



REQUEST FOR PROPOSALS

Behavioral Threat Assessment Summit

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I. BACKGROUND

Recent workplace violence at Fort Hood, Texas, and the Navy Yard in Washington, D.C., targeted attacks like the assassination attempt on Representative Gabrielle Giffords, campus shootings at Virginia Tech and Northern Illinois University, and the massacre at Newtown, Connecticut, have all prompted questions about what can be done to prevent such violence. Prior to these types of attacks, various people surrounding the subject of concern often have significant concerns about the person's behavior or have learned about their plans for violence. Planned attacks have been prevented when school and campus administrators, corporate security managers, human resource professionals, or military and government officials have learned of threats and moved quickly to gather information, assess the situation, and intervene where necessary.

II. PURPOSE OF THE RFP

This request for proposals is for a training company or qualified independent instructors to submit a proposal for the instruction in behavioral threat assessment and management at a Behavioral Threat Assessment Summit in Cook County or an adjacent collar county on November 6, 2014.

III. GOALS OF THE SUMMIT

This Summit will provide a forum and professional development training opportunity to advance safety and security by showcasing best practices and standards to identify, investigate, evaluate and manage threats of targeted violence and rampage shootings. Participants will learn how forming a threat assessment team can benefit their organizations.

IV. SCOPE OF WORK

Four separate training tracks will be provided, each designed for a specific audience and running simultaneously as follows:

- K-12 School Threat Assessment & Threat Management
- College / University Threat Assessment & Threat Management
- Workplace Threat Assessment & Violence Prevention
- Military and Government Threat Assessment Investigations

Instructors must conform to the curriculum developed for ILEAS and previously presented at a Behavioral Threat Assessment Summit on November 6, 2013. All training must be consistent with School and Campus Security Training Program , a

collaborative effort of the Illinois Terrorism Task Force, the Illinois State Board of Education and the Illinois Law Enforcement Alarm System.

The Summit will be a one day event. There will be approximately 500 participants. This will require rapid instruction and the ability to cover a large amount of information in a short amount of time. At least four instructors will be required to present four simultaneous classes.

The tentative agenda :

7:30a - 8:30a	Registration – Venue to be determined (Cook or Collar County)
8:30a - 9:15a	Welcome and Opening Remarks - Auditorium
9:15a - 9:30a	Break to move to Training Rooms
9:30a - 12:00p	Behavioral Threat Assessment Training
12:00p - 12:30p	Lunch
12:30p - 4:00p	Behavioral Threat Assessment Training
4:00p - 4:30p	Wrap-up and Closing Remarks

V. COST ESTIMATES

Responses shall identify any and all costs associated with course instruction as a total cost. Per diem requirements, including travel expenses, will not be reimbursed. The agreed total cost will be the only compensation paid to the successful candidate(s).

VI. PROPOSAL RESPONSE

All proposals shall include the following minimum requirements:

- Name of respondent
- Qualification of instructors
- Knowledge and experience of the School and Campus Security Training Program
- Knowledge and experience of the Behavioral Threat Assessment Summit on November 6, 2013
- Availability
- Total Cost

VII. COURSE FUNDING

Funding for the Behavioral Threat Assessment Summit is made available through federal grant provided through IEMA and administered by ILEAS. The awarded proposal must meet all requirements of the applicable grant.

VIII. PROPOSAL EVALUATIONS

Proposals will be evaluated by the ILEAS in cooperation with the ITTF. The proposals will be evaluated on their overall ability to meet the goals and requirements of this

request for proposal and on the total costs associated for providing the requested summit.

Instructors must be qualified, through formal education and extensive practical experience of more than ten years working on behavioral threat assessment cases, to present these materials. The ideal instructors will have backgrounds in graduate academic research, law enforcement, military and, K-12 education and higher education institution behavioral threat assessment.

IX. PROPOSAL SUBMISSIONS

All proposals shall be submitted by July 31, 2014, for consideration.

Proposals shall be submitted to: Mick McAvoy
mmcavoy@ileas.org

X. CONTACT

Mick McAvoy
General Counsel
Illinois Law Enforcement Alarm System
1701 East Main Street
Urbana, Illinois 61802
(217) 328-3800
mmcavoy@ileas.org