



**Governing Board Meeting
January 28, 2021 @ 1100*
Virtual Meeting
1701 E. Main St, Urbana, Illinois 61802**

Governing Board Meeting

➤ **Meeting called to order**

Board President Dave Snyders called the meeting to order a 11:00 a.m.

➤ **Attendance**

Sheriff Dave Snyders/President	Present
Chief David Summer/Secretary	Phone
Chief Mike Metzler/Vice President	Present
Chief Sean Reynolds/Sgt. at Arms	Phone
Sheriff Brian Van Vickle/Treasurer	Phone
Chief Todd Murray	Phone
Sheriff Dwight Baird	Phone
Chief Ed Petrak	Phone Replaced Kushner
Sheriff James Mendrick**	Phone**Bilodeau Delegate
Sheriff Jeff Standard	Phone
Chief Ken Winslow	Phone
Sheriff Jeff Lower	Phone
Sheriff Rick Robbins	Phone
Chief Chris Conrad	Phone
Sheriff Andrew Hires	Phone
Chief Harold Masse	Phone
Sheriff Robert Burns**	Phone**Kilquist Delegate
Chief Bradley Potts	Phone
Colonel Mark Peyton	Absent
Deputy Chief Eric Carter*	Phone
Chief Jose Tirado	Phone

Out of 21 Board members, 2 members present and 18 members present (virtually) with 2 delegates

Also in attendance: Larry Evans, Chief of Staff, Nancy Crossman, Jan Plotner, Skip Frost, Mick McAvoy. Pete Smith and Calvin Stearns virtual.

○ **Introductions & Guests**

Greg Douglas – Auditor (virtual)

➤ **Public Comments**

None

➤ **Approval of Minutes of December 10, 2020 Meeting**

➤ Motion made by **Bilodeau** and seconded by **Masse** to approve the minutes of December 10, 2020 Roll call vote taken with 19 ayes and no nays. **Motion passed unanimously.**

➤ **Financial**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance Sheet summary, Business Account summary, Grant Reports and Grant Adjustment report. Motion made by **Metzler** and seconded by **Summer** to accept and adopt the ILEAS financial reports including

Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report. Roll call vote taken with 19 ayes and no nays. **Motion passed unanimously**

- **Fiscal Reports**

- **Auditors Report**

- Greg Douglas auditor for Martin Hood gave a brief overview of the financial audit for year ending June 30, 2020. Motion made by **Conrad** and seconded by **Hires** to approve the audit report given by Greg Douglas. Roll call taken with 20 ayes and no nays. **Motion passed unanimously.**

- **NARCAN Grant**

- Upon review of records, it was discovered that some grant activity took place that was inadvertently never on an agenda for a meeting that actually occurred. The staff is seeking retroactively to clean up the issued authorizations.

- Purchase of NARCAN**

- ILEAS purchased 2,028 NARCAN dose units/\$75 per = \$152,100 on September 21, 2020. The Board did approve the overall grant budget which did include the NARCAN acquisition, however, no specific approval was obtained. Since it exceeded \$100,000 it requires Board approval.

- NARCAN Grant Acceptance**

- Because of IDPH timing and very delayed grant implementations, the Board has authorized Director Page to accept the NARCAN grant as it came in. Due to the same reasons as outlined above, authorization from the Board to accept the grant when it came in was on an agenda for a cancelled meeting and was not put on a subsequent agenda. As reported last month, ILEAS was awarded what we believe is the final year of the current statewide NARCAN distribution grant. The grant period for this final year is October 1, 2020 thru September 30, 2021 for a total of \$337,874.

- New Purchase**

- Once the Board approves the above-described grant, ILEAS staff will then begin the process of purchasing the allocated amount of NARCAN doses per the new budget. Currently set at \$166,500 although this may change as the grant ages and unspent funds in other line items are shifted to product prior to expiration. ILEAS staff intends to issue an RFP announcement to identify a vendor and determine optimal pricing for this round of product purchasing. Upon completion, staff will present this information to the board for authorization prior to action.

- Masse questioned ordering NARCAN all at once or as needed? Evans stated that we initially ordered all at once and that IDPH allows us to swap out upcoming doses that are about to expire with new doses.

Motion made by **Masse** and seconded by **Reynolds** to approve the expenditure of the \$152,100 of NARCAN purchased in September of 2020. Roll call vote taken with 20 ayes and no nays. **Motion passed unanimously.** Motion made by **Metzler** and seconded by **Murray** to approve the acceptance of the new grant that runs from October 2020 thru September 30, 2021 and direct staff to execute and appropriate terms of the grant language. Roll call vote taken with 20 ayes and no nays. **Motion passed unanimously.**

- **Current Issues & Updates for Board**

- **COVID19 Update**

- **Impact on ILEAS**

- At the last report in December, ILEAS had five staff members come down with COVID. We increased the work from home strategy and other mitigation was implemented. Over 90 training center events were cancelled.

- **First Wave COVID Vaccination Delivery Planning**

- A second distribution was conducted in early January which was successful. We do not anticipate any further involvement in vaccine distributions.

- **Vaccines for ILEAS Staff**

Northern ILEAS staff were vaccinated by DuPage County Public Health. Central, Southern and Urbana staff have the opportunity for vaccination on January 25th. This opportunity is being provided by the State Police at their headquarters in Springfield. 12 staff members are planning on take advantage of the vaccine at that time.

- **Inauguration Activities**

Recently, a number of disturbing events transpired in Washington D.C. which led to possible threats of violence in all 50 states. Illinois took measures it deemed necessary to ensure a safe a peaceful period between then and the January 20th inauguration. ILEAS participated in these efforts:

- LE JOC
- Staffing the Central LESC
- Special Teams
- After a full ramp up of resources,
- SYNC

See issues document for details of the above. The entire operation was terminated after the Inauguration. No issues of any significance were reported.

- **Board Elections 2021**

Instructions about the 2021 Board Election Nomination Process went out three weeks ago and the week prior to the Board meeting. See nomination information in the issues document.

- **Old Business**

- **New Business**

- **2021 Meetings**

- **March 25 – New Board Seated**

- **Adjournment**

Motion made by **Summer** and seconded by **Bilodeau** to adjourn the meeting at 11:49 Voice vote taken.
Motion passed unanimously.



David Summer

***-Public Notice This meeting being held virtually in compliance with the Illinois Governor's Executive Order. Members of general public that want to call in to listen should reach out to jrpape@ileas.org for that information.**