



Governing Board Meeting
July 29, 2021 @ 1100
1701 E. Main St, Urbana, Illinois 61802

Governing Board Meeting

➤ **Meeting called to order**

Board President Dave Summer called the meeting to order at 11:00 a.m.

➤ **Attendance**

Chief Todd Murray	Present
Sheriff Dave Snyders	Absent
Sheriff Ken Briley	Present
Chief Dave Summer	Present
Chief Daniel Vittorio	Present
Sheriff James Mendrick**	Present** Steve Crane
Sheriff Jack Campbell**	Present** Cheryllynn Williams
Sheriff Dustin Heuerman	Present
Chief Mike Metzler	Present
Sheriff Rick Robbins	Present
Chief Marcos Pulido	Present
Sheriff Jeff Bullard	Present
Chief Jason McFarland	Present** Kurt Davis
Chief Harry Masse	Present
Sheriff Robert Burns	Present** John Kilquist
Chief Bradley Potts	Present
Sheriff Brian VanVickle	Absent
Major John W. Price	Absent
1 st Deputy Supt. Eric Carter	Absent
Chief Jose Tirado	Absent

Out of 21 Board members, 15 members were present with 4** delegates.

Also in attendance: Jim Page, Executive Director, Larry Evans, Chief of Staff, Nancy Crossman, Jan Plotner, Mick McAvoy, Skip Frost & Calvin Stearns,

- **Introductions**
Introductions were made.
- **Guests**

➤ **Addenda to the Agenda**

None

➤ **Public Comments**

➤ **Approval of Minutes of May 27, 2021 Meeting**

Noting that Board member Bradley Potts was absent at the May 27th Board meeting, the minutes were modified to show his absence. Motion made by **Robbins** and seconded by **Pulido** to approve the modified minutes of the May 27, 2021 meeting. ***Voice vote taken. Motion passed unanimously.***

➤ **Financial**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report.

Motion made by **Masse** and seconded by **Metzler** to accept and adopt the ILEAS' financial reports including Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report. ***Voice vote taken. Motion passed unanimously.***

- **Fiscal Report**
- **Grant & Grant Change Report**
- **State FY22 Preparedness and Response Grant Budget**

Starting July 1, 2021, the \$5 Million PAR grant was issued to various organizations to include ILEAS. The budget approved for ILEAS is included in the issues document.

Motion made by **Vittorio** and seconded by **Potts** to approve the State FY2022 PAR grant and the budget as outlined. ***Voice vote taken. Motion passed unanimously.***

- **Financial Policy Amendment**

ILEAS policies and procedures are subject to the Code of Federal Regulations (CFR) as well as other standard fiscal guidelines. Our fiscal auditor suggests policy changes. Listed in the issues document is a proposal to alter the Program Income Policy based on a suggestion by our auditor. ILEAS has Program Income when we use grant money for its intended purpose, but make money incidentally.

Motion made by **Bullard** and seconded by **Heuerman** to approve the modification of the Program Income outlined above. ***Voice vote taken. Motion passed unanimously.***

➤ **Current Issues & Updates for Board**

- **Directors and Officers/Employment Practices Insurance Increase**

ILEAS' Directors/Officers and Employment Practices liability coverage was not renewed by our carrier, Chubb Insurance. Our Broker agent, Molly Rolling's from Diamond Brothers Insurance has been working consistently to find a replacement. There were numerous underwriters that they checked with. Director Page made the decision to go with the RSUI quote of \$39,260. It is a good policy at \$2 million coverage and the lowest price available.

President Summer asked about raising dues, which Director Page stated that ILEAS would probably lose membership if dues were raised.

- **Communications Purchases**

The Communications staff is proposing to replace StarCom21 portables assigned to ILEAS staff and in the statewide caches. The Board needs to approve this purchase as it exceeds \$100,000.

Motion made by **Williams** and seconded by **Murray** to approve the acquisition of replacement portable radios to be paid from the SFY22 PAR grant not to exceed \$125,000. **Voice vote taken. Motion passed unanimously.**

- **Contract Approvals**

- Illinois Coroners' Training Board – ICTB**

ICTB has a contract with ILEAS since 2018 where we provide web page, LMS and other database support services. In discussions between ILEAS and Illinois Coroners' Training Board (ICTB), it appears that they are most likely moving to a State platform at DOIT. We offered them a new agreement for only 6 months to expire on 12/31/21. Our relationship with them should be over at that point.

Motion made by **Metzler** and seconded by **Vittorio** to approve ILEAS entering into a new 6-month contract with the coroners' Training Board. **Voice vote taken. Motion passed unanimously.**

- IL Department of Transportation**

ILEAS provides access of the LMS system to IDOT for their use. IDOT will pay \$18,036 pursuant to this new agreement. This will most likely be the last agreement for LMS with IDOT. They too are going to move to an LMS platform at DOIT.

Motion made by **Masse** and seconded by **Pulido** to approve ILEAS entering into a new one-year contract with IL Department of Transportation for LMS services. **Voice vote taken. Motion passed unanimously.**

- **Motorola User License Fees**

Each year the Motorola user license fee must be paid for all the StarCom21 radios for which ITTF is responsible financially. The ITTF has adopted a measure to cap the number of radios for which it will pay licenses at 2,500. At \$100 per radio, that is a firm figure of \$250,000. Those funds are budgeted and available. The State of Illinois has an exclusive contract with Motorola Solutions to build, maintain and operate the StarCom21 radio network. There is no other option available. Additionally, the grant documentation for communications specifically identifies the StarCom21 system as the only system for which the user license fees are intended.

Motion made by **Bullard** and seconded by **Crane** to approve the expenditure of \$250,000 to purchase user licenses for the ITTF Stardom 21 radios. **Voice vote taken. Motion passed unanimously.**

- **Cyber Booklets**

STIC has developed a resource for sworn LE staff to protect themselves from cyber threats. This resource comes in the form of a pocket-sized booklet and is entitled, "Essential Privacy Strategies for Law Enforcement." It is a valuable resource for sworn officers offering very specific guidelines on how to minimize the potential for them and their families from being victims. We limited the number of booklets available to one for each sworn officers/deputies (full and part-time), corrections officers or court security officers. There is no cost and ILEAS will pay for the shipping for the time being for this first batch.

➤ **Old Business**

➤ **New Business**

Page will send invites for the last 2 meetings in 2021 and the first 2 in 2022 which includes the March 2022 meeting that will be held on Tuesday morning at the annual ILEAS Conference.

○ **2021 Meetings**

- **September 23**
- **December 9**

➤ **Adjournment**

Motion made by **Potts** and seconded by **Vittorio** to adjourn the Board meeting at 12:08 p.m.

Voice vote taken. Motion passed unanimously.

A handwritten signature in black ink, appearing to read "Dave Summer", is written over a solid horizontal line.

Dave Summer