



Request for Proposals Abatement Design Services

Renovation of ILEAS Training Center Urbana, Illinois

Overview:

The Illinois Law Enforcement Alarm System (ILEAS) is seeking proposals from licensed asbestos professionals, with the necessary qualifications and staff resources, to provide asbestos abatement design services for the renovation of the ILEAS Training Center, 1701 East Main Street, Urbana, Illinois. The Training Center is in current use and will continue to be in use during the renovation.

GENERAL INFORMATION

The mission of the Illinois Law Enforcement Alarm System (ILEAS) is to meet the needs of law enforcement throughout the state of Illinois in matters of mutual aid, emergency response, and the combining of resources for public safety. This is done in part by providing training facilities at the ILEAS Training Center.

ILEAS is seeking the services of a licensed asbestos professional, with the qualifications and staff resources necessary to review and verify previous asbestos analysis, design abatement plans, and provide oversight of abatement procedures.

The successful professional will provide services to ILEAS as outlined under Scope of Work and Deliverables / Phases

SCOPE OF WORK

The following scope of work is included as a guide for the submitting professionals. It is designed to identify the minimum service level expected from the successful professional and as such should be modified and augmented based on the experience of each professional making a submission.

The professional being selected through this request for proposal process will enter into an agreement with ILEAS to provide asbestos abatement design services.

The professional must be able to provide services meeting all applicable standards and codes.

The professional will review previous asbestos analysis (see below), conduct a walk-through of the premises and prepare asbestos abatement design specifications and an estimate of costs to complete abatement. The professional will prepare abatement plans, specifications and cost estimate for publicly bidding the required abatement work.

The professional will perform project monitoring and documentation during asbestos and hazardous material removal. The professional will compile a daily log of the abatement contractor's activities and review the contractor's submittals to ensure compliance with contract requirements and federal, state and local regulations.

The scope of work is defined in detail under Deliverables / Phases.

All tasks required by this Request for Proposals shall be performed at locations within the United States. Some tasks will require work performed at ILEAS offices in Urbana, Illinois. The professional shall provide all necessary personnel, resources and materials to accomplish the tasks awarded under this Request for Proposals.

DELIVERABLES / PHASES

1. Review of Documentation and Walk Through

An asbestos professional licensed in the State of Illinois shall review previous asbestos analysis (see below) and conduct a walk-through of the premises to be remodeled to verify locations and quantities of asbestos containing materials (ACM).

2. Abatement Specification, Cost Estimate and Bidding

The professional will develop asbestos abatement design specifications to define the scope of work for the removal of ACM and hazardous materials that will be impacted by the planned renovation. The design will be completed by a licensed and qualified asbestos professional and will comply with all applicable federal, state and local regulations. This deliverable / phase will include:

- a. Review of previous documentation
- b. Walk through of premises
- c. Quantification of identified friable and non-friable ACM including estimates in tabular form on the floor plan drawings or data sheets
- d. Estimation of costs for the abatement
- e. Draft of abatement plan for review and approval
- f. Preparation of bidding documents for asbestos abatement, including: abatement specifications, contractor requirements, completion schedule and related documentation
- g. Response to bidder inquiries and issuance of addenda as necessary
- h. Review of bids and recommendation to ILEAS of successful bidder

3. Project Monitoring

During asbestos abatement activities, the professional will conduct daily environmental monitoring outside the work areas and analyze collected samples according to industry standards and all applicable regulations. Upon completion of each abatement work area, the professional will conduct a visual clearance inspection and collect clearance air samples according to industry standards and all applicable regulations. This deliverable / phase will include:

- a. attendance at pre-work meetings and collection of pre-work submittals prior to commencement of the project
- b. attendance at project progress meetings with abatement contractor to track progress, identify potential problems and assist contract in resolutions
- c. response to regulatory agency inspections and concerns
- d. collection of air samples
- e. analysis of air samples according to industry standards and applicable regulations
- f. written certification that clearance criteria have been met for each abatement project area

4. Final Report

At the conclusion of the abatement, the professional will complete a final close out report to include:

- a. Project summary form describing the project with the names of all persons having design supervision, inspection or monitoring responsibilities
- b. Copy of abatement specifications and/or contract specification documents
- c. Daily project logs
- d. Analytical results including copies of all air sampling reports and clearance sampling data
- e. Contractor submittals
- f. Copies of all required notifications, permits and insurance documentation
- g. Copies of the abatement contractor's license
- h. Information on abatement contractor employees involved in abatement work, including: certifications, fit testing, licensing and waivers
- i. Copies of waste manifests signed by waste generator and hauler

SUBMISSIONS

All proposals must be received by 4:00 p.m. Central time on March 31, 2023. Proposals arriving after the deadline will not be accepted.

