

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Meeting called to order: Vice President Robert McCarty called the meeting to order at 11 a.m.

Attendance was taken:

Sheriff Gib Cady	Absent	
Chief T. Swanson	Present	Also representing Chief Jeff Chudwin
Sheriff D. Snyders	Present	
Chief Mark Beckwith	Absent	
Bill Feithen	Present	Representing Sheriff Roger Scott & Don Bennett's vacant spot
Sheriff John Zaruba	Absent	
Chief Jeff Chudwin	Absent	
Sheriff Brent Fisher	Absent	
Chief Ralph Caldwell	Present	
Sheriff Robert McCarty	Present	
Chief Jim Kuchenbecker	Absent	
Sheriff Jim Vazzi	Absent	
Chief David Hayes	Present	
Sheriff Andrew Hires	Absent	
Chief Larry Evans	Absent	
Sheriff Keith Brown	Present	
Chief Lyndon Thies	Present	
Lt. Col. Rob Haley	Absent	
Deputy Supt D. Dugan	Absent	
Commander Wayne Gulliford	Present	

Total: 9 present but two representatives were also representing one other each.

Also in attendance were ILEAS Executive Director, Jim Page; ILEAS contractors, Jim Luecking, Richard Huston, Michele Watson, Mark Griffeth, Pete Smith and Tiffany McElroy-Smetzer; Bob Markovic, Springfield Police Department; Barb O'Connor, University of Illinois Police Department; Chris Bolinger, PTB, and Bobby Helmes, Chester PD.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Guests Introduction: Since there were many new faces, Jim Page suggested that everyone introduce themselves.

Previous Minutes: The minutes of August 25, 2009 were discussed. Swanson noted that at that meeting it was discussed that members wanted the power point that Mike Snyders brought regarding ICLEAR to be distributed. Swanson stated that he had not received the power point. Page noted that he would make sure the power point got sent out to everyone.

Swanson motioned and Caldwell seconded to approve the minutes of August 25, 2009 as presented. Voice vote was taken. Motion passed unanimously.

Director's Report:

Financial Reports: Huston reported that this is the first time ILEAS had prepared their financial statements on an accrual basis. This method of accounting matches revenues and expenses better.

Page informed the Board that there had been a significant problem in the State getting the money to ILEAS in a timely manner. Huston stated that it has been running 8 weeks lag time from when we submit the Purchase Order to when we get the money from the State. The problem has been getting a little better. The problem with the money does not have to do with the State's financial position. There is a timeliness problem in the submittal and processing system.

Snyders motioned and Hayes second to accept the financial reports as submitted. Voice vote was taken. Motion passed unanimously.

Personal Radiation Detectors (PRD): Radiation Detectors distribution will start the first of February. ILEAS will be putting them on the streets by the hundreds.

Discussion of Financial: Page noted that ILEAS is becoming much more professional in the accounting area. The financial staff are getting things in shape record wise.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Page reported on discussions with the auditors regarding Fixed Assets. Huston reported that the auditors say that anything over \$5,000 will need to be listed on a Fixed Assets Schedule. ILEAS will need to keep track of everything that we purchase over \$5,000. This includes capital assets that have been distributed to agencies. Because the memos of understanding states that if all conditions are not met that the property must be returned to ILEAS, the property must be accounted for by ILEAS and kept on our books. Also accounted for on the Fixed Asset Schedule, will be the depreciation of the property. Page and Huston feel that the recent inventory performed by Regan will be a great help in the Finance Department's process of accounting for all fixed assets.

Swanson questioned whether there would be a replacement schedule and what the life of the equipment was.

Page noted that he a replacement schedule could be compiled. The unfortunate part is that ILEAS is unable to make an Equipment Replacement Fund to fund the replacement and repair of items but have to balance this on a year to year basis with new purchases.

Inventory Status: Page reported that Jeff Regan has just finished the inventory list of all material items that ILEAS has purchased, whether it is on site in Urbana or is something that has been given to departments, SRTs or MFFs.

2008 Local Grants: Page reported that all the grants are finished at this time for the modems. Mark Griffeth was the contractor in charge of this area.

