



**Governing Board Meeting  
September 27, 2018 @ 1100  
ILEAS Training Center  
1701 E. Main Street, Urbana, IL 61802**

➤ **Meeting called to order**

Board President Dave Snyders called the meeting to order at 11:00 a.m.

➤ **Attendance**

Sheriff Dave Snyders/President	Present
Chief Mike Metzler/Vice President	Present
Chief Dave Summer/Secretary	Present
Sheriff Derek Hagen/Treasurer	Absent
Chief Sean Reynolds/Sgt.at Arms	Present
Chief Todd Murray	Absent
Sheriff Dwight Baird	Absent
Sheriff Mark Curran	Absent
Chief Ken Winslow	Absent
Sheriff Jeff Standard	Present
Lieutenant Chris Conrad	Present
Chief Bill Kushner	Present
Sheriff Neil Rohlfig	Absent
Sheriff Michael Everett	Present
Sheriff Robert Burns	Present
Chief Harold Masse	Present
Chief Curt Barker	Absent
Sheriff Brian Van Vickle	Present
ISP Mark Peyton	Absent
Deputy Chief Eric Carter	Present
Chief of Patrol Fred Waller	Absent

Out of 21 members, 12 Board members were present with 0 delegates.

**Also in attendance:** Executive Director, Jim Page, Chief of Staff, Larry Evans, Nancy Crossman, Calvin Stearns, Pete Smith, Mick McAvoy, Jan Plotner and Skip Frost.

○ **Introductions & Guests**

Kevin Diluia, NWCDS, Mike Forest, MABAS, Mike Emory, U.S. Attorney's Office & Jon Kilquist Jackson Co. Sheriff's Office.

➤ **Public Comments**

➤ **Approval of Minutes of July 26, 2018**

Motion made by *Metzler* and seconded by *Conrad* to approve the minutes of the July 26, 2018 Board meeting. Voice vote taken. *Motion passed unanimously.*

➤ **Governing Board Membership Changes**

○ **New Board Sergeant at Arms Appointment**

Keith Brown, Saline County Sheriff resigned on August 28, 2018, creating a vacancy as Region 11 Co-Chair and as the Board Sergeant at Arms. President Snyders is appointing Region 9 Co-Chair Sean Reynolds to be the Board Sergeant at Arms. Motion made by *Everett* and seconded by *Kushner* to consider the appointment of Chief Reynolds as the Sergeant at Arms of ILEAS. Voice vote taken. *Motion passed unanimously.*

○ **New Region 11 Co-Chair Appointment**

The resignation of Keith Brown created a vacancy in Region 11. Chief Harry Masse has appointed Jackson County Sheriff Robert Burns to replace Sheriff Brown.

**Financial**

○ **Fiscal Reports**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance Sheet summary, Business Account summary and Grant Reports. There is also a listing of grant changes since the last financial report.

Motion made by *Standard* and seconded by *Conrad* to accept and approve the grant and fiscal report. Voice vote taken. *Motion passed unanimously.*

○ **Federal FY18 Final Budget Report**

• **Incident Management Team (IMT) Grant**

ILEAS will finish out the year managing the Incident Management Team (IMT) for FY17. ILEAS has been the fiduciary for that grant for several years. Logan County will take over for FY2018 and be the fiduciary for IMT along with Emergency Management Assistant TEAM (IEMAT) and other emergency management grants.

Motion made by *Masse* and seconded by *Metzler* to accept and adopt the Federal Fiscal Year 2018 grant budget as proposed. Voice vote taken. *Motion passed unanimously.*

○ **Unmet Needs Budget Report**

ILEAS received \$442,500 in State funds to be spent on specific capital replacement items between July 1, 2018 and June 30, 2019. The status of the projects is listed in the issues document.

➤ **Current Issues & Updates for Board**

○ **IDPH NARCAN Update**

The grant paperwork has finally been processed and ILEAS has already received 80% of the first year's budget. 98 potential agencies have been identified in the 18-county targeted area plus the Illinois State Police Southern Drug Task Force.

