



**Governing Board Meeting
January 23, 2020 @ 1100
ILEAS Training Center - 1701 E. Main St, Urbana, Illinois 61802**

Governing Board Meeting

➤ **Meeting called to order**

Board President Dave Snyders called the meeting to order at 11:00 a.m.

➤ **Attendance**

Sheriff Dave Snyders/President	Present
Chief Mike Metzler/Vice President	Present
Chief Dave Summer/Secretary	Present
Sheriff Brain Van Vickle/Treasurer	Present
Chief Sean Reynolds/Sgt. at Arms	Present
Chief Todd Murray	Absent
Sheriff Dwight Baird	Absent
Chief Bill Kushner	Absent
Sheriff James Mendrick**	Present**Bilodeau/Delegate
Sheriff Jeff Standard	Absent
Chief Ken Winslow	Present
Sheriff Jeff Lower	Present
Sheriff Rick Robbins	Present
Lieutenant Chris Conrad	Present
Sheriff Andrew Hires	Absent
Chief Harold Masse	Absent
Sheriff Robert Burns	Absent
Chief Bradley Potts	Present
ISP Mark Peyton	Absent
Deputy Chief Eric Carter	Present
Commander Sean Loughman	Present

Out of 21 members 13 Board members where present with 1 delegate.

Also in attendance: Jim Page, Executive Director, Larry Evans, Chief of Staff, Nancy Crossman, Jan Plotner, Skip Frost, Mick McAvoy, Calvin Stearns and Pete Smith.

○ **Introductions & Guests**

Greg Douglas - Martin Hood, Kevin Deluia – Northwest Central Dispatch

➤ **Public Comments**

➤ **Approval of Minutes of September 26, 2019 Meeting**

Motion made by **Bilodeau** and seconded by **Metzler** to approve the minutes of September 26, 2019 Board meeting. **Voice vote taken. Motion passed unanimously.**

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➤ **Financial**

○ **Fiscal Reports**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance Sheet summary, Business Account summary, Grant Reports and Grant Adjustment report. Motion made by **VanVickle** and seconded by **Conrad** to accept and adopt the ILEAS financial reports including Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report. **Voice vote taken. Motion passed unanimously.**

▪ **State Reimbursement Delays**

Page reviewed the delay in reimbursements from the State.

○ **Audit Report**

Because ILEAS expends greater than \$750,000 in a fiscal year, the code of Federal Regulations requires us to submit a single audit, which provides assurance to the government as to the management and use of grant funds. Greg Douglas, Senior Manager of Martin Hood gave a brief overview of the audit report. Greg stated that ILEAS received an unmodified opinion, which is a clean opinion. Motion made by **Reynolds** and seconded by **Carter** to approve the Audit Report as presented. **Voice vote taken. Motion approved unanimously.**

○ **Preparedness and Response Grant Budget Proposal**

This grant is reserved primarily for Capital Replacement, Equipment acquisition not allowed by Federal grants (i.e., Mobile Field Force protective gear) and Operational costs for ILEAS staff to respond to actual events. Some new equipment can be purchased, but that is usually reserved for an end of year "left over" funds. Included in the issues document is a table showing what ILEAS has received in the last two years and what staff has developed as a proposal for 21PAR. Motion made by **Bilodeau** and seconded by **Winslow** to approve this proposed 21PAR budget and authorize Director Page to work with ITTF and IEMA staff to modify the budget appropriately for final submission. **Voice vote taken. Motion passed unanimously.**

▪ **Unmet Needs Report**

➤ **Current Issues & Updates for Board**

○ **Secondary Workplace Policy Update**

The secondary employment policy has been updated to reflect the recreational cannabis statutes. Motion made by **Metzler** and seconded by **Conrad** to adopt the Secondary Workplace Police as amended. **Voice vote taken. Motion passed unanimously.**

○ **Purchase of Equipment Status**

Included in the issues document is a complete list of the equipment that has been purchased over \$100,000.

○ **2020 Democratic National Convention Milwaukee, WI**

The 2020 National Democratic National Convention will take place in Milwaukee, Wisconsin on July 13-16 2020. Included in the issues document are highlights of the planning so far.

○ **LMS BAO Report**

ILEAS entered into a Memorandum of Understanding (MOU) with the Illinois State Police regarding Breath Alcohol Operator recertification. ILEAS/ISP entered into an MOU in February of 2019 lasting until December 31, 2019 to provide LMS services for Breath Alcohol Operator recertification's and for HAZMAT Awareness. Since ISP/ILEAS were unable to come to an agreement on an extension, ILEAS' last day was 12/31/19. In the coming weeks, the Illinois State Police and ILEAS will jointly announce the new process ISP is instituting for future recertification's. ILEAS will send a membership-wide email informing every one of the new process and the contact

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info for staff at ISP who are re-assuming this responsibility. ILEAS will be forwarding ISP a copy of the recertification database to ISP in the near future so they can load it into the new system.

