



Governing Board Meeting
October 27, 2022 @ 1100
1701 E. Main St, Urbana, Illinois 61802

Governing Board Meeting

➤ **Meeting called to order**

Vice President Mike Metzler called the meeting to order at 11:00 a.m.

➤ **Attendance**

Chief Todd Murray	Present
Sheriff Dave Snyders	Present
Chief Jeff Burgner	Present
Sheriff Ken Briley**	Present***Werden
Chief Daniel Vittorio	Present
Sheriff James Mendrick**	Present**Swanson
Sheriff Jack Campbell	Present
Chief Jerel Jones	Present
Sheriff Dustin Heuerman	Present
Chief Mike Metzler	Present
Sheriff Rick Robbins**	Present**Holshouser
Chief Marcos Pulido	Absent
Sheriff Jeff Bullard**	Present**Uhls
Chief Jason McFarland**	Present**Davis
Chief Harry Masse	Absent
Chief Robert Burns	Absent
Sheriff Brian VanVickle	Absent
Major Scott Ahrens	Present
1 st Deputy Supt Eric Carter	Absent
Chief Larry Snelling	Absent
Chief Karl Walldorf	Absent

Out of 21 Board members 14 members were present with 5 **delegates.

Also in Attendance: Jim Page, Executive Director, Larry Evans, Chief of Staff, Jan Plotner, Mick McAvoy, Pete Smith, Calvin Stearns & Kelsey Munsterman.

○ **Introductions & Guests**

➤ **Addenda to the Agenda**

➤ **Public Comments**

➤ **Approval of Minutes of July 28, 2022**

Motion made by **Heuerman** and seconded by **Jones** to approve the minutes of the July 28, 2022 meeting. Voice vote taken. **Motion passed unanimously.**

➤ **Financial**

Jan Plotner gave a brief overview of ILEAS' financial reports, including balance sheet summary, business account summary grant reports and Grant adjustment report.

Motion made by **Snyders** and seconded by **Murray** to accept and adopt ILEAS' financial

report including Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report. Voice vote taken. ***Motion passed unanimously.***

- **Finalized FFY22 HSGP Budget**

Listed in the issues document are the final allocations for ILEAS based on the budget request submitted during the process. The effective date of the FFY2022 grant is July 1, 2023 through June 30, 2024.

Motion made by **Vittorio** and seconded by **Campbell** to approve the Federal FY2022 HSGP Budget and authorization to accept and execute all paperwork and documents associated with acceptance. Voice vote taken, ***Motion passed unanimously.***

- **Unmet Needs List Approval**

After awarding grant funding to agencies across the state, the ITTF routinely begins the process of identifying projects that did not receive approval due to a lack of available funds.

At the ITTF Council of Chairs meeting held on the 28th of September, all members were directed to hold and participate in their respective Committee meetings to determine what their Unmet needs were after this grant award period. Please see the issues document for restrictions that ITTF placed on submissions. ILEAS has singled out two existing projects to place on the LEMAC submission to ITTF which are Patrol/Tactical Shields - \$7,500 per set x13 sets, plus training costs =\$100,000 and MFF replacement radios - @\$5,000 per x50 units = \$250,000.

Motion made by **Heuerman** and seconded by **Burgner** to approve the submission of the ILEAS Unmet needs list, authorize staff to execute the paperwork to accept the grants if and when they come in and also approve the purchase of additional shields not to exceed \$170,000. Voice vote taken. ***Motion passed unanimously.***

- **Current Issues & Updates for Board**

- **Leadership Transition Update**

- **President Summer Retirement/Metzler Assuming Role**

With the recent retirement of ILEAS President Dave Summer, there is now a vacant position on the Executive Committee. The interpretation of the by-laws is that the vice-president position does not automatically become president, but instead fulfills the president's duties until the Board votes for a new president. We suggest that this arrangement continue until the March meeting where new members will be sworn in and then Executive Board positions can be filled.

- **Page/Evans Transition Status Update**

Page is still waiting to hear from IEMA about a start date and job conditions. The transition between Page and Evans is ongoing.

- **ILEAS Foundation Board of Directors' Vacancies**

The Foundation donated \$1,000 to the Illinois Sheriffs' Association for the New Sheriffs training. The Foundation also donated 27 laptops to ILEAS that had been returned from the Internet Crimes Against Children Task Force. The ICAC has recently purchased new ones and returned those the Foundation provided. The Foundation Board donated them to ILEAS for its use.

There are now 2 vacancies on the ILEAS Foundation Board with the retirement of Mark Beckwith. Page is going to reach out to Dave Summer to see if he is interested.

- **Governing Board Election Date Determination and Process**

The next bi-annual Governing Board election process starts in January. As usual, it will begin with nominations in January thru February. The new Board will be seated at the March meeting.

