

ILEAS
BOARD MEETING MINUTES
MARCH 2, 2010

DRAFT

Meeting called to order: Board President Mark Beckwith called the meeting to order at 8 a.m.

Attendance was taken:

Sheriff Gib Cady	Present	
Chief T. Swanson	Present	
Sheriff D. Snyders	Present	
Chief Mark Beckwith	Present	
Chief Bill Feithen	Absent	
Sheriff Roger Scott	Present	
Sheriff John Zaruba	Absent	
Chief Jeff Chudwin	Present	
Sheriff Brent Fisher	Absent	
Chief Robert Williams	Absent	
Sheriff Robert McCarty	Present	
Asst Chief Don Volk	Present	Representing Chief Jim Kuchenbecker
Sheriff Jim Vazzi	Absent	
Chief David Hayes	Present	
Sheriff Andrew Hires	Absent	
Chief Larry Evans	Present	
Sheriff Keith Brown	Present	
Chief Lyndon Thies	Present	
Lt. Col. Rob Haley	Absent	
Deputy Supt Dan Dugan	Present	
Cmdr. Wayne Gulliford	Present	

Total: 13 Board members present. Also present was one Assistant Chief representing his Chief for a total of 14 votes.

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Also in attendance were ILEAS Executive Director, Jim Page; ILEAS contractors, Jim Luecking, Richard Huston, Pete Smith, Tiffany McElroy-Smetzer, Randy Wilson, Calvin Stearns, John Marzsalek, and Jeff Regan; Greg Mueller, ISP; Von Young, Parkland College Chief as well as the President of the Community College Police Association; Chief Nuebauer Elmhurst Police Department; Chief Randy McKinley, Bloomington Police Department; and Jeffrey Hedrich, Region II Commander, Director of Operations.

Previous Minutes: The minutes of December 19, 2009 were discussed. Thies motioned and Hayes seconded to approve the minutes of December 19, 2009 as presented. Voice vote was taken. Motion passed unanimously.

Director's Report:

Financial Reports: Huston reported that cash balances are good. He reported that ILEAS is not in compliance with Governmental GAAP due to the lack of reporting of fixed assets. The Finance Department contractors are working diligently to gather this information

We are still dealing with a long lag time in reimbursements from the State. ILEAS is going to track the day we receive an invoice, the day we process the invoice, the day it is approved, the date that Bob Evans submits the money, and when we finally receive the money. We are trying to find out where the problem is with the system that causes such delays. Finance Department is working on getting the invoices processed as soon as possible so that vendors can get their payment as quickly as possible.

The Financial Staff has almost completed the rebuilding of the fund balances, spent amounts, and committed amounts for all the FY07, FY 08, and FY09 Grants. Within the next week, work will begin on re-entry for the lost PO's. All the information in the grant books have been scanned and attached to the PO's.

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The Training Center is bringing in more revenue due to Adayana moving in soon and there are more classes being held at the Center.

Page noted that the staff has been notified that they are to tell the vendors that it will be up to 90 days before bills may be paid. If the vendors need to build the interest into the price that should be done.

Chudwin motioned and David Hayes seconded to accept the financial reports as submitted. Voice vote was taken. Motion passed unanimously.

Current Issues & Updates for Board:

Board Vacancies: Jim Page reported that there were several retirements from the Board. The retirees and their replacements are listed as follows:

- Don Bennett retirement. He will be replaced by DeKalb Police Chief Bill Feithen
- Tom Cundiff retirement. He will be replaced by Saline County Sheriff Keith Brown.
- Ralph Caldwell retirement. He will be replaced by Springfield Chief Robert Williams.
- Gib Cady - ISA appointment retirement. He will be replaced by Macon County Sheriff Tom Schneider.
- There is a pending resignation with Sheriff Brent Fischer. His replacement has not yet been determined.

Regional Planning Coordinators: Jeff Regan began the presentation on the success of the RPCs. Each of the three RPCs spoke.

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Marszalek introduced himself as the ILEAS Northern Illinois RPC. He is a former Operations Commander for the Kane County Sheriff's Office. He gave an update of the progress he has made. He also listed many instances where departments had out of date information or even departments that are now defunct. He has assisted in the correction of the information and removal of defunct agencies as well as serving as a contact person between departments and ILEAS.