All proposals will be submitted in digital format to: Larry Evans at lgevans@ileas.org.

An authorized representative of the professional must complete and sign the proposal.

Failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive. ILEAS reserves the right to accept any submissions, to reject any submissions, and / or to waive any irregularities or informalities which are in the best interest of ILEAS.

By submitting a proposal, the professional certifies that it provides a drug-free workplace for all employees engaged in performance of work under the contract by complying with requirements of the Illinois Drug-Free Workplace Act.

By submitting a proposal, the professional certifies that it has a written harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process available through the Department of Human Rights and Human Rights Commission; (v) direction on how to contact the Department of human Rights and Human Rights Commission; and (vi) protection against retaliation.

Submissions are subject to the Illinois Freedom of Information Act. ILEAS must make the final determination as to whether information, even if marked "confidential," or as a "trade secret"

or other “proprietary data”, will be disclosed pursuant to a request under the Freedom of Information Act or valid subpoena. By submitting a proposal, the professional agrees not to pursue any cause of action against ILEAS or its agents for its determination in this regard and disclosure of information. At some point after proposal opening, all opened proposals will be made available for public inspection consistent with the Freedom of Information Act. If a contract is awarded, the awarded contract will also become a public record consistent with the Freedom of Information Act. ILEAS has the right to use any or all information and / or material submitted.

Proposals become the property of ILEAS and these and late submissions will not be returned.

BUSINESS INFORMATION

We have identified various information we need in order to determine if you are eligible to contract with ILEAS and can be considered a responsible vendor. You must submit with your proposal the following Business and Directory Information.

1. Name, address, telephone number, and email address of person to receive correspondence.
2. Statement of interest
3. Name of Business (Official Name and D/B/A)
4. Business Headquarters (include Address, Telephone and Facsimile)
5. If a division or subsidiary, Name and Address of the parent organization
6. Billing Address
7. Name and addresses of the professional’s principal officer(s).
8. A statement of qualifications and description of professional's technical capabilities and areas of expertise
9. A description of the professional’s ability to provide the service level as outlined in Scope of Work.
10. A description of similar projects completed by the professional within a 75-mile radius of Urbana, Illinois. Include the name and telephone number of a reference person from the contracting organization who can be contacted for reference on your behalf.
11. A listing of personnel who will be assigned to and manage our project; list the roles the various members of your professional will play during our project.
12. A summary of the professional's understanding and experience in coordinating projects with regulatory and other governmental agencies.
13. A list and description of any former projects completed at 1701 East Main Street, Urbana, Illinois, or other Champaign County facilities.
14. Information Regarding Debarment, Litigation and Terminations
 - a. During the last five (5) years has any order, judgment or decree of any Federal or State authority been issued barring, suspending or otherwise limiting your right to contract with any governmental entity, including school districts, or to engage in any business practice or activity?

- b. Is there any current, pending or threatened litigation, administrative or regulatory proceedings, or similar matters that could affect your ability to perform the required services?
- c. During the last five (5) years has any customer terminated a contract for cause or accepted damages in lieu of for cause termination?

VENDOR REQUIREMENTS

Submitting professionals must demonstrate substantial experience in undertaking and completing the type of work required.

The professional, including principals, project managers and key personnel, shall have relevant experience with similar work and shall be competent to perform the services required under this Request for Proposals.

The work contemplated is professional in nature. It is understood that the professional, acting as an individual, corporation or other legal entity, is of professional status, and is licensed, as appropriate, to perform in the State of Illinois, and shall be governed by the professional ethics of said professions in its relationship to the ILEAS.

All reports, information and data prepared or assembled by the professional shall be confidential in nature and shall not be made available to any individual or organization, except ILEAS, without the prior written approval of ILEAS.

The professional shall be financially solvent. ILEAS reserves the right to request information to determine solvency.

The professional shall be responsible for complying with local, state, and federal codes, legislation procedures, and regulations affecting work in their professional area.

PRICE

ILEAS requires a proposal at a FIXED RATE price, with enumeration of any expenses to be borne by ILEAS. Any contract awarded under this RFP shall be for a fixed rate price.

We will identify the lowest priced Proposal that meets requirements. We will rank proposals in order of price when appropriate.

EVALUATION & SELECTION

We will consider the information you supply or do not supply, and the quality of that information when evaluating your Proposal. If we find a failure or deficiency, we may have to reject the Proposal or reflect that in the evaluation.

