



**Governing Board Meeting**  
**December 12, 2024 11:00 a.m.**  
**ILEAS**  
**1701 E. Main St.**  
**Urbana IL**

**Governing Board Meeting**

• **Meeting called to order**

President Metzler called the meeting to order at 11:00 a.m.

• **Attendance**

Major Brandon Davis	Present
Chief Todd Stockburger**	Present**Erickson/Delegate
Sheriff Steve Stovall**	Present**Schroeder/Delegate
Sheriff Ron Hain	Absent
Chief Nick Sikora	Absent
Chief Daniel Vittorio	Present
Sheriff James Mendrick**	Present**Papa/Delegate
Sheriff Paul Gann	Present
Chief Derek Watts	Present
Sheriff Mark Vogelzang	Present
Chief Mike Metzler	Present
Sheriff Jeff C. Connor**	Present**Pulido/Delegate
Chief Jarrett Ford	Absent
Sheriff Jeff Bullard	Present
Chief Jason McFarland	Present
Chief Harold Masse	Present
Sheriff Robert Burns**	Present**J Kilquist/Delegate
Sheriff Brian VanVickle	Absent
Chief Ed Roncone	Present
Chief Duane DeVries	Absent

Out of 20 Board Members, 10 members were present with 5 delegates.

**Also in Attendance:**

Bryant Seraphin, Chief of Staff, Jan Plotner, Mick McAvoy, Tom Gallahue, Calvin Stearns, John Konopek, Randy Olsberg, Mark Griffith & Deputy Chief Goodwin(Mahomet PD)

- **Introductions & Guests**  
Introductions were made
- **Addenda to the Agenda**  
None
- **Public Comments**  
None
- **Approval of Minutes**  
Motion made by **Masse** and seconded **Watts** to approve the minutes of the September 2024 Board meeting. Voice vote taken. ***Motion passed unanimously.***
- **Financial**  
Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance sheet summary, Business account summary, Grant reports and Grant Adjustment Reports.  
Motion made by **Vogelzang** and seconded by **Pulido** to accept and adopt ILEAS' Balance sheet summary, Business account summary, Grant reports and Grant Adjustment Reports. Voice vote taken. ***Motion passed unanimously.***
- **Current Issues & Updates for Board**
  - **Building Remodel Update**  
The ILEAS Training Center improvements are nearing an end. We are at the "punch-list" stage of the project with only minor corrections and tasks yet to be completed. The final work on the parking lot repairs have been completed. There is a drain issue that is being addressed by the county but that is not associated with this project. Financially, we are within our allocated budgeted amount and have planned the final expenditures. Due to the excellent work of the finance staff, as well as Facilities Manager Mark Griffeth, we have been able to prepare and submit an end plan that accomplishes our goals, stays within our budget and meets the BEP requirements assigned to this project by DCEO. Looking ahead, when the last "To-Do" is finally checked off, we would like to host an Open House to officially introduce the upgrade and recognize some of the people who have made it all come to fruition. We anticipate this planning to begin in earnest later next month or possibly into February. When known, the Governing Board will be made aware and encouraged to participate.
  - **FY 25 ILEAS Unmet Needs Ballistic Shield Project**  
On 13 September, 2024 a list of unmet needs items including approximate cost and ILEAS prioritization was prepared and sent to IEMA-OHS. The items listed are able to be incorporated into an already approved and funded grant classification and all are scalable meaning that if only partial funding is available, we can do a portion of the purchase without having to quash the entire initiative. At the September 26<sup>th</sup> Governing Board Meeting, staff requested and was authorized to accept and execute the unmet needs list as presented in the event that funds were made available. On or about October 31, 2024 staff was notified that IEMA-OHS had identified \$190,000.00 that they

were directing to the ILEAS Ballistic Shield Program. Due to the nature of the funding source, those identified funds were divided into \$95,000.00 for UASI area agencies and \$95,000.00 for non-UASI agencies. This funding distribution was discussed and approved during the financial report including pending GAN's (grant adjustment notice).

ILEAS Grant and Training staff have worked together to put these funds to use. We currently have quotes for the United Shield 20X34 III+ Shield with viewport with W7K LED Light installed, (\$6,267.00) and the United Shield MXV-IIIA 20X34 Shield with Special HH handle and viewport with B50 LED light installed. (\$2,357.00)

- Staff proposes purchasing 10 sets of shields totaling \$86,240.00 to be distributed to UASI agencies and
- 9 sets of shields totaling of \$77,616.00 for non-UASI agencies.  
( $86,240+77,616=\$163,856$  total)
- Factor in the probability of training cadre costs of \$20,500.00 for the 5 day "Train the Trainer" Shield Course.
- Estimated lodging for 9 non-UASI individuals for 5 nights is \$6,750.00.
- Any shortfall will be made up with existing grant training funds.

No action is requested by the Board.

- **Less Lethal Alternatives for Law Enforcement Grant Update**

On 6 September, 2024 ILEAS signed the new grant agreement with ICJIA for \$5,000,000 for the Less Lethal Law Enforcement Alternative Grant.

Applications for less lethal devices had started and RFP's for training vendors followed soon after. On October 1<sup>st</sup>, 223 agencies, to include the City of Chicago, were notified that they would be receiving a Taser award. Based on available funds the awards were capped to a maximum of 5 Tasers (Choice of Taser 7 or Taser 10). In many instances these awards fully met the recipient agencies request, in other cases it was a partial award based on their request.

