th . Delivery estimated to be first week of December.
Replacement of Communications Equipment	\$100,000	Start the replacement of radios for teams and cache radios that are nearly 14 years old.	Replacing very old radios for MABAS. They were ordered on Sept. 17 th and delivery expected on
Operational Response Costs	\$30,000	This is for staff costs that federal grants will not cover when RPCs respond to assist agencies during emergency or large planned events.	No money from this fund has been spent yet.
Total	\$442,500		

Requested Board Action

No action required.

IDPH NARCAN Grant Update

The grant paperwork as finally been processed and ILEAS has already received 80% of the first year's budget. Staff has identified 98 potential agencies in the 18-county targeted area plus the Illinois State Police Southern Drug Task Force.

- Sixty-four of those 99 agencies have written agreements in place with ILEAS to participate (65% participation).
- RPCs Fellows, Stearns and Tanner are currently reaching out to agencies not yet signed up. So far, only two agencies have indicated they are not interested.

- To date, there are 677 officers/deputies on the roster for the online training and eligible to receive the NARCAN (in the July report, that number was 437).
- There are 32 more that will be entered into the system from agencies that have signed up but have not yet submitted a roster.
- Of the 18 county sheriffs, four have declined to participate (or failed to respond) – Crawford, Edwards Jefferson, Lawrence
- ILEAS has shipped out 780 two-packs of NARCAN to 47 agencies that met the minimum standard for participation.
 - That standard consists of a signed ILEAS Agreement, Signed ODMAP agreement and a minimum of 40% of their officers successfully completing the training.
- ILEAS has received 792 2-packs (1,584 doses) of NARCAN for the initial distribution at a cost of \$75/2-pack.

Indilus has completed the full integration between the Topyx LMS and the ILEAS member database. Chiefs/Sheriffs in the following weeks will be able to monitor their agencies' participation, staff rosters and review status of training of their staff by using their current login credentials. Indilus has also created a complete LMS/ILEAS agency data integration that will provide necessary data to IDPH and for the local agencies as well.

Requested Board Action

No Board action is requested.

Mission Ready Packages – Special Teams

There is a database of resources and teams available for FEMA to use for national deployments maintained by the National Emergency Management Association (NEMA). There is a process for certifying each team/resource meets certain standards for deployments.

In order for ILEAS teams to be included in that database, they have to be self-sufficient for at least 72 hours upon deployment. This includes:

- Communications
 - ILEAS teams already have great communications assets that can be deployed that include radios that can operate on all bands and satellite communications systems.
- Food
 - During the Operation Southern Sky eclipse exercise ILEAS successfully tested a food delivery system.
- Shelter
 - MABAS donated to ILEAS two tent shelters complete with cots and HVAC.
- Water
 - ILEAS purchased two basic water filtration systems. MABAS donated one larger system that can process significantly more gallons per minute.

In the spring/summer of 2018, ILEAS utilized some “end of year” funds to order a customized trailer to haul everything (as identified above) necessary for Mission Capable deployments. It will be ready for pick up in October. Once acquired, the tents, water filtration systems, food preparation equipment, cots and other necessary deployment equipment will be stored in the trailer ready to go when necessary.

The first training session with Mobile Field Force teams regarding the shelter and water systems is scheduled for October 24th. Eventually, this will be added to the validation exercise for the Mobile Field Force teams.

In order to accommodate a team of 100+ members in the field, ILEAS needs to expand these capabilities as time and money allows. While this is low priority, it is a project and capability that can be built over time. The goal being that if ILEAS teams meet these stringent standards for equipment and training for national deployments, they will be more than ready for in-state missions. Another goal for this capability is to reduce our need for hotel rooms and lodging costs for in-state large exercises, deployments and training.

A written plan to expand this capability to a level that can accommodate a 100-officer deployment in the field for at least 72 hours is being developed. Once that plan is complete, it will be presented to the Board for approval so that when financial resources become available – sometimes last minute with a quick turnaround – staff can move to complete the mission capable package.