Motion made by **Snyders** and seconded by **Vittorio** to select the dates of February 27th thru March 10th, 2023 for the Governing Board elections with the winners to be seated at the March meeting. Voice vote taken. ***Motion passed unanimously.***

- **Authorization for Purchasing Special Response Team Trailers**

Special Teams Manager Frost is requesting Board approval to replace five (5) current WMD/SRT utility trailers that are currently deployed. All of the current trailers were purchased over ten (10) years ago and are aging out or in obvious disrepair. Multiple quotes have been solicited, and at this point the highest bid for a 24' long, 8.5' wide enclosed heavy duty trailer is \$45,191.80. Currently, we believe that an alternative vendor may be able to provide a better price but at this time we are still trying to confirm they are the same quality material and build. Once compared, the trailers would be purchased at the most economical price.

Motion made by **Murray** and seconded by **Snyders** to approve an expenditure, not to exceed \$230,000 (5x \$45,191.80 = @\$225,959) for the purchase of five (5) WMD/SRT equipment trailers to replace existing inventory in accordance with the ILEAS capital replacement plan. Voice vote taken. ***Motion passed unanimously.***

- **Equipment for Local Tactical Teams/Crisis Negotiators Update**

As the Board is aware, ILEAS awarded 40 ballistic shields to 20 teams/agencies across the State. They were awarded in pairs – one rifle and one handgun rated. The five-day basic shield course was required to be awarded a shield. That training was conducted at the ILEAS Training Center on August 22 through the 26th. The trainers were ILEAS WMD Special Response Team training cadre staff. ILEAS also awarded 15 hostage phones to teams/agencies across the state as well. The manufacturer training for that technology will occur at the ITC on November 10th. See issues document for awardees of those units.

The Board must approve any purchase over \$100,000, staff is requesting that the Board approve the acquisition of ballistic shields not to exceed \$170,000. The final number will be determined by how much of the unmet needs funds will be directed to ILEAS as the fiscal year progresses. The plan is to use the same bid/vendor and work down the same applicant list that is already established.

Motion made by **Werden** and seconded by **Campbell** to authorize the purchase of ballistic shields at a cost not to exceed \$170,000. Staff further requests the Board authorize the distribution of the shields to qualified applicant agencies on the current list. Voice vote taken, ***Motion passed unanimously.***

- **NARCAN Grant review and approval**

Staff is prepared to submit this year's grant application for NARCAN distribution in 24 central and southern Illinois counties. If accepted by the state, the grant period will begin 1 October, 2022 and run thru 30 September, 2023. This year there is increased interest in supplying NARCAN units to fire agencies as well as the development of a "leave behind" program for high risk individuals.

Motion made by **Jones** and seconded by **Heuerman** to allow ILEAS to apply for continued participation in the NARCAN grant program and to execute paperwork to accept the grant if awarded. Voice vote taken. ***Motion passed unanimously.***

- **2023 Conference Update**

An overview of the upcoming 2023 Conference which will be held in Champaign/Urbana was given.

- **ILEAS Training Center**

- **Remodel Grant Funds**

- The \$3 million grant to ILEAS from the General Assembly is coming from the Department of Commerce and Economic Opportunity (DCEO). This fund was placed in the budget by Senator Scott Bennett from Champaign. See the issues document on the two options that are being considered.

- **Approval of Architect RFP**

- Once the feasibility study is complete, staff will issue an RFP for architectural and project services for the \$3 million phase 1 remodeling. The cost of those services will be paid from the current \$3 million grant.

- **ITC Air Conditioning Status/Water Main Breaks**

- The new air conditioning system was installed in late September.

- There have been two water main breaks adjacent to the ITC loading docks. The County is taking bids to replace those two lines and re-concrete over them.

Motion made by **Vittorio** and seconded by **Burgner** to authorize the acceptance of the \$3 million grant made available by the General Assembly whether it be direct to ILEAS or passed through the City of Urbana. Voice vote taken. ***Motion passed unanimously.***

Motion made by **Campbell** and seconded by **Snyders** to authorize the engagement of an architectural firm (pursuant to an RFP) to be paid from the \$3 million grant. This cost may exceed \$100,00 requiring Board approval. The final cost of this contract will depend on factors – sometimes out of our control – with regard to the building project. Voice vote taken. ***Motion passed unanimously.***

- **Old Business**

Since this was the last meeting for Dave Snyders, Page gave him an ILEAS plaque to recognize his years of service as an ILEAS member and ILEAS Board President.

- **New Business**

- **2022 Meetings**

- **December 8**

- **2023 Meetings**

- **January 26**

- **March 29**

- **May 25**

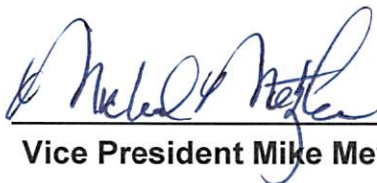
- **July 27**

- **September 28**

- **December 14**

- **Adjournment**

Motion made by **Werden** and seconded by **Snyders** to adjourn the meeting at 12:27. Voice vote taken. ***Motion passed unanimously.***



Vice President Mike Metzler