We will determine whether you are a vendor with whom we can or should do business. Factors that we may evaluate include, but are not limited to: past performance, demonstrated familiarity with ILEAS and related agencies, conflicts of interest, certifications, financial disclosures, taxpayer identification number, references (including those found outside the Proposal), compliance with applicable laws, financial stability and the perceived ability to perform completely as specified. You must at all times have financial resources sufficient, in the opinion of the ILEAS, to ensure performance of the contract and must provide proof upon request. We may require that a vendor correct any deficiencies as a condition of further evaluation.

We will determine whether the Proposal meets the stated requirements. Minor differences or deviations that have negligible impact on the price or suitability of the supply or service to meet ILEAS' needs may be accepted or corrections allowed. If no vendor meets a particular requirement, we may waive that requirement.

We reserve the option to make no award under this RFP. If an award is granted under this RFP, we will determine how well Proposals meet the requirements. We will rank proposals, without consideration of price, based upon the evaluation categories listed. Once vendors have been ranked, we will consider price and make an award.

If we do not consider the price to be fair and reasonable and we cannot negotiate to an acceptable Price, we reserve the right to cancel the award and take appropriate action to meet our needs. We will determine whether the price is fair and reasonable by considering the proposal, including the vendor's qualifications, the vendor's reputation, all prices submitted, other known prices, the project budget and other relevant factors.

NOTICE AND PROTEST

We will post a notice to the ILEAS website identifying the apparent awardee. The notice extends the Proposal Professional Time until we sign a contract or determine not to sign a contract. We may accept or reject your Proposal as submitted, or may require contract negotiations. If negotiations do not result in an acceptable agreement, we may reject your Proposal and begin negotiations with another Vendor. Protested awards are not final and are subject to resolution of the protest.

Protest must be submitted in writing to ILEAS within seven (7) days of announcement of an award. The written protest must contain all grounds for protest. Any grounds not listed in the original protest are deemed waived.

QUESTIONS

Questions about this project should be directed to Larry Evans at lgevans@ileas.org.

Clarifications to the RFP will be posted on the ILEAS website.

SPRINGFIELD ANALYTICAL, INC
CHAIN-OF-CUSTODY

160714631

LOCATION: Old Nursing Home DATE: 11/15/07

PROJECT: Bulk Sampling CDB#: N/A

BUILDING: Nursing Home FACILITY: Champaign County

BUILDING INSPECTOR: SHOURO IDPH#: 100-2172

TURN AROUND TIME REQUESTED: 6 HR

METHOD: PLM TOTAL SAMPLE #: 42

- SAMPLE ID#: MMA/1-2 Linoleum in Corridors MFA/1-2 12"x12" tan F. Tile
- MCA/1-2 2'x4' Lay-In Cork Tile MMB/1-2 mastic FOR MFA
- MIA/1-2 Loose Fibr After Insul. MFB/1-2 12"x12" Green F. Tile
- MMA/1-2 Coverage mastic MMA/1-2 mastic FOR MFB
- MEB/1-2 Linoleum in Kitchen area MGC/1-2 Drywall Finished
- MTA/1-2 Transite paper on white Ladder/Steps MMD/1-2 CARPET ADHESIVE
- MGA/1-2 Gyp Board abv. ceiling MGD/1-2 DW mud Finished
- MALC/1-2 Linoleum in Bathrooms MLD/1-2 Linoleum "Green"
- MCB/1-2 Gyp ceiling panels in A-wing Lobby
- TJA/1-2 Fiberglass Insul on PG lines
- TTA/1-2 Tank Insul.
- TTB/1-2 Heat Exchanger Insul
- MGB/1-2 DW Mud Unfinished

RELINQUISHED BY: Jeff Shourd DATE & TIME: 11/15/07 6:00 pm

LABORATORY NAME: _____ NVLAP#: _____

RECEIVED BY: _____ DATE & TIME: _____

CONDITION UPON RECEIVAL: _____

E-MAIL TO JEFFSHOURD@INSIGHTTEL.COM

E-MAIL TO: arc@narte.co.champaign

FAX TO: 217-787-0527

FAX TO: _____ il.us

Wilson
Yes 10:15



EMSL Analytical

2001 East 52nd St., Indianapolis, IN 46205

Phone: (317) 803-2997 Fax: (317) 803-3047 Email: indianapolislaboratory@emsl.com

Attn: **Jeff Shourd**
Springfield Analytical, Inc
1337 Wabash Avenue
Springfield, IL 62704

