

ILEAS Board Meeting
December 6, 2012

Meeting called to order: Board President Larry Evans called the meeting to order at 11:02 a.m.

Attendance was taken:

Chief Larry Evans	Present
Sheriff Dave Snyders	Absent
Sheriff Roger Scott	Present
Chief Jeff Swoboda	Present
Sheriff John Zaruba	Absent
Chief Steve Neubauer	Present
Sheriff Mike McCoy	Absent
Chief Robert Williams	Present
Sheriff Derek Hagen	Present
Chief James Kuchenbecker	Present
Sheriff Jim Vazzi	Absent
Chief Richard Miller	Present
Sheriff Andrew Hires	Present
Chief Todd Sigler	Absent
Sheriff Keith Brown	Present
Chief Eric Smith	Present
Sheriff Tom Schneider	Present
Deputy Chief Wayne Gulliford	Present
Captain William Smith	Absent
Deputy Chief Steve Georgas	Absent
Chief Victor Moreno	Present

Out of 21 Board members 14 Board members were present and no delegates.

Also in attendance were: ILEAS Executive Director, James Page, and ILEAS staff, Nancy Crossman, Pete Smith, Richard Huston, Jim Luecking, Calvin Stearns and Mick McAvoy was also present.

Previous Minutes:

- Motion made by Hagen and seconded by Kuchenbecker to approve the minutes of October 25, 2012. Voice vote was taken. Motion passed unanimously.

Guest Introduction: With all of the new faces on the Governing Board, President Evans thought that it would be a good idea for everybody to introduce themselves. Dick Stites ILEAS' Attorney, Ralph Caldwell Metcad 911 Director and Cindy Barbera Barelli of Northwest Central Dispatch were also introduced.

Foundation Update: Ralph Caldwell Board member of the ILEAS Foundation gave a brief overview of the status of the Foundation. Ralph stated that we were able to sell the mobile homes for a total of \$28,000 and also were able to repay the \$30,000 loaned to the Foundation by the Consortium. Ralph also stated that the Foundation agreed to sponsor or pay for a speaker at the yearly ILEAS conference, which could cost up to \$10,000. A member of the Foundation will start attending the ILEAS Board meetings so as to keep in touch with what is going on.

ILEAS Treasurer and Region 8 Co-Chair:

At the last meeting, Mark Beckwith notified the Board of his retirement from Milan PD and his resignation from the Board. The Board moved Larry Evans from Treasurer to President. Prior to his leaving, Mark Beckwith had asked Chief David Hayes to serve as Treasurer. That appointment was also approved by the Board. On November 28th, Chief Hayes informed ILEAS that he was also retiring and resigning from the Board effective at the end of December. This leaves a vacancy as the Region 8 co-chair and Treasurer. Sheriff Vazzi has appointed Granite City Chief Richard Miller as Hayes' replacement as Region 8 co-chair. President Evans made an appointment to the Treasurer position and asked for advice and consent from the Board on that appointment. Motion made by Kuchenbecker and seconded by Scott to approve the appointment of Derek Hagen to the Treasurer's position. Voice vote was taken. Motion passed unanimously.

Financial:

- **Grant & Fiscal Report:** Dick Huston and Jim Page gave a brief overview of our financial status.
- **10ILEASEQU Spending Report** – There was \$434,500 remaining in the Personal Radiation Detector (PRD) budget line in the 10ILEASEQU grant that must be spent by December 31, 2012. ITTF voted not to expend those funds on PRDs. Staff reviewed and put together a plan which was approved at the last Board meeting. Included in the issues document are the proposals for expending the 10ILEASEQU/PRD budget line and a status report on each project.
- **FY10 Spending Plan and Related Grant Adjustments from ITTF** – Once the ITTF meeting is over on December 5th, ILEAS staff will work to develop a written document outlining any changes that the Board needs to officially make on December 6th. Staff further recommends that until December 31, 2012, that the Executive Committee be given temporary authority to exceed the \$100,000 spending limit in lieu of full board approval. Staff also requests that until December 31, 2012, the Executive Director, with concurrence of the President, be given authority to sign grant adjustments moving funds between FY10 and FY11 as necessary to facilitate spending that must be completed prior to December 31, 2012. It is expressly understood that movements of these funds must be within programs already approved by the Board.
- **Check signing Resolution/New Treasurer & President** – The bank ILEAS uses, PNC Bank, requires a Board resolution to change the signatories on ILEAS accounts. Since Mark Beckwith retired, Larry Evans moved to President and David Hayes moved to Treasurer and then subsequently resigned, ILEAS needs a new resolution for the bank. David Hayes' name is

currently on the proposed resolution as a place holder pending an appointment and approval of the new Treasurer. Motion made by Schneider and seconded by Gulliford to approve the revision of the check signing resolution. Voice vote taken. Motion passed unanimously.

