



**Governing Board Meeting
July 23, 2020 @ 1100
ILEAS Training Center
1701 E. Main St, Urbana, Illinois 61802**

Governing Board Meeting

➤ **Meeting called to order**

Board President Dave Snyders called the meeting to order at 11:05 a.m.

➤ **Attendance**

Sheriff Dave Snyders/President	Present
Chief David Summer/Secretary	Present
Chief Mike Metzler/Vice President	Present
Chief Sean Reynolds/Sgt. at Arms	Present
Sheriff Brian VanVickle/Treasurer	Absent
Chief Todd Murray	Present
Sheriff Dwight Baird	Present
Chief Bill Kushner	Present
Sheriff James Mendrick	Absent
Sheriff Jeff Standard	Absent
Chief Ken Winslow	Present
Sheriff Jeff Lower	Present
Sheriff Rick Robbins	Absent
Lieutenant Chris Conrad	Absent
Sheriff Andrew Hires	Absent
Chief Harold Masse	Absent
Sheriff Robert Burns*	Present Kilquist/ Delegate
Chief Bradley Potts	Present
ISP Mark Peyton * Major Trent Phillips	Present Phillips/ Delegate
Deputy Chief Eric Carter *	Absent
Commander Sean Loughran *	Absent

Out of 21 members 12 members were present with 2 delegates.

Also in attendance: Jim Page, Executive Director, Larry Evans, Chief of Staff, Nancy Crossman, Jan Plotner, Skip Frost, Mick McAvoy, Calvin Stearns and Pete Smith.

○ **Introductions & Guests**

➤ **Public Comments**

➤ **Approval of Minutes of May 28, 2020 Meeting**

Motion made by **Baird** and seconded by **Kushner** to approve the minutes of the May 28, 2020 Board meeting. Voice vote taken. **Motion passed unanimously.**

➤ **Financial**

○ **Fiscal Reports**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance Sheet summary, Business Account summary, Grant Reports and Grant Adjustment report. Motion made by **Potts** and seconded by **Kushner** to accept and adopt the ILEAS financial reports including Balance Sheet summary, Business Account summary, Grant reports and Grant Adjustment report. Voice vote taken. **Motion passed unanimously.**

▪ **State FY21 Preparedness and Response Grant (PAR)**

ITTF has approved and IEMA has issued ILEAS a portion of the \$5 million State FY21 PAR grant. See issues document for items that ILEAS received. Motion made by **Lower** and seconded by **Kushner** to authorize staff to accept the State FY21 PAR grants and to formally add it to the ILEAS budget, to authorize staff to issue a purchase order to acquire an additional 4th Bearcat for capital replacement and approve the acquisition of the following special teams' equipment to include LION Suits, SCBA Bottles and Mobile Field Force trucks. Voice vote taken. **Motion passed unanimously.**

▪ **Line of Credit Expansion Approval**

ILEAS has had a line of credit of \$250,000 for the last few years. With the increase in State Preparedness and Response grant funds available to ILEAS, the cash flow situation has worsened. Because of the recent purchase of two Bearcats, ILEAS will have to come up with \$700,000 at one time to take physical possession of them. There is a grant Catch-22:

1. We cannot have the Bearcat in our possession until we pay the vendor approximately \$700,000.
2. Federal & State Grant Rules prohibit us from submitting an invoice for reimbursement to the State until we have the Bearcats in our possession. PNC – ILEAS' primary bank – has offered an increase in our Line of Credit from \$250,000 to \$800,000 with an approximate 1% lesser interest rate than we are currently paying. It will be reviewed by the bank and the Governing Board a year from now. Motion made by **Metzler** and seconded by **Lower** to approve the authorization of the expansion of the Line of Credit from \$250,000 to \$800,000 as described above. Voice vote taken. **Motion passed unanimously.**

▪ **Financial Policies**

- **Investment**
- **Others**

As per Federal Grant guidance for Federal Awards, ILEAS is required to document internal controls for any area of compliance that is applicable for federal programs. This is part of internal control.

Motion made by **Summer** and seconded by **Reynolds** to approve the policies as proposed. Voice vote taken. **Motion passed unanimously.**

▪ **Staff Raises**

On July 25, 2019, The Governing Board adopted the Federal FY2019 budget. In that budget as proposed and accepted was a 2% increase for ILEAS staff that would take effect on July 1, 2020 when the FFY19 grant started. See issues document for the table that

outlines a history of staff pay increases and salary schedule adjustments over the last seven years.