Customer ID: SPRG50
Customer PO:
Received: 11/16/07 10:15 AM
EMSL Order: 160714631

Fax: (217) 787-0527 Phone: (217) 787-0527
Project: **Old Nursing Home**

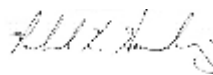
EMSL Proj:
Analysis Date: 11/19/2007
Report Date: 11/19/2007

Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Location	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
MLA-1 160714631-0001		Tan	10%	Cellulose	65% Non-fibrous (other) 15% Chrysotile
		Fibrous	5%	Glass	
		Heterogeneous	5%	Synthetic	
MLA-2 160714631-0001A		Tan	10%	Cellulose	65% Non-fibrous (other) 15% Chrysotile
		Fibrous	5%	Glass	
		Heterogeneous	5%	Synthetic	
MCA-1 160714631-0001B		White/Beige	40%	Cellulose	5% Non-fibrous (other) 15% Perlite None Detected
		Fibrous	40%	Min. Wool	
		Homogeneous			
MCA-2 160714631-0002		White/Beige	40%	Cellulose	5% Non-fibrous (other) 15% Perlite None Detected
		Fibrous	40%	Min. Wool	
		Homogeneous			
MIA-1 160714631-0003		Gray	99%	Min. Wool	1% Non-fibrous (other) None Detected
		Fibrous			
		Homogeneous			
MIA-2 160714631-0004		Gray	99%	Min. Wool	1% Non-fibrous (other) None Detected
		Fibrous			
		Homogeneous			
MMA-1 160714631-0005		Brown/Black			100% Non-fibrous (other) None Detected
		Non-Fibrous			
		Homogeneous			

Analyst(s)

Craig Nixon (22)
Margaret Phillips (22)



Richard Harding, Laboratory Manager
or other approved signatory

Due to magnification limitations inherent in PLM, asbestos fibers in dimensions below the resolution capability of PLM may not be detected. The limit of detection as stated in the method is 1%. The above test report relates only to the items tested and may not be reproduced in any form without the express written approval of EMSL Analytical, Inc. EMSL's liability is limited to the cost of analysis. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. Samples received in good condition unless otherwise noted. This report must not be used to claim product endorsement by NVLAP or any agency of the U.S. Government.
Analysis performed by EMSL Indianapolis (NVLAP Lab Code 200188-0)



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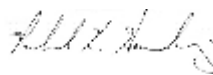
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			% Fibrous	% Non-Fibrous	% Type
MMA-2 160714631-0006		Brown/Black Non-Fibrous Homogeneous		100% Non-fibrous (other)	None Detected
MLB-1 160714631-0007		Gray/Tan Fibrous Heterogeneous	25% Cellulose 10% Glass 10% Synthetic	55% Non-fibrous (other)	None Detected
MLB-2 160714631-0008		Gray/Tan Fibrous Heterogeneous	25% Cellulose 10% Glass 10% Synthetic	55% Non-fibrous (other)	None Detected
MTA-1 160714631-0009		Gray Fibrous Homogeneous		75% Non-fibrous (other)	25% Chrysotile
MTA-2 160714631-0010		Gray Fibrous Homogeneous		75% Non-fibrous (other)	25% Chrysotile
MGA-1 160714631-0011		Tan Fibrous Homogeneous	99% Cellulose	1% Non-fibrous (other)	None Detected
MGA-2 160714631-0012		Gray/Tan Fibrous Heterogeneous	70% Cellulose	20% Non-fibrous (other)	10% Chrysotile

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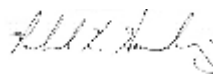
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Sample	Location	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
MLC-1 160714631-0013		Green/Tan Fibrous Heterogeneous	10%	Cellulose	55% Non-fibrous (other) 35% Chrysotile
MLC-2 160714631-0013A		Gray Fibrous Heterogeneous	25% 5% 10%	Cellulose Glass Synthetic	None Detected
MLC-1A 160714631-0013B	*A added by analyst- 2 MLC-1's were submitted	Gray Fibrous Heterogeneous	20% 5% 10%	Cellulose Glass Synthetic	None Detected
MLC-2A 160714631-0014	*A added by analyst- 2 MLC-2's were submitted	Green/Tan Fibrous Heterogeneous			65% Non-fibrous (other) 35% Chrysotile
MCB-1 160714631-0015		White Non-Fibrous Homogeneous	5%	Glass	85% Gypsum 5% Mica 5% Non-fibrous (other) None Detected
MCB-2 160714631-0016		White/Brown Fibrous Heterogeneous	25% 5%	Cellulose Glass	60% Gypsum 5% Mica 5% Non-fibrous (other) None Detected
TJA-1 160714631-0017		Gray Fibrous Homogeneous	10% 30%	Cellulose Min. Wool	10% Mica 50% Non-fibrous (other) None Detected

