



ILLINOIS LAW ENFORCEMENT ALARM SYSTEM CONSORTIUM

25 August, 2009

ILEAS Training Center - 1701. E. Main, Urbana, IL. 61802

Meeting Minutes

- **Meeting called to order by President Beckwith at 11:15.**
- **Attendance:**

ILEAS Governing Board	Region	Present	Absent
Sheriff Gib Cady	ISA	X	
Chief T. Swanson	IACP	X	
Sheriff D. Snyders	2		X
Chief Mark Beckwith	2	X	
Sheriff Roger Scott (Bill Feithen)	3	X	
Chief Don Bennett	3	X	
Sheriff John Zaruba	4		X
Chief Jeff Cudwin	4	X	
Sheriff Brent Fischer	6		X
Chief Ralph Caldwell	6	X	
Sheriff Robert McCarty	7	X	
Chief Jim Kuchenbecker (Don Volk)	7		X
Sheriff Jim Vazzi	8		X
Chief David Hayes	8	X	
Sheriff Andrew Hires	9		X
Chief Larry Evans	9	X	
Sheriff Tom Cundiff	11	X	
Chief Lyndon Thies	11	X	
Delegate: Colonel H. Nelson	ISP		
Lt. B. Heffner (K. Eack)	ISP	X	
Deputy Supt. D. Dugan	CPD		X
Commander Wayne Gulliford	CPD	X	
Totals		14	7

- **Introductions of Guests**

Jim Bondi gave briefing about Illinois Campus Law Enforcement Administrators. Wants to develop and expand relationship with ILEAS and host local and state resources and equipment. ILEAS, ITTF and other agencies are always looking for facilities and staging. Their group wishes to develop protocols with all agencies that may need resources of the college system.

➤ **Previous Minutes Approval**

T. Swanson indicated that the previous minutes contained an error on a roll call vote. The minutes reflected that Swanson voted No on a matter when in fact he voted yes. Previous minutes will be corrected.

Motion to approve the previous meeting minutes as amended to show Swanson as a yes vote.

Motion by: L. Thies

Seconded by: K. Eack

Motion Carried.

➤ **Financial report given by Treasurer D. Bennett.**

Treasurer Bennett discussed financial positions based on reports provided by financial Officer Houston.

Motion to Accept the Financial Report as presented by D. Bennett.

Motion by: R. McCarty

Seconded by: K. Eack

Motion Carried.

➤ **Directors Report**

Directors Report Presented by James Page.

501 c. 3. ILEAS Foundation has been granted by IRS with more information to follow in the meeting specific to this initiative.

Finance. ILEAS has done a great deal of work on reporting and organizing our accounting practices and accounts. Checks are now coming out of ILEAS rather than being individually issued by Treasurer Don Bennett.

Narrow-banding letter from the State Police. All agencies only have a few budget cycles before 2013 so this needs to be made a priority within all departments in Illinois to ensure compliance.

Special Teams Training Hours.

638,062 hours of documented training hours for WMD SRT's. This led to high marks when reviewed by the federal authorities. Many participating agencies do not put in for reimbursement which means average cost of training is \$4.96 per hour. It is this incredibly low rate that makes this program possible at this level. August is the last month you could get reimbursement if you are not recognized as being NIMS compliant. ITTF has imposed this rule and they are starting to check to ensure it is being followed. ILEAS is bound to follow these guidelines. Mark Griffeth is personally addressing the issue with all agencies impacted. This applies to grants and many other issues down the road. ILEAS as an organization is compliant so we can accept grants but we can not pass that money along. On ILEAS site, you can look up to see if you have achieved compliance. That data base is only updated once a month so if you think that you have become compliant, call Mark to get updates. Mark Beckwith reminds everyone that

