

**ILEAS Board Meeting
May 23, 2013**

Meeting called to order: Board President Larry Evans called the meeting to order at 11:00 a.m.

Attendance was taken:

Chief Larry Evans	Present
Sheriff Dave Snyders	Present
Sheriff Roger Scott	Present
Chief Tom Roman	Present
Sheriff John Zaruba	Present
Chief Steve Neubauer	Present
Sheriff Mike McCoy **	Present Capt. Dave Briggs (Delegate)
Chief Robert Williams**	Present Robert Markovic (Delegate)
Sheriff Derek Hagen	Present
Chief James Kuchenbecker	Absent
Sheriff Jim Vazzi	Absent
Chief Richard Miller	Absent
Sheriff Andrew Hires	Present
Chief Jody O'Guinn	Absent
Sheriff Keith Brown	Present
Chief Eric Smith	Present
Sheriff Tom Schneider	Present
Chief Wayne Gulliford	Present
Captain William Smith	Present
Deputy Chief Steve Georgas	Absent
Chief Victor Moreno	Absent

Out of 21 Board members 15 Board members were present including 2 delegates.

Also in attendance: ILEAS Executive Director, James Page, and ILEAS staff, Nancy Crossman, Jim Luecking, Pete Smith, Richard Huston, Bob Springer, Russ Gentry and Calvin Stearns.

Introductions: Bill Feithen ILEAS LEADS Advisory Policy Board Representative, John Walsh and Phil Haffrun DHS/FEMA.

Bill Feithen gave a brief overview of LEADS policies and using LEADS for your own benefit. It is a violation to use LEADS for personal reasons. LEADS modernization appears close to becoming a reality.

John Walsh DHS/FEMA introduced himself as a protective security advisor currently visiting schools in certain districts in his region. He is also the FEMA law enforcement liaison who works with fusion centers to engage contacts and ensure information flow.

Calvin Stearns gave a brief overview of Operation Tremor, which was held in Marion IL April 8-10 2013. The mission plan was to assemble 3 teams, each being a mixture of ILEAS, MS DHS, and ISP. Each team would be assigned to one mission for the morning, then switch to another mission for the afternoon. The intent was to test communications and to keep the players active. Calvin also went over what went right and what went wrong with the exercise as well as other areas of concern.

Approval of Minutes of March 5, 2013:

- Motion made by Zaruba and seconded by Schneider to approve the minutes of March 5, 2013. Voice vote was taken. Motion passed unanimously.

Financial:

- **Grant & Fiscal Report** – Dick Huston gave a brief overview of the financial status of ILEAS. Motion made by Roman and seconded by Hires to approve the financial report as presented. Voice vote was taken. Motion passed unanimously.
- **FFY 2013 Preliminary Budget Priorities** – ILEAS staff have met and developed budget priorities for Board review and approval.
 - **ITTF Guidelines & Timeline Discussion** – Page presented a power point to the Board explaining the FY 13 Budget process, the history of our funding and the tentative timeline and program priorities. Motion made by Hagen and seconded by Zaruba to direct ILEAS staff to pursue this plan and submit to ITTF.
 - Roger Scott asked about the Credentialing Project. The project never reached its goal and was de-funded.
- **Dues Increase Proposal** - ILEAS instituted a dues structure in 2005 to provide a method to paying for services not allowed pursuant to grant rules. At the time, it was limited to insurance and attorney's fees. Since then, ILEAS ancillary cost have increased substantially and there has been no increase in dues. The Executive committee requested that the staff determine the need and to make a proposal regarding a dues increase. ILEAS staff recommends having \$120,000 annually in dues in order to have some room for unpredictable expenses. Staff requests that the Governing Board adopt a dues increase strategy that results in the collection of \$120,000 annually. Briggs motioned and Hagen seconded to approve an increase of membership dues \$120,000 annually in order to have some room for unpredictable expenses. Discussion ensued concerning the dues increase. Scott feels that dues could be better spent than on the lobbyist and does not support the spending the dues increase in this manner. Evans explained that the lobbyist will assist with long term funding for the survival of ILEAS. Further discussion about increased dues scenarios. Motion to increase dues by 140% across the board by Briggs, second by Hagen. Roll call vote was taken. Evans – Aye, Snyders – Aye, Scott – Nay, Roman – Aye, Neubauer – Aye, McCoy (voted by Briggs) – Aye, Kuchenbecker (voted by Markovic) – Aye, Hagen – Aye, Hires – Aye, Brown – Aye, Gulliford – Aye, E. Smith – Aye, Schneider – Aye, W. Smith – Aye. Motion passed 13-1.
- **ILEAS Training Center Lease Renewal** – The current lease expires in December of 2013, with a three year renewal option. The lease agreement is \$5 per square foot for improved space and