Training Center Activity: Page referred the Board to the last 4 pages of the Board Issues and Updates report. Page commended the Training Center Staff for their excellent work marketing of the Training Center and for the service they provide to people renting the facility. The center is being used more and more.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Michele Watson stated that the RPCs will be a great asset in getting information out about ILEAS and the ILEAS Training Center.

Swanson questioned how other agencies using the facility (for instance the Storm Spotting class) getting their class information out. Page responded that if it is a law enforcement class ILEAS usually sends out an e-mail blast but they do not this if it is not law enforcement related. Usually agencies putting on classes do their own marketing.

Board members questioned if MTUs use the facility. Page answered that MTU 12 does have classes here. They do pay to use the facility.

Current Issues & Updates for Board:

ICJIA Grant Status ICJIA: A couple of meetings ago the Board agreed to let ILEAS apply to CJIA for some of their ICLEAR and Starcom funds. Page put together a proposal for a portion of this money. It has been several months and he has not yet heard from them regarding our proposal. They have contacted ILEAS for issues which they need help with. Page is going to follow up with this issue.

FY 2010 Budget from ITTF: Page reported that he attended the ITTF Meeting yesterday. ILEAS got \$1.5 million less than what he asked for. ILEAS received \$6 million.

The ITTF Board asked everyone present their ideas for the \$5 million remaining after everyone was given their initial distribution. Page reported that we cut our proposal, for Special Teams Equipment, OT/Backfill increases and Local Grants, from \$3 million to \$1.5 million.

A secret ballot vote was held for the top ten projects. Ours ended up #3. Three of our other projects ended up in the top ten.

The State has started to take back 3% for Cook County. This is UASI monies. ILEAS has a portion of this money for the Cook County MFF.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Page referred the Board members to the Amended FY 2010 Budget after the ITTF Meeting on December 9, 2009 (See Blue Sheet in handouts). Page noted that this is not the final budget as the money is not yet received. Also when ITTF gets money, ILEAS will need to put descriptions under the headings.

Swanson questioned where ICLEAR money stood. Page stated that this will be on State side not on the Local side. We will be on the credentialing side of things but ICLEAR and ICASE will be at the State level.

Page reported on IPWMAN. Page stated that they are looking to rent an office and run their purchases thru our PO system. This has not yet been discussed by the Board.

Page wants for the Board to vote on the numbers presented in the Amended FY2010 Budget (blue sheet) as the preliminary budget. ITTF has approved the money in the projects. Within the projects, the lines can be changed. The vote will be done later in the meeting.

Board Vacancies:

Don Bennett – LEADS Representative – Feithen stated that there has been no discussion of replacement as of yet. Swanson told Feithen that he would be glad to do both positions if he could carry 2 votes as in the past.

Ralph Caldwell - will be replaced by Robert Williams the Incoming Chief of Police for Springfield.

Tom Cundiff – will be replaced by Sheriff Keith Brown.

Executive Committee Reassignments: suggestions are as follows:

Bob McCarty – Vice President

Dave Snyders - Secretary

Larry Evans – Treasurer

Wayne Gulliford – Sergeant at Arms

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

G-20 Summit Report: Page reported that our teams were not in Pittsburgh 2 hours before they were at work. He has received excellent reports regarding our people. No complaints have been received. Two officers were injured. Page reported that the check for reimbursement was sent out yesterday.

Page wants to thank all the chiefs for sending their officers. The cost was \$60 per hour per officer.

ILEAS received \$24,900 for our expenses.

Caldwell questioned who covered the cost of the officers' injuries. Page replied that Pittsburgh covered the costs while the officers were there. Workers comp taking care of things since the remaining injured officer got back.

Swanson stated that we had discussed the insurance in great detail last meeting. Is the groundwork done for future deployments? Page stated that it was handled in great detail at this time and that it will be great for future events.

Swanson queried further about the injuries and insurance coverage. Page replied that no insurance policy for these types of events will cover the officers' future. Caldwell replied that he wished we could handle this in a better way. It could be a huge issue for departments due to long term liability issues.

Page reported that we sent our own medics. They took good care of our officers. When there was an injury, our medic went with the injured man to the hospital.

