

**Governing Board Meeting
January 25, 2024 @ 1100
1701 E. Main St, Urbana, Illinois 61802**

Governing Board Meeting

- **Meeting called to order**
President Mike Metzler called the meeting to order at 11:00 a.m.
- **Attendance**

Chief Todd Murray	Absent
Sheriff Steve Stovall **	Present** A Shroeder
Sheriff Ron Hain	Absent
Chief Nick Sikora	Present
Chief Daniel Vitorio	Present
Sheriff James Mendrick **	Present** E. Swanson
Sheriff Paul Gann	Present
Chief Derek Watts	Present
Sheriff Mark Vogelzang	Absent
Chief Mike Metzler	Present
Sheriff Jeff C. Connor	Present
Chief Jarrett Ford**	Present** Kurtis McCray
Sheriff Jeff Bullard	Present
Chief Jason McFarland	Present
Chief Harold Masse	Absent
Sheriff Robert Burns**	Present** Carson Bunton
Chief Karl Walldorf	Absent
Sheriff Brian VanVickle	Present
Chief Duane DeVries	Present
Major Scott Ahrens	Present

Out of 20 Board members, 15 members were present with 4 delegates.

Also in Attendance: Larry Evans, Executive Director, Bryant Seraphin, Chief of Staff, Marcos Pulido, Nancy Crossman, Jan Plotner, Mick McAvoy, Skip Frost, Calvin Stearns, Tony Shaw, Bill Springer, Russ Gentry, Jim Page. Pete Smith, John Konopek via Teams

- o **Introductions & Guests**

- Greg Douglas – Martin Hood Auditing via Teams

- **Addenda to the Agenda - none**
- **Public Comments – none**
- **Approval of Minutes of September 28, 2023**
Motion made by **Sikora** and seconded by **Vittorio** to approve the minutes of the September 28, 2023 Board meeting. Voice vote taken. ***Motion passed unanimously.***

- **Financial**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance sheet summary, Business account summary and Grant reports.

Motion made by **Vittorio** and seconded by **Swanson** to accept and adopt ILEAS' financial report including balance sheet summary. Voice vote taken. ***Motion passed unanimously.***

- **Audit Presentation– Martin Hood LLC**

Greg Douglas gave a brief overview of the audit of 2023.

Motion made by **Watts** and seconded by **Van Vickle** to accept and approve the audit as it is presented. Voice Vote taken. ***Motion passed unanimously.***

- **Approval of transaction from July 2022**

In early May of 2022, ILEAS staff was prepped of the possibility that funds would be directed from other agencies that were unable to expend them before the June 30 deadline. As has always been our practice, a pre-planned project was selected at a cost of \$185,281.25 for 175 Tactical Helmets for the WMD/SRT members supported by ILEAS. A letter of request to document due diligence was submitted and approved by management staff on 11 May, 2022. On 26 May, 2022, there was a Governing Board meeting at which there should have been a discussion and request for authorization to make this purchase, just in case the money was actually awarded. Instead the request for authorization was missed and on 13 June, the money did in fact become available. In the pressure that follows having to make large purchases like this under extreme deadlines, it was missed and went unnoticed until discovered by auditors during the FY23 review.

Motion made by **Van Vickle** and seconded by **Vittorio** to approve the purchase of 175 Exfil Ballistic Helmets for the WMD/SRT's a a total cost of \$185,281.25 from 13 June, 2022. Voice vote taken. ***Motion passed unanimously.***

- **Current Issues & Updates for Board**

- **Building Remodel Update and Tour**

Jim Page gave a brief update of the Training Center Upgrade Project to get a better sense of the project and progress being made, Jim Page gave the Board members a walking tour of the facility to learn of various ideas and plans and to personally see the work being completed.

- **Review and approval of the MFF and SRT SOG updates**

Standard Operating Guidelines (SOG's) were drafted and approved by the board periodically over the years. Staff has reviewed and updated the MFF and SRT Standard Operating Guidelines manuals. The main catalyst for this review beyond age was to ensure conformance with the SAFE-T Act. In the end, no significant issues were found, some language and formatting was cleaned up and a decision was made to eliminate the inclusion of a few equipment lists, which were unnecessary and difficult to continually update.

Motion made by **Vittorio** and seconded by **McFarland** to approve the SOG of the SRT from September 2023 and the SOG of the MFF from November 2023 with the awards policy of the SRT SOG included in the MFF SOG. Voice Vote Taken. ***Motion passed unanimously.***

- **Approval to purchase AUXCOM radios**
Executive Director Evans discussed the purchase of Communications equipment following the acceptance of \$2.5 million in PAR and CAP funds for FY24. See issues document for additional information.

Motion made by **Connor** and seconded by **Swanson** to approve the deployment plan and purchase of **11, RF Unit, 2210 Envoy X2 radio** units and necessary support and installation/programming equipment at a total cost of \$158,795.00. Voice vote taken. ***Motion passed unanimously.***

- **Update on ICJIA Less Lethal Alternatives grant**
The ICJIA Less Lethal Alternative for L.E. Grant Agreement with ILEAS was signed on December 26, 2023. Since that date, ILEAS staff continues to work closely with the Justice Authority to go through each aspect of the grant and the corresponding documentation to gain approval for each of the proposed relationships and financial processes.

- **Old Business**

- **DNC/RNC**

RNC: There was a recent letter that went out from the Milwaukee Police Department offering an update on where they currently are with their planning for this event. It should be noted that they appear to still be determining the best way to enter into a Mutual Aid request, be that through EMAC, MOU's or IGA's.
DNC:General discussion about DNC planning.

- **NARCAN Grant Update and Purchase**

During our September meeting, the board approved the acceptance of grant funds and subsequent purchase of \$347,278.00 of NARCAN related products. ILEAS provides NARCAN and training in a targeted 63 county area in southern and central Illinois to agencies that wish to participate. That authority to distribute NARCAN will now include the school districts within the covered area to comply with new mandates.

- **New Business**

- **2024 Meetings Remaining**

- **January 25th**
- **March 26th**
- **May 23rd**
- **July 25th**
- **September 26th**
- **December 12th**

Motion made by **Sikora** and seconded by **Vittorio** to accept the Board meeting dates. Voice vote taken. ***Motion passed unanimously.***

- **Adjournment**

Motion made by **McFarland** and seconded by **Connor** to adjourn the meeting at 12:58 p.m. Voice vote taken. ***Motion passed unanimously.***

President Michael Metzler