\$1 a square foot for unimproved space – totaling \$416,000 annually. That figure is turn-key and includes maintenance, utilities, landscaping and repairs. This year, there will be an additional \$16,088.43 for fiber loop access to the ITC and both warehouses. The lease extension total will be \$432,088.43. Staff requests that the Board authorize staff to extend the current lease for the ILEAS Training Center with Champaign County for an amount not to exceed \$434,000. Motion made by Scott and seconded by Brown to extend the current lease for the ILEAS Training Center with Champaign County for an amount not to exceed \$434,000. Voice Vote taken. Motion passed unanimously.

Current Issues & Updates for Board

- **Personnel Issue**

- **RPC North (Carey) Replacement** – Jim Elliot has replaced Pat Carey as RPC for Northern Cook, Lake and McHenry Counties. Jim was formerly a senior commander with the Evanston Police Department. Jim's start date was the 1st of May 2013.
- **Chief of Staff Replacement** – After consultation with the Executive committee, Jim Luecking was appointed as the acting chief of Staff effective April 27, 2013. Jim has been with ILEAS since its inception, is well respected and understands all aspects of the organization. Jim will retain his role as special Teams Manager. Motion made by Hagen and seconded by Snyders to approve the appointment of Jim Luecking as Chief of Staff. Voice vote was taken. Motion passed unanimously.
- **Finance Manager Replacement** – When Dick Huston was hired originally, he gave a three year commitment and ended up work four. He put in his paperwork to permanently retire on May 15th and possibly move out of state. Prior to that date Dick and his wife were involved in an accident, which has resulted in putting that plan on hold temporarily. Dick requested to continue to work at a reduced hourly level through 2013. ILEAS had already been advertising for a replacement and had received several resumes and begun the process of interviews. Out of 18 resumes, seven were chosen for interviews. The review committee made an offer to Jan Plotner and she accepted. Jan has a Bachelor's Degree from the University of Illinois in accounting. Jan plans to start work at ILEAS around August 1. There will be an overlap when Dick is still at ILEAS on a reduced part-time basis so as to enhance the success of the transition. It should be noted that the offer of employment is contingent on passing a basic background check conducted by the Illinois State Police STIC and by checking references.
- **IT Coordinator Replacement** – Josh Houston has been recruited by Amazon to be part of their cloud services team. He has accepted their offer and moved to Seattle on May 19th. ILEAS advertised for his replacement and received 15 resumes, seven of which were interviewed. The committee determined that an offer would be made to one of the seven candidates. The candidate had not been contacted as of this writing. ILEAS hopes to have a replacement on board by June.
- **Organizational Chart** -

- **Operational Issues**

- **Special Team Oversight – Region 4 South MFF** – The South Suburban Chief’s Association recently developed an activation system of the region 4 South Mobile Field Force Team. It raised the issue of consistency across the state on activation procedures. Some of the 16 teams that ILEAS oversees act as regional assets as they provide SWAT and mobile field force services to specific areas. The Governing Board has adopted statewide standard operating procedures and standardized training which all teams are required to follow. A need has been created for ILEAS to examine the entire process for management of regional special teams. Evans recommended having at least one member of the ILEAS Region 4 Board on the South Suburban Chiefs MFF Board/Committee. Neubauer to work with Page on SOPs.
 - **Hells Angels Rally** – The Hells Angels USA run is being held July 27 – Aug. 4, 2013 in Rockford. There will be approximately 800-1000 participants coming to this event and will effect 8 counties and a 3 state area. There is no official request for ILEAS at this time.
 - **Ogle County Generators** – The generators will be returned to ILEAS.
- **Retreat Report**
 - **MABAS & Legislative Liaison** – The Board authorized hiring John Milner as a legislative liaison. Millner had previously been engaged by MABAS as its legislative liaison. A group of ILEAS and MABAS representatives met with John Millner and his partner, Scott Marquardt of Roger Marquardt & Co. Inc. The discussion focused on financial needs and potential proposals and solutions. At this time, ILEAS and MABAS are putting together a “white paper” answering some key questions. We are still in the beginning of the process, and are waiting for MABAS’ part on paper for future funding.
- **Wireless Broadband Participation** – Congress adopted a plan to implement wireless broadband for public safety in a uniform manner across the United States. It is called the Nationwide Public Safety Broadband Network (NPSBN). It appropriated \$7 billion for the project. Illinois has applied for and received its initial planning grant of slightly over \$4 million. This grant is to establish the Illinois planning process so that the responsibilities can be accomplished. An ILEAS employee, Joe Galvin, has been selected by the governor to spearhead the project. ILEAS also has a representative on the ITTF Communications Committee and the Illinois statewide Interoperability Executive Committee (Russ Gentry in both cases). The question for the Board is ILEAS’ role. Does the board want ILEAS to become involved in the grant support process? At this time, ITTF has not offered any funds from this grant to ILEAS. Presented by Page, no further discussion at this time.
- **LMS Development** – ILEAS is currently working with Adayana to provide a temporary pilot LMS project to deliver current online learning curriculum which includes radiation detector, radio interoperability and school safety. For the moment, Adayana is providing the service for free. The RPC’s are testing the system now. The Adayana system will provide time to discuss the