Analyst(s)

Craig Nixon (22)
Margaret Phillips (22)



Richard Harding, Laboratory Manager
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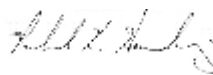
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			% Fibrous	% Non-Fibrous	% Type
TJA-2 160714631-0018		Gray Fibrous Homogeneous	33% Min. Wool	65% Non-fibrous (other)	2% Chrysotile
TTA-1 160714631-0019		White/Gray Fibrous Homogeneous		70% Non-fibrous (other)	30% Chrysotile
TTA-2 160714631-0020		White/Gray Fibrous Homogeneous	10% Cellulose	60% Non-fibrous (other)	30% Chrysotile
TTB-1 160714631-0021		Gray/Tan Fibrous Heterogeneous	10% Cellulose	55% Non-fibrous (other)	35% Chrysotile
TTB-2 160714631-0022		Gray/Tan Fibrous Heterogeneous	15% Cellulose	50% Non-fibrous (other)	35% Chrysotile
MGB-1 160714631-0023		White Non-Fibrous Homogeneous		100% Non-fibrous (other)	<1% Chrysotile
MGB-2 160714631-0024		White Non-Fibrous Homogeneous		100% Non-fibrous (other)	<1% Chrysotile
MFA-1 160714631-0025		Tan Non-Fibrous Homogeneous		98% Non-fibrous (other)	2% Chrysotile

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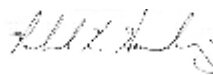
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Sample	Location	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
MFA-2 160714631-0026		Tan Non-Fibrous Homogeneous		97% Non-fibrous (other)	3% Chrysotile
MMB-1 160714631-0027		Black Non-Fibrous Homogeneous		90% Non-fibrous (other)	10% Chrysotile
MMB-2 160714631-0028		Black Non-Fibrous Homogeneous		90% Non-fibrous (other)	10% Chrysotile
MFB-1 160714631-0029		White/Gray Non-Fibrous Homogeneous		97% Non-fibrous (other)	3% Chrysotile
MFB-2 160714631-0030		White/Gray Non-Fibrous Homogeneous		97% Non-fibrous (other)	3% Chrysotile
MMC-1 160714631-0031		Black/Yellow Non-Fibrous Heterogeneous		92% Non-fibrous (other)	8% Chrysotile
MMC-2 160714631-0032		Black Non-Fibrous Homogeneous	2% Cellulose	90% Non-fibrous (other)	8% Chrysotile
MGC-1 160714631-0033		White/Tan Fibrous Heterogeneous	25% Cellulose	75% Gypsum	None Detected

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Received: 11/16/07 10:15 AM
EMSL Order: 160714631

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Project: **Old Nursing Home**

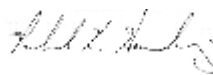
EMSL Proj:
Analysis Date: 11/19/2007
Report Date: 11/19/2007

Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Location	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
MGC-2 160714631-0034		White/Tan Fibrous Heterogeneous	25% Cellulose	75% Gypsum	None Detected
MMD-1 160714631-0035		Yellow Non-Fibrous Homogeneous		100% Non-fibrous (other)	None Detected
MMD-2 160714631-0036		Yellow Non-Fibrous Homogeneous		100% Non-fibrous (other)	None Detected
MGD-1 160714631-0037		Yellow/White Non-Fibrous Homogeneous		100% Non-fibrous (other)	<1% Chrysotile
MGD-2 160714631-0038		Yellow/White Non-Fibrous Homogeneous		100% Non-fibrous (other)	<1% Chrysotile
MLD-1 160714631-0039					NOT Submitted
MLD-2 160714631-0040					NOT Submitted

Analyst(s)

Craig Nixon (22)
Margaret Phillips (22)



Richard Harding, Laboratory Manager
or other approved signatory

Due to magnification limitations inherent in PLM, asbestos fibers in dimensions below the resolution capability of PLM may not be detected. The limit of detection as stated in the method is 1%. The above test report relates only to the items tested and may not be reproduced in any form without the express written approval of EMSL Analytical, Inc. EMSL's liability is limited to the cost of analysis. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. Samples received in good condition unless otherwise noted. This report must not be used to claim product endorsement by NVLAP or any agency of the U.S. Government.
Analysis performed by EMSL Indianapolis (NVLAP Lab Code 200188-0)