- **NARCAN Grant Extension Status**

ILEAS applied to an RFP to continue the grant as was awarded the next version of the grant expiring on September 30. The second grant is to distribute NARCAN to every law enforcement and fire agency in the State. Again, ILEAS was reassured now that we had gone through the RFP process that grant extensions would be easy. IDPH also added \$400,000 in State money to buy NARCAN that needed to be purchased before June 30. ILEAS has worked with ISP to survey, analyze and select the Fire and Police agencies for rollout of the NARCAN on hand. The supporting communications, website documents and training are being reworked to support the statewide rollout. We are also adding a LEAVE BEHIND PROGRAM for responders to leave NARCAN on scene. ILEAS will also be reshipping NARCAN to original departments as their NARCAN expires. ILEAS is working with the Illinois Department of Health Services for a process to redistribute aging NARCAN before it expires.

- **Communications Report**

- **Communications Audit for ITTF**

MABAS has requested over \$1 million in new radio communications equipment for the Urban Search and Rescue Task Force 1 team. Given the size of that request, ITTF Chair Mike Chamness requested that ILEAS do a complete survey of all the radios that were purchased or are supported by ITTF. That process is still underway. A report to ITTF will be made in February along with a recommendation about radio distribution, capital replacement and support for StarCom21 user fees.

- **Radio Redistribution**

Based on a recommendation by ILEAS in 2017, the number of StarCom21 radios supported by ITTF was cut significantly. Agencies were given the choice to keep the radio at their own expense, or return it to ILEAS. An announcement was made to public agencies statewide that these StarCom21 radios were available. A multi-jurisdictional committee was established to review the requests and a priority list was established. In 2019, the Illinois State Police purchased and installed new radios for its squad cars. The StarCom21 radios that were removed were donated to ILEAS for redistribution. The process was identical as Phase 1 above – radios inspected, updated, applications accepted and distribution underway. Additionally, ILEAS has received radios from the Illinois Secretary of State Police that were redistributed. More radios most likely will be coming from ISP in the near future. Agencies that accept these radios are responsible for their use, maintenance, user fees and ultimately disposal.

- **ITECS 2.0 Pilot Progress Report**

The Unified Command Posts and now the ITECS oversight is now the responsibility of the ILEAS communications function. ILEAS has done one full validation exercise inspection audits of the ITECS/UCPs was completed two years ago. Another full inspection is coming up in the near future. Given the recent funds available in the PAR grants to address capital replacement, ILEAS Communications Staff proposed an ITECS 2.0 Pilot project. The pilot project budget for ITECS 2.0 was approved by ITTF as \$225,000 – half of the original. The ILEAS Communications Staff have worked with the current ITECS teams and have arrived at a preliminary design. This new design is one self-contained vehicle - as opposed to the current truck/trailer concept - that has less large infrastructure, more deployable radios and more information technology and networking capabilities. The idea is that it is smaller and more easily deployed to bring cached radios and IT infrastructure to the scene of a crisis quickly. ILEAS is currently bidding a Ford Transit 4WD chassis with a Knapheide cargo box. The radios and communications equipment for ITECS 2.0 pilot will be a combination of repurposed current equipment and some new. The plan is to assign this to one of the

current ITECS agencies for a year to determine if the concept is sound. Then (as shown in the 21 PAR grant application) start buying them one or two at a time until the old ones are phased out. It should be noted that none of the components for this project exceed \$100,000.

Unified Command Posts are in the same situation. In the 21PAR grant application ILEAS is asking to do the same thing by constructing the UCP 2.0 version. More to follow on this as it develops in the coming months.

- **Flood Reimbursement Status**

ILEAS used the traditional method for gathering data from agencies for reimbursement for the Southern Illinois Flood Disaster as it has done in the past. However, this time, IEMA/FEMA need substantially more information. They need actual payroll documents for each overtime and backfill hours worked. This will cause ILEAS staff to reach out to each agency to gather more documentation to submit. Agencies will not be eligible for reimbursement for straight time expenses. Once the necessary documentation has been submitted, we expect reimbursement to be processed quickly.

- **Old Business**

- **New Business**

- Next Meeting March 31, 2020 – Crowne Plaza – Springfield

- Future Meeting Schedule:

March 31

May 28

July 23

September 24

December 10

- **Adjournment**

At 12:33 motion made by **Sumner** and seconded by **Bilodeau** to adjourn the meeting. **Voice vote taken. Motion passed unanimously.**