



Governing Board Meeting
September 26, 2024 11:00 a.m.
ILEAS
1701 E. Main St.
Urbana IL

Governing Board Meeting

- **Meeting called to order**

President Metzler called the meeting to order at 11:00 a.m.

- **Attendance**

Major Brandon Davis	Present
Chief Todd Stockburger	Present
Sheriff Steve Stovall	Present
Sheriff Ron Hain	Absent
Chief Nick Sikora	Present
Chief Daniel Vittorio	Present
Sheriff James Mendrick**	Present**E.Swanson/Delegate
Sheriff Paul Gann	Present
Chief Derek Watts **	Present**Curt Bilbrey/Delegate
Sheriff Mark Vogelzang **	Present** T Apperson/Delegate
Chief Mike Metzler	Present
Sheriff Jeff C. Connor	Absent
Chief Jarrett Ford	Present
Sheriff Jeff Bullard	Present
Chief Jason McFarland	Absent
Chief Harold Masse	Present
Sheriff Robert Burns**	Present**J Kilquist/Delegate
Sheriff Brian VanVickle	Absent
Chief Ed Roncone	Present
Chief Duane DeVries	Present

Out of 20 Board Members, 12 members were present with 4 delegates.

Also in Attendance:

Larry Evans, Executive Director, Bryant Seraphin, Chief of Staff, Jan Plotner, Mick McAvoy, Skip Frost, Randy Olsberg, Mark Griffith & John Konopek (virtual)

- **Introductions & Guests**

Introductions were made

- **Addenda to the Agenda**

None

- **Public Comments**

None

- **Approval of Minutes**

Motion made by **Masse** and seconded **Sikora** to approve the minutes of the June 27 2024 Board meeting. Voice vote taken. ***Motion passed unanimously.***

- **Financial**

Jan Plotner gave a brief overview of ILEAS' financial reports, including Balance sheet summary, Business account summary, Grant reports and Grant Adjustment Reports.

Motion made by **Vittorio** and seconded by **Swanson** to accept and adopt ILEAS' Balance sheet summary, Business account summary, Grant reports and Grant Adjustment Reports. Voice vote taken. ***Motion passed unanimously.***

- **Approval of Business Account Budget**

Jan Plotner gave a brief overview of the Proposed ILEAS' 2025 Business Budget.

Motion made by **Vittorio** and seconded by **Swanson** to approve and accept the ILEAS' 2025 Business Budget. Voice vote taken. ***Motion passed unanimously.***

- **Changes to Martin Hood Agreement**

ILEAS was approached by Martin Hood in June with the topic of having to increase audit fees due to unexpected circumstances when they initially bid the audit in 2022. At this point, there is no board action necessary. Because of the timing of the change information, we have agreed to continue the 2024 Audit process with MH however, staff did not commit to furtherance into 2025 and beyond. Further discussion will be needed to determine whether or not staff recommends issuing new proposal requests or to accept this information and move forward.

- **Current Issues & Updates for Board**

- **Building Remodel Update and Financial Report**

The ILEAS Training Center improvements are nearing an end. The final work on the parking lot repairs have been completed. There is a drain issue that is being addressed by the county but that is not associated with this project. The long awaited arrival of the main air-handler unit for B wing has arrived and finally been installed. On Friday, 20 September, our architect representative and members from the main contractor conducted a meeting to review and approve major completion milestones and discuss small unfinished issues yet to be addressed. Financially, we are within our allocated budgeted amount and have planned the final expenditures almost down to the penny. Due to the excellent work of the finance staff, as well as Facilities Manager Mark Griffeth, we have been able to prepare and submit an end plan that accomplishes our goals, stays within our budget and meets the BEP requirements assigned to this project by DCEO

- **FY 25 ILEAS Unmet Needs**

Each year, the IEMA-OHS awards a variety of grants to multiple agencies to

achieve Illinois homeland security, emergency and disaster relief and resiliency goals. ILEAS is funded almost exclusively through these grant funds and submits budget proposals annually. During the budget cycle, all agencies make requests for funding but unfortunately, there are always more requests than money available. This means that there are always unmet needs and gaps in the agency project planning. However, history has shown that as the year progresses, and deadlines approach, many agencies are unable to utilize the funds that they were allocated, or additional funding is received and as a result, must be redistributed to ensure timely expenditure. IEMA-OHS polls all grantees to meet within their respective committees and determine an unmet needs document that consists of items that are already part of an existing program and are considered "shovel ready" for immediate action

On 13 September, 2024 a list of items including approximate cost and ILEAS prioritization was prepared and sent to IEMA-OHS. The items presented are able to be incorporated into an already approved and funded grant classification and all are scalable meaning that if only partial funding is available, we can do a portion of the purchase without having to kill the entire initiative.