Requested Board Action

Authorize the staff to:

1. develop a mission capable plan for resources and teams
2. enter ILEAS assets/teams/resources into the mission capable database
3. acquire the equipment and implement the appropriate training to implement the plan

LMS Update

The LMS project is becoming very active. Besides the Coroners’ Training Board, it is being used routinely for the NARCAN project. The NARCAN project was a good test for the system. Indilus wrote a complete ILEAS/Topyx interface that can be used for other LMS projects. Nearly 700 officers, deputies and corrections staff have successfully used the LMS.

ILEAS was approached by officials at the Illinois Department of Transportation (IDOT) to discuss whether or not the ILEAS Topyx LMS could be used for safety/OSHA type training by their personnel. Over the last few months of discussions and a working group, an agreement was developed between ILEAS and IDOT to host their on-line training courses on our LMS. IDOT has recognized a need to be able to offer standardized training state wide in a manner that accomplishes their goals while at the same time saving in personnel and travel costs. We have been working with Cheryl Neff, IDOT Occupational Safety & Health Unit Manager on this project for the last year. This MOU will initially be for \$12,000 for the first year, (\$1,000 monthly). After July 1, 2019, the cost will increase to an annual rate of \$17,000. (\$1,417 monthly). Through our existing contract with TOPYX, two representatives with IDOT have received first hand training on how to utilize the system using Manager/Instructor access. ILEAS staff will retain full administrative rights and control and initially assist with uploading the IDOT users into the proper groups. After this initial set up, ILEAS staff involvement will be to act in an assist/advisory role.

Additionally, ILEAS staff have been in discussions with officials from IEMA and from the Illinois Department of Innovation and Technology (DOIT) regarding cybersecurity online training. Working with the Illinois Board of Elections and the STIC, DOIT is developing curriculum for cybersecurity for county clerks regarding election security. At this point, the State has no means to distribute the training to local counties. Additionally, DOIT is

developing a new curriculum for basic cybersecurity that can be targeted for law enforcement and other public safety personnel. Discussions are underway for DOIT to request to utilize the ILEAS LMS system to distribute this training. More to follow on that at later meetings.

Between the \$48,600 from the Coroners and \$12,000 from IDOT, ILEAS is offsetting \$60,600 of its LMS license and staff (Jessica Schuller & Bill DeJarnette). AS these projects come online, we anticipate more users that will come forward to use the system.

Requested Board Action

Staff requests the Board approve the proposed MOU with the Illinois Department of Transportation for use of the Topyx LMS system.

MOUs and Non-Member Affiliate Agreement Notification

Non-Member Affiliate

As per the ILEAS by-laws Section 2.3, the Executive Director shall notify the Board of a signed Non-Member Affiliate agency. The Eureka College Police signed the Non-Member Affiliate agreement on September 6, 2018.

IFSI/ISP Memorandums of Understanding (MOU)

The Federal grant guidance requires that 80% of the grant funds be spent by local jurisdictions. In order to balance the various programs and needs, some of those grant funds are spent at STIC and IFSI to provide the training and intelligence services that are offered to locals. Each year, ILEAS enters into agreements with both ISP and IFSI authorizing them (state agencies) to spend grant funds to provide a service and a benefit (intelligence and training) to local law enforcement agencies. A large part of STIC requests for information comes from local law enforcement. IFSI provides NIMS training to local law enforcement.

Requested Board Action

Staff requests that the Board authorize the Executive Director to enter into agreements with both the Illinois State Police and the Illinois Fire Service Institute once those agreements have been crafted and agreed to between all parties involved.

Trailer Disposition Update

At the July meeting, the Board authorized staff to dispose of three trailers. All three have been relinquished:

- The 2006 Keystone was permanently signed over to the Champaign Police Department.
- Ownership of 2006 JAYCO in Region 8 was transferred to the Monroe County Sheriff's Office.
- The 2006 Samson trailer was sold for \$850 and the funds placed into the ILEAS Business Account.