Page reported that liability insurance was key. Protesters bring their own lawyers. There were a lot of negotiations regarding settlement issues and who had the rights to decide if a settlement was to be agreed upon.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Winnebago County Derailment Report: We have submitted a bill to the railroad as of August 31, 2009. Huston has called three times regarding when a payment can be expected. The bill was for \$ 78,760 for local agency expenses and \$2,345 for ILEAS overhead for a total bill sent to thhre railroad of \$81,105.74

David Hayes questioned who responded. Page reported that ILEAS did not ship extra people out. The responders came from mutual aid departments.

There was only one complaint from one chief. He did not like the way that things were handled. All the rest of the feedback was good.

Planning Workshop Reports: Page reported that two planning workshops were held in November, one was for the Board and one was for ILEAS contractors. There were very good results from these meetings.

Organizational Chart: The organization chart was formerly a pancake with a dollop of butter on top. Page reported that he cannot do this anymore. The divisions are great. This allows better management and allows Page more time.

Page noted that he would be requesting pay adjustments for contractors at top of two departments.

Part of what prompted this change in the organizational chart is personnel issues. Page is looking for Board approval for the organizational charts.

Caldwell said other than the expense of the changes, whatever Page needs to run things is great.

Page wants to talk about the money side of things in Closed Session. He also wants to discuss the personnel issues that caused the problem in Closed Session.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Swanson stated that for him the bottom line is the additional cost. Snyders agreed that the money needed to be looked at, otherwise the plan is great.

Regional Planning Coordinators (RPC) Report: Page reported that he had contracted with three RPCs. They are Randy Wilson, Calvin Stearns, and John Marszalek. They were all active in law enforcement.

Pete Smith reported that Marszalek is doing a great job. He is out talking to departments every day. He is not only disseminating information but he is bringing back information regarding what the members want.

Page reported that we are hiring people from the areas that they represent. They know the people in the territory and they already have good working relationships with many of the Chiefs and Sheriffs.

The RPCs are giving us great information and great results. They are keeping logs of what they are doing.

Swanson asked about the geographic areas. Page reported that after two days of interviews, the three top people were picked. The areas were then built around them to capitalize on their contacts.

Swanson asked if Page was expecting to expand project. Page stated that at the March Board Meeting, the RPCs will speak to the Board and JP will present his request for additional RPCs. ILEAS has budgeted for 8 RPCs and three were hired as of November 1st. Page stated that he would like to see not all 5 hired at one time but to let the program grow a little more slowly.

Page wants to see what RPCs do and produce after the initial flurry of activity. There will be more details at the conference.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Thomson Correctional Center: Page reported on the Thomson situation. It is looking very likely that the State will be selling the facility to the Federal government and the prisoners from GITMO will be moved here.

Thomson is a mile from the Mississippi River. Page went up there with Mark Beckwith and had a regional chiefs meeting in the area. There were approximately 50 people. Thomson was not a member of ILEAS before. Thomson's police department is miniscule. There is one chief, one part time officer, one car, and no police department. The department is run from the chief's garage.

The GITMO people will not drive in or out. They will be flown in and out.

The DOD estimates that there will be 200+ visitors per day to see the inmates such as attorneys and Red Cross. There are 23 officers' totals in Carroll County.

Besides the GITMO prisoners, there will be another 1600 Federal prisoners at the facility. There will be 900+ Federal guards.

The upside for ILEAS is that the Feds realize that there will need to be Federal Assistance. ILEAS put in a preliminary estimate for \$25 million. This is mainly for people. That is the most important asset needed. People are needed before equipment.

There are only 16,000 people in the county. The State will get 20% of the money. There is no state police presence at this time but that will need to be changed.

Page expects the announcement to take place within the next month but he does not see the GITMO prisoners moving into the facility for quite some time. There is a lot of infrastructure work that needs to happen before they can be moved in.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

Page reported that unless the Board feels different, the ILEAS plan is to pump up the area departments. We will represent the 50 some agencies that need help. No opposition from the Board was expressed.

Foundation: Page reported that the Foundation is up and running. There was a discussion regarding sending an invoice to Pro-Tech for the \$10,000 of donated goods. Safety Systems went out of business and donated an assortment of things to the foundation. Only the gas mask carriers were usable. Pro-Tech will be buying the carriers from the Foundation at wholesale which is \$10,000. This will be the initial \$10,000 seed money for the foundation.

