



**ILLINOIS LAW ENFORCEMENT ALARM SYSTEM Minutes**  
**June 25, 2015 @ 1100**  
**ILEAS Training Center – 1701 E. Main, Urbana, Illinois 61802**

**Governing Board Meeting**

➤ **Meeting called to order:** Board President Dave Snyders called the meeting to order at 11:08 a.m.

➤ **Attendance:**

Sheriff Dave Snyders	Present
Chief Steve Neubauer	Absent
Sheriff Derek Hagen	Present
Chief Wayne Gulliford	Present
Sheriff Tom Schneider	Present
Chief Todd Murray	Present
Sheriff Dwight Baird	Present
Chief David Summer	Present
Sheriff Mark Curran	Absent
Sheriff Jeff Standard	Present
Chief Duston Sutton	Absent
Chief Mike Metzler	Present
Sheriff Neal Rohlfing	Present
Chief Terry Bell	Present
Chief Jeff Ray**	Present Chris Smith Delegate
Chief Harold Masse	Present
Sheriff Keith Brown	Present
Chief Eric Smith	Absent
Lieutenant Tad Williams	Present
Deputy Chief Steve Georgas	Absent

Out of 21 members 16 Board members were present with 1 delegate.

**Also in attendance:** ILEAS Executive Director, Jim Page, ILEAS Chief of Staff, Jim Luecking, Nancy Crossman, Pete Smith, Calvin Stearns, Jan Plotner and Mick McAvoy.

➤ **Introductions**

○ **Guests**

NWCDS – Cindy Barbera-Brelle

➤ **Public Comments**

➤ **Approval of Minutes of April 28, 2015**

➤ Motion made by Hagen and seconded by Schneider to approve the minutes of April 28, 2015. Voice vote taken. Motion passed unanimously.

➤ **Financial**

○ **Grant & Fiscal Report**

Jan Plotner gave a brief overview of ILEAS' financial status.

**Federal FY 2015 Grant Budget – Final Version**

ILEAS received 99.5% of its request made to the State Homeland Security Grant Program. The grant budget includes 3% salary increases for FY15 with exceptions of Executive Director, Chief of Staff and Finance Manager.

Motion made by Summer and seconded by Standard to adopt the budget as described and detailed in the line item documents. Voice vote taken. Motion passed unanimously. Motion made by Bell and seconded by Masse to authorize the adjustment of the salary schedule as described. Voice vote taken. Motion passed unanimously.

○ **Chief of Staff Hiring**

The ILEAS Board approved the advertising, interviewing and hiring of a new Chief of Staff at the last Board meeting in April. This person will replace Jim Luecking who is moving back to Special Teams Manager. Nine applications have been received and of the nine, five candidates were interviewed on June 24, 2015. Staff stated that the salary for the new Chief of Staff would not affect the bottom line of ILEAS' budget. For the remainder of FY14, the Chief of Staff will be paid from underutilized funds that ILEAS has available. The overall consensus was that Larry Evans was the top candidate for the job to which the Executive Board concurred. Motion made by Baird and seconded by Gulliford to endorse the appointment of Larry Evans as the next ILEAS Chief of Staff. Voice vote take. Motion passed unanimously.

Motion made by Hagen and seconded by Schneider to approve the funding strategy to pay the new Chief of Staff for 2015. Voice vote take. Motion passed unanimously.

○ **Business Account**

The business account consists of dues money, programmed income, Foundation Donations and money made from outside projects. The ILEAS Business Account for ILEAS FY2016 goes into effect July 1, 2015. Motion made by Metzler and seconded by Rohlfing to authorize the ILEAS FY2016 Business Account as presented. Voice vote take. Motion passed unanimously.

○ **Line of Credit**

This year, due to a change in procedure by the State, we are unable to receive our 3<sup>rd</sup> quarter drawdown for payroll prior to the beginning of the 3<sup>rd</sup> quarter. This is due to the fact that the State of Illinois' 2015 fiscal year ends June 30<sup>th</sup> and they will now not pay for any expenses for the next fiscal year until the State transitions to the 2016 fiscal year, which normally takes 2-3 months. This means that ILEAS will have to fund payroll and contractor payments ourselves for the 3<sup>rd</sup> quarter. In order to ensure that ILEAS has the financial depth to account for this, or any other emergency, staff worked out a line of credit with PNC Bank (our current bank) with a limit of \$250,000. Executive Director Page will contact Dick Stites, who authored the LEMAA to get clarification as to how this affects this. Lieutenant Colonel Tad Williams asked how long it will take to get input from Dick and if there was a contingency plan in place if that cannot be done. Page stated that ILEAS does have a contingency plan in place. Motion made by Hagen and seconded by Metzler to adopt the proposed resolution to establish a line of credit to be used only in cases of emergency or a significant financial situation occurs pending answers from attorney Dick Stites. Voice vote taken with Tad Williams abstaining. Motion passed.

○ **Bearcat Delamination Purchase**

In 2006 ILEAS purchased 9 Lenco Bearcat Armored Vehicles for the WMD Special Response Teams. These vehicles are equipped with bullet resistant glass. There is no specific life-span on bullet resistant glass but it loses its effectiveness once delamination starts. The glass on the Bearcats has started to delaminate and needs to be replaced. To insure maximum protection to the teams and to any citizens that are being rescued or protected, the glass needs to be replaced. Because of the importance of an exact fit, we did not seek multiple bids, but recommend purchasing the glass from Lenco, the original manufacturer. The total cost to replace all of the glass is \$96,215.40. It was suggested by Michelle Hanneken to get this done as soon as possible because the guidelines on how to spend the grant money are going to change.

