



**Governing Board Meeting  
September 26, 2019 @ 1100  
ILEAS Training Center  
1701 E. Main St, Urbana, Illinois 61802**

**Governing Board Meeting**

➤ **Meeting called to order**

Board President Dave Snyders called the meeting to order at 10:59 a.m.

➤ **Attendance**

|                                    |                  |
|------------------------------------|------------------|
| Sheriff Dave Snyders/President     | Present          |
| Chief Mike Metzler/Vice President  | Present          |
| Chief Dave Summer/Secretary        | Present          |
| Sheriff Brian Van Vickle/Treasurer | Present          |
| Chief Sean Reynolds/Sgt. at Arms   | Present          |
| Chief Todd Barkalow**              | Present/Murray   |
| Sheriff Dwight Baird**             | Present/Burgner  |
| Chief Bill Kushner                 | Present          |
| Sheriff James Mendrick**           | Present/Mendrick |
| Sheriff Jeff Standard              | Present          |
| Chief Ken Winslow                  | Present          |
| Sheriff Jeff Lower                 | Present          |
| Sheriff Rick Robbins               | Absent           |
| Lieutenant Chris Conrad            | Present          |
| Sheriff Andrew Hires               | Present          |
| Chief Harold Masse                 | Present          |
| Sheriff Robert Burns**             | Present/Kilquist |
| Chief Bradley Potts                | Present          |
| ISP Mark Peyton                    | Present          |
| Deputy Chief Eric Carter           | Present          |
| Commander Darren Doss              | Absent           |

Out of 21 members 19 Board members were present with 4 delegates.

**Also in attendance:** Jim Page, Executive Director, Larry Evans, Chief of Staff, Nancy Crossman, Jan Plotner, Calvin Stearns, Skip Frost, Kelsey Munsterman.

○ **Introductions & Guests**

Clay Cushman – ISP, Eric Swanson – DuPage Co. Sheriff

➤ **Public Comments**

➤ **Approval of Minutes of July 25, 2019 Meeting**

Motion made by **Bilodeau** and seconded by **Metzler** to approve the minutes of the July 25, 2019 Board meeting. Voice vote taken. **Motion passed unanimously.**

➤ **Financial**

○ **Fiscal Reports**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance Sheet summary, Business Account summary, Grant Reports and Grant Adjustment report. Motion made by **Kushner** and seconded by **Winslow** to accept and adopt the ILEAS financial reports including Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report. Voice vote taken. ***Motion passed unanimously.***

▪ **State Reimbursement Delays**

Page reviewed the delay in reimbursement from the state due to the end of year close out of grants.

➤ **Current Issues & Updates for Board**

○ **Policy Updates**

The Purchasing and Signatory Authority policy is being updated to reflect changes in the Code of Federal Regulations (CFR) and Grant Accountability and Transparency Act (GATA).

Section B.1.b of the Drug Free Workplace policy was changed to include the prohibition of "manufacturer, distribution, dispensation, possession or use of alcohol or cannabis in the ILEAS workplace," as a result of the legal use of recreational cannabis that begins next year. Motion made by **Van Vickle** and seconded by **Peyton** to authorize the amendment of these two policies. Voice vote taken. ***Motion passed unanimously.***

○ **Dues Waiver from Decatur Park District Police**

The Decatur Park District Police have requested a dues waiver for the 2018 and 2019 dues. The request did not state that they were not able to pay their dues. The request is mostly stating that they are not able to respond to any of the call outs. Masse stated that there should be some understanding of the importance of the dues and that ILEAS would respond to any agency whether they can pay their dues or not. Snyders stated that ILEAS needs to set a precedent. Metzler thought a letter explaining the dues process and the results of this Board's discussion would be a good idea. The Board directed staff to review and purpose a process to deal with similar future issues. Motion made by **Masse** and seconded by **Kushner** to deny the waiver request. Voice vote taken. ***Motion passed unanimously.***

○ **LMS – ISP BAO/HAZMAT Agreement**

ILEAS created an agreement and sent it to ISP. The ILEAS proposed agreement was to take over the BAO recertification process, build the software tools necessary and hire a person to administer it. ILEAS requested \$290,000 in the first year to cover what remains to be done and what we have done to this point. After that is was \$200,000 annually for another three years. The offer was rejected by ISP. ISP responded that all they can afford is \$100,000 for one year ending on June 30, 2020. ILEAS staff discussed this at length and decided to recommend that ILEAS give notice to ISP that it does not intend to expand the current MOU. From now until the end of December, ILEAS will do everything within its power to get as many expired operators through the system as possible. Motion made by **Summer** and seconded by **Standard** to consider the recommendation to not extend the MOU for BAO. Voice vote taken. ***Motion passed unanimously.***

- **2020 Democratic National Convention Milwaukee, WI**

The 2020 Democratic National Convention will take place in Milwaukee, Wisconsin on July 13-16, 2020. Milwaukee Police Department reached out to ILEAS to discuss their upcoming request for assistance during the Convention. ILEAS responded to the request to discuss mutual aid. Since then ILEAS has not heard from them. Staff learned that half (3,500) delegates to the convention are staying at hotels in Illinois. This will require security and escort services within Illinois and between hotels and the venue. The Illinois State Police will be handling escort services but the hotel security will have to be local. ILEAS staff has been in contact with those officials for planning purposes. At this point, however, our staff has no idea what Milwaukee may or may not want or need. We will continue to reach out.

- **NARCAN Grant Extension**

ILEAS received a grant from IDPH to distribute NARCAN to a select set of counties in Southern Illinois. This was originally for four years. In February of 2019, IDPH decided to (instead of renewing) release an RFP to continue the grant. ILEAS applied to the RFP and were awarded the next version of the grant expiring on September 30. The second grant is to distribute NARCAN to every law enforcement and fire agency in the state. IDPH also added \$500,000 in State money to buy NARCAN that needed to be purchased before June 30 2019. ILEAS now has 10,000 doses of unreimbursed NARCAN. Director Page reached out to upper management at IDPH to inquire about the status of the entire project including whether there will be an extension of the second grant or if there will be a new grant starting October 1<sup>st</sup> 2019. The program managers reached out to our staff and promised specific details by Friday the 20<sup>th</sup>. As of this writing, we still had not heard from IDPH. Motion made by **Metzler** and seconded by **Reynolds** to authorize the Director to execute NARCAN grant documents if forthcoming. Voice vote taken. ***Motion passed unanimously.***

- **Old Business**

The State received notice there will be federal disaster declaration for the State floods. ILEAS will be working with IEMA to produce the documentation necessary to receive money from the Federal Government to reimburse expenses incurred by agencies who participated in the flood fight.

- **New Business**


- DuPage Co. Equipment**

DuPage County (Bilodeau) is requesting funds from ILEAS to purchase a Bearcat for a newly formed special response team if funds become available for such a purchase.

- **Next Meeting December 12, 2019 – ILEAS Training Center**

- **Adjournment**

At 12:14 motion made by **Bilodeau** and seconded by **Summer** to adjourn the meeting. Voice vote taken. ***Motioned passed unanimously.***

  
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**President Dave Snyder**