Motion made by **Davis** and seconded by **Sikora** accept the FY 25 ILEAS Unmet Needs List for the period of July 1, 2024 thru June 30, 2025. Voice vote taken. ***Motion passed unanimously.***

o **Approval to Purchase Equipment from Unmet Needs Presentation**

▪ **Ballistic Shields**

Over the past three years, ILEAS has purchased and distributed 42 sets of Ballistic Shields to Illinois agencies. There is currently a waiting list of over 113 departments that have applied for shields. This is an extremely popular program and we intend to continue directing funds to this initiative. With each award, a department commits to sending an officer to the 40 hour, Train the Trainer Ballistic Shield Instructor Course. At this course, awardees receive one Ballistic Pistol and one Rifle grade shield to take back to their department/region. The combined total for the set is approaching \$9,000.

Motion made by **Vittorio** and seconded by **Sikora** to acknowledge and approve to continue the Ballistic Shield Program and purchase units up to \$180,000 should funding be made available during the next fiscal year. Voice vote taken. ***Motion passed unanimously.***

▪ **Night Vision Goggles PVS White Phosphorus**

Between 15 April, 2024 and 6 June, 2024, staff purchased 48 NVG units in three separate batches as funding became available. The total cost for those PVS White Phosphorous Night Vision Goggles was over \$139,200.00 that was later approved by this board. These devices are a critical piece of WMD/SRT tactical equipment. The decision to move to the WP type of goggles has expanded operator capabilities while at the same time saving money due to reduced cost per unit. This is a

continuing long term project with the need to purchase over 100 more of this devices to replace existing inventory. An anticipated cost increase puts each at \$3,185.00. 100 units at \$3,185.00 would total \$318,500.00.

Motion made by **Masse** and seconded by **Ford** for purchase up to 100 WP NVG units at an approximate cost not to exceed \$325,000 during the next fiscal year. Voice vote taken. ***Motion passed unanimously.***

- **Tactical Communication Headsets**

Each WMD/SRT operator is equipped with communications head gear devices that are compatible for use during routine and WMD events. The currently issued equipment is becoming worn and slowly reaching the point unserviceability and therefore in need of regular replacement. This plan envisions the replacement of 50 individual devices at an estimated cost of \$2,175.00 per unit for an estimated total cost of \$108,750.

Motion made by **Ford** and seconded by **Davis** to purchase up to 50 Tactical Communications Headsets at an approximate cost of \$2,175.00 each for a total not to exceed \$113,000.00 if funding is awarded during the next fiscal year. Voice vote taken. ***Motion passed unanimously.***

- **Long Range Thermal Sights**

Each WMD/SRT has the capability to neutralize threats from long range. This ability is made possible through the use of EOTECH Long Range Thermal Sight devices. In addition to the magnification that is provided, these units are also capable of identifying targets in low/no light scenarios common during SRT operations. These units would replace aged sights currently in the field. The complete plan involves purchasing 10 units at \$13,545 ea. for a total of \$135,450. This project is scalable.

Motion made by **Swanson** and seconded by **Vittorio** to purchase up to 10, EOTech Long Range Thermal Sight Devices in support of the WMD/SRT mission at a cost not to exceed \$140,000.00. Voice vote taken. ***Motion passed unanimously.***

- **HF Radio Communications Purchase from PAR Funds**

ILEAS Communications staff, working with IEMA-OHS and the SWIC, have identified the need to equip communication platforms with HF radio communication capabilities. At the January governing board meeting, approval was received to purchase 11 Units to begin distribution to the ITECS units, UCP's and the Rapid Comm project that had been started. To continue with this ongoing HF radio expansion, PAR funds were requested and included in this year's allocation at an amount that will allow for the purchase of 8 additional units at a cost of \$13,763.77 per unit to include all supporting accessories. The quoted total cost for this purchase is \$110,110.15 and will be paid for using approved PAR funds. After this acquisition, there will only be a

need to purchase 5 more units to close out this project as completed. The quote for this purchase is included in the board packet for inspection.

Motion made by **Davis** and seconded by **Masse** to purchase 8 Envoy X2 HF Transceiver Units, with all necessary accessories for a quoted total price of \$110,110.15. Voice Vote taken. ***Motion passed unanimously.***

o **Motorola Starcom Subscription**

ILEAS has a grant from IEMA-OHS for most of the field interoperable communications projects across Illinois. Each year the Motorola user license fee must be paid for all the StarCom21 radios for which HSAC is responsible financially. The IEMA-OHS has negotiated an updated contract changing the number of radios for which it will pay licenses to 971 from the 2500 previously covered. At \$10 per radio, for 12 months, at 971 radios, this brings the expected total to \$116,520. However, of note in the letter provided by ILEAS Communications Liaison Bill Springer, radios that will be considered as cache and therefore not normally have a monthly fee, may incur a cost in the event that they are put into use in excess of 30 days. Additionally, we are billed for the radio licenses for the MABAS radios. There are 47 radios which are billed at \$26 per month, which calculates to \$14,664 for the year. MABAS radios have more channels and are used more day to day. There is currently \$250,000 included in this budget line item approved by the board and IEMA-OHS. Those funds are being evaluated to determine how they may be needed and used in furtherance of the state STR mission. The board will receive updates as those needs are identified.