Requested Board Action

No Board action is requested.

ILEAS Foundation Update

Operation Underground Railroad (OUR) is a non-profit organization that works to counter human trafficking and online predators of children. The Attorney General’s Office in Illinois oversees the Internet Crimes Against Children (ICAC) Task Force. OUR officials approached ICAC a few months ago and offered to donate funds for them to use in the fight against online predators. Since ICAC is under the Attorney General, they were unable to accept the funds. However, the ICAC leadership put them in touch with the ILEAS Foundation. After several discussions, OUR has donated \$100,000 to the ILEAS Foundation for technology to support the ICAC Task Force operations. The table below shows how those funds have been invested:

Event	Received	Amount	Running Total	Comments
Grant Received	6/21/18	\$100,000	\$100,000	
5% Foundation M&A	6/21/18	-\$5,000	\$95,000	Amount retained by the Foundation
Pelican Case Insert	7/18/18	-\$265.17	94,734.83	For training laptops transport
Laptops	8/21/18	-\$38,203.38	\$56,531.45	34 laptops – 28 for training and 6 for field investigators
ADF Hardware/Software	9/10/19	-\$15,317	\$41,214.45	Forensic devices & software to examine laptops, pcs in the field

The ICAC Task Force is currently gathering quotes for standard Cellebrite devices & software licenses as well as Cellebrite kiosks. Once these are received, the equipment will be ordered and licenses acquired.

Requested Board Action

No action required as this is a Foundation project.

ILEAS Training Center Activity Report 2018-2019

2018

September 27	ILEAS Governing Board Meeting
September 27	Champaign PD Explorers
October 1-2	Narcotic K-9 Certification
October 3	Decision Making – The Foundation of Reasonable Force
October 3	Head Start Training
October 4	IDOT State ITS Strategic Plan Update
October 9	FBI Training – Active Shooter
October 9-12	Remotec Robot Maintenance Course
October 10	Surviving Hidden Weapons for Police
October 11	Surviving Hidden Weapons for Corrections
October 11	Champaign PD Explorers
October 14-16	IDOT ELDS –Safety for Supervisors
October 15	Head Start Training
October 16	IL. Division of the International Association for Identification (ADAI) Conference
October 16-17	Use of Informants: Best Practices, Policy and Procedure
October 17	Rape Advocacy, Counseling and Education Services (RACES) Training
October 18	Children’s Advocacy Center of Champaign County Training
October 19	Urbana Public Works Annual Meeting and Training
October 20	Champaign Unit 4 Schools Active Shooter Training
October 20	Regional Emergency Command Group Meeting
October 23-26	Advanced Forensics for Hazardous Environments
October 24	Mission-Ready Capability Mobile Field Force Training
October 25	Crisis Leadership and Decision Making for Elected Officials
October 25	Champaign PD Explorers
October 30-November 1	Criminal Interview and Interrogation Techniques
November 2	District 5 Snow and Ice Meeting
November 5-8	WMD Special Response Team Equipment Basic Course
November 6	Champaign Unit 4 Schools Active Shooter Training
November 8	Champaign PD Explorers
November 14-15	IDOT Leadership Training
November 14-16	IDOT ELDS – Safety for Supervisors
November 15	Champaign County Sheriff Training
November 16	Three Minutes to Live (Active Shooter Training)
November 20	Regional Emergency Coordinating Group Meeting
November 27	Local Emergency Planning Committee Meeting
November 27-28	IDOT Training
November 27-29	AOIC Probation Testing
November 29-30	IL. Probation and Court Service Association Training
December 3-4	Sexual Assault Investigator
December 5	Mobile Field Force Team Commanders Training
December 6	Champaign PD Explorers
December 6-7	Recruiting and Applicant Background Investigations for Public Safety Agencies
December 7	Leadership for Government Organizations
December 8	Champaign Unit 4 Schools Active Shooter Training
December 11-12	IDOT Training
December 12	MTU 12 Advisory Board Meeting
December 13	ILEAS Governing Board
December 14-15	Carle Tactical Emergency Casualty Care Training
December 17-18	Internal Affairs & Professional Standards for Government Affairs
December 19	On-Target Solutions to Problem Employees
December 20	Champaign PD Explorers Training