### **Dues Status 2015**

The dues invoices for 2015 will be out early summer. Motion made by Baird and seconded by Rohlfing to authorize the invoicing of dues for the ILEAS fiscal year 2015. Voice vote taken. Motion passed unanimously.

### ➤ **Current Issues & Updates for Board**

- **Operational Response Clarification Policy**
- **LEMAA Implementation Progress Report**

As of December 1, 2014 ILEAS has received either resolutions or signed LEMAA's from 763 agencies.

- **Proposal for non-LEMAA Special Teams and Other Agencies**

Currently there are 7 agencies that have officers/deputies on special teams that have signed the old Agreement but not the new LEMAA. At the last Board meeting, interest was expressed in the possibility of restricting resources to agencies that participate on special teams which have not adopted the new LEMAA. Staff recommends that the Board consider adopting a policy restricting the provision of any grant funded financial reimbursements to any agency that has not adopted the new LEMAA. Motion made by Baird and seconded by Masse to adopt a policy that no agency can join the special teams without having adopted the new LEMAA. Voice vote taken. Motion passed unanimously. Motion made by Masse and seconded by Baird to adopt the policy of current special teams' agencies be notified that they have until August 26<sup>th</sup> 2015 to adopt the new LEMAA or they will not be able to participate in the special teams program.

- **Public Participation and Recording Policy**

Public Act 96-1473 amended the Open Meetings Act to require public bodies to allow the general public the right to speak at public meetings. As a public agency, ILEAS needs to have a policy developed and enforced by the Board to govern public participation. A proposed policy, 5 ILCS 120/2.06(g) has been suggested. Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body. Motion made by Baird and seconded by Metzler to adopt this policy. Voice vote taken. Motion passed unanimously.

- **Pontoon Beach Mobile Command Post**

ILEAS has the opportunity to purchase a mobile command post (MCP) from Pontoon Beach Police Department. Pontoon Beach PD purchased the MCP in 2006 for \$130,000 and in 9 years has only put 8,900 miles on it. It has also been housed in a garage for all but 3 years of the 9 years that they have had it. They use it so rarely, that the Mayor has decided to sell it to pay for new squad cars. The Chief stated that their Council would most likely accept any offer between \$50K and \$60K. ILEAS believes that this is an opportunity to acquire a piece of equipment for a below market price which would enhance ILEAS' ability to respond and to provide services to our client agencies. If ILEAS utilizes Business Account Funds to purchase the MCP, then there would be no Federal restrictions on how ILEAS uses it. Tad Williams stated that he thinks the timing is wrong. President Snyders stated that the price is right. Page called the Department to see if it was still an option and was told that another agency was interested in it. Motion made by Metzler and seconded by Bell to authorize staff to negotiate with Pontoon Beach PD to acquire their Mobile Command Post vehicle at a cost not to exceed \$55,000. Voice vote taken. Motion passed unanimously.

### **WMD SRT Standard Operating Guidelines**

ILEAS has reviewed and rewritten the SRT SOG's over the past 18 months. The SOG's were written to more closely reflect the current role of ILEAS, as well as the responsibilities of the Special Response Teams it supports while recognizing that not each SRT operates with the same set of TTP's. Motion made by David Summer and seconded by Rohlfing to adopt the WMD SRT Standard Operating Guidelines as presented. Voice vote taken. Motion passed unanimously.

- **NIPAS Mobile Field Force**

At the April 28th meeting, the Board voted to retrieve the two trucks from the NIPAS Mobile Field Force. A proposal is currently being discussed. This should not affect the Expedition that NIPAS possesses. ILEAS will also retrieve that vehicle. Motion made by David Summer and seconded by Rutan to hold in abeyance the direction to retrieve the equipment truck as indicated in its vote on April 28, 2015. Voice vote taken. Motion passed unanimously. Motion made by Murray and seconded by Standard to direct staff to work out a written agreement with NIPAS as proposed to be considered by the Board in the August 2015 meeting. Voice vote taken. Motion passed unanimously.

- **Conference Report**

Michele Watson reported that the overall ratings on the evaluations were good. Michele also stated that the speakers were well received and the time of year for the conference was good as well.

- **Tour of Training Center**

Executive Director Page conducted a tour of the training center after the meeting for anyone that was interested.

- **Old Business**

ILEAS is in the process of closing out the grant paperwork on our original post-September 11<sup>th</sup> equipment grant. One of those grants resulted in the distribution of 500 VHF radios to law enforcement agencies throughout the state for enhanced interoperability. ILEAS is closing down the required inventory tracking of these radios since they were distributed over 9 years ago. ILEAS is asking each agency to contact Russ Gentry if they cannot find or do not have the radio any longer or return the radio using the shipping label that will be sent along with the letter. Radios that will be returned will be repurposed for a statewide cache that ILEAS will be building.

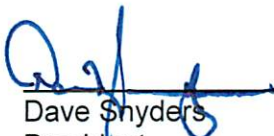
- **New Business**

Discussion of utilizing a Communications Support Grant to promote Russ Gentry to an acting SWIC. Joe Galvan is the current SWIC but spends most of his time on the FirstNet Project. No action taken.

- **Adjournment**

At 1:13 motion made by Hagen and seconded by Gulliford to adjourn the meeting. Voice vote taken. Motion passed unanimously.

These minutes were respectfully submitted.



---

Dave Shyders  
President