Randy Wilson introduced himself as the ILEAS Central Illinois RPC. He is a former Deputy for Piatt County Sheriff's Office, retired from the Bloomington Police Department, and recently retired Chief of Hudson Police Department. He gave an update on his experiences. He found many departments with out of date information or just needing a contact person to help them connect with ILEAS.

Chief Randy McKinley, Bloomington, spoke to the Board regarding the work that Wilson has done to bring him on Board with ILEAS and become an active member. When Wilson first contacted the Department, the contact information was out of date. McKinley had little information about ILEAS. Wilson informed him about the ILEAS mission and what ILEAS had to offer its members. Wilson helped Chief McKinley through the process of correcting the administrative changes that had happened in the Department. Wilson encouraged McKinley to come to the conference which he found very informative. Wilson also meets with McKinley on a 2 to 4 week basis to discuss current issues and how ILEAS can assist the Bloomington Police Department.

Calvin Stearns introduced himself as the ILEAS Southern Illinois RPC. He is the former Deputy Chief of the Carbondale Police Department. He reported that since he had been hired he has attempted to contact all the member agencies in Region 11.

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While conducting a visit at Franklin County Central Dispatch, he met the Chief, Assistant Chief, and the on duty Telecommunicator. During the meeting, he asked if they had the notification number in a prominent place (trying to see if they needed anything like mouse pads or posters). The Telecommunicator said that they did not have the number anywhere in the center. Stearns immediately retrieved his laptop and got the number for them.

Chief Lynn Thies read a letter from Chief James D. Trogolo from the Christopher Police Department praising the work that Stearns has done and expressing his appreciation for the connection with ILEAS.

Regan gave an overview of the success of the program and respectfully requested the approval and continuation of the program per the Executive Director's and Board President's approval.

Beckwith relayed his desire to continue with the program and to expand it to another five RPCs placed throughout the State as well as the two in Cook County. Beckwith noted that the funding is available. He feels that it is important to get the face of ILEAS out to the law enforcement.

Chudwin expressed concern that Pete Smith is too busy at this time to accomplish all that Region 4 needs assistance with and answers for. Chudwin feels that to make the ILEAS program to the street level the RPCs are needed in the area. He sees this is a large bonus to the law enforcement community. Chudwin wanted to ensure that there is a funding source and it will continue. He wanted to know what the goals for the RPCs are and to have a measurement tool.

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Beckwith stated that the Federal auditors recommend that ILEAS have the RPCs. We want RPCs who are familiar with the areas where they will be assigned and that already have contacts in the area.

Page stated that the plan is to speak to the co-chairs of each region as to who will be hired for that region. Beckwith questioned the Funding source. Page verified that it would be from the Planning Grant.

Swanson reminded the Board that originally the mission of the Regional Board Co-Chairs and Officers were supposed to be doing this function. This could be a cost saving program. He does not want to see the program started and dropped in two years due to funding.

Beckwith questioned Page regarding the amount of time that the funds are assured. Page reported that the funds will be available at least thru 2012.

Beckwith says that the plan is for 5 new RPC from the Planning Funds and 2 for Cook County. Page cautioned that the UASI money has not yet been received but the motion can be made and approved pending the receipt of the UASI funds.

Chudwin expressed concern regarding which type of UASI funds will be used, Cook County or State. Page stated that it will be State funds. This is money that the State took away from Cook County and gave to ILEAS to spend in Cook County

Chudwin motioned to accept the Executive Director's recommendation to expand the program from a pilot program to full implementation that 5 new RPCs be hired to work throughout the State and there will be an additional 2 RPCs hired specifically for Cook County pending the receipt of the State UASI money.

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Swanson questioned what the dividing line for the RPC areas will be. Page stated that the Regional Commanders and ILEAS Board members will be making these decisions.

Volk seconded the motion. Voice vote was taken. Motion passed unanimously.