2019

January 7	Three Minutes to Live
January 18	Probation CMO Meeting
January 24	Champaign Unit 4 Schools Active Shooter Training
January 30	Risk Management for Supervisors
February 8-9	Carle Tactical Emergency Casualty Care Training
February 19	Champaign Unit 4 Schools Active Shooter Training
February 25-26	Field Training Officer Update
March 4-7	SPEAR Instructor
March 12	Breach Point: Personal Development
March 12	The Best Backup Training
March 28	Emotional Survival
March 30	Champaign Unit 4 Schools Active Shooter Training
April 1-5	Lead Homicide Investigator
April 9-11	DUI Detection and Standardized Field Sobriety Testing
April 15-16	Cell Phone Investigation Techniques
April 23-26	Mobile Field Force Team Basic Course
April 24	Champaign Unit 4 Schools Active Shooter Training
May 7-9	Bloodstain Pattern Analysis
May 10	Carle Tactical Emergency Casualty Care Training
May 13-17	Crisis Intervention Team Basic
July 24-26	IDOT Leadership Training
August 9	Carle Tactical Emergency Casualty Care Training
November 4-8	ILEAS Special Response Team Response Course
December 6-7	Carle Emergency Tactical Casualty Care Training

Champaign County Chiefs' Meeting

October 11
November 8
December 13
February 14
March 14

Regional K9 Training

October 9, 17
November 6, 21
December 4, 19
January (2019) 8, 23

EOD Commanders' Meeting

September 27
November 8

WMD Special Response Team Commanders' Meeting

November 27

Mobile Field Force Team Commanders' Meeting

November 6
December 5

ILEAS All Staff Meeting

October 4
November 1
December 6
January (2019) 3
February (2019) 7
April (2019) 4
May (2019) 2

Urbana Fire Training/Meetings

October 2, 12, 19, 24
November 6
November 16
December 4

RPC Activity January 1- September 17, 2018

Category	Activity	#	Hours
Agency Liaison	Physical Visit	1,042	798
	Phone Contact	607	130
	Agency Assists	362	190
	Agency Notes	255	309
Total Agency Liaison		2,266	1,427
Meetings			
Meetings	Chiefs/Sheriffs Associations	121	233
	Liaison Meetings – Other Organizations	69	246
	Conference	34	589
	ILEAS Staff Meetings	51	160
	Regional Staff Meetings	30	52
	Intelligence Meetings	3	4
	Other Meetings	108	186
Total Meetings		416	1,470
Events			
Events	Pre-Planning	19	20
	After Action	1	2
	Operational – Deployment	8	63
Total Events		28	85
Exercises			
Exercises	Planning	28	62
	Participation	19	101
	Special Teams Validation Exercises	10	29
Total Exercises		57	192
Administration			
Administration	Inventory – Team Equipment ILEAS Property	11	22
	Distribute/Collect Equipment	41	65
Total Administration		52	87
Training			
Training	Presentations	18	67
	Training Attended	27	206
Total Training		45	273
Special Projects			
Special Projects	Specific Special Projects	50	142
Communications			
Communications	Communications Organizations Meetings	30	49
	Other Activities	26	89
	Deployments/Agency Assist	5	18
	Monthly Radio Drills	24	8
	Radio Projects	12	46
Total Communications		97	210
SEOC			
SEOC	Monthly Briefings	5	10
	IPRA Exercises for SEOC	2	7

IDPH Naloxone Grant	Phone Contact	10	2
	Physical Visits	31	15
	Other	14	6
Total IDPH Grant		55	6
<i>Grand Totals</i>	<i>All RPC Activities</i>	<i>3,066</i>	<i>3,909</i>