some agencies are compliant under the auspices of their county's certification. Make sure that if you are working in this manner, that your agency receives credit along with the larger organization so you are considered certified. Page reports there is a move in the state to adopt a less strict set of rules that may ease some of the difficulties for smaller agencies. T. Swanson asks, "Do we have something specific that explains how to address certain problems and can you explain being covered by a county?" Page indicates that NIMS was imposed upon the states and that Illinois is taking the directive very seriously. He explained that an agency can fall under the blanket of a county or any other government body that it is part of. A county that is compliant can accept funds and equipment on behalf of an agency and then pass it down to smaller organizations. Swanson asks, "What about MFF member's reimbursement?" Page reminds agencies that no reimbursement can be given if not listed as NIMS compliant by the state. This requirement only applies to **Preparedness** money. It will not make an agency ineligible if there is a serious situation in a jurisdiction. Pete Smith offered additional information about becoming NIMS compliant. Each agency needs to determine where they fit in to the larger area plan and make sure that it is documented. Page reminds members that Mark G. will sit down with any agency and go through each and every question to reduce the difficulties of this process. Chief Hayes asks, "If an agency becomes compliant now, do they have to wait until the next year before being eligible for reimbursement?" Page: "No, we are on a 60 day limit on being able to hold reimbursement requests."

Training Center.

Director Page says that he is beyond pleased with staff performance on operation of the training center. Back of the report shows three and half pages of training being held. Every week we are receiving requests and are now having to actually schedule events around a full calendar. The training center is really taking off and doing well.

Blackberry Project

Verizon and OEMC have approached us about putting LEADS on a blackberry for agencies that cannot afford laptops. IESMA is very interested in this project as well as some uses by the ISP. Unless there is an objection, we would like to continue researching this project to see if it is viable and useful for our operations. On site inspections, bike officers, detectives are all applications for this type of technology. Page indicates that there are also docking stations and connectivity to computer hardware. This could be a very good option for smaller agencies and specialty operations. More information will be provided in the near future. My thought is we do a pilot and if it works, we create a business model to supply this technology without using grant funds. This would make the program self sustaining. The product can be used as GEO Mapping to use GPS to locate people and take pictures that can be coded.

Motion to accept the Executive Directors Report.

Motion by: D. Bennett

Seconded by: R. Caldwell

Motion Carried.

- Refer to the written report supplied by Director Page for specific and more detailed information.

- **FY 09 Budget for ITTF**

Director Page explains budget requests and outlines funding awarded. IESMA received funding and a budget that will go through ILEAS which results in a revenue source for staff at ILEAS. IESMA is getting back into a radio program as well as purchasing power generators.

We have started a draft on how to use the money being passed down from ITTF. We have not seen specific grant agreements so we are unsure how to complete a specific ILEAS budget. I think we need to accept the money given to ILEAS by ITTF but hold off on our own line item budget until we have specific information about how to allocate the money. President Beckwith will have the authority to approve grant appointments when they come in and then a final budget can be brought to the board when completed.

Motion to accept the ITTF Approved budget and authorize staff to develop a formal specific line item budget based on all available funds, outstanding and authorized grants.

Motion by: R. Caldwell

Seconded by: G. Cady

Roll Call Vote:

ILEAS Governing Board	Region	Yes	No
Sheriff Gib Cady	ISA	X	
Chief T. Swanson	IACP	X	
Sheriff D. Snyders	2		
Chief Mark Beckwith	2	X	
Sheriff Roger Scott (Bill Feithen)	3	X	
Chief Don Bennett	3	X	
Sheriff John Zaruba	4		
Chief Jeff Cudwin	4	X	
Sheriff Brent Fischer	6		
Chief Ralph Caldwell	6	X	
Sheriff Robert McCarty	7	X	
Chief Jim Kuchenbecker (Don Volk)	7		
Sheriff Jim Vazzi	8		
Chief David Hayes	8	X	
Sheriff Andrew Hires	9		
Chief Larry Evans	9	X	
Sheriff Tom Cundiff	11	X	
Chief Lyndon Thies	11	X	
Delegate: Colonel H. Nelson	ISP		
Lt. B. Heffner (K. Eack)	ISP	X	
Deputy Supt. D. Dugan	CPD		
Commander Wayne Gulliford	CPD	X	
Totals		14	0

Motion Carried.