With respect to the training portion of the grant, ILEAS launched a Request for Proposal October 8th seeking qualified vendors to provide in-person training to sworn law enforcement. The proposals were to focus on less lethal alternatives topics such as de-escalation, procedural justice and cultural competency. Six vendors responded; Force Science, Calibre Press, Axon, MTU 15, Real Training Systems and Be Sure Consulting. After careful consideration of each Vendor, their capabilities, the training courses proposed, and the potential class size, Force Science and Calibre Press were selected. While still working through contract language: Force Science is expected to host a Realistic De-escalation Instructor Course. This two day instructor level training course will allow officers to teach others in their department and/or area agencies to allow for an even bigger impact. The class will be held twice, once in the northern section of the state and another in the southern. The negotiated cost is \$20,000 per class = \$40,000 total. Max occupancy of 85. Force Science is also expected to host a Fundamentals of Realistic De-escalation course. This one day "end user" course will be held eight times with varying locations throughout

the state. The negotiated cost is \$8,500 per class = \$68,000. Max occupancy of 85. With the two proposed courses, the total contractual cost with Force Science is \$108,000.

Calibre Press will host an Avoiding Preventable Uses of Force course. This one day “end-user” course will be offered in each of the 13 MTU’s. The negotiated cost is \$7,475 per class with max occupancy of 100. Total contract for Calibre Press = \$97,175.

Motion made by **Bullard** and seconded by **Pulido** to enter into agreements with vendors Force Science (\$108,000.00) and Calibre Press (\$97,175.00) totaling (\$205,175.00) to provide numerous state-wide trainings on the instructor and end-user level related to de-escalation, and preventable uses of force per the requirements of the ICJIA LLA-LA Grant. Total not to exceed \$210,000.00.

Voice vote taken. ***Motion passed unanimously.***

- **NARCAN Grant Update and Purchase**

The current grant period will be ending 30 September, 2025. The program was initially a 4 year program that was extended another 4 years. This is the last year of the second 4 year grant cycle. The current grant original total is \$207,703 and there may be an extra \$200,000 available this year making the overall grant total \$407,703. There has been no specifics addressed about where this program goes after September 30, 2025. There is a reasonable expectation that there will be some continued mechanism to provide NARCAN and “Leave Behind Kits” to agencies into the future. Staff will be contacting agencies towards the end of this grant period to discuss ordering NARCAN. Additionally, the NARCAN being provided will have a 3 year shelf life to provide some flexibility into the future.

In the grant’s present form, there is a known expenditure of \$43,560.00 for additional NARCAN and related program supplies. There is anticipation of an additional purchase of \$200,000.00 in NARCAN as the year progresses towards the 30 September 2025 end date.

Motion made by **Masse** and seconded by **McFarland** to approve a purchase up to \$245,000.00 worth of NARCAN and related supplies through the 30 September, 2025 expiration date. Voice Vote taken. ***Motion passed unanimously.***

- **RNC/DNC**

ILEAS staff has worked very hard with representatives from IEMA-OHS, Milwaukee Police Department and Wisconsin Emergency Management to present a detailed but concise submission for reimbursement in regards to the Republican National Convention in July. In meetings held last week, Wisconsin Emergency Management and MPD received specific instructions from the Department of Justice covering the mechanics and standards required for Grant eligibility and reimbursement. Coordination continues between all

agencies as we navigate what is proving to be lengthy and challenging process.

The DNC reimbursement portal will soon be open. Lessons being learned in the RNC process have created a need for more in-depth discussion and care when deciding what supporting documentation will have to accompany the request to avoid the issues presented with the RNC compilation.

- **SIU Carbondale EOD Team**

The SIU/Carbondale EOD Team has been a long standing member of the Bomb Squads supported by ILEAS and recognized by the FBI for many years in the State of Illinois. To hold the designation as a certified Bomb Squad Team, an agency must staff a minimum number of personnel who have attended the FBI Hazardous Devices School. Like so many departments, retirements, military deployments and other reasons outside of their control have left this team outside of allowable standards to continue to be officially accredited. With an insufficient number of qualified personnel, they have been forced to stand the team down.

Since recovery, Special Teams Manager Frost and Inventory Control Coordinator Tony Shaw have been working with remaining Bomb Teams that ILEAS supports. Agencies with needs for available equipment from the SIU Carbondale EOD Team will be identified and it transferred via MOU agreement.

- **New Business**

- **Governing Board Election Date Determination and Process**

The next bi-annual Governing Board election process starts in January. As usual, it will begin with nominations in January thru February. The new Board will be seated at the March meeting. In the meantime, please consider whether you want to remain on the Board or not. I ask that if you do not want to, think about nominating someone in your region that you think would be a good Board member for ILEAS.

Motion made by **Davis** and seconded by **Bullard** for the board to select the dates of March 3rd thru 14<sup>th</sup>, 2025 for the Governing Board elections with the winners to be seated at the March meeting. Voice vote taken. **Motion passed unanimously.**

- **2025 Governing Board Meeting Dates**

Per the ILEAS By-Laws, annual meeting dates are established by the President with advice and consent of the Governing Board. Additionally, there is a mandate that there be no less than four regular meetings throughout each year in addition to the annual Conference meeting.

Motion made by **Vittorio** and seconded by **Pullido** to propose the following dates for regularly scheduled Governing Board meeting dates during 2025 and to be approved by the Board. The dates are: January 23, April 1 (at the ILEAS Conference), June 26, August 28, October 23 and December 11. Voice vote taken. **Motion passed unanimously.**

- **Adjournment**

Motion made by **McFarland** and seconded by **Vogelzang** to adjourn the meeting at 12:30 p.m. Voice vote taken. **Motion passed unanimously.**

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**President Michael Metzler**