DISPATCH Agency Grants: Beckwith reported that on December 11, 2008, the Governing Board voted to provide Northwest Central Dispatch with Equipment grants totaling \$30,000 (\$24,000 for NWCD and \$6,000 for Peoria). Last year, ILEAS provided grants to both agencies to compensate them for the increase in workload that the new alarm cards will require. There is no anticipated increase in this year's request. The funds will come from the FFY08 Equipment grant. It is Page's recommendation that the Governing Board approve two equipment grants – one for NWCD for \$24,000 and one for the Peoria Dispatch for \$6,000 in return for services rendered to ILEAS in calendar year 2010. Scott motioned to accept Page's recommendation. Swanson seconded the motion. Voice vote was taken. Motion passed unanimously.

ICLEAR Purchase Authorization: Beckwith noted that the next issue before the Board was regarding a request for the Board to authorize the expenditure of \$119,000 for Entrust IPL licensing and SmartData Bridge licenses for credentialing. The funds exist in an FFY09 Credentialing Grant and have been budgeted but the Governing Board needs to approve any expenditure over \$100,000. Page recommends that the Governing Board authorize the expenditure request made by the State Police.

Greg Mueller, ISP, gave some background information to the Board. He noted that the same will be needed every year and that it will be a continuing request.

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Chudwin expressed concern regarding a \$100,000 recurring cost. He stated that he is a large proponent of the regional teams but he has a great deal of trouble with a recurring \$100,000 cost. He does not see the need.

Mueller stated that what you are really paying for is live on-line info on who is credentialed which is constantly updated and available.

Chudwin questioned what would happen if we do not use this.

Mueller feels that we will not be able to do respond to out of state disasters or calls for assistance.

Cady expressed concern that there is so much money being spent on credentialing. There needs to be a cheaper way such as on a driver's license.

Mueller said that this is the only Federal Operable Card. This will allow carriers to go anywhere in the Country. The problem with Driver's Licenses is that every state's license is different and would be very hard to verify the necessary info in a disaster. If there is a disaster at this time, the Federal cards will be needed at this time.

It was questioned how much money we have spent on Credentialing in the past. Page stated he would estimate \$3 million. Page noted that the funds were specifically given to ILEAS by ITTF for the purpose of credentialing. This is not ILEAS money that we are funding.

Chudwin withdrew his concerns now that it was listed as pass through money. The way the presentation was made had made it sound as if it was ILEAS funds were going to be used. If it is

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actually pass-through money he had no concern. Other Board members agreed that if it was pass-through money, no one had any objections to the expenditure.

Mueller stated that there will be 2 levels of cards available eventually. Fed card will be approximately \$180 dollars while State cards may be as inexpensive as \$20 per card.

Volk motioned and Snyders seconded to approve the Executive Director's recommendation to authorize the expenditure request made by the Illinois State Police.

Local Agency Grants: Beckwith reported that there have been \$3.2 million in local grants between FY 08 and FY 09. Beckwith noted that we have been doing MDCs in the past. ILEAS contractors are looking for guidance as to whether the Board wishes to continue with the MDCs. There were no concerns from the Board regarding continuing with MDCs. Page stated that ILEAS contractors would work with this information and report back to the Board at the next Board meeting.

Contract Cost Increase for Re-Organization Plan: Beckwith reported that in December, Page had requested to have a reorganization of the contractors to improve the efficiency of the organization. He was to report back to the Board regarding the success of the reorganization and the costs. Page reported that the reorganization is working well and the annual increase in costs will be \$16,000 if approved. A question was posed regarding if any IESMA funds were available for our M&A. Page reported that there is currently \$100,000 in IESMA funds for our administrative use.

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Swanson motioned and Cady seconded to approve the contract changes totaling \$16,000 annually. Voice Vote was taken. Motion passed unanimously.

FY 2010 Budget from ITTF: Page reported that this is an informational item only. For the FY10 Budget from ITTF, ILEAS is going to end up with approximately 43% of State Homeland Security Funds. This is phenomenal. At the June meeting, the Board will discuss what the plans will be for the money.

FIBER GRANT: Page reported that we received a grant for fiber. There is a requirement in DHS regarding the request for approval for placing antennas and security cameras on any building. The approval process is four to six months long. It has to receive approval based on historical and environmental factors. ITTF has chosen not to use the funds in this manner. The funds will be moved to Information Technology. ITTF will keep a portion of the funds and the rest will be given to ILEAS for IT projects. More information will be available at the next Board meeting.

