

Illinois Law Enforcement Alarm System

INVITATION FOR BIDS

FOR

NARCAN NASAL SPRAY

January 28, 2021

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I. INTRODUCTION AND PROJECT DESCRIPTION

ILEAS is a Public Agency of the State of Illinois created by various local law enforcement agencies throughout the State of Illinois pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.).

ILEAS through a grant provided by Illinois Department of Public Health (IDPH) provides NARCAN Nasal Spray to Police and Fire agencies in Illinois.

ILEAS is in the process of selecting a vendor to provide 2 pack boxes of 4mg NARCAN Nasal Spray with a three year shelf life not to exceed a total purchase price of \$166,500.

The IFB responses will provide ILEAS with proposals to evaluate and select a vendor to provide the required NARCAN Nasal Spray. This IFB outlines the overall objectives and expectations of the contract and will provide ILEAS with the required information such that ILEAS can make an informed and prudent decision for the acquisition of the product described herein.

II. GENERAL CONDITIONS

By submitting a response to this IFB the Respondent agrees to all of the following:

- A. ILEAS reserves the right to award or cancel this procurement process at any time.
- B. ILEAS is not bound to accept the lowest bid, nor any proposal submitted.
- C. Failure to meet the response delivery date may be basis for disqualification of the Respondent proposal.
- D. Respondents are fully responsible for all costs, both direct and indirect, of development and submission of their response to this IFB, including, but not limited to, any supplementary documentation, information, travel, and presentation expenses.
- E. ILEAS will only accept proposals submitted by email.
- F. ILEAS will maintain sole ownership of responses after submission.
- G. Respondents agree that submission of a proposal warrants acceptance of the above general terms and considerations and guaranteed pricing until September 30th, 2021.
- H. The successful applicant may also be required to present additional documentation/or information necessary to determine financial and programmatic capability.

Efforts will be made by ILEAS to utilize small business, women and/or minority owned businesses. An applicant qualifies if it meets the definition of “small business” as established by the Small Business Administration (13 CFR § 121.201)

III. REQUIRED PRODUCT

ILEAS is seeking the following product from one or more vendors\contractors.

2 pack boxes of NARCAN Nasal Spray 4mg with a 3 year shelf life from date of Manufacture:
Total cost not to exceed \$166,500

IV. TIMELINE

This process will be guided by the following timeline. All dates are subject to change at the sole discretion of ILEAS.

<u>Milestone</u>	<u>End or Due Date</u>
IFB Issued	January 28 th , 2021
Contractor\Vendor Responses Received by ILEAS Representative	February 12 th , 2021
Contractor \Vendor Selected	February 15 th , 2021

*Please be advised that everyone who submits a proposal will be notified by email on February 15th, 2021.

V. SPECIFIC REQUESTS/REQUIREMENTS AND PERTINENT INFORMATION

Requirement A - Product drop shipped to ILEAS 1701 E Main Street, Urbana IL 61802

Requirement B - Complete order shipped within 10 days of order placed

Information C - Payment is made through a reimbursement process with the State of Illinois. Payment to vendor could be significantly longer than 30 days.

Requirement D - IFB must include all costs in detail necessary to calculate a complete price for this IFB. For example but not necessarily complete: product cost per 2 pack box, shipping and handling, and any costs related to potential extended payment schedule.

Requirement E – IFB must include approximate date of manufacture and date of expiration for proposed product.

Requirement F - IFB response will be sent by email to Naloxone@ileas.org

VI. VENDOR AGREEMENT AND CERTIFICATION

By signing below, the vendor representative expressly certifies and warrants that all information that has been provided in this IFB response is accurate. The individual further acknowledges that the product described in this IFB response is immediately available and warrants that the vendor is able to deliver within the required timeframe.

Furthermore, if it appears or becomes known that information provided in this IFB response is not true, or the product that ILEAS has been assured it would receive but does not exist, or there will be additional charges not included in the proposal, then ILEAS reserves the right to terminate all discussions or negotiations, with an immediate and full refund of any monies paid by ILEAS.

All signatories to this document agree and warrant that they have made no changes or altered this IFB in any way, and are authorized to make all commitments set forth in this IFB response. Representatives signing below also agree that all responses to this IFB, and any documentation submitted, may be referenced in any final purchase agreement between ILEAS and the vendor as an addendum and become legally binding.

Our response is for the following services and products described in the ILEAS IFB dated February _____ 2021.

Name of Company

Date : _____
Signature

Printed Name and Title

Address

Telephone Number:

VII. EVALUATION AND SUBMISSION INSTRUCTIONS

ILEAS will review the proposals and information received in response to this IFB. During this review process, additional information may be required of the respondent\vendor. All contact and any questions between respondent and ILEAS should be routed through the ILEAS point of contact (contact information below). ILEAS expects completion of the evaluation process and identifying its contractor choice for the required services within the timeframes outlined in Section V. above.

Responses will be evaluated based on price and experience.

All responses should be sent to the Point of Contact by the Due Date by email..

ILEAS Point of Contact

William DeJarnette
Grant Manager
Illinois Law Enforcement Alarm System
1701 E. Main Street
Urbana, IL 61802
E-mail: Naloxone@ileas.org

Late proposals will not be accepted.

Thank you for your interest in Illinois Law Enforcement Alarm System.