

ILEAS
Board Meeting
March 8, 2011

Meeting called to order: Board President Mark Beckwith called the meeting to order at a.m.

Attendance was taken:

Chief Mark Beckwith	Present
Sheriff Dave Snyders	Present
Sheriff Roger Scott	Present
Chief Bill Feithen	Present
Sheriff John Zaruba	Absent
Chief Jeff Chudwin	Present
Sheriff Mike McCoy	Absent
Chief Robert Williams	Absent
Sheriff Derek Hagen	Present
Chief James Kuchenbecker	Present
Sheriff Jim Vazzi	Absent
Chief David Hayes	Present
Sheriff Andrew Hires	Present
Chief Larry Evans	Present
Chief Todd Seigler	Absent
Sheriff Keith Brown	Present
Chief Tim Swanson	Present
Sheriff Tom Schneider	Present
Deputy Chief Wayne Gulliford	Present
Deputy Director ISP Rob Haley	Present
Chief Von Young	Present

Also in attendance were: ILEAS contractors Nancy Crossman, Richard Huston, Jim Luecking, Pete Smith and Mark Griffeth, Lake County Sheriff Mark Curran and Dr. John Wipfler.

Guest Introductions: Dr. John Wipfler with First Tactical Emergency and an ER physician at St. Francis Medical Center in Peoria was introduced by Mark Griffeth.

Previous Minutes: The minutes of December 9, 2010 were discussed. Motion made by Chudwin and seconded by Kuchenbecker to approve the minutes of December 9, 2010 as presented. Voice vote was taken. Motion passed unanimously.

New Board Members:

Mark Beckwith	President
David Snyders	Vice President
Larry Evans	Treasurer
Wayne Gulliver	Secretary
Tom Schneider	Sergeant at Arms

Motion made by Feithen and seconded by Swanson to accept the newly nominated officers. Voice vote taken. Motion passed unanimously.

Elections:

The results of the regional elections held on Monday, 07 Mar were reported:

Region 2	Co-Chairs	David Snyders	Mark Beckwith
Region 3	Co-Chairs	Bill Feithen	Roger Scott
Region 4	Co-Chairs	Jeff Chudwin	John Zaruba
Region 6	Co-Chairs	Mike McCoy	Robert Williams
Region 7	Co-Chairs	James Kuchenbecker	Derek Hayes
Region 8	Co-Chairs	David Hayes	Jim Vazzi
Region 9	Co-Chairs	Andrew Hires	Larry Evans
Region 11	Co-Chairs	Todd Sigler	Keith Brown

Financial Report:

- **Current Budget Status:** Dick Huston gave an update of our financial status, the current budget and where we stand with the audits.
 - An auditor provided the opinion that ILEAS contractual employees could be paid through grants contrary to what was previously understood from the State. Dick Huston stated that there is a 15% tax liability. Chief Chudwin asked if the Board would be liable for back taxes.
- **Funding Report:** Dick Huston gave an update of the current federal FY11 and FY12 budgets. Various scenarios were discussed based upon the level of funding of the State Homeland Security Grant Program. Proposing legislation to increase the M&A from the current 3% was discussed. The level of funds in the business account reserves was also mentioned.
- **American Express:** Dick Huston explained that there is a gap in the timing from when equipment is purchased and delivered to when the funds are made available to ILEAS for payment to the vendor. Dick Huston has looked into using an American Express card to pay the vendor on time and also obtain a rebate from American Express for using the card. The rebate would be used to fund the Foundation. Dick Huston gave an explanation of how the American Express Rewards program would work if we decided to pay our vendors using an American Express card. A number of questions and concerns were expressed concerning this idea:
 - A .75% penalty is assessed to outstanding bills after 30 days.
 - Is the rebate taxable as the card is issued in an individual's name?
 - Does the rebate change the status of the fund from grant funds to foundation funds?
 - Concerns of misuse.