- **Conference Registration Fee Increase** – Given the decrease in grant funds and negative attention on a national stage about federally-funded conferences, ILEAS has reviewed the costs for the upcoming 2013 ILEAS Annual Conference. ILEAS staff have analyzed the cost and developed a proposal to eliminate the meal cost from the grant completely. Another issue is the complimentary slots provided to Board members and agencies that provide administrative support at no cost to ILEAS as well as partner organizations. It was suggested by Kuchenbecker that all board members pay the fee as well as anyone on the list as a vehicle host. President Evans would like to see feedback on the exiting questionnaire on raising the fees. If there were no complimentary slots and everyone still attended, the increase would be \$9, 975 at the current rate. Motion made by Kuchenbecker and seconded by Moreno to approve the increase of the registration fee and provide complimentary slots to agencies that have a team commander, and to agencies that offer slots in kind for ILEAS to attend their conference. Voice vote taken. Motion passed unanimously.
- **ST53 Purchase** – The current WMD SRT hybrid breathing system is the Patriot. Routine maintenance on all 110 of them costs over \$40,000 a year and they are very susceptible to malfunction. ILEAS would like to replace them as we can afford it with the Avon ST53 system. This system is built using the currently issued WMD SRT respirator, the FM53 and functions very similar to and requires the same regular maintenance as a standard SCBA. Three quotes were received and the lowest one was from Pro-Tech for \$3,910.20 each. In the August Board meeting, the Board approved the purchase of 40 of the ST-53's at a cost not to exceed \$156,408. Those ST-53's have been purchased and distributed to teams. Given the FY10 spending plan proposals, the effort to spend down the current funds and the \$100,000 spending limit without Board approval, staff has purchased 25 more of the ST-53's at a cost just shy of approximately \$98,000. The proposal is to purchase 15 more ST-53's out of current FY10 grant funds at a cost not to exceed \$70,000. Motion made by Kuchenbecker and seconded by Miller to authorize the expenditure not to exceed an additional \$70,000 of current FY10 grant funds to purchase the ST-53's. Voice vote taken. Motion passed unanimously.

Current Issues & Updates for Board

- **New Jersey Report** – On November 2nd, at approximately 1700, IEMA Director Jonathon Monken reached out to ILEAS requesting that ILEAS start the coordination of an Emergency Management Assistance Compact (EMAC) law enforcement response to the State of New Jersey. New Jersey state officials reached out to other states requesting the deployment of 10 25- officer law enforcement patrol strike teams. Given the situation the ILETSB, Executive Director Page requested documentation that ILEAS was authorized to coordinate this response. Authorization was given by the Governor's office. ILEAS staff and the Illinois State Police commanders worked together to put together a package of six strike teams totaling 152 officers/deputies and 50+ troopers. ILEAS submitted a cost estimate of nearly \$980,000 and a commitment for the 152 officers. IEMA contacted ILEAS and requested that we "stand down." New Jersey needed

assistance quicker than Illinois could provide it given the 16 hour drive between Illinois and New Jersey. The original request was filled by closer states. On November 8th New Jersey sent another EMAC request to Illinois for 50 officers/troopers. ILEAS coordinated the response of a team of 25 Mobile Field Force officers and deputies from Regions 6, 7, 8 and 9/11. ILEAS staff submitted a second preliminary cost estimate for this version costing approximately \$250,000. ILEAS also sent RPC Jim Pearson as administrative support to the entire team. All work was done on the night shift. The officers were housed at Fort Dix. The deployment was successful, with no injuries of any ILEAS officer/deputy or significant property damage. The officers returned to Springfield on November 18, 2012 for return processing. ILEAS staff met with IEMA legal counsel, operations and fiscal staff on Monday November 26th to discuss the reimbursement process. ILEAS is currently finishing the online reimbursement process for the participating agencies which should be open within a few days. Once the funds are received from IEMA, ILES will then send reimbursement checks to the participating agencies.

- **Hotel Policy** – A recent review of hotel costs for all ILEAS grants and projects was conducted. It showed that in one year (9/22/11 – 9/21/12) ILEAS spent \$265,150 on lodging and conference costs. A significant amount of that was attributed to the ILEAS Annual conference. Based on these preliminary figures. Staff was directed to develop a hotel policy to govern how decisions are made as to what hotels/caterers are used, how much is spent, what hotels will be recommended to others, which hotels will be used by staff, etc. This policy requires staff to conduct an annual RFP to develop an approved list of hotels for rotational use and recommendations. Motion made by Schneider and seconded by Moreno to adopt the travel policy – including the increase of mileage limit and the per diem as states in the policy as written today with the understanding that changes made to the State of Illinois travel policy would be reviewed by the ILEAS Board before being adopted as ILEAS policy. Voice vote taken. Motion passed unanimously.
- **ILEAS LEGAL STATUS** – A lot of activity regarding ILEAS’ legal status and the funding bill HB5555 has taken place in the last two months. Page presented a power point to the Governing Board regarding the issue of ILEAS’ legal status. A timeline of significant events is included in the issues document for this Board meeting.
- **HB5555** – President Evans and Director Page traveled to Springfield for the hearing of the HB5555 bill. McClain met with Lisa Dugan with objections to bill based on homeland security implementation concerns. The bill was postponed by Dugan and promised to set up a meeting between ILEAS, McClain, ITTF and other interested parties. The plan moving forward is to compose a new mutual aid agreement for approval by the Attorney General, resolve the public agency status and edit the bill, removing the air support option, and submit it for the next session.

Old Business

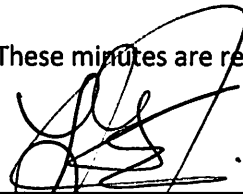
- **Open Meetings Act Training Requirement** – There is a statutory requirement for board members to complete the Opens Meetings Act online training sponsored by the Illinois Attorney General. We have asked that everyone who completes the training submit a copy their certificate so that ILEAS has records of compliance with the statute. Board members have until

December 31, 2012 to complete the training. To date, there are still 9 Board members that have not submitted a copy of their certificate. All members have brought their certificates to this meeting but 1 and he is new to the board and will have this done asap.

New Business

Adjournment: at 1:57 motion was made by Miller and seconded by Schneider to adjourn the meeting. Voice vote was taken. Motion passed unanimously.

These minutes are respectfully submitted



Larry Evans
ILEAS Board President