Motion made by **Metzler** and seconded by **Murray** to approve the new salary as presented. Voice vote taken. **Motion passed unanimously.**

➤ **Current Issues & Updates for Board**

○ **COVID19 7 Civil Unrest Update**

To date at least 54 events have been cancelled based on the ILETSB funding issue and COVID19 cancellations. On June 26, 2020, the Governor issued an Executive Order, initiating Phase 4 of the Restore Illinois Plan. As part of that reopening, the ILEAS Training Center is now scheduling events again. However, there are restrictions and guidance that ILEAS must follow. See the issues document for details. So far, there are 39 events scheduled between now and when the Board meets next September.

Joint Operational Command

Statewide law enforcement activities with regard to COVID19 are being coordinated through the Law Enforcement Joint Operation Command (JOC). The JOC has been stood down for the moment.

Law Enforcement Support Centers

The three Law Enforcement Support Centers have been stood down.

Info to Agencies

Information about COVID19 issues, procedures, guidelines, executive orders, links and many documents are available to law enforcement on their ILEAS web page. It is updated daily. ILEAS has begun the process of archiving old material. However, the resources will stay up as long as Illinois is in phase 4.

Special Teams

During the civil disorder in June, all ILEAS special teams were active to one degree or another. Staffer Mike Cahill tracked the deployments daily.

○ **Bearcat Purchase and Status Update**

▪ **To-Date Summary of Bearcat Capital Replacement**

The Board approved the inter-fund movement of money to order two new Bearcats. Because of the ongoing COVID19 restrictions, more funds became available and the Board approved the acquisition of a third Bearcat. All three Bearcats have been ordered with delivery dates in August 2020 for the first two and May 2021 for the third one.

▪ **NIPAS Bear**

NIPAS Special Response team will be receiving a new Bearcat to replace their full sized Bear. ILEAS has \$189,000 remaining in the budget in 18UAILESRT. NIPAS and ILEAS have agreed to an arrangement for those funds and the Bear. ILEAS issued purchase orders for equipment for the NIPAS Special Response Team. In consideration of that, NIPAS will cede their Bear to ILEAS for redistribution. It is estimated that the NIPAS Bearcat will arrive in January 2021 and the transfer of the Bear to ILEAS will take place shortly thereafter.

▪ **Replacement Strategy**

When the two new Bearcats arrive in August, one will be assigned to WMD Special Response Team Region 9/11. The other will be assigned to WMD Special Response Team Region 6/7. Region 9/11 will retain their current Bearcat. Adding a shared Bearcat to the three regions will lessen mileage build up which will lengthen its useful life. The Region 6/7/ Bearcat, however, will be surplus. In January of 2021, the Bear from NIPAS and the surplus Bearcat from 6/7 will be available to be reassigned. In June, two more surplus Bearcats (the 3rd and 4th orders) will also be available. See issues document to see the plan as agreed to by NIPAS.

- The motion to approve the purchase order to acquire an additional Bearcat has been included in the above paragraph of 'State FY21 Preparedness and Response Grant (PAR)'.

- **Special Teams Equipment Acquisitions**

- **Mobile Field Force Trucks**

- The last of the three Mobile Field Force Teams' trucks need to be ordered. Using PAR funds for the last two years, we have already replaced six, so these are the last three.

- **Lion Suits**

- This is the most modern HAZMAT suits that is used in the tactical Special Response Team discipline. In SFY20 we bought 100 of the suits. This year we plan to buy 95 more at a cost of approximately \$201,000.

- **SCBA Bottles**

- The current bottles were bought in 2005 and have reached the certified end of life and need to be replaced. Current pricing is approximately \$1163 per bottle. A third of the bottles are being replaced on a three-year cycle, starting in SFY2021 (125 bottles). This is a first of a three-year capital replacement process as has been ILEAS' practice.

- Motion to approve the acquisition of the following special teams' equipment to include LION Suits, SCBA Bottles and Mobile Field Force trucks as described above has been included in the above paragraph of 'State FY21 Preparedness and Response Grant (PAR)'.

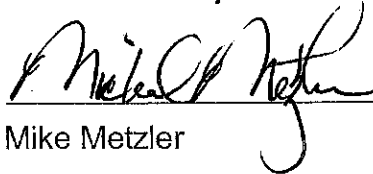
- **Old Business**

- **New Business**

- **Next Meeting September 24, 2020 – ILEAS Training Center**
 - **Last Meeting of 2020 – December 10, 2020 – ILEAS Training Center**

- **Adjournment**

Motion made by **Potts** and seconded by **Baird** to adjourn the meeting at 11:52 a.m. Voice vote taken. **Motion passed unanimously**



Mike Metzler