Chief Chudwin asked President Beckwith and the Treasurer to provide a legal opinion about the use of the card and the use of the funds in the foundation account. It was decided that Dick Huston would research this further and discuss it at a later date before any decision is made.

Hayes motioned and Gulliford seconded to accept the financial reports as submitted. Voice vote was taken. Motion passed unanimously

Current Issues and Updates for Board:

- **Closed Meeting Discussion:** This matter has been closed. The minutes of the closed meeting have been transcribed. Language change has been proposed and will be discussed at a later date.
- **Spending Authority for UCP/ITECS Purchases - \$520,000:** Discussed the upgrade of the Mobile Command Posts and ITECS trailers' communications capabilities. Swanson asked if there was an annual service fee and if so, how will it be paid in the future? Motion made by Swanson and seconded by Chudwin for purchase of satellite equipment for the Mobile Command Post and ITECS of \$520,000.
- **Spending authority for the FY10 EOC Technology Grant - \$970,000:** Motion made by Scott and seconded by Haley to approve spending authority for the FY10 EOC Technology Grant.
- **Fund Transfer Authority for FY08ILEASBMA and FY09ILEASBMA -** Money that we are managing for ITTF has been extended until 5-31-11. Motion was made by Kuchenbecker and seconded by Haley to approve fund transfer of FY08ILEASBMA and FY09ILEASBMA money between line items.
- **Spending authorization for Intermodal Grant - \$930,000** Chudwin motioned and Snyders seconded to accept the request of the Governing Board to authorize staff to continue on to Phase 2 applications and make awards within terms of the grant.

- **ILEAS Special Teams Discussion:**

Region 3 & 2 Roger Scott is looking for guidance on ways to help pay for expenses not covered by grants for MFF Special Teams. David Hayes explained their process and at this time not had a problem with the expenses. Additional discussion was provided by Swanson, Kuchenbecker and Snyders. Kuchenbecker related that agencies added a budget line to purchase the equipment which was then stored at the host agency site. Mark Beckwith stated that this discussion should be continued at the next board meeting.

Regional Use of ILEAS Teams Chudwin, Griffeth and Dr. Wipfler discussed the use of tactical medical personnel attached to MFF teams and Special response teams that are out in the field and are exposed to risk. TMP legislation is being introduced this summer. The object is to define and bring tactical medical providers into special teams. California EMSA currently has defined the Tactical Medic.

- Wipfler discussed HB 1708 concerning the use of sound suppressors on M4/AR15s for law enforcement special operations/SWAT teams. Benefits include significantly reducing hearing related injuries and associate workers compensation claims.
- **Also discussed by Wipfler: IFAC** – Individual First Aid Kits for issue to SRT/MFF members. IMERT assistance was mentioned for use during regional deployments. The IMERT office has moved to Urbana from Chicago.

Chief Kuchenbecker and Sheriff Hagen request approval to start up a Region 7 MFF in the University of Illinois area. The initial request is for basic equipment such as the “Turtle suit”. Jim Luecking stated that there is regional support to stand up the team. It would cost \$100,000.00 to equip a 70 person team. The funds are available in the current budget if a portion was re-programmed from the Decon line item in the 2010 FY budget. There are 45-50 staffing commitments right now. The team needs Board approval to move forward. The motion was presented by Kuchenbecker and seconded by Scott. Motion passed unanimously.

Closed Meeting Minutes Discussion: See “Current Issues and Updates for Board” above.

Old Business:

- **Board Meeting Schedule:** Mark Beckwith stated that the board meeting schedule will be posted well in advance prior to the upcoming meetings.

New Business:

- **Change of Holidays for ILEAS Office:** The proposal made by Jim Page to change the holidays from 13 holidays down to 11. The Board reviewed Page’s proposed holiday schedule and suggested further modification to the proposal. The Board recommended deleting New Year’s Eve and leaving Martin Luther King Day as scheduled holidays. Motion made by Scott and seconded by Kuchenbecker. Voice vote taken. Motioned passed unanimously.

At 9:51 Evans motioned and seconded by Gulliford to adjourn the meeting.