○ **Mission Capable Status of Teams**

• **Water/Food/Shelter/Communications**

There is a database of resources and teams available for FEMA to use for national deployments maintained by the National Emergency Management Association (NEMA). There is a process for certifying each team/resource meets certain standards for deployments. In order for ILEAS teams to be included in that database, they have to be self-sufficient for at least 72 hours upon deployment, which includes communications, food, shelter and water. A written plan to expand this capability to a level that can accommodate a 100-officer deployment in the field for at least 72 hours is being developed. Once that plan is complete, it will be presented to the Board for approval so that when financial resources become available – sometimes last minute with a quick turnaround – staff can move to complete the mission capable package. Motion made by *Reynolds* and seconded by *Van Vickle* to develop a mission capable plan for resources and teams, enter ILEAS assets/teams/resources into the mission capable database and acquire the equipment and implement the plan. Voice vote taken. *Motion passed unanimously.*

○ **LMS**

This project has become very active. It is being used routinely for the NARCAN project. ILEAS was approached by officials at the Illinois Department of Transportation (IDOT) to discuss whether or not the ILEAS Topyx LMS could be used for safety/OSHA type training by their personnel. An agreement was

developed between ILEAS and IDOT to host their on-line training courses on our LMS. This MOU will initially be for \$1,000 a month for the first year, starting October 1, 2018. After July 1, 2019, the cost will increase to an annual rate of \$17,000. (\$1,417 monthly). ILEAS will retain full administrative rights and control and initially assist with uploading the IDOT users into the proper groups. After this initial set up, ILEAS staff involvement will be to act in an assist/advisory role. Additionally, ILEAS staff have been in discussions with officials from IEMA and from the Illinois Department of Innovation and Technology (DOIT) regarding cybersecurity online training. Motion made by **Metzler** and seconded by **Carter** to approve the proposed MOU with the Illinois Department of Transportation for use of the Topyx LMS system. Voice vote taken. **Motion passed unanimously.**

○ **Report on Non-Member Agreement and MO**

Each year, ILEAS enters into agreements with both ISP and IFSI authorizing them (state agencies) to spend grant funds to provide a service and a benefit (intelligence and training) to local law enforcement agencies.

● **Non-Member Affiliate Agreement Notification**

The Eureka College Police signed the Non-Member Affiliate agreement on September 6, 2018

● **ISP and IFSI Agreements**

Each year, ILEAS enters into agreements with ISP and IFSI authorizing them to spend grant funds to provide a service and a benefit to local law enforcement agencies. A large part of STIC requests for information comes from local law enforcement. IFSI provides NIMS training to local law enforcement.

Motion made by **Kushner** and seconded by **Conrad** to authorize the Executive Director to enter into agreements with both the Illinois State Police and the Illinois Fire Service Institute once those agreements have been crafted and agreed to between all parties involved. Voice vote taken. **Motion passed unanimously.**

○ **Trailer Disposition Update**

At the July Board meeting the Board authorized staff to dispose of three trailers. All three have been relinquished.

➤ **ILEAS Foundation Update**

○ **Operation Underground Railroad Grant Status**

Operation Underground Railroad (OUR) is a non-profit organization that works to counter human trafficking and online predators of children. OUR decided to donate \$100,000 to the ILEAS Foundation for technology to support their operations. The Internet Crimes Against Children (ICAC) Task Force is currently gathering quotes for standard Cellebrite devices & software licenses as well as Cellebrite kiosks. Once these are received, the equipment will be ordered and licenses acquired.

➤ **Old Business**

➤ **New Business**

Chief Eric Carter updated the Board on preparations for the Chicago marathon and related events.

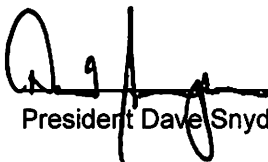
○ **Next Meeting December 13, 2018**

○ **Board Elections**

Elections are coming up. ILEAS will send out a notice. You have to be a member with a new mutual aid agreement in order to vote.

➤ **Adjournment**

At 12:31 p.m. motion made by **Everett** and seconded by **Metzler** to adjourn the meeting. Voice vote taken. **Motion passed unanimously.**

  
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President Dave Snyder