- **ICLEAR/Credentialing**

Power Point Presentation and discussion by Col Michael Snyders ISP

Col. Snyders wants to leave with a clear and frank briefing about the status of this project. J. Blakely has been assigned as part of ICASE surge effort. Col. Snyders gave an overview of what ICASE is for benefit of those who are not familiar. The original idea rolled out in 2004. Since then, there have been a number of issues that have caused the original idea to progress in different directions. There has been a lot of money spent but no product on the table. I want to share where we are as of today. Yesterday, the ISP director approved this surge effort. Refer to power point presentation for specific information.

Evans questions if there is enough available money to bring the project on-line. Snyders says that currently there is enough to implement and then maintain the program for one year. After that, other sources of funding will have to be addressed. J. Chudwin asks about FOIA requests in a system that is maintained off site from the agency that entered the data. Snyders states that yes, this is a concern because it may cause agencies not to participate. J. Chudwin suggests that we pay close attention to this issue because it has an impact on our ability to effectively perform our job. "Does ILEAS need to approach the Governor's office to voice concerns of the new changes?" ISP does not want the responsibility of releasing FOIA requests on behalf of other agencies according to Snyders. J. Chudwin questions, "Would you please consider this issue in the development of this program and initiative." T. Swanson requests that copies of the power point given be sent out to agencies for review. M. Beckwith asks how expungements will work. Snyders states that the new system upgrades will allow for expungements. Also, there will be security levels built in to allow for control of sensitive cases. The system will allow you to pull up and review other cases but you will not be able to manipulate the data. Printing is being addressed. In November ISP will be asking for volunteer agencies to start the program and then work with ILEAS on growing from there. There will be an option to see the program in use before deciding to commit on the use of ICASE. R. Caldwell believes that this is a good initiative and that the state has assigned excellent people to the program. "We need to ensure that we are involving local agencies and keep this program moving forward to get results quickly."

Col. Snyders asks for approval of release of funding for listed projects.

Credentialing Project Manager - \$100,000.00.

LMS Data Specialist - \$175,960.00

Oracle Software Maintenance - \$147,000.00.

Motion to approve expenditures up to a maximum of \$754,000.00

Motion by: R. Caldwell

Seconded by: K. Eack

Roll Call Vote:

ILEAS Governing Board	Region	Yes	No
Sheriff Gib Cady	ISA	X	
Chief T. Swanson	IACP	X	
Sheriff D. Snyders	2		
Chief Mark Beckwith	2	X	
Sheriff Roger Scott (Bill Feithen)	3	X	
Chief Don Bennett	3	X	
Sheriff John Zaruba	4		

Chief Jeff Cudwin	4	X	
Sheriff Brent Fischer	6		
Chief Ralph Caldwell	6	X	
Sheriff Robert McCarty	7	X	
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Chief David Hayes	8	X	
Sheriff Andrew Hires	9		
Chief Larry Evans	9	X	
Sheriff Tom Cundiff	11	X	
Chief Lyndon Thies	11	X	
Delegate: Colonel H. Nelson	ISP		
Lt. B. Heffner (K. Eack)	ISP	X	
Deputy Supt. D. Dugan	CPD		
Commander Wayne Gulliford	CPD	X	
Totals		14	0

Motion Carried.

➤ **Lease Extensions**

Director Page requests that the board allow for extending the agreement with the community over the continued use of the training center. They are in need of the funding and will accept current conditions. This will lock us in until 2012 at current prices. After that we can negotiate to 2020.

Motion to negotiate a lease extension with owners of the ILEAS Training center through 2012 utilizing available funding.

Motion by: J. Chudwin

Seconded by: D. Bennett

Roll Call Vote:

ILEAS Governing Board	Region	Yes	No
Sheriff Gib Cady	ISA	X	
Chief T. Swanson	IACP	X	
Sheriff D. Snyders	2		
Chief Mark Beckwith	2	X	
Sheriff Roger Scott (Bill Feithen)	3	X	
Chief Don Bennett	3	X	
Sheriff John Zaruba	4		
Chief Jeff Cudwin	4	X	
Sheriff Brent Fischer	6		
Chief Ralph Caldwell	6		X
Sheriff Robert McCarty	7	X	
Chief Jim Kuchenbecker (Don Volk)	7		
Sheriff Jim Vazzi	8		
Chief David Hayes	8	X	
Sheriff Andrew Hires	9		

Chief Larry Evans	9	X	
Sheriff Tom Cundiff	11	X	
Chief Lyndon Thies	11	X	
Delegate: Colonel H. Nelson	ISP		
Lt. B. Heffner (K. Eack)	ISP	X	
Deputy Supt. D. Dugan	CPD		
Commander Wayne Gulliford	CPD	X	
Totals		13	1

Motion Carried.