ILEAS LEADS Representative Appointment: Beckwith reported that Don Bennett was the Board's LEADS representative in the past. The Board needs a volunteer to be the LEADS representative. Beckwith noted that he does not know what all the position entails. He will try to find out more information about the process and what is involved in the position. Once he finds out more about this he will send out an e-mail.

Region 11 WMD SRT Request: Beckwith addressed the request to have a Region 11 WMD SRT. He expressed concern regarding breaking up a successful team and the financial issues. Beckwith, Page, Luecking and a few of the Chiefs will put together a survey to send to Region 9 and 11 to see what the

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areas interests are. Finance is a big issue in the decision. To put together a new team is \$1.5 million. There will be more forthcoming on this issue.

Thomson Correctional Center Update:

The Federal government has taken no definite action at this time.

ILEAS put together a report regarding what will be needed for two scenarios. If Thompson happens, and if it is only federal inmates, the cost estimate will be \$27 million dollars. In preparing this report, county sheriffs in the areas were spoken to regarding what was needed if this happened. If this is just the federal inmates, it will be the worst of the worst, Mexican Mafia etc. Their families will also be traveling through the community. Page reported that at the current time there are only 23 officers in Carroll County. After 6 o'clock there are only 2 on duty.

Beckwith reported that the DOD says that in 2010 Thomson will see Federal prisoners. The Rock Island Arsenal will have exclusive jurisdiction of the administration for Thomson. The place is a fortress but it is being fortified even more.

Beckwith updated the Board on the changes that will be taking place with the Rock Island Arsenal. One concern is that ILEAS will have no jurisdiction on the island.

Chudwin had questions regarding what ILEAS's role and concerns are regarding Thompson.

He also questioned what the SRT count in the area is. Luecking stated that it is 23 at this time. Chudwin expressed his concern that this is NOT enough if this happens.

If the detainees come, the cost estimate will be close to a billion dollars to put the whole project together.

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Adayana Update: Page gave an update regarding the lease. It will be \$32000 per year. They write software for the Army. They are scheduled to move into the building in the latter part of March.

Foundation Update: Page noted that they made a lot of money for the foundation during the conference. Swanson requested that there be a report made to the Board regarding the finances.

ALEXANDER COUNTY: Beckwith reported that Alexander County has requested a waiver of their \$25 dues due to dire financial conditions. . Scott motioned and Cady seconded to approve the request. Voice vote was taken. Motion passed unanimously.

Regional Board Issues: Chudwin expressed concern regarding the H1N1 vaccine distribution. His Regional Board took a vote regarding the distribution of the H1N1 vaccine. The distribution was totally against plans. The plan had always been that first responders would get the first doses. The request is to find out why this has failed. This is not an accusation but to find out what the problem was and if we can prevent it in the future. Chudwin feels that this is an imperative issue and that ILEAS needs to back the issue. Discussion took place and it was agreed that this was a vital point that first responders be vaccinated.

Communication: Chudwin also noted that the ILEAS communication process needs to be enhanced. Page noted that this will be resolved by the website and the pages that the Region Chiefs can post on and send e-mails to everyone signed up for the page.

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Other: Swanson stated that there probably needs to be a criteria set up with NIPAS as to the call out of the MFF. Page will follow up on this.

Chudwin also brought up active shooting in the schools training. There is training available from LA. Chudwin will get more details. He does not think that there will be a great deal of cost to this but wants all of ILEAS to be involved.

Page requested that all regional boards to forward all their changes to ILEAS as soon as possible so they can be put up on the Website.

Pete Smith noted that Larry Matkaitis is the new State Fire Marshal appointment. He is a huge supporter of ILEAS. He is awaiting confirmation at this time. Last week MABAS voted to put together a resolution in favor of his confirmation. Smith recommended that ILEAS do likewise. Cady motioned and Dugan seconded for ILEAS to put together a resolution in favor of Matkaitis being confirmed as Fire Marshal. Voice vote was taken. The motion was unanimously approved.

At 9:50 am, the meeting was adjourned.

These minutes are respectfully submitted,

Tiffany McElroy-Smetzer
March 4, 2010