issue, study the options and determine a strategy. Currently, a study is underway at ILEAS to compare various options and to provide sufficient information upon which to make a decision.

Old Business

- **New Mutual Aid Agreement**

- **Finishing touches – Stafford & Correctional Resources** – After receiving advice from the Attorney General, private counsel and the governor’s General counsel, a complete rewrite of the ILEAS mutual aid agreement has been completed. While ILEAS received a positive decision from the Governor’s Office investigation, the need to upgrade some parts of the ILEAS mutual aid agreement became obvious. As a result, ILEAS developed a new mutual aid agreement that has been reviewed by IEMA, governor’s staff and the Attorney General which has been previously distributed to the Board. All organizational details have been settled in the new agreement; however, two outstanding issues remain: Stafford Act Reimbursements and Correctional Assets. Staff believes that these two “wording” issues can be resolved in the near future and the new agreement can be ready by the next Board meeting.
- **Patch Changes** – One aspect of the ILETSB situation and governor’s review of ILEAS that was discussed as the “perception” that ILEAS was acting like an actual law enforcement agency and employing police officers. While factually untrue, the “perception” was identified by the governor’s General Counsel as an issue. Specifically the MFF shoulder patches and the markings on vehicles purchased by ILEAS. As a result ILEAS staff is recommending that the Governing Board review those specific issues. With regard to WMD SRT we propose no changes in patches. Staff proposes implementing a different patch for the MFF teams. Jim Luecking and the vendor worked on differing versions of the patch, again separating the words POLICE and ILEAS. The words “mobile field force” were removed and “mutual aid response team” is used instead. This more accurately reflects the law enforcement patrol strike team focus and mission of the teams themselves. A motion was made by Markovic to adopt the ILEAS patch identified on page 11 of the May 23, 2013 ILEAS Issue Document as “opt 1” with the words “Mutual Aid Response Team” in the top rocker as the revised Mobile Field Force patch. Second by Eric Smith. Motion passed unanimously.

- **Foundation Report**

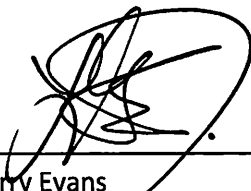
- **Motorola Foundation:** Motorola Foundation reached out to ILEAS to find out more about the Foundation and to see if there is anything with which they can help. After discussing the options, the Executive Director of the Motorola Foundation, Matthew Blakely really like the idea of supporting our proposed Learning Management System (LMS). It is not a question of whether or not they will support ILEAS; it is a question of to what degree. He estimated that the grant proposed to the ILEAS Foundation would be in the 100K range. The Motorola Foundation only gives grants to other non-profit foundations/organizations so this grant would be to the Foundation and not ILEAS itself.

- **Private Donation:** The ILEAS Foundation received a donation from an individual named Bruce Johnson for \$5,000 for the purpose of subsidizing the WMD SRT teams training. Bruce was looking for a place to donate money for law enforcement and Randy Olsbergs wife, who is an accountant, with Bruce being a client, suggested the ILEAS Foundation. After interacting with Randy and finding out more about the Foundation and ILEAS, he wrote a check for \$5,000 to support WMD SRT training – specifically to support the advanced SWAT refreshers our teams do at Mid-South Institute in Mississippi. We send WMD SRT team members there twice a year. Given the recent budget cuts, that training is in danger of being eliminated.
- **Conference:** The ILEAS Foundation provided \$6,500 to assist ILEAS in offsetting conference costs. These funds paid for audio/visual fees, printing and other ancillary costs.

New Business

Adjournment: At 2:12 motion was made by Markovic and seconded by Snyders to adjourn the meeting. Voice vote was taken. Motion passed unanimously.

These minutes are respectfully submitted



Larry Evans
ILEAS Board President

Derek Hagen

Evans

Jan

J.L.

JP