➤ **Special Teams Expansion**

Director Page outlines that we do not have addition money for expansions so we must remember that when one is supported, another one is reduced. J. Luecking reports interest in expansion in Carbondale supported by SIU Police. There was discussion about joining with the Metro East Team 8 MFF. The problem with that is the new Chief would prefer a stand alone field force for Carbondale. Quad Cities has expressed interest in having a team. Region 2 covers this area now but it is spread out. Region 6 is somewhat split but Springfield will add more officers to help underserved areas. The cost is approximately \$3,000.00 per officer to outfit them. Director Page requests that the board recognize MFF's as the Illinois representatives during deployments rather than picking and choosing officers from agencies individually.

Page reports that they have done 4 SRT validations and have found that teams have a difficult time meeting all of their goals, especially in decontamination and perimeter security because of the limited size of the teams. It was proposed that MFFs and WMD SRTs could be teamed up so that these duties could be performed. This would require additional equipment and training and possibly a vehicle to haul all of the equipment. Preliminary cost is estimated at \$400,000.00. South Suburban MFF, had one meeting in June but has not heard from them recently. J. Chudwin offers information about current status. Still trying to meet. By 16th 17th or 18th they will have a meeting to sort through this situation and allow us to come back third week in Sept. to give an answer to the board about what will be done. J. Luecking is requesting that we commit to the expansion of the MFF teams. J. Chudwin asks what the impact on SRT budget will be and if there will be a back up plan in the event officers are not available as a MFF. Page indicated that there will be a slight budget impact but that SRT realizes that some money will be lost to the expansion of this program.

Motion to authorize regions 2, 6 and 8 MFFs to increase authorized size to 90 in order to absorb officers/deputies from Carbondale, Quad Cities and Springfield and transfer \$150,000.00 from MFF vehicle budget to personnel equipment.

Motion by: D. Bennett

Seconded by: D. Hayes

Motion Carried.

Motion to authorize the concept of expanding the mission of the MFF teams to provide support for the WMD SRT teams as described above pending approval in the 2009 budget adoption and re-affirming that the MFFs are

indeed ILEAS' primary EMAC response capability for patrol requests from other states.

Motion by: D. Bennett

Seconded by: R. McCarty

Motion Carried.

Motion to authorize staff to purchase the required equipment within guidelines to be certified as FEMA NIMS Patrol Strike Teams.

Motion by: T. Swanson

Seconded by: L. Thies

Motion Carried.

➤ **Susan Harwood Grant**

Director Page reports that this training opportunity came up quickly from OSHA. It is a grant that will allow for the training of over 800 people. Some of that training will be hosted at the Training Facility and will allow ILEAS to collect a usage fee saving money that we can use for law enforcement purposes. FYI at this point.

➤ **Adayana**

Page reports that this group will be placing 12 programmers in this facility. \$61,000.00 for first year of occupancy then \$29,420.00 for annual lease. This company writes virtual training software for DOD and military applications. Page is seeking permission to continue to secure lease agreement.

Motion to continue ADAYANA Lease agreement.

Motion by: D. Hayes

Seconded by: L. Thies

Motion Carried.

➤ **Illinois Criminal Justice Information Authority**

ILEAS has gotten many calls about where all the stimulus money went. ICJIA got all the money after division. Director Page outlined a complete break down of all funding allocated to ICJIA and where it was diverted. ILEAS President Beckwith and Director Page met with head of ICJIA and gave presentation about ILEAS to establish a positive relationship. We are coordinating with them on MDC information and compared grant awards to reach as many agencies as possible. Page believes that this is the first step towards ILEAS expansion into this area currently overseen by ICJIA. D. Bennett points out that NIMS compliance is not a requirement for grants issued through the ICJIA.