Motion made by **Sikora** and seconded by **Bullard** to approve the expenditure of \$10,932 (\$131,184 annual)-pursuant to the contract – for the HSAC supported StarCom21 radios along with any other additional charges, as per the agreement with Motorola, not to exceed \$200,000 in total. Voice Vote taken. ***Motion passed unanimously.***

o **ICJIA Less Lethal Alternative for L.E. Grant**

John Konopek reviewed the current grant totaling \$5,000,000, and discussed the application and review process for the taser applications from the agencies. Breaking down the numbers a little more shows of the 404 applications submitted of which, 43.3% came from municipal agencies, 11.4% from counties and 2% for other L.E. districts. 43.3% of applicants will get no award. Of the 222 agencies (Chicago excluded) that will get awards 44.1% will be municipal agencies, 22.4% will be Sheriff Agencies, and 3.5% will be other law enforcement districts. (44.1+22.4+3.5+30=100%)

Once the notifications go out an agency will have 45 days to accept the award and sign the Recipient Agreement. We will then put that agency in touch with their respective AXON rep to work out the details of the Taser award and the receipt of the Taser packages. As a reminder we continue to be told that there is still a 120-150 day delay in delivery of the actual devices from AXON due to supply chain issues. All invoices and reimbursement considerations will be

worked out once the devices have been delivered. If for some reason an agency declines the award or additional monies become available we will continue down the application list as far as possible until all monies are expended. The last aspect of the LLA is the training component, and we are currently working to identify reputable training groups that can provide appropriate Use of Force, De-Escalation, and other applicable trainings around the State.

Motion made by **Davis** and seconded by **Stockburger** to approve the ICJIA Less Lethal Alternatives for Law Enforcement Grant agreement and authorization to continue with acting upon the required terms of that grant award. Voice Vote taken. ***Motion passed unanimously.***

NARCAN Grant Update

Since 2018, ILEAS has had a relationship with the Illinois Department of Public Health to provide NARCAN to first responders. Over the years our cooperation with IDPH has seen them become more and more confident in our ability to deliver on the ever changing restrictions and guidelines of this annual program. When IDPH has additional funds to spend, they contact ILEAS to see if we are able to receive the additional funds in order to support the grant program.

The current grant period will be ending 30 September, 2024 with a new fiscal period beginning on October 1st. The next grant period will represent the 8th year of what was initially introduced as a 4 year program. As the end of August approached, IDPH began to review the status of a number of their grants in the state. With a spending deadline of 31 August, (or return the money) they identified **\$100,000** that needed to be expended and contacted ILEAS. The current grants original total was **\$207,703** and with the extra **\$100,000**, will make the overall grant total **\$307,703**.

Motion made by **Swanson** and seconded by **Ford** to authorize the Grant Adjustment Notice of **\$100,000** and authorize the purchase of NARCAN grant related products from Emergent Devices for a not to exceed cost of **\$155,144** to cover anticipated future expenditures as well as a \$45,144 order places in July 2024. Voice Vote taken. ***Motion passed unanimously.***

RNC/DNC

RNC: 15–18 July, 2024.

125 ILEAS Responders, 80 CPD Officers, 6 ISP Commanders = 211 Illinois Officers, 70 Agencies including ISP and CPD

Currently the reimbursement for the 2024 RNC event is underway. ISP and CPD have been instructed and tasked on the information that is required for their officers and is working to complete it. At this point, ILEAS officer agencies are approximately half way through the process of entering their data. Once all is received, staff will compile an overall report and submit it to IEMA for review and approval prior to it being shared with Wisconsin for their review, approval and payment.

DNC:
19–22 August, 2024
253 ILEAS Responders; 112 Agencies

The reimbursement portal information has been built out and is ready to be introduced into the system to being the process for the 2024 DNC event. We are currently holding this step for until we get finished, or close to finished with the RNC. There were 85 officers that attended both the RNC and DNC and we want to eliminate the possibility of confusion and handle each event separately.

New Business

2024 Meeting Dates
▪ **December 12th**

- **Adjournment**

Motion made by **Vittorio** and seconded by **Swanson** to adjourn the meeting at 12:35 p.m. Voice vote taken. ***Motion passed unanimously.***



President Michael Metzler