The Board had previously agreed for the Consortium to loan the Foundation \$30,000.

Page reported that the Foundation will be starting the gift shop and hosting websites for smaller law enforcement departments.

The U of I has a class that will be presenting a plan regarding the Foundation tomorrow morning.

Swanson questioned if Don Bennet could stay on the Board. Page replied that they had to be on the Consortium Board to be on Foundation Board.

Swanson had an idea for fundraising. Jim Luecking will work with Swanson regarding the idea.

Page said that there will be a letter that will go out to all ILEAS contractors regarding the fact that they are not required to work for foundation but will volunteering to work for the foundation would be greatly appreciated.

OTHER: David Hayes requested that he be able to bring a request to the Board before the voting takes place. Hayes requested that the Board approve an increase of five people for Region 8 SRT. This will bring the number up to 42 people. There have been 34 callouts this year. The departments are 100% behind the SRT.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

He would like to have an A and B team to relieve some of the burden on the smaller departments. He is not requesting any capital assets just individual gear for the five new people. The chiefs and sheriffs of the area are very supportive.

There was a concern regarding the cost of the added people. Luecking estimated the cost at \$5,000 per officer plus \$20,000 for overtime backfill.

Hayes stated that few departments submit overtime.

Caldwell motioned and Snyders seconded to call the idea to vote. Voice vote was taken. Motion passed unanimously.

VOTING: Page said that he had three issues for the Board to vote on as well as the Region 8 proposal.

The first item up for vote is the Preliminary Budget. Hayes motioned and Caldwell seconded to accept the Preliminary Budget as presented. Roll call vote was taken: Swanson – Aye, Chudwin (voted by Swanson) – Aye, Snyders – Aye, Scott (voted by Feithen) – Aye, Bennett (voted by Feithen) – Aye, Caldwell – Aye, McCarty – Aye, Hayes – Aye, Brown – Aye, Thies – Aye, and Gulliford – Aye. Motion passed 11-0.

The second item up for a vote is adding five people to Region #8 and to provide their individual gear. Caldwell motioned and Swanson seconded to add the five people as requested as well as providing their personal gear. Voice vote was taken. Motion passed unanimously.

The third item up for vote is the revised organization chart with the financial discussion to follow. Caldwell motioned and Thies seconded to approve the organizational chart as presented with the understanding that financial matters would be discussed later. Voice vote was taken. Motion passed unanimously.

The fourth and final item up for vote is the changes to the Executive Committee. Thies motioned and Hayes seconded to approve the changes as presented. Voice vote was taken. Motion passed unanimously.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

New Business:

Vehicle Discussion: Page brought up discussion of purchasing a van for ILEAS with special team money. The cost would be approximately \$22,000. The Excursion would be sent out to a special team. The van will be stored at ILEAS and would not be assigned to a person. The van will have tow capability. It will have removable seats so it can be used to move people or equipment.

Caldwell motioned and Hayes seconded to get rid of Excursion and purchase a van. Voice vote was taken. Motion passed unanimously.

PTB Report: Bolinger brought up information for PTB. Approximately 75 people attended Cyber training. PTB is working together with FBI, etc, to take some of the internet crime heat off of the local units.

Homeland Security is focusing more on domestic terror groups. PTB is working to follow this trend and get officers more training in this area.

PTB is working with DOC to monitor terror groups. At the Executive Summit on January 8th, the Longbeach CounterTerrorism expert will be speaking telling officers what to be looking for on the Street. A Washington DC expert will advise on things to look for in the community such as baby formula relabeling. This is focusing on terrorism at a local level.

PTB wants to provide hands on training and insight for our officers. Classes will be held after the summit. Hopefully, PTB will hold a one day course every month where agencies will send their personnel.

PTB stated that they are working with Homeland Security. Homeland Security is starting to focus Illinois terrorism.

Page reported that with new leadership at PTB, Kevin McClain is the new Executive Director; there is much better cooperation between ILEAS and PTB.

**ILEAS
BOARD MEETING
DECEMBER 10, 2009**

At 1:15, the Executive Board went into Executive Session.