Motion to authorize the staff to develop grant applications for Recovery JAG funds for technology, ICLEAR and StarCom 21 grants.

Motion by: D. Bennett

Seconded by: T. Cundiff.

Motion Carried.

➤ **G20 Summit**

This international conference is coming to Pittsburg for the 24th and 25th of September. They estimate a need for 4000 support officers. There are reports of camps already planning to disrupt the proceedings. We sent a contingent to Pittsburg last week to talk with them about offering assistance. They want ILEAS to send as many MFFs as possible. This looks like about a 180 person deployment. Primarily MFF and possible small contingent of SRT. Currently we are not sure if ISP is going to send its teams. This planning is for ILEAS regional teams. We believe that you cannot buy this type of training and that participation is beneficial. This would be a joint powers agreement, not an EMAC. ILEAS would be a stand alone operation and not necessarily under the control of ISP. R. Caldwell asks why local agencies would want to send assistance if the State is not committing to this effort. He wants to know if there is a problem with the agreement or detail specifics. K. Eack explains that the State considering financial implications at this time and thus far chosen not to commit to deployment. K. Eack agrees that this situation will provide a huge learning opportunity. Pittsburg will primarily handle all the contact work while we are being asked to provide back-up support tasks. J. Chudwin offers information for the board to consider reference this deployment. We got a subpoena about our participation from doing the presidential rally arrangement on election night. The order wanted us to produce all plans, names etc. on this response. It must be considered who provides legal defense for these groups after the action is completed. If our people are involved in the trouble and you are named as part of the legal action, will your city or county authorize the expense to defend you? Any agreement to offer assistance must include some sort of coverage for cost of defense of legal issues after the fact. J. Chudwin says that we should have legal defense specifically addressed in any agreement with any outside agency. If we are from out of state, where are our interests represented in the event of action? Whatever agreements we sign that would put us in legal jeopardy we should have cost of legal protection costs covered but we decide who represents us. J. Page indicates that this will never be agreed to upon by any agency. Page believes that a certain amount of risk of liability is part of doing business every day, whether we are aiding one another or going out of state. R. Caldwell suggests that we make sure we give proper attention to sending out of state assistance for the reasons that were brought up by J. Chudwin. Suggests that communication with their city attorney and their attorney general to find out if there are pitfalls that we should be aware of while reviewing the potential contract. B Feithen suggests that for future issues, we need to start preparing for these types of events and get legislation etc. in place so we don't have to keep going through issues such as this every time there is a call out. Feds are encouraging assistance between agencies so they are going to have to put something in place to deal with all the issues. Bridges from Springfield points out that at some point, Illinois is going to be asking for help someday.

Motion to authorize the completion of the planning and deployment of resources to the G20 Summit with final approval for participation resting with the Executive Board.

Motion by: D. Hayes

Seconded by: D. Bennett

Motion Carried.

➤ **Regional Planning Update.**

Director Page indicates that he received 25 resumes. He will be conducting 18 interviews to select 3 initial hires. The rest will remain on a list for future positions.

➤ **Indilus Proposal**

Cook County is requesting assistance with their current computer system for board information.

➤ **New Business,**

Kevin Eack addresses the predictions of possible deaths due to H1N1 flu. Kevin's opinion is that if correct we have a significant problem brewing. Reviewing with all officers the need to get seasonal flu shots. Special vaccine coming and when it is available all emergency workers should get that vaccine through your county public health department. It is best to collaborate with local public health as early as possible. J Chudwin discussed and offered information on this topic.

Pete Smith. Involved in planning on this issue. Everyone should plan for continuation of operation in the event of an outbreak because it is possible that up to 40% of your workforce may be impacted by this virus. What are you going to do to continue to operate should this happen? Page is going to put together costs associated with various medical supplies such as hand wash and surgical masks.

➤ **Foundation Transfer of start up costs**

Need to have \$30,000 transferred loan from the consortium business funds to be paid back with interest over 18 months to allow for start up funds for the new ILEAS Foundation.

Motion to loan \$30,000.00 to the ILEAS Foundation to be re-paid with interest.

Motion by: K. Eack

Seconded by: R. McCarty

Motion Carried.

➤ **Meeting Adjourned**